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## **Self-Study Report Appendix 1992**

University of San Diego

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# SELF-STUDY REPORT

## APPENDIX

University of San Diego

San Diego, California

July 15, 1992







## APPENDIX

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## REQUIRED DOCUMENTATION







## MISSION

Statements of mission are intended to reflect the general nature and direction of the University. They identify the distinguishing characteristics of U.S.D. as distinct from other colleges and universities, and they articulate the institution's general purpose -- its reason for being.

1. The University community is committed to a belief in God.
2. The University community believes in the dignity of human beings because they are created by God; it attempts in its policies and practices to reflect this value.
3. The University is a Roman Catholic institution.
4. In a spirit of ecumenism, the University welcomes and respects those whose lives are formed by different traditions, recognizing their important contribution to an atmosphere of open discussion essential to liberal education.
5. U.S.D. is a private institution which recognizes its continuing responsibility to the Church and the diverse greater San Diego community, and its role in helping to maintain pluralism in higher education.
6. The University is committed to the pursuit of academic excellence.
7. The University is a community of scholars with emphasis upon collegiality and shared decision-making.
8. U.S.D. is a medium sized comprehensive university which provides undergraduate, graduate and professional programs; it is composed of a College and Schools that, both independently and interdependently, are committed to providing a liberal education for all students.
9. The University provides the opportunity for each person to develop and strengthen his/her personal philosophy and individual value system.
10. Education at the University is holistic; it provides an opportunity for the physical, spiritual, intellectual, emotional, cultural and social development of all members of the University community.
11. Education at the University helps prepare students to develop knowledge, values and skills which encourage them to provide service to their church and community during and after their university experience.

Adopted: June, 1985

Revised: July, 1989

Reordered: January, 1990

This statement was adopted in June, 1985. It was revised and reordered by the President's Advisory Council (PAC) at the time that the entire Strategic Long-Range Plan was updated (1989-1990).



ORGANIZATIONAL CHARTS  
Changes Since 1987 WASC Visit

There have been several changes since 1987 because new positions have been created, retirements have occurred, internal promotions have taken place, and there has been a certain amount of turn-over.

LAST NAME	FIRST NAME	POSITION	YEAR APPT
Archer	A	Director, Annual Fund	1989
Baber	F	Contemporary Legal Education	1992
Baird	Lisa	Department Chair, Biology	1988
Bennett	Marilyn	Program Coordinator, Theatre	1990
Blanchette	Cary	Director, Planned Giving	1991
Branch	Eren	Dean, School of Graduate and Continuing Education	1991
Brooks	Fred	Vice President, Finance and Administration	1992
Butler	Marcia	Director, Bookstore	1991
Callen	Kate	Director, News Bureau	1990
Camp	Linda	Manager, Loan Administration	1991
Campbell	Robert	Program Coordinator, Choral Scholars	1990
Cannon	Jack	Director, Public Relations	1990
Cecil	Darren	Director, Alcohol and Drug Education	1992
Cellar	Susan	Alumni Records Coordinator, School of Law	1991
Davis	Staige	Alumni Relations Coordinator	1991
Deerman	Dianne	Assistant Director, Advancement Services	1991
Drinan	Patrick	Dean, College of Arts and Sciences	1989
Eging	Carl	Director, School of Law Admissions/Financial Aid	1988
Ellis	Rosetta	Director, Parent Relations	1988
Fellows	Donald	Director, Development	1990
Fuhs	S	Director, Advancement Services	1990
Gelb	Steven	Director, Child Development Center	1989
Genovese	Jackie	Publications Specialist	1988
Giammalva	John	Resident Director	1990
Greene	Karen	Prospect Research Assistant	1990
Gunn	Lily	Program Coordinator, Music	1990
Hoover	Ann	Director, Invisible University	1990



ORGANIZATIONAL CHARTS  
Changes since 1987 WASC Visit

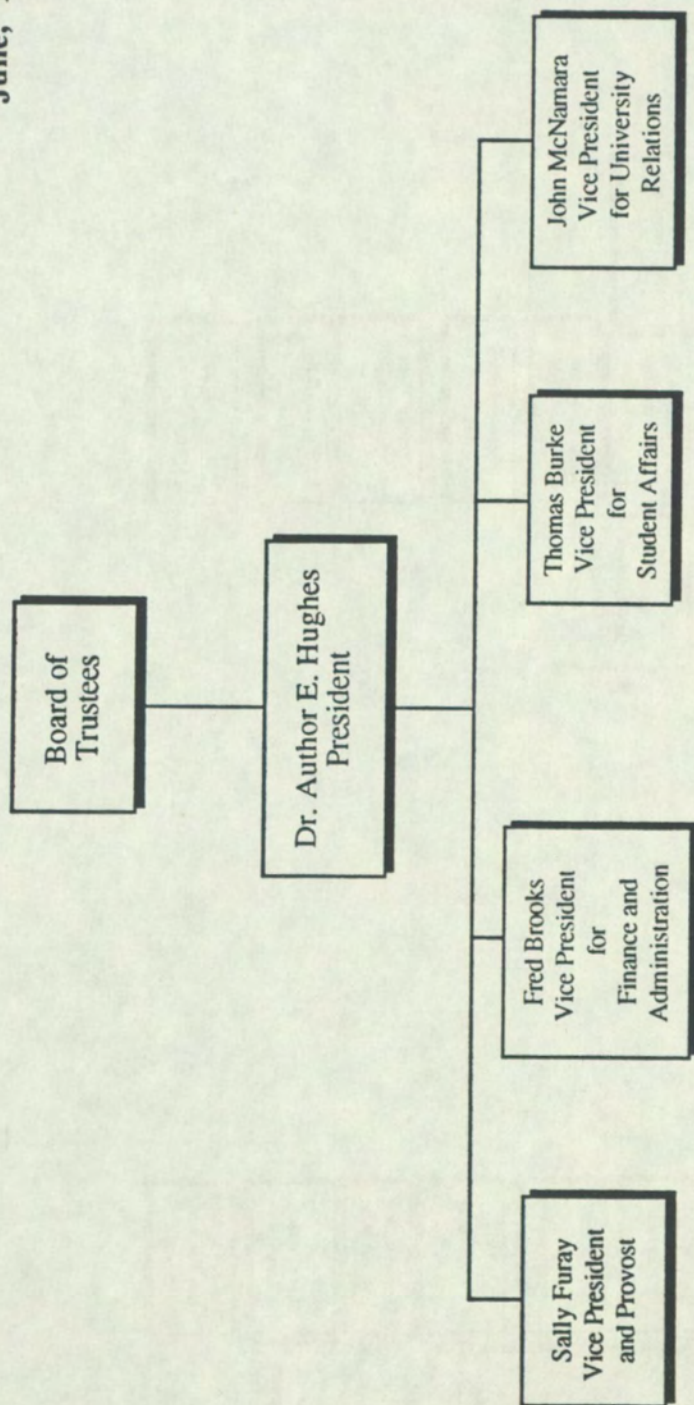
LAST NAME	FIRST NAME	POSITION	YEAR APPT
Hoss	Neal	Manager, Financial Accounting	1990
Iannacone	Thomas	Director, Athletics	1988
Johnsen	S	Senior Editor	1992
Johnson	Sharie	Assistant Director, Career Services (Law School)	1988
Jones	Colette	Associate Dean, School of Nursing	1992
LaPorta	Esther	Director, Corporate Relations	1989
Lewis-Logue	Judith	Director, Financial Aid	1989
Linstrom	Linda	Assistant Dean, School of Education	1988
Love	George	Chair, Naval Science (NROTC)	1991
Lyman	Carol	Director, Student Activities	1989
Macy	Saralynn	Assistant Director, School of Law Admissions	1991
Madden	J	Associate Director, Academic Support Programs	1990
Magaña	Lou	Manager, General Services	1992
Malachowski	Mitchell	Associate Dean, College of Arts and Sciences	1989
McGraw	Donald	Associate Provost	1988
Moeller	Charles	Manager, Payroll	1990
Molenda	Karen	Dean's Secretary, School of Nursing	1988
O'Connell	Elizabeth	Associate Dean, School of Graduate and Continuing Education	1991
Oppy	Sally	Resident Director	1990
Patterson	JoEllen	Program Coordinator, MFCC	1988
Phalen	Maureen	Director, Graduate Admissions	1989
Pint	Debbie	Director, Summer Camps	1989
Quinn	Kathleen	Director, Law School Development	1989
Quinn	S	Environmental Med. Project	1989
Ratlidge	T	Publications Coordinator	1991
Reed	Karen	Special Projects Coordinator	1989
Robinson	Fred	Department Chair, English	1991
Ryan	Peter	Director, Outdoor Recreation	1989
Saxton	S	Alumni Relations Coordinator (School of Law)	1991



ORGANIZATIONAL CHARTS  
Changes since 1987 WASC Visit

LAST NAME	FIRST NAME	POSITION	YEAR APPT
Scherr	Mary	Program Coordinator, MEd	1988
Shift	Elizabeth	Director, Capital Programs	1989
Shue	Virginia	Associate Dean, School of Law	1990
Signoret	Kim	Associate Director, Prospect Research	1988
Smith	Tina	Head Cashier	1992
Snyder	Ky	Director, Athletics Development	1990
Starkey	Edward	University Librarian	1988
Strachan	Kristine	Dean, School of Law	1989
Stroik	Richard	International Language Model	1991
Sullivan	Regina	Assistant Director, Athletics	1990
Syzmonik	JoAnn	Assistant Director, School of Law Financial Aid	1991
Trifiletti	John	Director, Alumni Relations	1988
Vaughn	Lynette	Faculty Secretary, School of Nursing	1990
Villanueva	Edwina	Supervisor, Accounts Payable	1989
Weber	LeRoy	Director, University Services	1991
Weiler	Cynthia	Grants and Contracts Officer	1990
Weiminger	Jane	Undergraduate Advising, School of Business	1989
Whitney	Gary	Associate Dean, School of Business	1989
Wilson	Carrie	Director, Master of Comparative Law	1989
Yard	Sally	Department Chair, Fine Arts	1989
Young	Dan	Assistant Director, Athletics	1991
Zackowski	Gregory	Director, UC Operations/Special Events	1989
Zagarella	Kristen	Assistant Director, Annual Fund	1990
Zhou	Marjorie	Law Records	1988



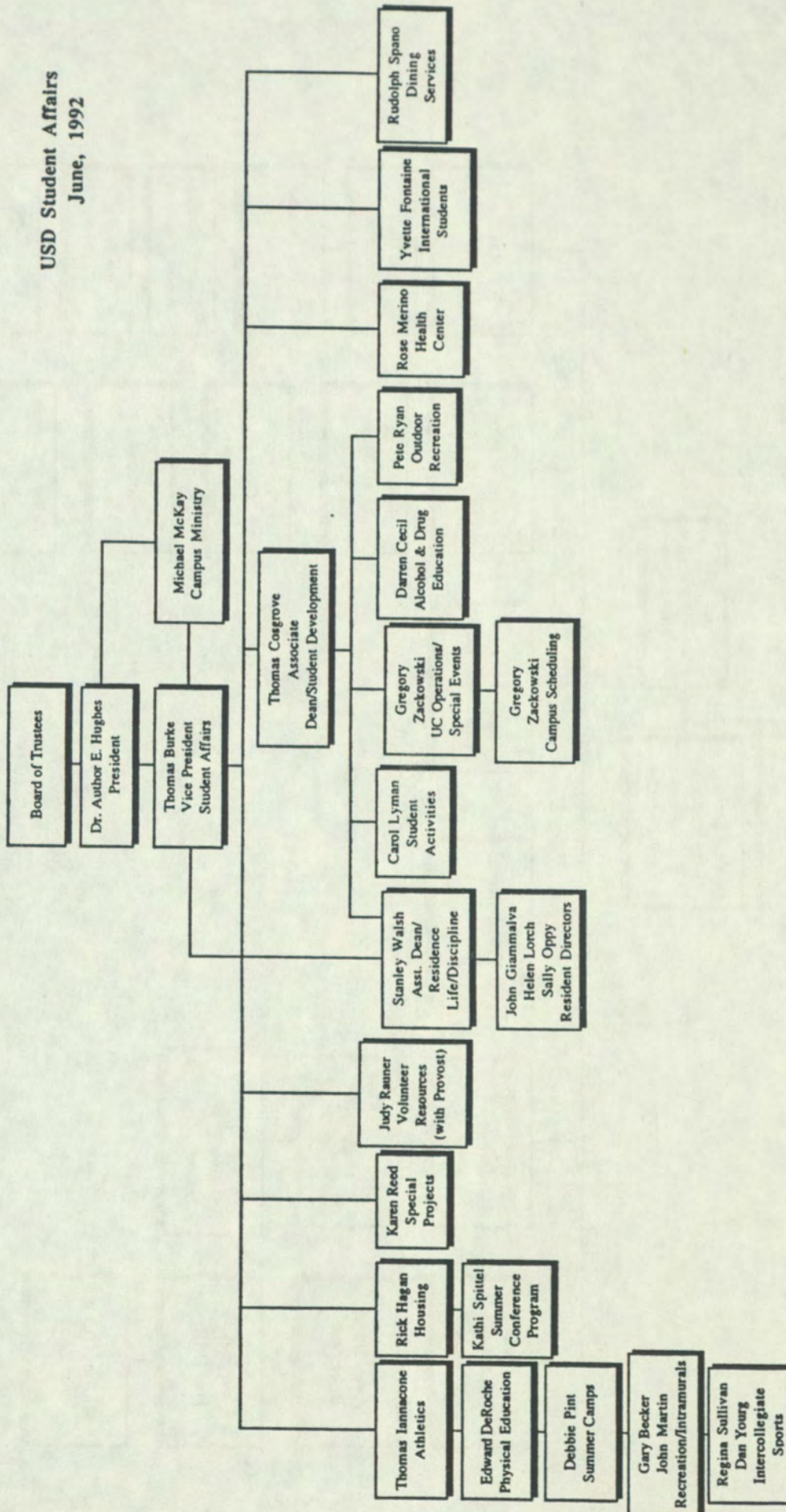






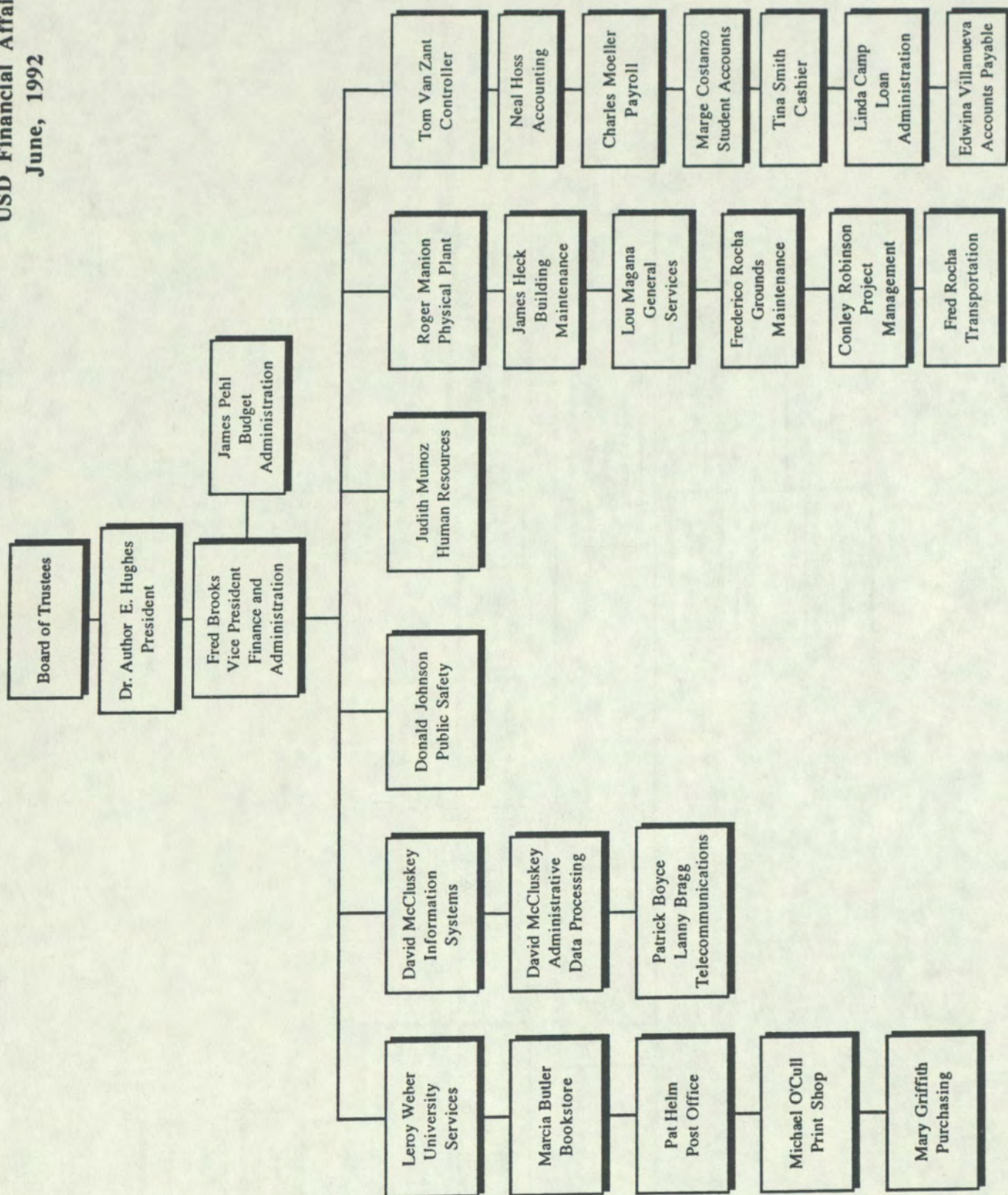


USD Student Affairs  
June, 1992



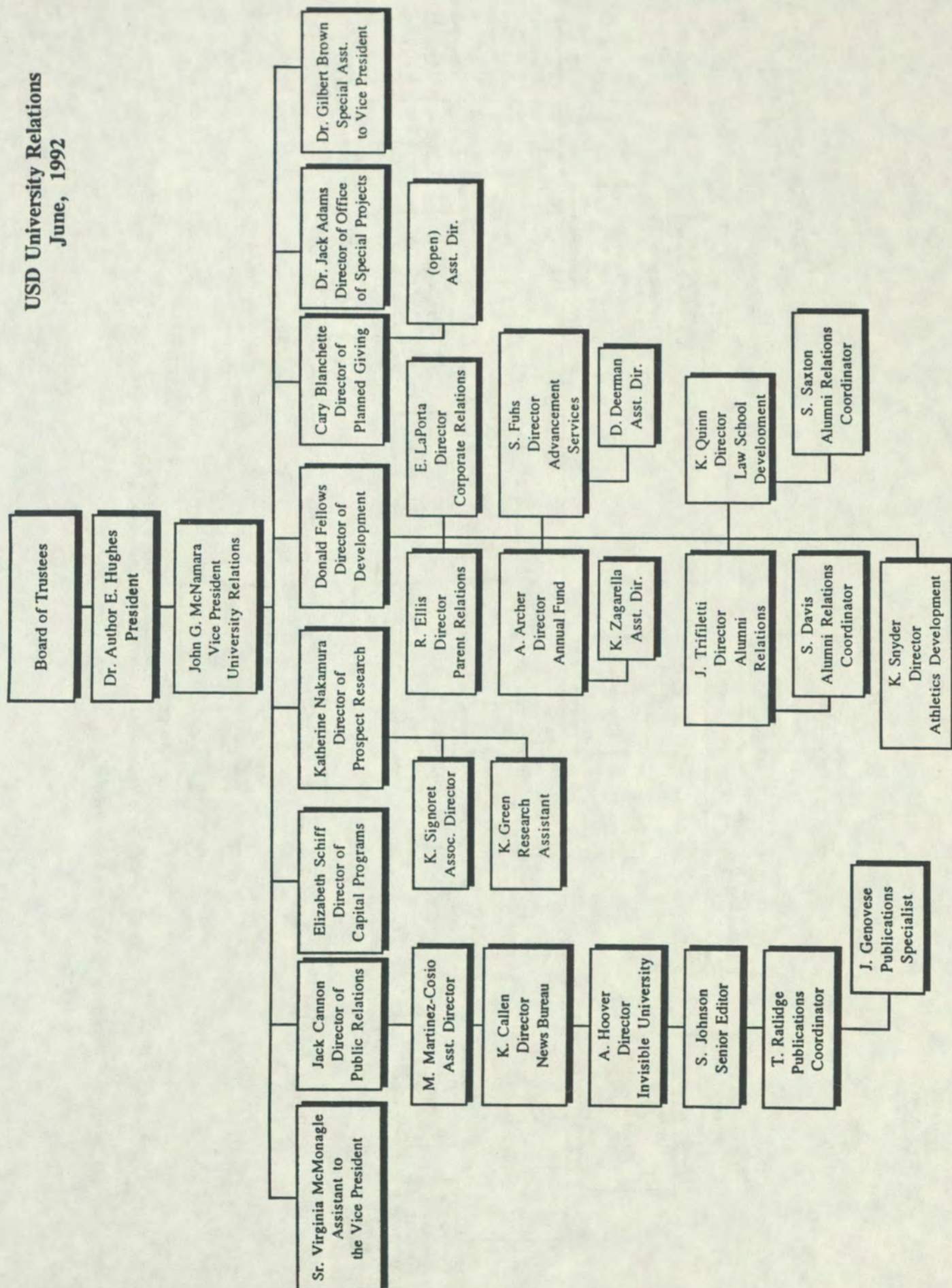


USD Financial Affairs  
June, 1992



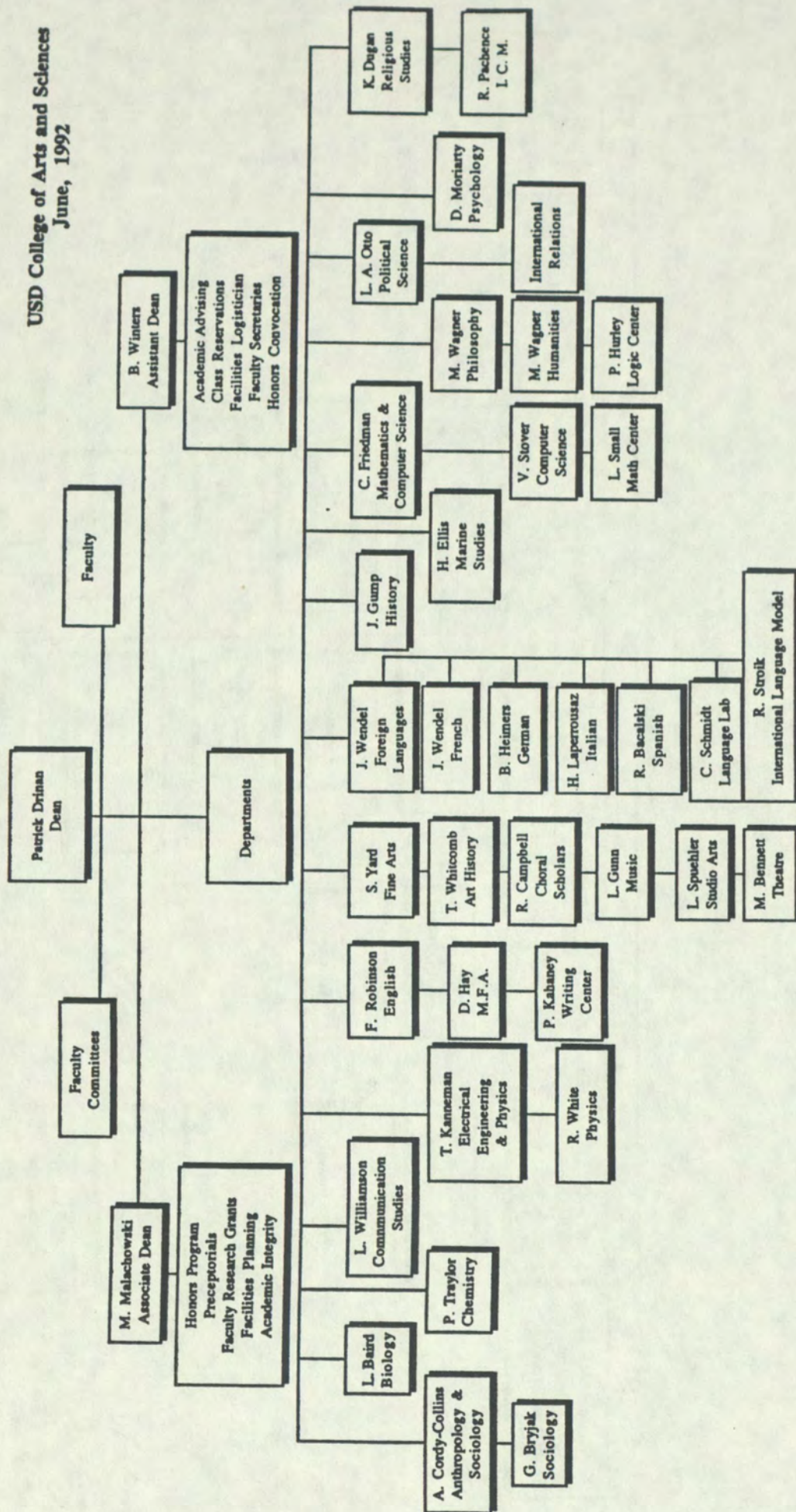


# USD University Relations June, 1992





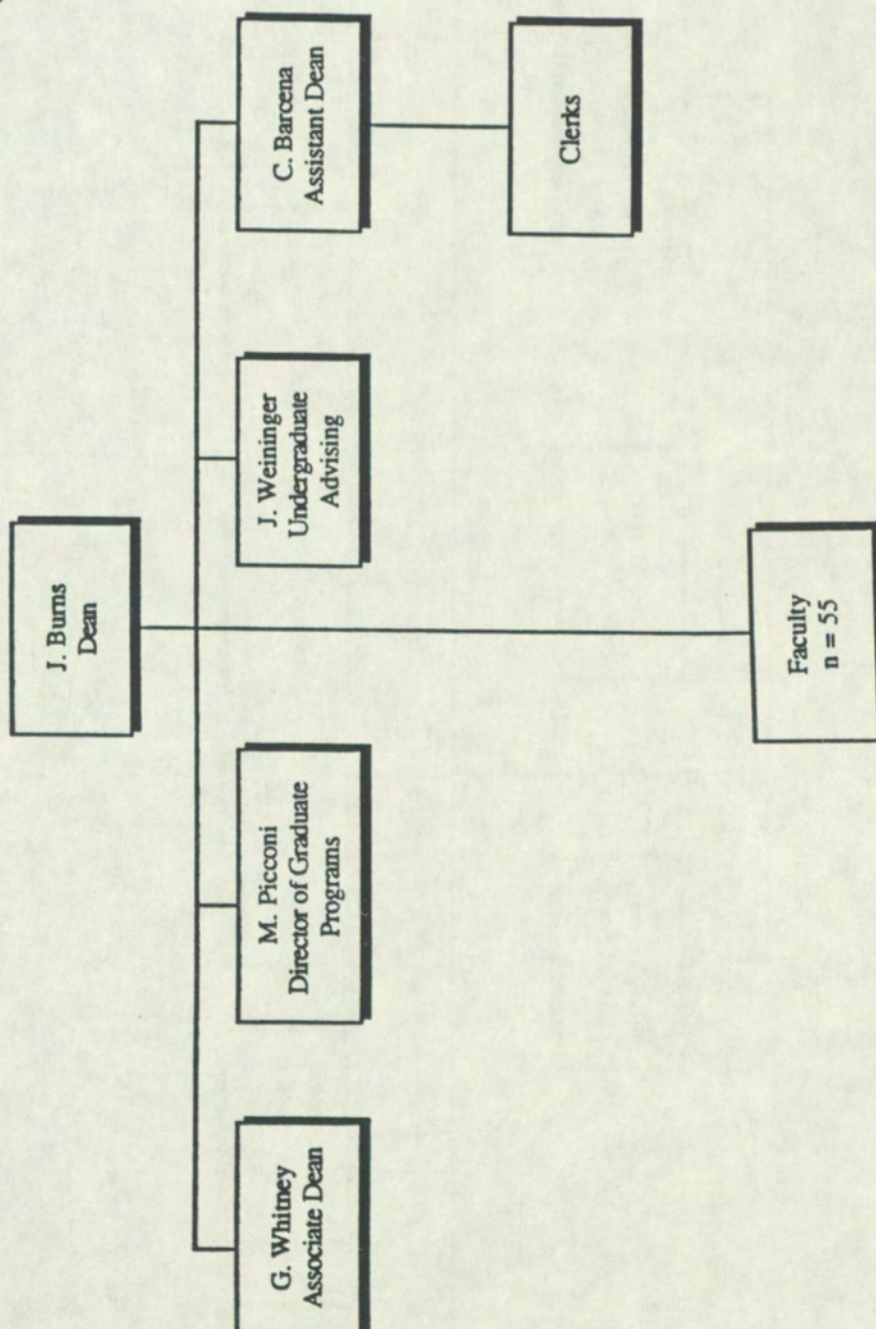
USD College of Arts and Sciences  
June, 1992



Changes in Department Chairs occur every 3 years on the average.

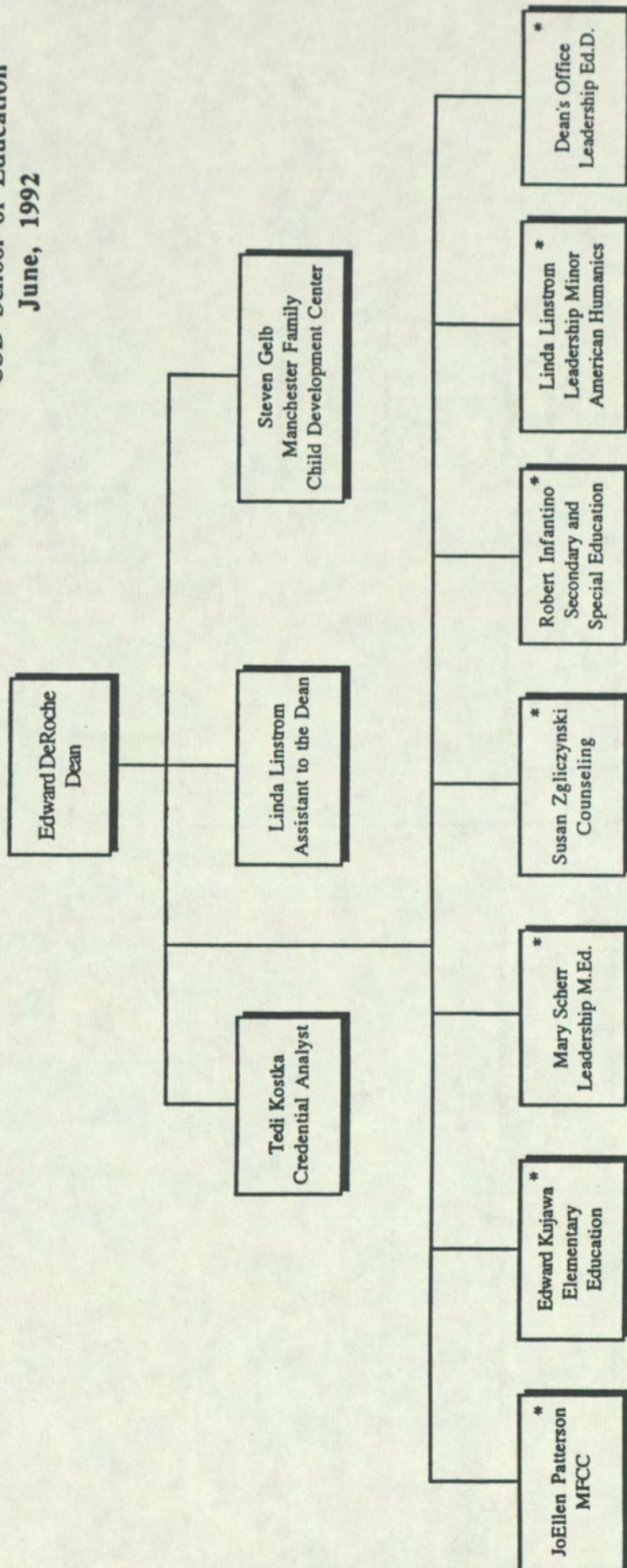


USD School of Business  
Administration  
June, 1992





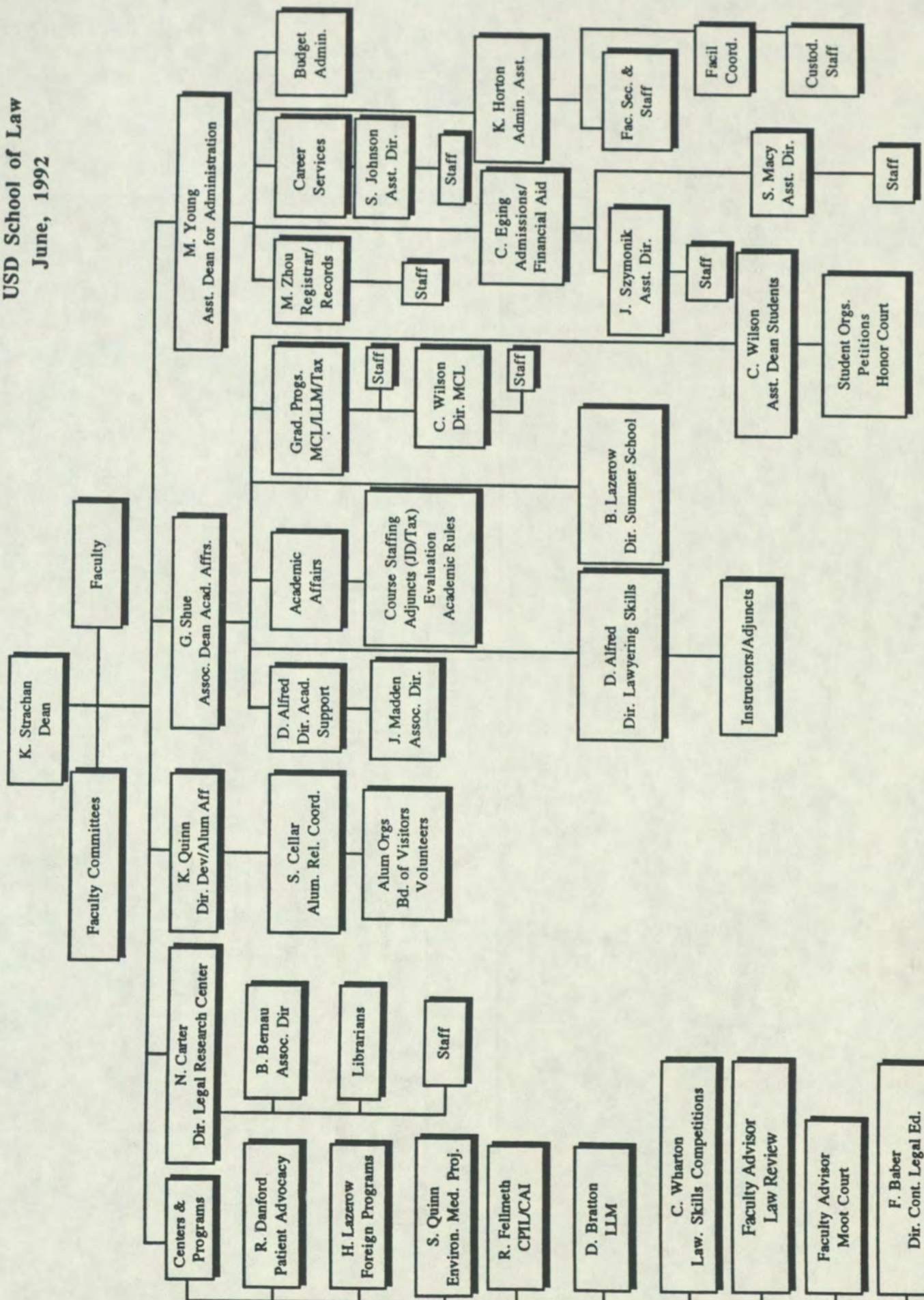
USD School of Education  
June, 1992



\* Program Coordinator

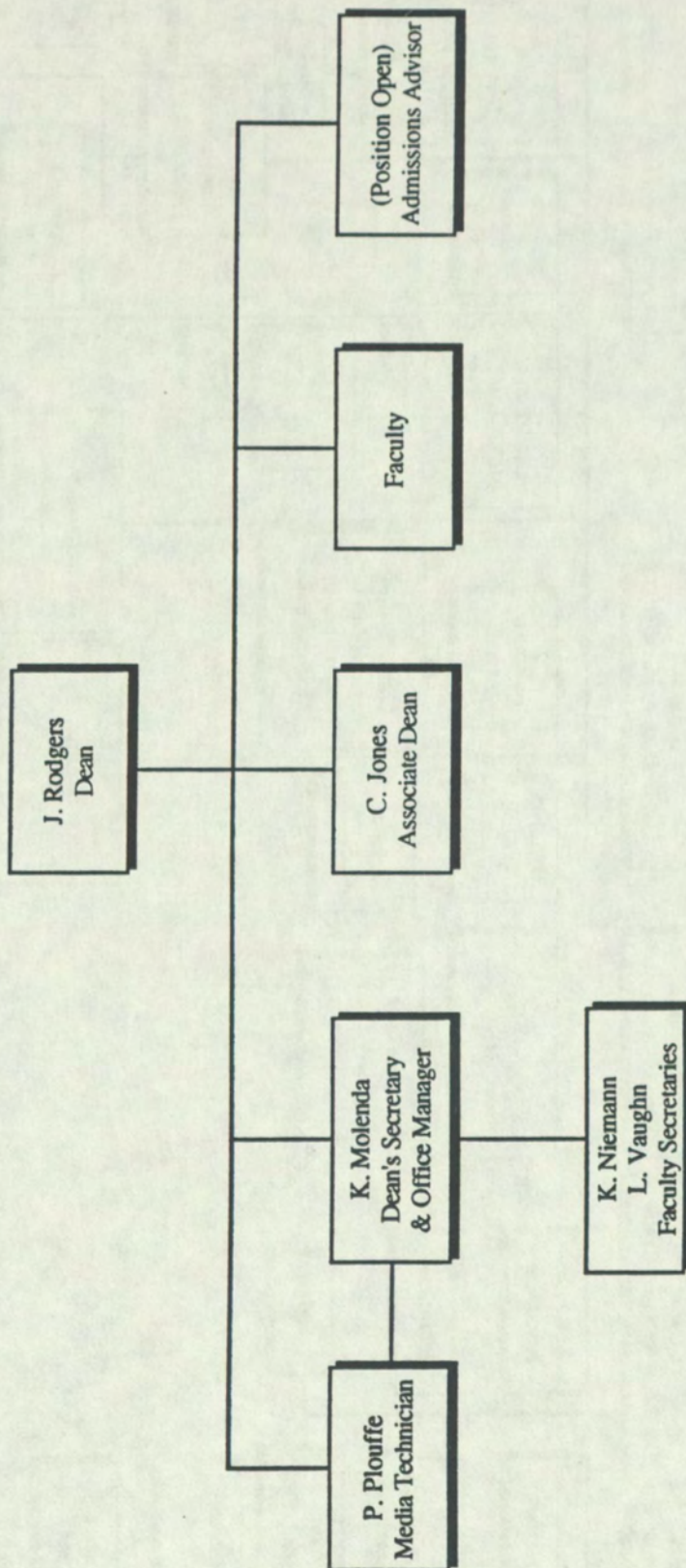


USD School of Law  
June, 1992





USD School of Nursing  
June, 1992





## 2 named to USD Board of Trustees

SD Union 6/6/92 San Diego

A former San Diego city councilman and the head of a property investment and management firm have been named to the University of San Diego Board of Trustees.

William D. Jones, who represented San Diego's 4th Council District from 1982 to 1987, and Kathryn H. Colachis, chairman and chief executive officer of the J.W. Colachis Co., took their seats on the 36-member board last month, the university announced. Both will serve three-year terms.

Jones, an alumnus of USD, is an investment manager at Prudential Realty Co. and hosts weekend retreats to the university by schoolchildren as part of his "Project I Believe," a program designed to steer the children into college.

Colachis takes a seat long held by her husband, James, who died in January. Her company's holdings include the Rancho Bernardo Inn.

from the San Diego Union/Tribune  
June 6, 1992



## BOARD OF TRUSTEES

### BOARD OF TRUSTEES

TERM OF OFFICE: 3 Years

COMPENSATION: None, except for travel reimbursement, if appropriate.

Dr. Author E. Hughes, USD's President, is the only Board member who is an employee of the institution.



## **University of San Diego Board of Trustees**

The University of San Diego depends increasingly upon the active support, range of perspective, and collective wisdom of its trustees. The Board has articulated its expectations of trustees more particularly as follows:

- 1. To commit the time to attend Board and Committee meetings and to meet with University officers to be briefed on meetings missed and other University business.**
- 2. To become knowledgeable about the University in general and at least one area of University operations in particular.**
- 3. To represent and promote the University to the general public, specific constituencies, and individuals of affluence and/or influence. At a minimum, each trustee will take responsibility for the cultivation of at least five major gift donors/prospects as approved by the Office of the Chairman of the Campaign.**
- 4. To support the University financially through:**
  - a. Personal gift to the annual fund.**
  - b. Corporate/foundation gift to annual fund if the trustee has personal foundation or corporation connection.**
  - c. Personal gift to a capital or endowment project after appropriate interest has developed.**
  - d. Corporate/foundation gift to a capital or endowment project if the trustee has personal foundation or corporation connection.**
  - e. Inclusion of the university in estate plan.**

The amount of both the annual and capital gift is determined by each trustee. No absolute amount is expected; the size of the gift should indicate that USD is a philanthropic priority given the differing financial circumstances of each trustee.

- 5. To accept leadership assignments during the period of trusteeship.**
- 6. To be possessed of good moral character . . . "Section 2. Qualifications of Trustees. Except as provided in the Articles of Incorporation and in Article II, Section 2 of these Bylaws, the only qualification required of a Trustee is that he/she be possessed of good moral character and, in the judgement of the Trustees electing him/her, have an interest in the furtherance of the purposes of this corporation."**



## COMMITTEES OF THE BOARD OF TRUSTEES

### UNIVERSITY OF SAN DIEGO

August 29, 1990

#### EXECUTIVE COMMITTEE

The Executive Committee, which is comprised of officers and standing committee chairmen, acts on behalf of the Board of Trustees when necessary and serves as a general steering committee for Board activities.

#### ACADEMIC AFFAIRS COMMITTEE

The Academic Affairs Committee concerns itself with the overall academic enterprise of the University; matters of policy concerning faculty rank and tenure, curriculum, and new programs are among its areas of interest.

#### ANNUAL FUND COMMITTEE

The Annual Fund Committee concerns itself with the development of policies and programs for financial support of the University. It oversees all activities concerned with the cultivation, solicitation and recognition programs directed toward alumni, parents, corporations and friends of the University.

#### CATHOLIC AWARENESS COMMITTEE

The Catholic Awareness Committee concerns itself with the Catholic nature of the University and in matters of policy development directly related to the University-Church relationship. This committee addresses the issue of how the University may be of greater service to the church and is particularly concerned with the development of programs within the University to support its stated value orientation and considers how best to influence students in a positive way.

#### COMMITTEE ON ATHLETICS AND RECREATION

The committee on Athletics and Recreation concerns itself with the major policies and programs for the Department of Athletics, Recreation, and Intramurals. Its purview includes publicity and fund raising, facilities review, and participation in the selection process for head coaches of major sports. The committee has oversight responsibility regarding National Collegiate Athletic Association regulations and recommendations affecting the University's intercollegiate athletic program.



### COMMITTEE ON TRUSTEES

The Committee on Trustees concerns itself with the gathering of information and preparation of documentation concerning candidates for trusteeship, culminating in nomination to the Board of Trustees. The committee is charged with the responsibility of evaluating the performance of Board officers and the making of annual recommendations of trustees to serve in leadership positions. It is to periodically develop and review a statement of trustee responsibilities along with the continuous assessment of the Board's needs in the areas of the background, skills, and diversity of its members. The Committee's responsibility include the evaluation of trustees eligible for reappointment and those to be given emeritus status.

### FACILITIES COMMITTEE

The Facilities committee concerns itself with the maintenance and development of the physical plant of the University. This committee approves all construction projects whether for newly designed facilities or renovation. It oversees the master plan for campus improvement.

### FINANCE COMMITTEE

The Finance Committee concerns itself with the fiscal operation and policy designation for the University. It monitors the ongoing financial operation as well as capital investments of the institution.

### STUDENT AFFAIRS COMMITTEE

The Student Affairs Committee concerns itself with the establishment of policy directly related to student life in and out of the classroom. This committee meets from time to time with members of the student body from all segments of the University to discuss their needs and concerns.

### UNIVERSITY RELATIONS

The University Relations Committee works to approve and recommend to the full Board of Trustees policies in University Relations. It strives to increase the involvement of trustees in Public Relations, Development and other programs of University Relations; provide a nucleus of trustees knowledgeable about university relations issues; provide a forum for volunteer advice on the coordination of major university relations activities; provide a linkage between volunteers and programs in university relations and the Board of Trustees of the University.



UNIVERSITY OF SAN DIEGO  
Committees of the Board

9/1/91

Executive Committee

Hahn (Chair)	Hughes, P.
Derbes (Vice Chair)	Manchester
McMorrow (Secretary)	Pardee
Hughes, A. (Pres.)	Shiley
Alessio	Trepte
Baytop	Warren
Bearss	
Dillabough	

Academic Affairs

*Hughes, P.
Bearss
Elliott
Ellison
Figueredo
Mannix
Morris

Annual Fund

*Derbes
Fletcher
Walther-Meade

Athletics

*Alessio
Goodall
Lynch
Zable

Catholic Awareness

*Dillabough
Blackmore
Figueredo
Rogerson

Committee on Trustees

*Pardee
Birtcher
Eagen
Goodall
Hughes, A.
Hughes, P.
Warren

Facilities

*Manchester
Birtcher
Colachis
Derbes

Finance

*Trepte
Fitch
Kaplan
McMorrow
Sefton
Shiley

Student Affairs

*Baytop
Barba
Campion
Craig
Hughes, P.

University Relations

*Shiley
Broekema
Eagen
McMorrow

Ad Hoc:

Capital Executive Committee

*Warren	Hahn
Alessio	Hughes, A.
Birtcher	Kaplan
Colachis	Manchester
Eagen	Pardee
Ellison	
Fletcher	

\*Chair



Alessio, Frank D. Jr.

The Alessio name is well known among many of San Diego's "movers and shakers." Mr. Alessio is a 1958 graduate of San Diego State with a B.A. in marketing. He has been married to Linda Louise (Falk) since 1959. They have two sons, Marco and Brien. Marco is a 1984 graduate of USD.

Mr. Alessio is a family man, who likes to lead "a simple life," but is also very dedicated to his business. Frank Alessio Sr. (deceased) sold the San Diego Pepsi Cola Bottling Co. in 1983, the company had been in the family for almost 50 years.

Board member since October, 1986  
Term expires August 31, 1992



Barba, Manuel M.D.

Dr. Manuel Barba is a neurologist with offices near Balboa Park. He was born and educated in Mexico, receiving his doctorate from the University of Guadalajara, one of the premier medical universities in Latin America. He conducted his residency in San Francisco, Pasadena and San Diego.

Dr. and Mrs. Barba (Patricia) have eight children. Both are very interested in helping minority students pursue higher education. They have established a scholarship fund at USD to help Mexican-American students.

Dr. Barba is an avid sailor. He is involved in a variety of medical organizations and banking institutions, including the founding of the former Mexican American Bank, which was acquired in 1979 by the Banco Nacional de Mexico.

Board member since March, 1979  
Term expires August 31, 1992



Baytop, Donna M. M.D.

Community work and volunteerism are topics dear to Dr. Donna Baytop's heart. The Jacksonville, Florida native is active in the choir of St. Michael's Catholic Church in Poway, California and in LEAD San Diego. She has also been an active member of various committees, including the American Cancer Society's Workplace Committee, San Diego City School's volunteer Speaker's Program and has actively served in the National Office of Black Catholics for five years.

Dr. Baytop became Medical Director of Solar Turbines, Inc. after obtaining her M.D. from the University of Florida in 1976. She completed her residency in family medicine at the University of Connecticut and at St. Francis Hospital in Hartford, Connecticut.

Dr. Baytop and her husband, Allen, have two children, Chanza Marii and Brian Allen. Both take an active interest in their offspring; Mr. Baytop coaches his children's basketball and baseball teams.

Mr. Baytop is the Campaign Division Director for United Way/CHAD.

Board member since February, 1989  
Term expires August 31, 1993



Bearss, Sr. Rosemary

Sr. Rosemary Bearss was appointed to the USD Board of Trustees in September of 1988. She is the Provincial of the U.S. Province of the Religious of the Sacred Heart (RSCJ).

Sr. Bearss obtained her B.A. from Duchesne College and her M.A. from DePaul University. She also obtained a Master of Divinity from the Jesuit School of Theology in Chicago, Illinois.

Born in Omaha, Nebraska in 1931, Sr. Bearss currently resides in St. Louis, Missouri. She has a sister in San Diego.

Member since September, 1988  
Ex Officio



Birtcher, Arthur B.

Arthur Birtcher is general partner in a large family corporation called Birtcher Investments. The Birtcher family owns the 20th largest development firm in the country (1/87). They have built the \$3.4 million Birtcher High Tech Center and the \$130 million Lakeshore Towers in Irvine. Recent projects include the redevelopment of the L.A. Wholesale Produce Market downtown and the Academy of Television Arts and Sciences on 15 acres of land in North Hollywood.

To say the Birtcher's are family oriented would be a serious understatement. Most members of the Birtcher family reside in an estate called Rancho de Dios. The family's favorite pastime is showing Hackney horses. The Birtchers are the largest private owners of show horses in the country.

Art Birtcher is a 1961 graduate of Claremont Men's College. He and his wife, Gaye, are devout Catholics who are particularly proud of having contributed to the restoration of the Mission San Juan Capistrano. They donated eight bells which were transported from Holland to the Mission.

Mr. and Mrs. Birtcher's home is filled with French artwork gathered through 12 trips to Europe.

Member since March, 1984  
Term expires August 31, 1992



Blackmore, Allen

Allen Blackmore owns and operates Blackmore & Associates, a commercial real estate development company which specializes in developing industrial real estate in Los Angeles and the South Bay area.

The Blackmores moved from Rancho Palos Verdes to Rancho Santa Fe in 1987. They quickly became involved in their parish, Church of the Nativity in Rancho Santa Fe, taking a major role in fundraising efforts to build the church. Mrs. Maureen Blackmore is active in the Children's Hospital Auxiliary, chairing its Rancho Santa Fe chapter.

Their children, Colleen and Thomas, are avid tennis players. Both have been ranked as Jr. Tennis Players. Colleen graduated from USD in January 1989.

Besides being active in their church, the Blackmores also belong to the Rancho Santa Fe Golf and Tennis Club.

Member since December, 1987  
Term expires August 31, 1993



Broekema, Dirk Jr.

Dirk Broekema, Jr. serves as Chairman and Chief Executive Officer of Bowest Corporation of La Jolla, a financial services company. Since his appointment as CEO in 1978, Mr. Broekema has been responsible for all corporate functions including subsidiary operations.

An avid sports fan, Mr. Broekema is the current president of the Greater San Diego Sports Association. He also serves on the Board of Directors of the Holiday Bowl, the San Diego Hall of Champions and the Century Club. Mr. Broekema is also a trustee of the Scripps Clinic and Research Foundation, the UC San Diego Foundation, the YMCA, the National Multiple Sclerosis Society and the Gaslamp Quarter Theatre.

Mr. Broekema received his bachelor of science/finance from the University of Arizona and has conducted graduate work at Stanford University, University of Michigan and University of Arizona.

Member since May, 1991  
Term expires August 31, 1994

9/91



Brom, Bishop Robert H.

Bishop Robert H. Brom was named fourth bishop of the Diocese of San Diego on July 10, 1990 after serving for a year as coadjutor bishop.

During his year as coadjutor, Bishop Brom spent his first three months studying Spanish to better serve the large Hispanic population in the San Diego and Imperial County Diocese. Prior to his arrival in San Diego, he had been the Bishop of Duluth, Minn. for eight years.

A native of Wisconsin, he spent most of his life in the Midwest. He graduated from St. Mary's College in 1960. Serving 25 years of priestly ministry, Bishop Brom taught Religious Studies, was Rector of the Seminary, and the Rector and Vicar General of the Diocese of Winona, Wisconsin.

Bishop Brom lives in renovated quarters at the seminary on the campus of the University of San Diego.

Member since September, 1990  
Ex Officio



Campion, Robert

Robert Campion recently retired as chairman, Executive Committee of Lear Seigler, Inc. of Santa Monica. He started his executive career as a messenger boy in the offices of Alexander Grant. Mr. Campion later became a partner in the firm and after accumulating a long list of achievements, he became CEO of Lear Siegler.

An accomplished writer and avid reader, Mr. Campion's hobbies include rose gardening and history, especially that dealing with Napoleon, Watergate and Russia. He is the author of "Six Objectives for Sound Growth." He served as a panelist in the "Ethics and Leadership" Conference held at USD in November 1987.

Robert Campion is well known in the philanthropic community. In October 1987, in his capacity as Chairman of the Board for St. John's Hospital and Health Center in Los Angeles, Mr. Campion kicked off a major fundraising drive by pledging \$500K to St. John's. His support of that organization has been in the form of building funds, emergency funds, equipment, scholarships, etc.

As past USD trustee from 1974-76, Robert Campion accepted a new appointment to the USD Board of Trustees in 1987.

Member February, 1974 to November, 1976  
Member since May, 1987  
Term expires August 31, 1993



Colachis, James W.

Mr. James W. Colachis is Chairman and CEO of the J.W. Colachis Company, a real estate investment and management firm maintaining extensive holdings in California and Arizona. The Colachis family invested in San Diego County as early as 1935 when they acquired avocado and citrus ranches in Escondido.

Today, the Colachis Company has an interest in a number of investments, including medical and office buildings, high rise apartments, a regional shopping center, varied commercial projects and through JC Resorts, Inc., a number of award-winning resort hotels.

A Phoenix, Arizona native, Mr. Colachis sits on a number of non-profit boards in Phoenix, Arizona and Los Angeles. A graduate of USC, he recently was presented with the 1991 Engineering Alumnus Award for Outstanding Achievement by the USC School of Engineering.

Jim and Kathryn Colachis have a son, August, a daughter, Belle, and six grandchildren.

Member since March, 1981  
Term expires August 31, 1992

9/91



Craig, Jenny

In late 1988, Inc. Magazine identified Jenny Craig as the sixth fastest-growing privately held company in America. Today, Jenny Craig Diet Centers are opening across the country at the rate of one every other day, with centers averaging \$4 million in annual sales.

Both Jenny and Sid Craig were working independently in the diet business before they met in 1970. As married partners, they took their integrated system of diet food, exercise and behavior modification to Australia, where the Aussies quickly embraced these new weight-loss concepts.

The Craigs returned to the United States in 1985 and quickly catapulted Jenny Craig Diet Centers to third place in sales in the competitive weight loss industry, behind Weight Watchers, Inc. and Nutri/Sytems. Currently, there are more than 200 weight loss centers in the U.S. and some 100 centers in Australia and New Zealand.

Both Jenny and Sid come from close families and both are competitive by nature. Their hobbies include collecting 17th and 18th century paintings, horse racing, tennis and fitness. Sid is a former Arthur Murray dance instructor and he calls Jenny "a natural" on the dance floor.

Member since February, 1990  
Term expires August 31, 1994



Derbes, Daniel

Mr. Daniel W. Derbes, former President of the Signal Company, Inc., currently serves as the President of Signal Ventures, an arm of Allied-Signal International.

He has extensive experience in international business development in the Pacific Rim and developing countries and continues to travel extensively throughout the world.

Mr. Derbes long-term commitment to public service is exemplified through the number of boards and committees he continues to serve on, including the National Council of Boy Scouts, Scripps Memorial Hospital, SDG&E and WD-40.

A graduate of West Point and Xavier University, where he earned his MBA, Mr. Derbes takes an active interest in sports, including tennis, golf and skiing. Daniel and Patricia Derbes have two children.

Member since March, 1981  
Term expires August 31, 1993

9/91



Dillabough, Reverend Monsignor Daniel J.

Msgr. Dillabough was born in Saginaw, Michigan in 1947. He received his baccalaureate of arts degree from USD in 1970, his STD from Gregorian in 1973. He also holds a JCL in canon law (1986) and STD in moral theology (1987).

Msgr. Dillabough was ordained June 27, 1974 at St. Peter's in Vatican City. He received Prelate of Honor in December 1988.

Since June, 1990, he has been Chancellor of the San Diego Diocese, Moderator of Diocesan Offices, Director of Clergy Personnel and Director of Temporal Affairs. He has also served as judicial vicar .

In addition, Msgr. Dillabough teaches Christian Marriage at USD.

Member since September, 1990  
Ex Officio



Eagen, I Brent, Monsignor

One of the early pioneers of the ecumenical movements in San Diego, Monsignor I.B. Eagen has served a variety of communities in San Diego and Imperial Counties since 1956, when he was ordained as a priest for the Diocese of San Diego.

In 1960, I.B. Eagen joined the faculty at the San Diego College for Men, which later became the University of San Diego, teaching courses in theology, speech, English and American literature. In March of 1971 he was appointed pastor of California's oldest church -- Mission San Diego de Alcala, a post he still proudly holds today.

Born in Missouri and educated at Loyola University of Los Angeles and UCLA, Msgr. Eagen moves easily in a variety of circles and his striking figure is visible throughout San Diego -- as comfortable in a soup kitchen as he is at a black-tie event.

Monsignor Eagen's community activities have garnered him a number of awards and recognition. He was named "A Man for All Seasons" by the St. Vincent de Paul Center in March, 1989 and was honored with an Honorary Degree by USD in 1980.

His interest in ecumenism has resulted in his appointment to a number of boards and commissions, including the National Conference of Christians and Jews. He also sits on the Boards of Catholic Charities, Vision 2020 and serves as Chaplain for the San Diego Chargers.

Member since May, 1972  
Term expires August 31, 1992

9/91



Elliott, Rev. William E.

Education is an area of special interest to Reverend William E. Elliott, who serves as the Vicar for Education for the Diocese of San Diego, a post he has held since 1978.

Reverend Elliott began his service to education as an assistant pastor at St. Angela Church in Fairview Park, Ohio. He went on to serve as an instructor at the Catholic Diocese of Cleveland, and within six years became its Assistant Superintendent of Schools. He earned an M.A. at John Carroll University and a Ph.D. at Ohio State University along the way.

His professional activities include serving as vice-chairman of the Institute for Catholic Educational Leadership for the University of San Francisco, and since 1967, has served on the Board of the National Catholic Educational Association, Chief Administrators of Catholic Education.

Member since May, 1983  
Term expires August 31, 1992



Ellison, Patricia H.

Mrs. Patricia Howe Ellison manages the investment policy and strategy at Capitalcorp Asset Management. Mrs. Ellison is highly respected in the Bay area's business circles as a savvy businesswoman, who at one time served as the executive director of the San Francisco Chamber of Commerce.

She is co-founder and managing director of Thrift Investment Services (TIS). Formed in 1984, TIS has invested more than \$150 million in derivatives and managed portfolios for individuals, corporations and an \$80 million NYSE-traded CMO Real Estate Investment Trust.

In 1965, Mrs. Ellison was selected by L.F. Rothschild to establish its West Coast office. Three years later, she became the first woman managing partner of a major branch of a New York Stock Exchange firm.

Mrs. Ellison was educated at Barat College and at Northwestern University. She serves on the Board of Directors of Lear Siegler, Inc., the San Francisco Mayor's Fiscal Advisory Committee and the San Francisco Downtown Association.

Member since May, 1972  
Term expires August 31, 1992

9/91



Figueredo, Anita, M.D.  
(Mrs. William J. Doyle Jr., M.D.)

Dr. Anita Figueredo has a remarkable resume which includes being one of the first two women residents at New York Memorial Cancer Hospital. She is an oncologist specializing in the diagnoses and treatment of tumors. She received her M.D. in 1940 from the Long Island College of Medicine and was the first woman to receive major surgical privileges in San Diego County and for over 15 years, the only woman to have them.

She was born in Costa Rica and educated in the United States. She worked with Mother Teresa in Calcutta for a time and was instrumental in bringing Mother Teresa to the University of San Diego in May 1988.

Dr. Figueredo married Dr. William Doyle Jr. (pediatrician) in 1942. The couple are parents of nine children, seven of whom are still living. The Doyles are very family oriented and are strong supporters of USD. Dr. Figueredo was active in the development of USD, particularly its College for Women. She was also part of USD's Search for President Committee in 1971. Three of the Doyles' children are graduates of USD.

Although in her early 70's, Dr. Figueredo continues to see patients three days a week and works with the poor in Baja California. She has been described as "San Diego's most decorated woman."

Member since May, 1972  
Term expires August 31, 1992



Fitch, Walter III

An avid traveler and active volunteer, Walter Fitch III is especially well-known for supporting programs targeting children with special needs.

A resident of La Jolla, Walter Fitch was raised in Coronado, California. After completing his studies in Rhode Island, Mr. Fitch became a commercial pilot, flying for Pan Am airlines for approximately 10 years. He lived in Rio de Janeiro for four years during his flying career.

In 1986, Mr. Fitch stepped down as a director of United States Steel (USX) and retired in La Jolla. An enthusiastic art collector and supporter, Mr. Fitch serves as one of four vice-presidents on the board of directors of the San Diego Museum of Art.

Member since February, 1990  
Term expires August 31, 1992



Fletcher, Kim

Mr. Kim Fletcher is considered a leader in San Diego business circles, especially in banking, since he is the Chief Executive Officer for Home Federal Savings & Loan.

Mr. Fletcher's father (who died in 1985) founded Home Federal in 1934. Home Federal had expanded to 161 retail banking outlets by 1986. Home Capital Development Group oversaw development of Fairbanks Ranch, Carmel Mountain Ranch and Rancho San Diego--all upscale housing developments.

Kim's father was a major influence in his life. He was a civic leader, a member of Congress, and an attorney. Kim has followed in his father's footsteps in many respects: heading Home Federal, staying involved in political circles from San Diego to Washington, D.C. and is also known as a civic leader.

Kim married Marilyn Fletcher in 1974 and they have six children. They are both avid outdoors-people. He loves sailing and maintains a crew on his boat. He has participated in a number of sail races (to Hawaii, etc.) and has traveled the world.

Member since May, 1978  
Term expires August 31, 1994



Goodall, Jackson W.

Jackson Wallace Goodall Jr. is Chairman, President and Chief Executive Officer for Foodmaker, Inc. He has been with Foodmaker for 25 years managing the more than 900 Jack-in-the-Box franchises the company owns and operates.

Mr. Goodall also serves on the boards for Grossmont Bank, the Greater San Diego Sports Association, the San Diego Hall of Champions, the Laymen's National Bible Committee and Faith Chapel Church. He is also the founder of the Fairbanks Ranch Country Club.

Mr. Goodall is married to Mary Esther (Buckley) and both are directors of the Child Abuse Prevention Foundation in San Diego.

The Goodalls reside in Rancho Santa Fe. They have a son and three daughters, all of whom are married, and they have three grandchildren.

Member since September, 1987  
Term expires August 31, 1993



Hahn, Ernest

Chair of the USD Board of Trustees and one of San Diego's most influential community leaders, Ernie Hahn is best known for his shopping centers including Horton Plaza, Fashion Valley and North County Fair.

The Hahn Company has built approximately 40 shopping centers throughout the country, most in California and there are several more on the drawing boards.

Mr. Hahn was born in New York City and raised in the city of Hawthorne, near Los Angeles. He started the Hahn-St. John General Contracting Partnership in 1946, moved the company to San Diego in 1982 where it now employs over 2,000 people. The Hahn Company is now the largest shopping center developer on the West Coast.

Ernie and Jean Hahn have been married 50 years and have three children. Both are very active in social and political circles. Mr. Hahn chairs the Mayor's Centre City Planning Committee which has made several proposals affecting downtown, including the relocation of a central government building.

Mr. Hahn actively supports an orphanage in Cuernavaca, Mexico. He is also involved with USC and the Mingei Art Museum and is an avid collector of western art.

Member since September, 1982  
Term expires August 31, 1994



Hughes, Author E., Ph.D.

Dr. Author Hughes is the University of San Diego's first and only president, taking the post in 1972 when the San Diego College for Men and the College for Women merged to become USD.

Very visible in community and civic affairs, Dr. Hughes was commissioner of the President's Commission on White House Fellowships, the chair for San Diego's Charter Review Committee, Energy 2000, and the Growth Management Review Task Force. He currently serves on the American Cancer Society Board and has served on a number of community boards ranging from the Mercy Hospital Community Advisory Board to the San Diego Symphony Association.

Dr. Hughes serves as a director of the San Diego Chamber of Commerce, Torrey Enterprises, Inc., and California First/Union Bank. He is also vice chair of the National Association of Independent Colleges and Universities, and serves on WASC, an accrediting agency.

Dr. Hughes and his wife, Marjorie, have four children and reside in Casa de Alcala on the USD campus. They were honored as Outstanding Citizens by Catholic Community Service in 1986 and are a Knight and Lady of the Holy Sepulchre.

Dr. Hughes was selected as a Distinguished Alumnus by Eastern Illinois University in 1975 and was San Diego Press Club's Headliner of the Year for Education in 1978.

Member since May, 1972

Ex Officio

Paid position as President of University



Hughes, Peter J.

Educated at Stanford University, Peter J. Hughes is well known in local legal circles for his criminal trial work. Mr. Hughes served as an assistant U.S. attorney until 1959 when he started his private practice.

A certified specialist in criminal law, Mr. Hughes has taught trial techniques at the USD School of Law while staying active with various legal organizations, including the American College of Trial Lawyers and the American Bar Foundation.

A native of Los Angeles, Mr. Hughes avocation is auto racing. He owns and drives a race car. Peter and Doris Roberta Hughes have four children.

Member since February, 1973  
Term expires August 31, 1994



Kaplan, Michael B.

Michael Kaplan is an alumnus of the University of San Diego, having received his J.D. from USD's Law School in 1972. He follows in his father's (Art Kaplan) footsteps, who was a member of USD's Board of Trustees from 1973 until his death in 1985.

Upon graduation from USD's Law School, Mr. Kaplan worked for the City Attorney of Los Angeles and then entered the family business, KB Management Company, which owns and manages properties across the country. Mr. Kaplan presently operates the Kaplan family interests as ARKA Properties Group.

Mr. Kaplan has actively supported USD in a number of ways for various years. He is a member of the Campaign Executive Committee as well as a member of the Legal Research Center (LRC) Fundraising Cabinet. He was appointed to the Executive Committee for the Law School Board of Visitors and has also served on the USD Tax Advisory Board. In addition, he is active on a number of philanthropic boards, as well as serving as president of the Sportsmans Club for the City of Hope.

Mr. Kaplan and his wife, Terri, currently live in Beverly Hills. They enjoy yachting, sailing and world travel.

Member since September, 1988  
Term expires August 31, 1994



Lynch, John T.

John T. Lynch is chairman and chief executive officer of the San Diego based Noble Broadcast Group. Noble Broadcast Group currently owns and operates 18 radio stations in 10 cities across the United States. In San Diego, Noble owns XTRA-AM/FM, better known as "91-X."

With more than 20 years experience in the broadcast and journalism fields, Lynch had worked for Westinghouse Broadcasting in Chicago and the Chicago Tribune. He worked as the general sales manager for KFMB AM/FM San Diego for six years.

A co-founder and past president of The Nice Guys, Mr. Lynch is active in a number of civic and professional organizations. He serves on the board of the Century Club, the Greater San Diego Sports Association and the San Diego Epilepsy Society. Mr. Lynch sits on the international board of directors of the American Ireland Fund.

John and Cathy Lynch have three children.

Member since May, 1991  
Term expires August 31, 1994

9/91



Manchester, Douglas F.

Douglas Manchester is well known to San Diegans as the man who built the InterContinental Hotel. Mr. Manchester sold insurance while attending SDSU and this formed the basis for the Manchester Financial Corporation.

In 1970, he started Torrey Enterprises which is mainly involved in real estate design, development and management. Torrey's projects include hotels, high-rise office buildings, business and industrial parks, retail shopping centers, restaurants and luxury condominiums.

Manchester and his wife, Elizabeth (Betsy), have five children. One of their daughters attends Boston College. Betsy Manchester is involved in a variety of charities including Scripps Memorial Hospital Fund, St. Vincent de Paul Center and Las Patronas.

Member since May, 1978  
Term expires August 31, 1991



Mannix, Ron N.

Mr. Ron Mannix is the Chairman of the Board of Manalta Coal, Ltd. in Canada. An Alberta, Canada native, Mr. Mannix was educated at Ridley College in Ontario, Canada and at the University of Alberta.

Manalta Coal was started by Mr. Mannix's father, Fred Mannix, Sr. Ron Mannix entered the family business as a mine manager in 1973, quickly rising through the ranks and assuming the chairmanship of Manalta Coal in 1978.

Active in business and community organizations, Mr. Mannix currently serves as a director for the Bank of Montreal, Canfor Coproration and the Max Bell Foundation.

An avid golfer, Mr. Mannix belongs to half a dozen golf clubs, including the Eldorado Golf & Country Club in Palm Desert.

Member since December, 1987  
Term expires August 31, 1993

9/91



Morris, Nancy Sr. rscj

Sr. Nancy Morris served as the president of the San Diego College for Women, now the University of San Diego, from 1966-1971 when it merged with the College for Men.

A born organizer, Sr. Morris administered budgets in excess of \$3 million while serving as the president for the College for Women and Director of Schools at Sacred Heart. Under her leadership, these schools conducted three long range plans, the last one resulting in a Capital Campaign which raised \$5.5 million.

Sr. Morris received a degree in English from U.C. Berkeley and was awarded an M.A. in the same subject from Holy Names College in San Francisco. Her quest for a Ph.D. from Stanford was interrupted to become principal of the Convent of the Sacred Heart in San Francisco from 1961-1966.

Until June of 1991, Sr. Morris has served as an intern in the Campus Ministry office at the Holy Names College in San Francisco.

Member since September, 1991  
Ex Officio

9/91



McMorrow, James J.

A native of Boston, Massachusetts, James J. McMorrow is a graduate of Harvard University, with graduate work at the University of California, Los Angeles.

Following graduation from Harvard, Mr. McMorrow came to California where he joined The Foristall Company, a financial/investor relations firm headquartered in Los Angeles. He assumed his present position as senior partner in 1967.

Mr. McMorrow is a director of Commercial Center Bank, House of Fabrics, Inc., TEMCOR, Electro Rent Corp., and Wyle Laboratories. He also serves as a member of the Board of Governors of the National Conference of Christians and Jews, Goodwill Industries of Southern California, National Association of Corporate Directors, Los Angeles Chapter and he is a past president of The Society of the Friendly Sons of St. Patrick, Los Angeles.

Mr. McMorrow and his wife, Celine, reside in San Marino, California.

Member since February, 1989  
Term expires August 31, 1993



Pardee, George M. Jr.

George Pardee Sr. founded Pardee Construction in 1921, including his sons in the business in 1940. Pardee merged with Weyerhaeuser in 1969, at the same time forming a spin-off Weyerhaeuser Mortgage Company.

In 1979, the Builder Leader's report ranked Pardee number six. In 1980, company volume was \$81 million. Pardee was one of the first builders to capitalize on the city's push for housing in downtown San Diego by building the Park Row condos in 1982.

George Pardee Jr. was born in Hollywood and received his B.S. at UCLA. He and his wife, Katherine, have four children. His hobbies include golf, wine and arts. Mrs. Pardee collects a wide variety of objects d'art.

George Pardee Jr.'s greatest love is Scouting. He is a former Eagle Scout. The Pardees have contributed to a variety of organizations including the Museum of Art, the Arthritis Foundation, Children's Hospital and Las Patronas.

The university's Legal Research Center bears the Pardee name in honor of their contribution to its renovation and expansion. The \$2.5 million donation was the largest single donation in the history of the USD Law School.

Member since November, 1977  
Term expires August 31, 1993



Rogerson, Michael J.

Michael J. Rogerson is chairman and CEO of Rogerson Aircraft Corporation. He founded the company in 1975 in Irvine, California and it soon became one of the fastest growing aviation companies in the United States.

Mr. Rogerson is very active in civic activities. He is a trustee at U.C. Irvine, in addition to holding a post on the UCI Chief Executive Roundtable. He is a member of the President's Council of Loyola University (his alma mater) and holds positions with a number of business and civic organizations.

Mr. Rogerson and his wife, Carolyn, reside in Newport Beach, Calif. They are the parents of three sons.

Member since May, 1990  
Term expires August 31, 1992



Sefton, Harley Knox

Harley Knox Sefton has kept a four-generation tradition alive by serving as an officer of San Diego Trust & Savings Bank. An alumnus of USD, Mr. Sefton received his B.A. in History/Business Administration and has also completed graduate work at the School of Retail Bank Management at the University of Virginia.

Mr. Sefton joined San Diego Trust & Savings Bank in 1976. Ten years later he joined the Bank's subsidiary, San Diego Financial Capital Management, Inc. where his responsibilities included the management of San Diego Trust & Savings Bank's Investment Portfolio as well as management of the tax free fund for private trusts.

Currently Mr. Sefton serves as the COO and Director of Financial Capital Management, Inc. and is a member of the Bank's Executive Committee which is responsible for the overall management of San Diego Trust & Savings Bank.

Mr. Sefton is married and enjoys skiing, tennis and travel.

Member since May, 1989  
Term expires August 31, 1992

9/91



Shiley, Darlene

Donald and Darlene Shiley describe themselves as "city folk." They live in Le Meridian Tower in downtown San Diego and are strong supporters of the arts and education. Mrs. Shiley serves on the Mayor's Commission for Arts and Culture.

Mrs. Shiley's love of the theatre resulted in their marriage. They met in the mid-70's when a friend brought Don Shiley to watch Darlene in her role as Eleanor of Aquitaine at a Berkeley community theatre. Mrs. Darlene Shiley went on to become the founding chairwoman of the Old Globe's Development Committee and has supported numerous groups, including the San Diego Symphony, Scripps Clinic and UCSD's Opthamology Department.

Don Shiley founded Shiley Incorporated in the 1960's in his Irvine garage. The company manufactures medical equipment and supplies, and currently has revenues of \$100 million.

Member since February, 1990  
Term expires August 31, 1993



Trepte, Albert E. (Gene)

Mr. Gene Trepte assumed the presidency of Trepte Investment Company, an asset management and development company, after his retirement from Trepte Construction Company in 1983. Trepte Construction was founded by the late Moritz Trepte in 1895.

Mr. Trepte is a San Diego native. He was educated at California State Polytechnic University, followed by a two year stint in the Navy. After taking over the reins of Trepte Construction in 1966, he quickly developed the company into one of the largest in the region. In 1986, Trepte Construction built USD's University Center.

A firm believer in public service, Mr. Trepte serves as a trustee, and is a past president, of the Zoological Society of San Diego, is a member and past president of Rotary Club #33, is a director of the America's Cup Organizing Committee, serves as a director of the Old Globe Theatre, is a member and Staff Commodore of the San Diego Yatch Club and serves as Chairman of the Board of San Diego Trust & Savings Bank.

Gene and Celeste Trepte have three children.

Member since March, 1973  
Term expires August 31, 1993

9/91



Walther-Meade, Yolanda (Hernandez)

Born and educated in Mexico, Yolanda Walther-Meade currently has her home in Tijuana. She is the widow of international businessman Jorge Walther-Meade.

Ms. Walther-Meade has five children. Her daughter Caroline is currently enrolled at USD.

Ms. Walther-Meade became a Lady of Junipero Serra in Tijuana in 1989 and is on the board of the San Diego Symphony.

Member since September, 1989  
Term expires August 31, 1994



Warren, Joanne (Mrs. Frank)

Mrs. Joanne Warren is the president/director of the Warren Family Foundation which donates to such causes as Los Ninos Education Center, Child Help USA, UCSD Medical Center and the National Center for Citizens Involvement.

Mrs. Warren's spouse, Frank Warren, is the owner of Warren Properties in Rancho Santa Fe. Warren Properties owns and operates apartment units in 16 states, including the Warren House Hotels in Las Vegas and Santa Fe. He is the chairman of Rancho Santa Fe Savings which merged with Home Savings in 1980. In 1978, Mr. Warren bought the Shelter Island Inn, its restaurant, lounge and boat slips.

Mrs. Warren is the chair of USD's Campaign Executive Committee and serves on the boards of the Old Globe Theatre, Scripps Research Foundation, the Women's Committee of San Diego Symphony in addition to other civic involvements. The Warren's daughter, Tracy, is a student at USD.

Member since March, 1986  
Term expires August 31, 1994



Zable, Walter J.

An athlete and intellectual, Mr. Walter Zable serves as the Chairman of the Board and Chief Executive Officer for Cubic Coproration, a high tech company he formed in 1951.

Although he is a Los Angeles native, Mr. Zable was raised and educated in the Boston area. He earned his bachelor of science degree from the College of William and Mary, and his master's degree in physics and mathematics from the University of Florida.

Mr. Zable excelled in sports while in college and went on to play professional football for the New York Giants. In 1981, Mr. Zable was enshrined in College Football Hall of Fame.

His interest in sports has not wavered with time. Mr. Zable is a director of the National Football Foundation and Hall of Fame, the San Diego County Junior Golf Association, the advisory board of the Hall of Champions and served as honorary chairman of the 1985 Holiday Bowl. Also active in government and community affairs, Mr. Zable is a member of the Governor's California Economic Development Board and serves as a director of the First National Bank.

Member since November, 1977  
Term expires August 31, 1993

9/91



1/15/92

CONFIDENTIAL/RESTRICTED CIRCULATION

BOARD OF TRUSTEES  
University of San Diego

Business Address

Mr. Ernest W. Hahn (Ernie)  
(Chairman of the Board - USD)  
Spouse: Jean  
P. O. Box 2009  
Rancho Santa Fe, CA 92067  
619-756-2453

Mr. Daniel W. Derbes (Dan)  
(Vice Chairman of the Board - USD)  
Spouse: Patricia (Pat)  
President  
Signal Ventures  
9191 Towne Centre Drive, Suite 110  
San Diego, CA 92122  
619-457-3555

Mr. James J. McMorrow (Jim)  
(Secretary of the Board - USD)  
Spouse: Marie (Celine)  
Senior Partner  
The Foristall Company  
900 Wilshire Boulevard, Suite 716  
Los Angeles, CA 90017  
213-626-4524

Mr. Frank D. Alessio (Frank)  
Spouse: Linda  
7979 Ivanhoe Avenue, Suite 520  
La Jolla, CA 92037  
619-551-2309

Manuel Barba, M.D. (Manuel)  
Spouse: Patricia (Pat)  
See residence address

R. Donna M. Baytop, M.D. (Donna)  
Spouse: Allen (Al)  
Medical Director  
Solar Turbines, Inc.  
2200 Pacific Highway  
P. O. Box 85376  
San Diego, CA 92101  
619-544-2588

Residence Address

Mr. and Mrs. Ernest W. Hahn  
P. O. Box 225  
Rancho Santa Fe, CA 92067

Mr. and Mrs. Daniel W. Derbes  
P. O. Box 8184  
Rancho Santa Fe, CA 92067

Mr. and Mrs. James J. McMorrow  
1275 St. Albans Road  
San Marino, CA 91108  
818-449-1813

Mr. and Mrs. Frank D. Alessio  
See business address

Dr. and Mrs. Manuel Barba  
18 Admiralty Cross  
Coronado, CA 92118  
619-575-6610

Mr. Allen B. Baytop and  
Dr. Donna Baytop  
13230 Vinter Way  
Poway, CA 92064  
619-451-3228



Business Address

Sister Rosemary Bearss, RSCJ (Sister)  
 Provincial  
 Religious of the Sacred Heart  
 4389 West Pine Boulevard  
 St. Louis, MO 63108  
 314-652-1500

Mr. Arthur B. Birtcher (Art)  
 Spouse: Gaye  
 Co-Chairman  
 Birtcher  
 P.O. Box A-1  
 27611 La Paz Road  
 Laguna Niguel, CA 92677  
 714-831-8031

Mr. Allen J. Blackmore (Allen)  
 Spouse: Maureen  
 See residence address

Mr. Dirk Broekema, Jr. (Dirk)  
 Spouse: Doris  
 Chairman and CEO  
 Bowest Corporation  
 3300 North Torrey Pines Court  
 La Jolla, CA 92037  
 619-546-7500

The Most Reverend Robert H. Brom  
 (Bishop)  
 Bishop of the Diocese of San Diego  
 P.O. Box 85728  
 San Diego, CA 92186-5728  
 619-574-6300

Mr. Robert T. Campion (Bob)  
 Spouse: Wilma  
 See residence address

Mrs. Jenny G. Craig (Jenny)  
 Spouse: Sidney (Sid)  
 President and CEO  
 Jenny Craig International, Inc.  
 445 Marine View Avenue, Suite 300  
 Del Mar, CA 92014  
 619-259-7000, ext. 204

Reverend Monsignor Daniel J.  
 Dillabough (Monsignor)  
 Chancellor of the Diocese of San Diego  
 P.O. Box 85728  
 San Diego, CA 92186-5728  
 619-574-6379

Residence Address

See business address

Mr. and Mrs. Arthur B. Birtcher  
 32327 Del Obispo Road  
 San Juan Capistrano, CA 92675

Mr. and Mrs. Allen J. Blackmore  
 P. O. Box 424  
 Rancho Santa Fe, CA 92067  
 619-756-0515

Mr. and Mrs. Dirk Broekema, Jr.  
 2505 Calle del Oro  
 La Jolla, CA 92037  
 619-454-2829

See business address

Mr. and Mrs. Robert T. Campion  
 Blair House  
 10490 Wilshire Blvd., Apt. 406  
 Los Angeles, CA 90024  
 213-475-0049

Mr. and Mrs. Sidney Craig  
 See business address

See business address



Business Address

Reverend Monsignor I. Brent Eagen  
(Monsignor)  
Pastor  
Mission Basilica San Diego de Alcala  
10818 San Diego Mission Road  
San Diego, CA 92108  
619-283-7319

Reverend Monsignor William E. Elliott  
(Monsignor)  
Pastor  
Our Lady of Refuge Parish  
4226 Jewell Street  
San Diego, CA 92109  
619-274-9670

Mrs. Patricia Howe Ellison (Pat)  
Spouse: Ernest (Ernie)  
Chairman  
Corporate Capital Investment Advisors  
655 Montgomery Street, Suite 800  
San Francisco, CA 94111  
415-393-8000

Anita V. Figueredo, M.D. (Anita)  
Spouse: William (Bill)  
417 Coast Boulevard  
La Jolla, CA 92037  
619-454-5115

Mr. Walter Fitch, III (Walter)  
See residence address

Mr. Kim Fletcher (Kim)  
Spouse: Marilyn  
Chairman  
HomeFed Bank  
5565 Morehouse Drive, Suite 125  
San Diego, CA 92121  
619-450-8715

Dr. Author E. Hughes (Art)  
Spouse: Marjorie (Marge)  
President  
University of San Diego  
Alcala Park  
San Diego, CA 92110  
619-260-4520  
619-298-0826 (private)

Residence Address

See business address

See business address

Mr. and Mrs. Ernest O. Ellison  
1080 Chestnut Street, 1A  
San Francisco, CA 94109  
415-673-9419

Dr. and Mrs. William J. Doyle  
417 Coast Boulevard  
La Jolla, CA 92037  
619-454-7274

Mr. Walter Fitch, III  
7904 Roseland Drive  
La Jolla, CA 92037  
619-454-7565

Mr. and Mrs. Charles Kimbell  
Fletcher  
579 San Elijo  
San Diego, CA 92106

Dr. and Mrs. Author E. Hughes  
Casa de Alcala  
University of San Diego  
Alcala Park  
San Diego, CA 92110  
619-276-5308



Business AddressResidence Address

Mr. Peter J. Hughes (Peter)  
 Spouse: Doris  
 Attorney-at-Law  
 1010 Second Avenue, Suite 1917  
 San Diego, CA 92101  
 619-234-6695

Mr. and Mrs. Peter J. Hughes  
 1524 Buckingham Drive  
 La Jolla, CA 92037  
 619-459-3129

Mr. Michael B. Kaplan (Mike)  
 Spouse: Theresa (Terri)  
 Owner  
 ARKA Properties Group  
 9350 Wilshire Boulevard, Suite 302  
 Beverly Hills, CA 90212  
 310-274-2259

Mr. and Mrs. Michael B. Kaplan  
 9840 Denbeigh Drive  
 Beverly Hills, CA 90210  
 310-273-6533

Mr. John T. Lynch (John)  
 Spouse: Catherine (Cathy)  
 Chairman and CEO  
 Noble Broadcast Group, Inc.  
 4891 Pacific Highway  
 San Diego, CA 92110  
 619-291-9191

Mr. and Mrs. John T. Lynch  
 1508 Uno Verde Court  
 Solana Beach, CA 92075  
 619-481-1005

Mr. Douglas F. Manchester (Doug)  
 Spouse: Betsy  
 Chairman of the Board  
 The Manchester Group  
 Symphony Towers  
 750 B Street, Suite 3401  
 San Diego, CA 92101  
 619-231-3800

Mr. and Mrs. Douglas F.  
 Manchester  
 1175 Muirlands Drive  
 La Jolla, CA 92037  
 619-454-2110

Mr. Ronald N. Mannix (Ron)  
 Spouse: Darlene  
 Chairman and President  
 Mancal, Ltd.  
 P. O. Box 2550  
 Calgary, Alberta T2P 2M7  
 Canada  
 403-294-5300

Mr. and Mrs. Ronald N. Mannix  
 See business address

Mr. Liam E. McGee (Liam)  
 Spouse: Teresa  
 Vice Chairman  
 Security Pacific Bank  
 333 S. Hope Street (H54-56)  
 Los Angeles, CA 90071  
 (213) 345-0937

Mr. and Mrs. Liam E. McGee  
 442 Woodbury Road  
 Glendale, CA 91206-2645  
 (818) 244-6221

Sister Nancy Morris, RSCJ (Sister)  
 Sacred Heart Schools  
 150 Valparaiso Avenue  
 Atherton, CA 94027  
 415-322-1866

Sister Nancy Morris, RSCJ  
 2085 W. Hedding Street  
 San Jose, CA 95128  
 408-247-2818



Business Address

Mr. George M. Pardee, Jr. (George)  
Spouse: Katherine (Kathy)  
See residence address

The Most Reverend John R. Quinn  
(Archbishop)  
Archbishop of the Diocese of San  
Francisco  
445 Church Street  
San Francisco, CA 94114  
(415) 863-5112

Mr. Michael J. Rogerson (Michael)  
Spouse: Carolyn  
Chairman and CEO  
Rogerson Aircraft Corporation  
2201 Alton Avenue  
Irvine, CA 92714  
714-660-0666

Mr. Harley K. Sefton (Harley)  
Spouse: Jennifer  
Vice Chairman and Executive Vice  
President  
San Diego Trust and Savings Bank  
530 Broadway  
San Diego, CA 92101  
619-557-3331

Mrs. Donald P. Shiley (Darlene)  
Spouse: Donald  
See residence address

Mr. A. Eugene Trepte (Gene)  
Spouse: Celeste  
President  
Trepte Investment Company  
8775 Aero Drive, Suite 235  
San Diego, CA 92123  
619-565-9600, Ext. 104

Mrs. Jorge Walther-Meade (Yolanda)  
See residence address

Mrs. Frank R. Warren (Joanne)  
Spouse: Frank  
See residence address

Residence Address

Mr. and Mrs. George M.  
Pardee, Jr.  
700 Front Street, #2601  
San Diego, CA 92101  
619-544-0938

The Most Reverend John R. Quinn  
Archbishop of the Diocese of San  
Francisco  
Rectorry  
St. Thomas Apostle Parish  
40th Avenue & Balboa  
San Francisco, CA 94121  
(415) 387-5545

Mr. and Mrs. Michael J. Rogerson  
See business address

Mr. and Mrs. Harley K. Sefton  
P. O. Box 1871  
San Diego, CA 92112

Mr. and Mrs. Donald P. Shiley  
P. O. Box 207  
Pauma Valley, CA 92061  
619-742-1271 (unlisted)

Mr. and Mrs. A. Eugene Trepte  
3311 Kellogg Way  
San Diego, CA 92106  
619-222-0036

Mrs. Jorge Walther-Meade  
P. O. Box 430058  
San Diego, CA 92143  
011-52-66-814982 (Mexico)  
(619) 454-8055 (messages)

Mr. and Mrs. Frank R. Warren  
3010 Sandy Lane  
Del Mar, CA 92014  
619-755-7330



Business Address

Mr. Walter J. Zable (Walt)  
Spouse: Betty  
Chairman of the Board and CEO  
Cubic Corporation  
P.O. Box 85587  
San Diego, CA 92186  
619-277-6780

Residence Address

Mr. and Mrs. Walter J. Zable  
P. O. Box 1525  
Rancho Santa Fe, CA 92067

ATTORNEY FOR THE BOARD

Business Address

Mr. Josiah L. Neeper (Joe)  
Spouse: Rita  
Gray, Cary, Ames and Frye  
1700 First Interstate Plaza  
401 B Street  
San Diego, CA 92101-4219  
619-699-2744

Residence Address

Mr. and Mrs. Josiah L. Neeper  
1237 Cypress Court  
San Diego, CA 92103  
619-295-4794



**Baccalaureate Degrees by Major**  
(Between July 1 and June 30)

	1987	1988	1989	1990	1991
Accounting	63	52	61	45	58
American Studies	0	1	0	1	1
Anthropology	1	3	1	3	2
Art	6	10	15	8	19
Behavioral Science	13	15	16	4	4
Biology	22	21	21	21	16
Business	257	237	259	199	254
Business Economics	16	17	25	18	22
Chemistry	8	7	12	9	8
Communications Studies	8	46	66	59	77
Computer Science	20	11	11	8	5
Div. Liberal Arts	35	29	38	40	40
Economics	2	3	9	2	6
English	40	42	49	48	45
Elec. Engineering	0	0	0	0	5
European Studies	0	2	0	2	2
French	4	2	4	8	4
History	18	15	19	14	15
Interdiscip. Humanities	0	0	0	1	13
International Relations	47	61	56	62	73
Latin American Studies	0	0	1	0	0
Marine Sciences	0	0	1	3	2
Mathematics	4	7	5	6	3
Music	2	0	6	0	3
Non-Western Studies	0	1	0	0	0
Nursing	23	15	24	17	13
Ocean Studies	0	1	1	2	2
Philosophy	4	9	7	12	18
Political Science	50	41	28	46	56
Physics	2	2	1	2	2
Psychology	41	33	44	51	60
Religious Studies	5	6	6	6	3
Sociology	6	8	13	9	9
Spanish	12	5	10	4	8
Total	709	702	809	710	848



## Graduate Degrees by Major

	1987	1988	1989	1990	1991
<b>Business</b>					
MBA	100	109	104	89	126
MIB	1	6	18	14	14
MS - Tax	0	0	3	2	7
<b>Education</b>					
MA-Curriculum and Instruction	23	12	19	16	17
MEd-Educational Leadership	3	3	3	2	2
MEd-Special Education	21	8	14	4	11
MEd-Counseling	3	9	14	9	29
MAT-Teacher Education	1	2	45	14	0
MA-Marriage;Family;Child Counseling	5	13	18	11	11
EdD-Educational Leadership	17	10	17	18	12
<b>Nursing</b>					
MSN	35	28	23	22	15
DNS	0	0	1	11	15
<b>Arts and Sciences</b>					
MA-Spanish	0	0	0	0	1
MA-English	2	5	2	10	13
MFA-Dramatic Arts	0	0	5	2	6
MA-Practical Theology	12	12	1	5	6
MA-Pastoral Care and Counseling	0	0	1	2	0
MA-History	6	12	2	7	11
MA-International Relations	16	20	10	17	15
MS-Marine Science/Ocean Studies	0	0	0	0	7
<b>Total</b>	<b>245</b>	<b>249</b>	<b>300</b>	<b>255</b>	<b>324</b>

Source: IPEDS Reports



## Teaching Credentials

Teaching Credentials	1990	1991
General	9	5
Special Education	4	0
Total	13	5

Source: IPEDS Reports

## Law Degrees Awarded

	1987	1988	1989	1990	1991
J.D.	263	284	303	334	322
M.C.L.	15	18	14	16	15
LL.M. - General	4	4	5	8	10
LL.M. - Taxation	45	48	38	25	28
Total Degrees	327	354	360	383	375
Diplomas in Taxation (10 units)	59	36	30	22	19



OFF-CAMPUS ENROLLMENTS

<u>Program or Course</u>	<u>Director</u>	<u>Degree Level</u>	<u>Total Fall, 1991</u>		<u>Program Location</u>
			<u>Enrollment</u>	<u>(USD Students)</u>	
Practical Theology	Dr. DeLaurentis	Master's		(4)	Orange County, CA
Summer Institute of International Law	Prof. Lazerow	J.D.	101	(23)	Paris
	Prof. Janis	J.D.	68	(15)	Oxford
	Prof. Heiser/Player	J.D.	50	(13)	London
	Prof. Osakwe	J.D.	15	(1)	Russia/Poland
	Prof. Neisser	J.D.	18	(4)	Dublin
Total:	Prof. Vargas	J.D.	24	(4)	Mexico
			276	(60)	
Liberal Arts and Education (Summer Program)	Dr. Oddo	B.A./Master's	307	(127)	Guadalajara
Liberal Arts	Dr. Muller	B.A.		(19)	St. Clare's Hall, Oxford
Liberal Arts	Dr. Muller	B.A.		(1)	Center for Medieval and Renaissance Studies, Oxford, England
Liberal Arts	Dr. Wendel	B.A.		(5)	Scuola Lorenzo de' Medici Institute, Florence, Italy
Liberal Arts	Dr. Wendel	B.A.		(7) (0) (0)	Institute for American Universities, France: Aix-en-Provence Toulon Avignon
Liberal Arts	Dr. Wendel	B.A.		(2)	Institute for European Studies, Freiburg im Breisgau, Germany
Liberal Arts	Dr. Wendel	B.A.		(3)	International Program of Spanish Language and European Studies, Toledo, Spain
<u>Student Exchange:</u>					
Business	Dr. Weininger	B.B.A.		(2)	Ecole Superieure de Commerce, Tours, France



ENROLLMENT STATISTICS  
USD-AFFILIATED FOREIGN STUDY PROGRAMS

USD-Affiliated Programs	Oxford	Florence	Toledo	Aix	Toulon	Avignon	Freiburg
Fall 1992	26	6	5	8	0	0	0
Spring 1992	25	4	3	10	0	1	1
Fall 1991	20	5	3	7	0	0	2
Spring 1991	19	1	6	4	1	1	0
Fall 1990	16	5	1	4	0	1	0
Spring 1990	15	3	3	11	0	0	0
Fall 1989	16	4	3	7	0	1	1
Spring 1989	24	6	3	2	0	0	-
Fall 1988	15	5	1	1	0	0	-
Spring 1988	14	0	-	-	-	-	-
Fall 1987	15	5	-	-	-	-	-
Spring 1987	4	5	-	-	-	-	-
Fall 1986	19	10	-	-	-	-	-
Spring 1986	19	0	-	-	-	-	-
Fall 1985	15	2	-	-	-	-	-

USD Foreign Exchange Programs*	Tours/USD	Milan/USD
Fall 1992	1 / 1	-
Spring 1992	1 / 0	-
Fall 1991	0 / 2	-
Spring 1991	0 / 0	-
Fall 1990	0 / 3	0 / 0
Spring 1990	4 / 0	0 / 1
Fall 1989	0 / 4	1 / 0
Spring 1989	1 / 0	2 / 0
Fall 1988	0 / 0	0 / 0

\*Tours students attend USD in the Fall, USD students go to Tours in the Spring (Milan discontinued 1990)

Non-Affiliated  
Independent Foreign Study Programs - Estimates for Enrollment:  
Fall 1992 - A & S - 18; Business - 3 (Total 21)  
Spring 1992 - A & S - 20; Business - 7 (Total 27)  
Fall 1991 - A & S - 14; Business - 8 (Total - 22)  
Spring 1991 - 25  
Fall 1990 - 20 - 25  
Spring 1990 - 25 - 30



GUADALAJARA PROGRAM - STUDENT PROFILES

<u>No. of Students</u>	<u>1988</u>	<u>1989</u>	<u>1990</u>	<u>1991</u>
Applicants	423	431	366	-
Cancelled	43	45	42	-
Attended	380	386	324	307

Gender

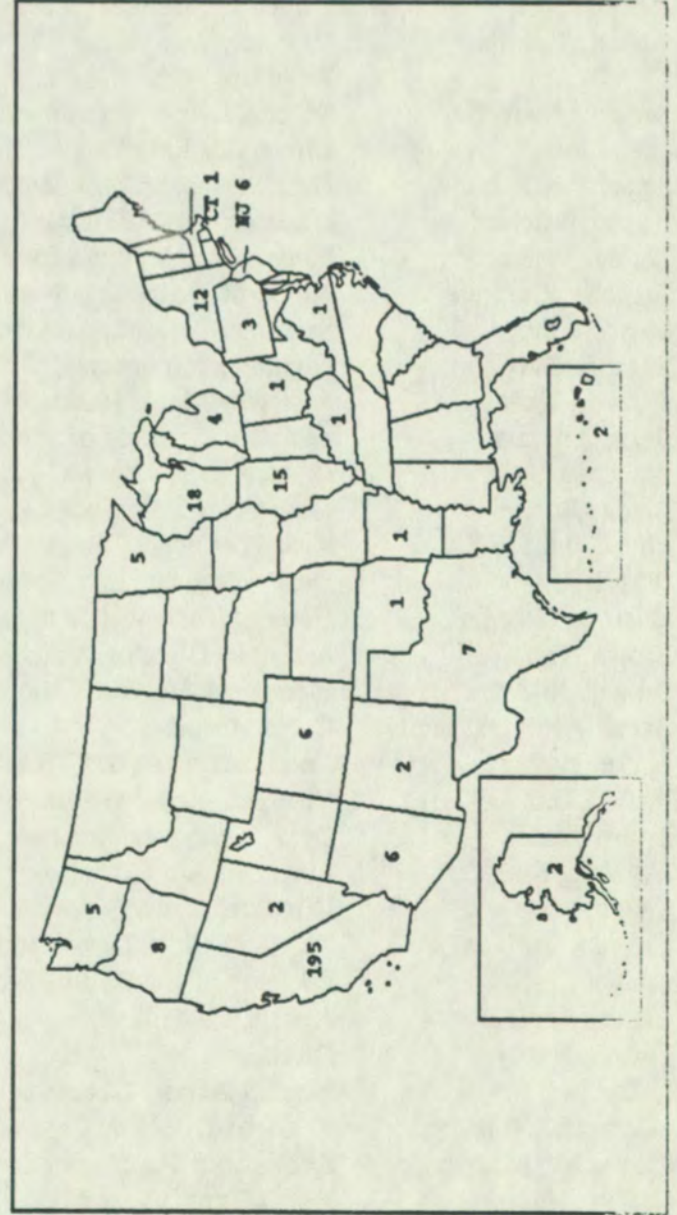
Male	144 (38%)	152 (39%)	128 (40%)	-
Female	236 (62%)	234 (61%)	196 (60%)	-

Ages

<u>Under 18</u>	<u>Under 18</u>	<u>12</u>	<u>(4%)</u>	<u>18</u>	<u>(6%)</u>
18 - 22	232 (62%)	241 (62%)	247 (76%)	239 (78%)	
23 - 29	60 (16%)	58 (15%)	31 (10%)	20 (7%)	
30 - 39	28 (7%)	32 (8%)	16 (5%)	16 (5%)	
40 - 49	32 (8%)	27 (7%)	16 (5%)	10 (3%)	
50 +	19 (5%)	20 (5%)	2 (0%)	4 (1%)	
<b>Oldest Student</b>	<b>77 Years</b>	<b>71 Years</b>			

<u>No. of USD Students</u>	<u>149</u>	<u>149</u>	<u>150</u>	<u>-</u>
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States  
Represented  
by 1991  
Students:



R  
Canada: 1  
Mexico: 2



Administrators and Professional Appointments

1991-1992

<u>Name</u>	<u>Position</u>	<u>Ethnic Category</u>	<u>Yrs of Service</u>
Adams, Jack	Director, Special Projects, Development	W	7
Alfred, Deirdre	Director, Lawyering Skills I and Academic Support Programs, Law School	W	7
Amory, Marcelle	Special Events Coordinator to the Vice President for University Relations	W	3
Anderson, Patricia	User Services Consultant, Academic Computing	W	6
Austin, Micheal	Director, EOP Program	B	2
Bailey, William	Student Employment Coordinator	W	1
Barcena, Carmen	Assistant Dean, School of Business	H	6
Barrow, Steve	Sacramento Office Director, CPIL	W	2
Becker, Gary	Director, Intramurals, Women's Swim Coach	W	13
Bennett, Randall	Assistant Men's Basketball Coach	W	3
Berg, Andrew	Assistant Director of Intramurals	W	9
Blanchette, Cary	Director of Trusts and Estates	W	0
Block, Renard	Manager, Conference Services and Promotions	B	6
Boyce, John	Vice President, Financial Affairs	W	17
Branch, Eren	Dean, Graduate and Continuing Education	W	6
Briscoe, Georgia	Head of Technical Services, LRC	W	12
Brown, Dale	Assistant Director, Financial Aid	W	12
Brown, Jo Ann	Placement Services Coordinator, Law School	W	3
Buckley-Rogers, Anita	Career Counselor	W	3
Burke, Barbara	Co-Director, Career Counseling and Placement	W	14
Burke, Tom	Vice President, Student Affairs	W	18
Burns, James	Dean, School of Business	W	17
Bygness, Ruth	Financial Aid Counselor	W	3
Callen, Kate	Director, News Bureau	W	1
Cannon, Barbara	Teacher, Child Development	W	2
Cannon, Jack	Director of Public Relations	W	1
Carrico, Susan	Assistant Registrar	W	10
Carter, Nancy	Director, LRC	W	4
Cellar, Susan	Alumni Affairs Coordinator, Law School	W	1
Ciarrocchi, Elizabeth	Resident Director, Phase B	W	3
Clune, Michael	Admissions Representative	W	3
Collins, Ed	Men's Tennis Coach	W	13
Comer, Courtney	Director of Corporate Relations	W	1
Cosgrove, Tom	Associate Dean of Students	W	19
Cronin, Maureen	Associate Provost; Director of Institutional Research	W	12
Cullen, Irene	Program Director for Continuing Education, Institute for Christian Ministries	W	6
Culley-McCullough, Pam	Senior Staff Psychologist	W	3



<u>Name</u>	<u>Position</u>	<u>Ethnic Category</u>	<u>Yrs of Service</u>
Cunningham, John	Baseball Coach	W	29
Dagman, Brooks	Men's Crew Coach	W	0
D'Angelo, Elisa	CAI Counsel and CRLR Editor, CPIL	W	1
D'Angelo, Julie	San Diego Supervising Attorney, Center for Public Interest Law	W	5
Davis, A. Staige	Alumni Relations Coordinator	W	0
DeRoche, Ed	Dean, School of Education	W	12
DeTuri, Nick	Registrar	W	22
DiLorenzo, Carlotta	Campus Ministry Associate	W	5
Donovan, Paul	Senior Staff Psychologist (1/2-time)	W	19
Drinan, Patrick	Dean, College of Arts and Sciences	W	10
Egan, Henry	Head Men's Basketball Coach	W	7
Eging, Carl	Director, Admissions & Financial Aid, Law School	W	3
Ellis, Rosetta	Director of Parent Relations	W	3
Esparza, Rosemary	Director, Immigration Law Clinic	H	6
Fellows, Donald	Director of Development	W	1
Fogarty, Brian	Football Coach	W	8
Fontaine, Yvette	International Student Advisor	H	8
Freiberg, Jacquelyn	Manager, Corporate and Professional Programs, Continuing Education	W	3
Furay, Sally	Vice President and Provost	W	40
Fuhs, Susan	Director of Advancement Services, Development	W	3
Gabriel, Tyler	Academic Counseling Psychologist	W	2
Genovese, Jackie	Publications Specialist (1/2-time)	W	4
Giammalva, John	Resident Director, Maher Hall	W	1
Givens, Beth	Administrative Programs Manager, CPIL	W	2
Gordon, Kevin	User Services Consultant, Academic Computing	W	2
Gosen, Ted	Sports Information Director	W	10
Gough, Deborah	Assistant Provost	W	16
Gray, Marjo	Associate University Librarian for Public Services, Copley Library	W	17
Green, Marcia	Graduate Admissions Officer	W	0
Greer, Carolyn	Athletic Trainer	W	13
Hagan, Rick	Director of Residence Life	W	11
Hardesty, John	Legal Writer/Editor, CPIL (1/2)	W	0
Harvell, Tony	Head of Reference, Copley Library	W	0
Hassett, Mary	Campus Ministry Associate	W	3
Haupt, Michael	Assistant Director of Operations, University Center	W	2
Hay, David	Director, MFA in Dramatic Arts	W	4
Heineken, Jan	Associate Dean, School of Nursing	W	0
Hoover, Ann	Director, Invisible University	W	7
Hope, Inez	Staff Counsel, Center for Public Interest Law	B	0
Hoss, Neal	Financial Accounting Manager	W	1
Hughes, Author	President	W	20
Iannacone, Thomas	Athletic Director	W	3



<u>Name</u>	<u>Position</u>	<u>Ethnic Category</u>	<u>Yrs of Service</u>
Ingram, Bridget	Master Teacher, Child Development Center	B	2
Jacobs, Wayne	Strength Coach	W	5
Johnson, Sharie	Assistant Director, Career Planning and Placement, Law School	W	4
Johnson, Suzanne	Senior Publications Editor	W	0
Jones, Jeffrey	Senior Staff Psychologist	W	3
Jones, Steven	Consultant for Irvine Grant	B	1
Kostka, Tedi	Credential Analyst, School of Education	W	4
La Porta, Esther	Assistant Director, Capital Campaign	W	2
Lawrence, Carol	Financial Aid Counselor	W	3
Lee, Todd	Assistant Men's Basketball Coach	W	2
Lewis, Judith	Director, Financial Aid	W	2
Lewis, Kimberly	Patients' Rights Advocate, Law School	W	1
Linstrom, Linda	Assistant to the Dean, School of Education; Director, American Humanics	W	4
Lococo, Nina	Assistant Director, Undergraduate Admissions	W	9
Lorch, Helen	Resident Director, Camino/Founders	W	26
Lowe, Jennifer	Senior Admissions Officer	W	3
Lyman, Carol	Director of Student Activities	W	2
Lynn, Erika	Admissions Representative	W	0
Macy, Saralynn	Assistant Director of Admissions, Law School	W	7
Madden, Janet	Associate Director, Academic Support Program, Law School	W	4
Malachowski, Mitchell	Associate Dean, Arts & Sciences (sabbatical, spring)	W	7
Mallinger, Kathleen	Staff Counsel, Children's Advocacy Institute, Center for Public Interest Law	W	1
Manion, Roger	Director of Physical Plant	W	20
Marpe, Kathy	Women's Basketball Coach	W	11
Martin, John	Recreation/Facilities Coordinator	W	13
Martinez-Cosio, Maria	Assistant Director of Public Relations	H	4
McCluskey, Dave	Director, Information Systems	W	7
McDonald, Margaret	Reference Librarian, LRC	W	1
McGarry, Kevin	Assistant Football Coach	W	11
McGraw, Donald	Associate Provost	W	3
McKay, Michael	Director of Campus Ministry	W	7
McMonagle, Virginia	Assistant to the Vice President of University Relations	W	13
McNamara, John	Vice President, University Relations	W	5
Mitchell, Reuben	Assistant Director of Student Activities	B	2
Monroy, Alicia	Admissions Representative	H	2
Morris, Anne-Grethe	Financial Aid Counselor	W	1
Muller, Warren	Director of Admissions	W	8
Munoz, Judith	Director of Human Resources	W	8
Murphy, Janet	Reference Librarian, Copley Library (Phased Retirement)	W	27
Nakamura, Katherine	Director of Prospect Research, Development	W	7
Nellis, Steve	Assistant Athletic Trainer	W	4
O'Connell, Elizabeth	Associate Dean, School of Graduate and Continuing Education	W	0



<u>Name</u>	<u>Position</u>	<u>Ethnic Category</u>	<u>Yrs of Service</u>
Oppy, Sally	Resident Director, Alcala Vistas	W	1
Pangallo, Karen	Reference/Periodicals Librarian, Copley Library	W	1
Paul, John	Assistant Director of Academic Computing	W	11
Pehl, Jim	Assistant Controller	W	18
Peterson, Barbara	Assistant Director, Volunteer Resources	W	1
Phalen, Maureen	Director of Graduate Admissions	W	9
Picconi, Mario	Director of the MBA Program, School of Business	W	13
Pitard, Mary Ellen	Campus Ministry Associate	W	5
Pope, Jack	Director of Academic Computing	W	19
Quinn, Kathleen	Director of Law School Development	W	2
Quinn, Susan	Director, Environmental Mediation Project, Law School	W	2
Rafferty, Mal	Director of the Conference Center	W	16
Ramsey, Marilyn	Head of Acquisitions, Copley Library	W	17
Ratledge, Patricia	Assistant Director of Publications	W	0
Rauner, Judy	Director of Volunteer Resources	W	5
Reed, Karen	Director of Special Projects, Student Affairs	W	16
Reiter, Randy	Research Director, Children's Advocacy Institute	W	1
Ritchie, Barbara	Library Systems Manager	W	1
Rodgers, Janet	Dean, School of Nursing	W	4
Ryan, Peter	Director of Outdoor Recreation and Leisure Programs	W	2
Sanford, Douglas	Assistant Director, Physical Plant	W	4
Scales, Linda	Co-Director, Career Counseling and Placement	W	13
Schiff, Libby	Director of Major Gifts	W	10
Schmeling, Annette	Director of Alcohol & Drug Education Programs, Student Affairs	W	5
Selness, Sushila	Documents/Microforms Librarian, LRC	A	0
Shue, Virginia	Associate Dean and Director of Graduate Tax, Law School	W	14
Signoret, Kim	Assistant Director, Prospect Research	W	3
Silverberg, Donna	Assistant Director, Environmental Medication Project, School of Law	W	1
Snyder, Ky	Director of Athletic Development	W	1
Snyder, Sue	Women's Volleyball Coach	W	2
Spano, Rudolph	Director of Dining Services	W	9
Spear, Steven	System Software Specialist, Academic Computing	W	3
Stamper, Loren	Serials-Catalog Librarian, LRC	W	2
Staninger, Steve	Reference/Government Documents Librarian, Copley Library	W	0
Starkey, Edward	University Librarian	W	3
Stephens, Sherri	Women's Tennis Coach	W	7
Strachan, Kristine	Dean, School of Law	W	2
Sullivan, Regina	Assistant Director of Athletics	W	1
Sullivan, Sue	Director of Graduate Career Programs	W	14
Szymonik, Jo Ann	Assistant Director, Law School Financial Aid	W	0
Thomas, Brad	Assistant Women's Basketball Coach	W	2
Tiedemann, David	Director of the Media Center	W	13
Trafton, Mark	Assistant Director of Operations, University Center	W	2



<u>Name</u>	<u>Position</u>	<u>Ethnic Category</u>	<u>Yrs of Service</u>
Trifiletti, John	Director of Alumni Relations	W	11
Tsai, Allen	Systems Operations/Software Specialist, Academic Computing	A	2
Tweed, Amy	Director of Annual Funds	W	2
Van Zant, Tom	Controller	W	12
Villano, Michelle	Teacher, Child Development Center	W	2
Villis, Cynthia	Dean, Academic Services	W	4
Vinyard, Barry	Associate Director, Campus Ministry	W	0
Walsh, Stanley	Assistant Dean of Students	W	18
Weber, Leroy	Director, University Services	W	17
Weiler, Cynthia	Grants and Contracts Officer	W	1
Weininger, Jane	Director of Undergraduate Business Programs	W	2
Weston, Franklin	Senior Reference Librarian, LRC	W	3
Whistler, Kathryn	Catalog Librarian, LRC	W	8
White, Michael	Reference Librarian, LRC	W	1
Whitney, Gary	Associate Dean, School of Business	W	11
Widess, Ellen	Staff Counsel, Children's Advocacy Institute	W	1
Wilson, Carrie	Assistant Dean for Student Affairs, Law School	W	4
Winfrey, Elaine	Systems Manager, Undergraduate Admissions	W	5
Winters, Elizabeth	Assistant Dean, College of Arts and Sciences	W	9
Young, Marilyn	Assistant Dean for Administration, Law School	W	10
Yourg, Daniel	Assistant Athletic Director	W	6
Zackowski, Gregory	Director of Operations, University Center	W	6
Zagarella, Kristen	Assistant Director of Annual Funds	W	1
Zhou, Marjorie	Registrar, Law School	W	3



April, 1992

Faculty and administrators have received doctoral degrees from the following universities:

Angelicum University, Italy	Pontifical Liturgical Institute, Athenaeum of St. Anselm, Italy
Arizona State University	Princeton University
Boston College	Purdue University
Boston University	Rikkyo University, Japan
Brown University	Rutgers University
California Institute of Technology	San Francisco State University
Carnegie Institute of Technology	St. Louis University
Catholic University of America	St. Louis University
Catholic University of Louvain, Belgium	St. Thomas Aquinas University (Angelicum), Italy
Claremont Graduate School	Stanford University
Clemson University	State University of New York
Cleveland State University	State University of New York Buffalo
Colorado School of Mines	State University of New York, Stony Brook
Columbia University	Temple University
Cornell University	Texas A&M University
Divinity School, University of Chicago	Texas Tech University
Duke University	Tulane University
Florida State University	United States International University
Fordham University	University of Akron
George Washington University	University of Alabama
Georgetown University	University of Arizona
Harvard University	University of Arkansas
Indiana University	University of British Columbia
Johns Hopkins University	University of California, Berkeley
Kent State University	University of California, Davis
Lehigh University	University of California, Hastings
London School of Economics	University of California, Irvine
Loyola University, Chicago	University of California, Los Angeles
Marquette University	University of California, Riverside
Michigan State University	University of California, San Diego
National Autonomous University of Mexico	University of California, San Francisco
New Mexico State University	University of California, Santa Barbara
New York University	University of California, Santa Cruz
Northwestern University	University of Cambridge
Ohio State University	University of Chicago
Oregon State University	University of Colorado
Oxford University	University of Connecticut
Pennsylvania State University	University of Delaware
Pontifical Catholic University of Rio de Janeiro	



Faculty and administrators have received doctoral degrees from the following universities (continued):

University of Denver  
University of Florida, Gainesville  
University of Houston  
University of Illinois  
University of Illinois, Urbana-Champaign  
University of Iowa  
University of Maryland  
University of Massachusetts, Amherst  
University of Michigan  
University of Michigan, Ann Arbor  
University of Missouri  
University of Munich, Germany  
University of Nebraska  
University of New Mexico  
University of North Carolina, Chapel Hill  
University of North Carolina, Greensboro  
University of North Texas  
University of Oklahoma  
University of Oregon  
University of Oregon, Eugene  
University of Ottawa, Canada  
University of Paris I  
University of Pennsylvania  
University of Pittsburgh  
University of Rochester  
University of San Francisco  
University of Southern California  
University of Texas  
University of Texas, Austin  
University of Toronto  
University of Utah  
University of Virginia  
University of Washington  
University of Washington, Seattle  
University of Wisconsin  
University of Wisconsin, Madison  
University of Wisconsin, Milwaukee  
Virginia Polytechnic Institute and State  
University, Blacksburg, Virginia  
Warsaw Technical University, Poland  
Washington University  
Whitman College  
Yale University



## UNIVERSITY OF SAN DIEGO

## FACULTY COUNT

<u>Faculty</u>	<u>1984- 85</u>	<u>1985- 86</u>	<u>1986- 87</u>	<u>1987- 88</u>	<u>1988- 89</u>	<u>1989- 90</u>	<u>1990- 91</u>	<u>1991- 92</u>
Total Full-Time	198	199	204	213	231	233	239	254
Total Part-Time	128	154	163	159	174	165	198	187
FTE of Part-Time	40.9	61.5	58.2	55.2	61.7	59.6	71.0	66.5
FTE Faculty	238.9	260.5	262.2	268.2	292.7	292.6	310.0	320.5
Non-Law Full-Time	162	162	169	175	191	195	200	209
Arts & Sciences	104	108	112	111	122	123	127	136
Business	38	36	39	44	47	46	47	49
Nursing	9	8	9	9	9	12	11	11
Education	11	10	9	11	13	14	15	13
Number of Non-Law with Doctorates	140	141	152	162	177	183	190	194
Number of Non-Law with Tenure	93	95	94	108	117	115	121	127
Law Full-Time	36	37	35	38	40	38	39	45
Number of Law with Tenure	27	28	28	25	26	24	26	29



## UNIVERSITY OF SAN DIEGO

Full-Time Faculty Rank by Sex by School/College (1991-1992)

(Column %)	<u>A &amp; S</u>		<u>Business</u>		<u>Law</u>		<u>Nursing</u>		<u>Education</u>		<u>Totals</u>	
	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>
Professor	41	9	7	4	25	6	0	3	4	0	77	22
	(53.2)	(15.2)	(19.4)	(30.8)	(78.1)	(46.3)	( 0.0)	(27.3)	(66.7)	( 0.0)	(51.0)	(21.4)
Associate	25	19	14	4	2	1	0	5	2	2	43	31
	(32.5)	(32.2)	(38.9)	(30.8)	(6.3)	(7.7)	( 0.0)	(45.4)	(33.3)	(28.6)	(28.5)	(30.1)
Assistant	9	28	15	5	2	3	0	3	0	5	26	44
	(11.7)	(47.5)	(41.7)	(38.4)	( 6.3)	(23.0)	( 0.0)	(27.3)	(14.3)	(71.4)	(17.2)	(42.7)
Instructor	2	3	0	0	3	3	0	0	0	0	5	6
	( 2.6)	( 5.1)	( 0.0)	( 0.0)	( 9.3)	(23.0)	( 0.0)	( 0.0)	( 0.0)	( 0.0)	( 3.3)	( 5.8)
Total	77	59	36	13	32	13	0	11	6	7	151	103



UNIVERSITY OF SAN DIEGO

Number and Percent of Full-Time Faculty Tenured  
by Rank and Unit, 1991

Rank	<u>A &amp; S</u>		<u>Business</u>		<u>Education</u>		<u>Nursing</u>		<u>Law</u>		<u>Total</u>	
	Tenured	Total	Tenured	Total	Tenured	Total	Tenured	Total	Tenured	Total	Tenured	Total
Professor	49	50	10	11	4	4	3	3	29	31	95	99
	(98.0)		(90.9)		(100.0)		(100.0)		(93.5)		(96.0)	
Associate	35	44	16	18	4	4	3	5	0	3	58	74
	(79.5)		(88.9)		(100.0)		(60.0)		(0.0)		(78.4)	
Assistant	0	37	2	20	0	5	1	3	0	5	3	70
	(0.0)		(10.0)		(0.0)		(33.3)		(0.0)		(4.3)	
Instructor	0	5	0	0	0	0	0	0	0	6	0	11
	(0.0)		(0.0)		(0.0)		(0.0)		(0.0)		(0.0)	
Totals	84	136	28	49	8	13	7	11	29	45	156	254
	(61.8)		(57.1)		(61.5)		(63.6)		(64.4)		(61.4)	

Faculty Profiles



## UNIVERSITY OF SAN DIEGO

Highest Degree Held by Full-Time Faculty  
by School/College, 1991

Number (Col. %)	<u>A &amp; S</u>	<u>Business</u>	<u>Education</u>	<u>Nursing</u>	<u>Total Non-Law</u>	<u>Law</u>	<u>Total University</u>
Doctorates: PHD, DBA, EDD, DMA, STD, DLIT, DNS	121 (89.0)	44 (90.0)	13 (100.0)	11 (100.0)	189 (90.4)	0 (0.0)	189 (74.4)
JD, LL.M, LL.B	1 (0.0)	4 (8.0)	0 (0.0)	0 (0.0)	5 (2.4)	45 (100.0)	50 (19.7)
PHD Candidate	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)	0 (0.0)
Master's	14 (10.3)	1 (2.0)	0 (0.0)	0 (0.0)	15 (7.2)	0 (0.0)	15 (5.9)
Total Faculty	136	49	13	11	209	45	254



## UNIVERSITY OF SAN DIEGO

Years of Full-Time Service of Faculty  
by Rank, Fall, 1991

<u>Years</u>	<u>Professor</u>		<u>Associate</u>		<u>Assistant</u>		<u>Instructor</u>	
	<u>No.</u>	<u>Col. %</u>	<u>No.</u>	<u>Col. %</u>	<u>No.</u>	<u>Col. %</u>	<u>No.</u>	<u>Col. %</u>
0	2	2.1	1	1.4	18	25.7	7	63.6
1	1	1.0	1	1.4	20	28.6	1	9.1
2	2	2.1	1	1.4	15	21.4	2	18.2
3	0		5	6.7	9	12.9	1	9.1
4	2	2.1	6	8.0	2	2.9		
5	1	1.0	7	9.4	4	5.7		
6	2	2.1	2	2.6	0			
7	1	1.0	10	13.4	1	1.4		
8	3	3.0	9	12.1	0			
9	2	2.1	4	5.4	0			
10	5	5.1	5	6.7	1	1.4		
11	8	8.1	3	4.1				
12	2	2.1	5	6.7				
13	8	8.1	2	2.7				
14	8	8.1	2	2.7				
15	7	7.1	1	1.4				
16	8	8.1	0					
17	4	4.1	1	1.4				
18	4	4.1	4	5.4				
19	4	4.1	0					
20	2	2.1	0					
21	3	3.0	1	1.4				
22	0		1	1.4				
23	3	3.0	0					
24	5	5.1	1	1.4				
25	5	5.1	1	1.4				
26	2	2.1	0					
27	1	1.0	0					
28	1	1.0	1	1.4				
29	0							
30	0							
31	0							
32	0							
33	1	1.0						
35	1	1.0						
37	1	1.0						
	<u>99</u>	<u>100.0</u>	<u>74</u>	<u>100.0</u>	<u>70</u>	<u>100.0</u>	<u>11</u>	<u>100.0</u>



**PART-TIME FACULTY**

Semester/Year <u>Spring 1992</u>		No. of Units	
<u>Number in Each Unit:</u>		<u>Units Taught:</u>	
Law	<u>46</u>	<u>86.1</u>	
Education	<u>28</u>	<u>79.0</u>	
Nursing	<u>3</u>	<u>17.5</u>	
Business	<u>20</u>	<u>82.0</u>	
Total:	<u>97</u>	<u>264.6</u>	
<u>Arts and Sciences/Total:</u>	<u>101</u>	<u>536.3</u>	
Anthropology/Sociology	<u>4</u>	<u>27.0</u>	
Biology	<u>7</u>	<u>44.3</u>	
Chemistry	<u>4</u>	<u>18.0</u>	
Communication Studies	<u>8</u>	<u>49.5</u>	
Computer Science & Math	<u>5</u>	<u>23.5</u>	
English	<u>13</u>	<u>75.0</u>	
Environmental Science & Marine Studies	<u>7</u>	<u>23.0</u>	
Fine Arts	<u>7</u>	<u>24.0</u>	
Foreign Languages	<u>15</u>	<u>86.5</u>	
History	<u>5</u>	<u>24.0</u>	
Philosophy	<u>6</u>	<u>39.0</u>	
Physics	<u>2</u>	<u>8.0</u>	
Political Science	<u>8</u>	<u>49.5</u>	
Psychology	<u>6</u>	<u>18.0</u>	
Religious Studies	<u>4</u>	<u>27.0</u>	
<u>Grand Total:</u>	<u>198</u>	<u>800.9</u>	
Number of New PT Faculty:	<u>20</u>		
Number of Continuing PT Faculty:	<u>178</u>		
<u>Race/Ethnicity:</u>			
Caucasian	<u>175</u>	Asian	<u>8</u>
Hispanic	<u>13</u>	Native Am.	<u>2</u>
Black	<u>0</u>	Unknown	<u>0</u>
<u>Sex:</u>			
Men	<u>115</u>	Women	<u>83</u>



Office of Institutional Research  
October 10, 1991

**PART-TIME FACULTY**

Semester/Year Fall, 1991

Number in Each Unit:

No. of Units  
Units Taught:

Law	<u>30</u>	<u>57</u>
Education	<u>30</u>	<u>85.7</u>
Nursing	<u>4</u>	<u>17</u>
Business	<u>21</u>	<u>93</u>
Total:	<u>85</u>	<u>252.7</u>
<u>Arts and Sciences/Total:</u>	<u>102</u>	<u>516.7</u>
Anthropology	<u>3</u>	<u>9</u>
Sociology	<u>3</u>	<u>15</u>
Biology	<u>8</u>	<u>38.68</u>
Chemistry	<u>3</u>	<u>10</u>
Communication Studies	<u>7</u>	<u>46.5</u>
Computer Science & Math	<u>7</u>	<u>30</u>
Engineering & Physics	<u>1</u>	<u>3</u>
English	<u>18</u>	<u>103.5</u>
Environmental Science & Marine Studies	<u>3</u>	<u>12</u>
Fine Arts	<u>8</u>	<u>24</u>
Foreign Languages	<u>12</u>	<u>70.5</u>
History	<u>5</u>	<u>27</u>
Philosophy	<u>7</u>	<u>42</u>
Political Science	<u>5</u>	<u>28.5</u>
Psychology	<u>5</u>	<u>15</u>
Religious Studies	<u>7</u>	<u>42</u>
<u>Grand Total:</u>	<u>187</u>	<u>769.4</u>

Number of New PT Faculty: 80

Number of Continuing PT Faculty: 107

Race/Ethnicity:

Caucasian	<u>168</u>	Asian	<u>5</u>
Hispanic	<u>9</u>	Native Am.	<u>2</u>
Black	<u>3</u>	Unknown	<u>-</u>

Sex:

Men 109      Women 78



Date: March 15, 1991

## PART-TIME FACULTY

Semester Spring, 1991Number in Each Unit: Total: 187Number of Units Taught: Total: 718.

Law	<u>38</u>	<u>76</u>
Education	<u>16</u>	<u>31.17</u>
Nursing	<u>3</u>	<u>23</u>
Business	<u>23</u>	<u>94</u>
<u>Arts and Sciences/</u>	<u>107</u>	<u>494.02</u>
Anthropology	<u>1</u>	<u>3</u>
Sociology	<u>3</u>	<u>15</u>
Biology	<u>7</u>	<u>30.35</u>
Communication Studies	<u>7</u>	<u>30</u>
Computer Science & Math	<u>5</u>	<u>25</u>
English	<u>15</u>	<u>66</u>
Environmental Science & Marine Studies	<u>8</u>	<u>29.67</u>
Fine Arts	<u>11</u>	<u>43</u>
Foreign Languages	<u>10</u>	<u>48</u>
History	<u>10</u>	<u>54</u>
Philosophy	<u>9</u>	<u>48</u>
Physical Sciences	<u>6</u>	<u>24</u>
Political Science	<u>6</u>	<u>30</u>
Psychology	<u>1</u>	<u>3</u>
Religious Studies	<u>6</u>	<u>36</u>
Pastoral Care & Counseling	<u>2</u>	<u>9</u>

Number of New Employees: 50Number of Continuing Employees: 137Race:

Caucasian	<u>170</u>
Hispanic	<u>9</u>
Black	<u>1</u>
Asian	<u>5</u>
Native American	<u>2</u>

Sex:Men 143 Women 44



September 28, 1990

PART-TIME FACULTY

Semester Fall, 1990

Number in Each Unit:

Number of Units Taught:

Law <u>32</u>	<u>72</u>
Education <u>16</u>	<u>46.8</u>
Nursing <u>5</u>	<u>27</u>
Business <u>23</u>	<u>97</u>
Arts and Sciences/ <u>122</u>	<u>579.7</u>
Anthropology <u>2</u>	<u>6</u>
Sociology <u>6</u>	<u>24</u>
Biology <u>8</u>	<u>27.01</u>
Computer Science <u>See Math</u>	<u>-</u>
English <u>20</u>	<u>114</u>
Environmental Science & Studies <u>5</u>	<u>23.67</u>
Fine Arts <u>10</u>	<u>41</u>
Foreign Languages <u>13</u>	<u>63</u>
History <u>11</u>	<u>51</u>
Marine Studies <u>See Env. Science</u>	<u>-</u>
Mathematics & Computer Sci. <u>8</u>	<u>46</u>
Philosophy <u>9</u>	<u>48</u>
Physical Sciences <u>5</u>	<u>21</u>
Political Science <u>6</u>	<u>24</u>
Psychology <u>3</u>	<u>9</u>
Religious Studies <u>7</u>	<u>37</u>
Communication Studies <u>9</u>	<u>45</u>

Number of New Employees: 83

Number of Continuing Employees: 115

Race:

Caucasian	<u>182</u>
Hispanic	<u>9</u>
Black	<u>1</u>
Asian	<u>4</u>
Native American	<u>2</u>

Sex:

Men 120

Women 78



March 1, 1990

PART-TIME FACULTY

Semester Spring 1990

<u>Number in Each Unit:</u>	<u>Number of Units Taught:</u>
Law: 32	81
Education: 18	51
Nursing: 6	23
Business: 22	89
<u>Arts &amp; Sciences: 93</u>	<u>455</u>
Anthropology: 1	3
Sociology: 4	18
Biology: 6	29
Computer Science: (With Math)	
English: 14	66
Environmental Science: (With Marine Sci.)	
Fine Arts: 8	34
Foreign Languages: 15	72
History: 2	12
Marine Studies: 2	18
Mathematics: 8	45
Philosophy: 6	42
Physical Sciences: 7	37
Political Sciences: 5	24
Psychology: 6	18
Religious Studies: 9	37

Number of New Employees: 44

Number of Continuing Employees: 127

Race

Caucasian: 155  
Hispanic: 13  
Black: 0  
Asian: 2  
Native American: 1

Sex

Men: 111              Women: 60



September 18, 1989

PART-TIME FACULTY

Semester Fall, 1989

Number in Each Unit:

Number of Units Taught:

Law 34	80
Education 11	33
Nursing 4	17
Business 19	76
Arts and Sciences/ 97	469.8
Anthropology 1	3
Sociology 2	15
Communication Studies 4	36
Computer Science 0	0
English 16	99
Environmental Science 0	0
Fine Arts 8	23
Foreign Language 14	63
History 2	12
Marine Studies 3	22.5
Mathematics 7	39
Philosophy 6	16.63
Physical Sciences 5	36
Political Science 5	24
Psychology 4	12
Religious Studies 6	30

Number of New Employees: 51  
Number of Continuing Employees: 114

Race:

Caucasian ~~56~~ 154  
Hispanic ~~5~~ 6  
Black ~~0~~ 1  
Asian 4  
Native American 0

Sex:

Men 102                      Women 63



# PART-TIME FACULTY

Semester Spring 1989

Number in Each Unit:

Number of Units Taught:

Law	<u>35</u>	<u>59</u>
Education	<u>14</u>	<u>30</u>
Nursing	<u>4</u>	<u>21</u>
Business	<u>29</u>	<u>125</u>
Arts and Sciences/	<u>85</u>	
Anthropology	<u>0</u>	<u>0</u>
Sociology	<u>2</u>	<u>12</u>
Biology	<u>1</u>	<u>6</u>
Computer Science	<u>0</u>	<u>0</u>
English	<u>15</u>	<u>60</u>
Environmental Science	<u>3</u>	<u>18</u>
Fine Arts	<u>10</u>	<u>28</u>
Foreign Languages	<u>9</u>	<u>39</u>
History	<u>7</u>	<u>24</u>
Marine Studies	<u>0</u>	<u>0</u>
Mathematics	<u>5</u>	<u>28</u>
Philosophy	<u>3</u>	<u>15</u>
Physical Sciences	<u>4</u>	<u>14</u>
Political Science	<u>5</u>	<u>21</u>
Psychology	<u>7</u>	<u>33</u>
Religious Studies	<u>8</u>	<u>27</u>
Communication Studies	<u>6</u>	<u>30</u>

Number of New Employees: 30

Number of Continuing Employees: 137

## Race:

Caucasian	<u>158</u>
Hispanic	<u>6</u>
Black	<u>--</u>
Asian	<u>3</u>
Native American	<u>--</u>

## Sex:

Men 121

Women 46



# PART-TIME FACULTY

Semester Fall 1988

Number in Each Unit:

Number of Units Taught:

Law	40		66
Education	19		59
Nursing	2		13
Business	30		117
Arts and Sciences/	93		456
Anthropology	1		3
Sociology	2		6
Biology	4		25
Computer Science	0		0
English	17		84
Environmental Science	2		10
Fine Arts	9		31
Foreign Languages	12		63
History	5		24
Marine Studies	1		6
Mathematics	10		52
Philosophy	8		38
Physical Sciences	2		18
Political Science	4		18
Psychology	3		12
Religious Studies	7		33
Communication Studies	6		33

Number of New Employees: 41

Number of Continuing Employees: 133

## Race:

Caucasian 159  
 Hispanic 9  
 Black -  
 Asian 6  
 Native American -

## Sex:

Men 118

Women 56



# PART-TIME FACULTY

Semester Spring 1988

Number in Each Unit:

Number of Units Taught:

Law	<u>32</u>	<u>80</u>
Education	<u>12</u>	<u>49</u>
Nursing	<u>4</u>	<u>16</u>
Business	<u>26</u>	<u>96</u>
Arts and Sciences/	<u>71</u>	<u>347.3</u>
Anthropology	<u>-</u>	<u>-</u>
Sociology	<u>3</u>	<u>18</u>
Biology	<u>3</u>	<u>19</u>
Computer Science	<u>-</u>	<u>-</u>
English	<u>12</u>	<u>60</u>
Environmental Science	<u>1</u>	<u>6</u>
Fine Arts	<u>10</u>	<u>46</u>
Foreign Languages	<u>9</u>	<u>39</u>
History	<u>3</u>	<u>15</u>
Marine Studies	<u>1</u>	<u>4</u>
Mathematics	<u>6</u>	<u>33</u>
Philosophy	<u>5</u>	<u>36</u>
Physical Sciences	<u>4</u>	<u>14 1/3</u>
Political Science	<u>3</u>	<u>15</u>
Psychology	<u>6</u>	<u>21</u>
Religious Studies	<u>5</u>	<u>21</u>

Number of New Employees: 121

Number of Continuing Employees: 24

*reverse*

## Race:

Caucasian	<u>133</u>
Hispanic	<u>5</u>
Black	<u>-</u>
Asian	<u>7</u>
Native American	<u>-</u>

## Sex:

Men 102

Women 43



# PART-TIME FACULTY

Semester Fall 1987

## Number in Each Unit:

## Number of Units Taught:

Law <u>43</u>	<u>87</u>
Education <u>16</u>	<u>50</u>
Nursing <u>2</u>	<u>2</u>
Business <u>27</u>	<u>116</u>
Arts and Sciences/ <u>71</u>	<u>359</u>
Anthro/Soc <u>3</u>	<u>12</u>
Biology <u>3</u>	<u>16</u>
Computer Science/Math <u>5</u>	<u>30</u>
English <u>14</u>	<u>72</u>
Environmental & Marine Stu. <u>4</u>	<u>18</u>
Fine Arts/Communications Stu. <u>11</u>	<u>52</u>
Foreign Languages <u>8</u>	<u>48</u>
History <u>2</u>	<u>12</u>
Philosophy <u>8</u>	<u>42</u>
Physical Sciences <u>1</u>	<u>3</u>
Physics/Engineering <u>0</u>	<u>0</u>
Political Science <u>4</u>	<u>21</u>
Psychology <u>4</u>	<u>15</u>
Religious Studies <u>4</u>	<u>18</u>

Number of New Employees: 55

Number of Continuing Employees: 104

## Race:

Caucasian <u>146</u>
Hispanic <u>7</u>
Black <u>0</u>
Asian <u>5</u>
Native American <u>1</u>

## Sex:

Men <u>108</u>	Women <u>51</u>
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FULL-TIME FACULTY

Academic Year 1991-92

Number of Positions 254

Number on Tenure Track 82

Number of Non-Tenure Track 16

Number Tenured 156

% of Total Positions Tenured 61%

Number Granted Tenure 16

Number Denied Tenure 1

Number of Promotions:

    To Assistant Professor 0

    To Associate Professor 6

    To Professor 7

Number of Promotions Denied 4

Number of Phased Retirements 1

Number of Regular Retirements 1

Number of Deaths 0

Number of New Faculty 27



# FULL-TIME FACULTY

Academic Year	<u>1990-91</u>
Number of Positions	<u>239</u>
Number on Tenure Track	<u>81</u>
Number of Non-Tenure Track	<u>11</u>
Number Tenured	<u>147</u>
% of Total Positions Tenured	<u>62%</u>
Number Granted Tenure	<u>19</u>
Number Denied Tenure	<u>0</u>
Number of Promotions:	
To Assistant Professor	<u>0</u>
To Associate Professor	<u>6</u>
To Professor	<u>11</u>
Number of Promotions Denied	<u>7</u>
Number of Phased Retirements	<u>5</u>
Number of Regular Retirements	<u>2</u>
Number of Deaths	<u>2</u>
Number of New Faculty	<u>29</u>



September 18, 1989

FULL-TIME FACULTY

Academic Year 1989-90

Number of Positions 233

Number of Tenure Track 218

Number of Non-Tenure Track 15

Number Tenured 139

% of Total Positions Tenured 60

Number Granted Tenure 7

Number Denied Tenure 0

Number of Promotions

To Assistant Professor 0

To Associate Professor 14

To Professor 9

Number of Promotions Denied 1

Number of Phased Retirements 2

Number of Regular Retirements 2

Number of Deaths 0



July 13, 1989

FULL-TIME FACULTY

Academic Year 1988-89

Number of Positions 231

Number of Tenure Track 216

Number of Non-Tenure Track 15

Number Tenured 143

% of Total Positions Tenured 62

Number Granted Tenure 8

Number Denied Tenure 0

Number of Promotions

To Assistant Professor 0

To Associate Professor 11

To Professor 4

Number of Promotions Denied 0

Number of Phased Retirements 2

Number of Regular Retirements 2

Number of Deaths 0



FULL-TIME FACULTY

Academic Year 1987-88

Number of Positions 213

Number on Tenure Track 198

Number of Non-Tenure Track 15

Number Tenured 133

% of Total Positions Tenured 62

Number Granted Tenure 14

Number Denied Tenure 0

Number of Promotions  
To Assistant Professor 0  
To Associate Professor 10  
To Professor 4

Number of Promotions Denied 2

Number of Phased Retirements 0

Number of Regular Retirements 1

Number of Deaths 0



0113 ANTHRO/SOCIOLOGY				8	-	3
DR. CORDY-COLLINS, ALANA	(CHAIR)	G117	4725-			
Ms. Fain, Jan	(Sec'y)	G103C	4423			
Dr. Bryjak, George	(Soc)	G113	4476			
Dr. Grove, Kathleen	(Soc)	G119	4478			
Dr. Labovitz, Gene	(Soc)	G115	4469			
Dr. Liu, Judith	(Soc)	G114	4468			
Dr. Orona, Angelo	(Anth)	G112	4472			
Dr. Soroka, Mike (Sabb F'91)	(Soc)	G119	4478			
Dr. Young, Frank	(Anth)	G118	4470			
Ms. Chiswell, Coreen	(Anth)	G103	8209			
Dr. Marsden, Martha	(Soc)	G103	8709			
Mr. Restrepo, Alberto	(Soc)	G103	8709			

0102 BIOLOGY				9	-	7
DR. BAIRD, LISA	(CHAIR)	S131B	8720			
Ms. Colman, Betsy	(Sec'y)	S145F	4729-			
Mr. Gennero, Don	(Lab Mgr)	S117	4460			
Dr. Dingman, Ross		S156	4461			
Dr. Ellis, Hugh		S145D	4479			
Dr. Fields, Jeremy		S145A	4333			
Dr. Lowery, Mary Sue		S129B	8769			
Dr. Manes, Cole		S131A	4412			
Dr. Ryan, Wendy		--S131A	4412			
Dr. Simovich, Marie		S129A	4413			
Dr. Spanis, Curt		S145B	4463			
Dr. Biery, Karen		S105	4464			
Dr. Cole, Sherilynn		S105B	2646			
Ms. Davies, Cathleen		S105	4464			
Ms. Flower, Patricia		--S145C	2091			
Dr. Lai, Chin		C156	4322			
Dr. McGraw, Don		MH212	4553			
Dr. Sykes, Paul		--S145C	2091			

0108 CHEMISTRY				9	-	4
DR. TRAYLOR, PATRICIA	(CHAIR)	C34C	4411			
Ms. Valois, Renate	(Sec'y)	C34G	4241			
Ms. Brown, Doris	(Lab Tech)	C27A	4458			
Dr. Becker, Nancy		C34I	2630			
Dr. Herrinton, Thomas		C34A	4266			
Dr. Malachowski, Mitch (Sabb S'92)		F114	4545			
Dr. Nares, Karen		--C13A	4296			
Dr. Opdycke, Jack		C34F	4475			
Dr. Potuznik, Suzan		--C34H	2457			
Dr. Peterson, Donald (Sabb'91-'92)		C34B	4247			
Sr. Shaffer, Patricia		C34E	4450			
Dr. Barnett, Glenn		C20	4421			
Ms. Milner, Doreen		C20	4421			
Mr. Naughton, Shaun		C20	4421			
Dr. Tohidi, Mary		C20	4421			

0121 COMMUNICATION STUDIES				5	-	8
DR. WILLIAMSON, LARRY	(CHAIR)	C116D	4431			
Ms. Joseph, Cathy	(Sec'y)	C116	4486			
Dr. Dobkin, Bethami		C105D	2440			
Dr. Logan, Carole		C116A	2679			
Dr. Pace, Roger		C114	8715			
Dr. Perry, Linda (Sabb'91-'92)		C105C	4919			
Ms. Freiberg, Jackie		C116C	2536			
Dr. Freiberg, Kevin		--C116C	2536			
Mr. Ghio, Greg		C116B	4429			
Ms. Kankowski-Penick, Annemarie		C116C	2536			
Ms. Stansbury, Gwen		C105	4919			
Mr. Sullivan, David		--C116B	4429			
Mr. Thomas, Richard		--C116C	2536			
Dr. Yanda, Janice		C116C	2536			

MANUSCRIPT SECRETARIES

Ms. Busse, Juli	F169D	4936
Ms. Wagner, Monica	F169D	4936

0119 ENGINEERING AND PHYSICS				10	-	2
DR. KANNEMAN, THOMAS	(CHAIR)	S196	4628-			
& Director, Engineering Programs						
Ms. Pehrsson, Jean	(Sec'y)	S171A	4627-			
ENGINEERING PROGRAM						
Dr. Kim, Ernest		S163	4609-			
Dr. Kramer, Kathleen		S164	6832-			
Dr. Mertz, Robert		S194	4507-			
Dr. Morse, Michael		S166	6823-			
Dr. Schubert, Thomas		S192	4892-			
Mr. Frocklage, Garry	(LabTech)	S161	4608-			
PHYSICS PROGRAM						
Dr. Estberg, Gerald		S184	4449			
Dr. Severn, Gregory		S182	6845-			
Dr. Sheehan, Daniel		S162	2683			
Dr. White, Ray (Physics Coord.)		S183	4244			
Dr. Berger, Lev		C105A	2693			
Dr. Dhingra, Kailash		C105A	2693			

ENGLISH				12	-	17
DR. ROBINSON, FRED	(CHAIR)	F175C	4453			
Ms. Pantano, Ann	(Sec'y)	F174	4783-			
Prof. Burke, Kate		F172B	2678			
Dr. Caywood, Cynthia		F170B	4252			
Dr. Clausen, Dennis		F168B	4452			
Dr. Hay, David		F172C	4918			
Dr. Hill, Ronald		F168C	4267			
Dr. Nyce, Ben		F173B	4738-			
Prof. Parker, Irving		F180A	4512-			
Dr. Quinn, Mary (Sabb F'91)		F171C	4319			
Dr. Thurber, Barton (Sabb S'92)		F180B	4739-			
Sr. Walsh, Betsy (Sabb'91-'92)		F173C	4331			
Dr. Williams, Irene		F171B	4455			
Ms. Adler, Fran		F170A	2650			
Dr. Boggs, Dallas		F170D	2641			
Dr. Branch, Eren		F108	4800			
Mr. Capps, Douglas		F168D	2637			
Sr. Dunn, Peg		F170A	2650			
Mr. Farrington, Gene		--F169A	2642			
Mr. Highkin, John		--F175D	2537			
Dr. Kahaney, Phyllis		--F170C	4932			
Dr. Kappel, Lawrence		--F175A	2634			
Ms. Lindberg, Sandra		F171D	2640			
Dr. Marshall, Madeleine		--F168A	2636			
Sr. McHugh, Helen		F173D	2638			
Ms. Reed, Marthe		F171D	2640			
Prof. Saad, Vivienne		--F173A	4414			
Ms. Smith Hinkley, Lisa		F168D	2637			
Ms. Thompson, Mary		--C121D	1639			
Ms. Zolliker, Susan		F175D	2537			

0104 FINE ARTS				15	-	7
PROF. PARKER, IRVING	(CHAIR)	F180A	4512-			
Ms. Joseph, Cathy	(Sec'y)	C116	4486			
Dr. Bennett, Marilyn	ThArt	C121B	2456			
Dr. Campbell, Robert	Music	F180C	4712-			
Dr. Etheridge, Kay	--Music	C142J	4428			
Dr. Gunn, Lily	Music	C142C	4456			
Prof. Halaka, John	Art	C176C	4433			
Prof. Hart, Marjorie	Music	C142A	4426			
Dr. Kolar, Henry	Music	C142A	4426			
Prof. McCosker, Duncan	Art	C121C	8759			
Prof. Mysior, Ilana (LOA)	Music	C142J	4428			
Prof. Oskoui, Saba	Art	C176A	2668			
Dr. Pfau, Marianne	Music	C142D	2677			
Prof. Spuehler, Florence	StArt	C176B	4430			
Prof. Whitcomb, Therese	ArtHist	F136	4261			
Dr. Yard, Sally	Art	C121A	2667			
Mr. Forbes, John	ThArt	n/a	4486			
Mr. Gillis, Ronald	Music	n/a	4486			
Mr. Grischkat, Eric	ThArt	C20C	4486			
Mr. Haggerty, Bruce	Art	n/a	4486			
Mr. Lasher, John	Music	C142L	4425			
Dr. Wheaton, Jack	Music	n/a	4486			
Ms. Whelan, Mary	Art	n/a	4486			



0105 FOREIGN LANGUAGES				12	-	15
DR. WENDEL, JACQUES	(CHAIR)	Fren	F138	4442		
Ms. Zetts, Mary	(Sec'y)		F134A	2670		
Dr. Bacalski, Robert		Span	F146	4434		
Dr. Heimers, Brigitte		Germ	F148	4438		
Dr. Kowalczyk, Kimberly	(LOA)	Span	F123C	2558		
Dr. Laperrousaz, Helene		Fr/Ital	F149	4439		
Dr. Magnin, Michele		Fren	F144	4441		
Sr. Mapa, Marina	(4491)	Span	F147	4440		
Dr. Marambio, John		Span	F145	4437		
Dr. Robertson, Sandra		Span	F136B	4222		
Dr. Ruiz, Cecilia		Span	F136A	2676		
Dr. Schmidt, Cynthia		Span	F114	4545		
Dr. Stroik, Richard		Fren	F134B	2673		
Dr. Cardenas, Ezequiel		Span	F132	2647		
Ms. DeCastro, Angeles		Span	F132	2647		
Ms. Demerson-Baker, F.		Fren	F123B	2648		
Dr. Fendrick, John		Germ	F132	2647		
Ms. Fruit, Dianne		Span	F136A	4957		
Ms. Hamanaka, Miyoko		Japn	F139A	4277		
Ms. Kehrenberg, Graziella		Ital	F132	2647		
Dr. McMorris, Georgette	Span-Fren	F123B	2648			
Ms. Pedregal, Sandra		Span	F132	2647		
Ms. Segovia-Case, Catalina	--Span	F123C	2558			
Ms. Sulzmann, Gisela		Germ	F148	4438		
Ms. Takagi, Hiroko	--Japn	F139A	4277			
Dr. Wirshbo, Eliot		Lat	F139A	4277		
Dr. Wrasidlo, Barbara		Germ	F139A	4277		
Mr. Zambrano, Victor	--Span	F123C	2558			
0106 HISTORY				9	-	6
DR. GUMP, JAMES	(CHAIR)	MH275	6811-			
Ms. Putko, Cynthia	(Sec'y)	MH278	4756-			
Dr. Argentero, Laetitia		MH290	8774			
Dr. Brandes, Ray	(Copley x-4721)	MH291	2665			
Dr. Cobbs, Elizabeth	(LOA)	MH278A	4445			
Dr. Engstrand, Iris		MH279	4444			
Dr. Gilbert, Carl		MH277	4446			
Dr. Moriarty, James		MH277	4446			
Dr. Otte, James		MH288	8796			
Dr. Schoenherr, Steve		MH281	4447			
Ms. Crawford, Kathleen		MH278B	4926			
Dr. DeBaca, Vincent		MH278B	4926			
Dr. Kinnersley, Thomas		MH278B	4926			
Sr. Lorch, Helen	--C201SE	4503-				
Ms. Putko, Carole		MH278B	4926			
Dr. Wittenborn, Allen		MH278B	4926			
0111 MARINE & ENVIRONMENTAL STUDIES				3	-	9
DR. ELLIS, HUGH	(Director)	S145D	4479			
Ms. Colman, Betsy	(Sec'y)	S145F	4729-			
Mr. Harding, Charles	(LabTech)	Lab	4535			
Dr. Casey, Richard	(Sabb S'92)	C8D	4418			
Dr. Sturz, Anne		C8C	4481			
Mr. Fink, Keith		C105B	2646			
Ms. Hanscom, Patricia		C105B	2646			
Dr. Klinger, Terri		C8A	None			
Dr. Mock, Patrick		n/a	4729-			
Dr. Munasinghe, Tissa	C8 or	C156	4322			
Dr. Ryan, Wendy	--S131A	4412				
Mr. Tiszler, John		C105B	2646			
Dr. White, Michael		n/a	4729-			
Ms. Carole Ziegler		C8B	2674			
0112 MATHEMATICS/COMPUTER SCIENCE				15	-	6
DR. FRIEDMAN, CLARE	(CHAIR)	S171D	4730-			
Ms. Pehrsson, Jean	(Sec'y)	S171A	4706-			
Dr. Bean, Dwight		S171F	4335			
Dr. Bradley, Laurette	(Comp.Sci.)	S168	4912			
Prof. Carbonara, Joaquin	--S171B	4462				
Dr. Corbeil, Robert		S178	4459			
Prof. deMalignon, William		S176	4420			
Dr. Friedman, Jane		S171G	4474			
Dr. Gurak, Stan	(Sabb S'92)	S171B	4462			
Dr. Langton, Stacy	(Sabb S'92)	S179	4707-			
Dr. Liao, Lu-Pei		S181	4417			
Dr. Pruski, Lukasz		S171G	4474			
Prof. Roudeshush, Paul	--S208	8753				
Dr. Small, Lynne	(Sabb S'92)	S171C	4422			
Dr. Stover, Virginia		S180	4487			
Prof. Zukowski, Al		S177	4419			
Ms. Bloom, Laura		S208	8753			
Mr. Catano, Paul		S208	8753			
Dr. Hart, Susan	--S171C	4422				
Mr. Pfeifer, Gordon		C105A	2693			
Dr. Pope, Jack		S190	4810-			
Mr. Schinsky, Arnold		C105A	2693			

0107 PHILOSOPHY (SPRING 1992)				14	-	6
DR. WAGNER, MICHAEL	(CHAIR)	F163B	2814			
Ms. McDowell, Debra	(Sec'y)	F174	4416			
Dr. Anderson, LYLE		F166C	4493			
Dr. Baber, Harriet		F165C	4401			
Dr. Donnelly, John		F165B	4396			
Dr. Hinman, Lawrence		F160B	4787-			
Dr. Hurley, Patrick		F158B	2811			
Dr. Jones, Gary		F158A	4395			
Fr. McGray, James		F173C	4397			
Dr. Pepper, Rodney		F169C	2813			
Dr. Peterson, Linda		F169B	4400			
Dr. Rohatyn, Dennis		F160A	4704-			
Fr. Shipley, William		F167B	4399			
Dr. Swanke, John		F166B	2812			
Dr. Turner, Joia		F167C	4397			
Mr. Anderson, JAMES		F165D	2559			
Mr. Crumley, Jack	--F166A	2643				
Dr. Mendelson, Michael		F167A	2645			
Mr. Reilly, Edward		F165A	2644			
Mr. Schlesinger, Steven		F165A	2644			
Ms. Sylvers, Josephine		F167D	2815			
0109 POLITICAL SCIENCE				7	-	8
DR. OTTO, LEE ANN	(CHAIR)	S225	4635-			
Ms. Valerio, Elaine	(Sec'y)	S216	6870-			
Dr. Dickson, Del		S229	4361			
Dr. Muller, Virginia		S227	4631-			
Dr. Nadkarni, Vidya		S218	2652			
Dr. Oddo, Gil	(x-4598)	S207	4483			
Prof. Pfau, Michael		S220	4332			
Dr. Willoughby, Randy		S223	4482			
Dr. Cook, Maria		S219	8798			
Ms. Falgoust, Barbara		S219	8798			
Dr. Fitzgerald, William		S222	2654			
Prof. Gray, Gary	--S221	6824-				
Dr. Greene, Dorian		S219	8798			
Mr. Klein, David		S228	4246			
Ms. Morris, Barbara	-S226	2653				
Dr. Stoddard, Michael		S222	2654			
0114 PSYCHOLOGY				8	-	6
DR. VALOIS, JOHN	(CHAIR)	G105	4747-			
Ms. Fain, Jan	(Sec'y)	G103C	4423			
Dr. Durrell, Doris		G110	8706			
Dr. Haney, Michael	(Sabb F'91)	G106	4398			
Dr. Kowalski, Patricia		G111	4948			
Dr. Moriarty, Daniel		S145E	4471			
Dr. Sperrazzo, Gerald		G109	4218			
Dr. Taylor, Annette		G103A	8710			
Dr. Weyant, James		G107	8707			
Dr. Cesare, Steven		G108	8711			
Dr. French, Michael		G108	8711			
Dr. Hall, Deborah		G108	8711			
Dr. Sims, Preston		G108	8711			
Ms. Thomas, Antoinette		G108	8711			
Dr. Williams, Diane		G108	8711			
0110 THEOLOGICAL & RELIGIOUS STUDIES				14	-	5
DR. DUGAN, KATHLEEN	(SabbS92) (CHAIR)	MH294	4404			
Ms. Putko, Cynthia	(Sec'y) (REL)	MH278	4756-			
FR. PACHENCE, RON	(ACTING CHAIR - Spg.'92)					
and (Dir.ICM Prog)		MH280A	4784-			
Ms. McMonigle, Kathy	(Secy) (ICM)	MH280	4784-			
Prof. Boisclair, Regina	--MH299	8799				
Dr. Colombo, Joseph		MH298	4410			
Dr. deLaurentis, Helen	[ICM]	MH284	4784-			
Dr. Espin, Orlando		MH286	4406			
Dr. Gillman, Florence		MH292	4920			
Fr. Kress, Robert		MH297	4280			
Fr. Krouse, Dennis		MH285	4403			
Dr. Macy, Gary	Sabb '91-'92	MH282	4405			
Prof. Nicolas, Maria	--MH282	4405				
Dr. Plovanch, Patricia		MH289	4922			
Fr. Rigali, Norbert		MH296	4408			
Dr. Schneider, Del		MH287	4407			
Ms. Colangelo, Ellen	(PCC)	--MH283	4923			
Fr. McKay, Michael		F191	4907			
Dr. Nelson, Lance	--MH295	4921				
Fr. O'Leary, James		MH295	4921			
Dr. Thomas, Jesse		MH293	4911			



**SCHOOL OF BUSINESS FACULTY - 1991-92**

Allen, Andrew - Asst. Professor of Economics  
Amor, Jean-Pierre - Asst. Professor of Management Science  
Anderson, Joan - Professor of Economics  
Elizabeth Arnold - Professor of Business Law  
Bahr, Fred - Professor of Management  
Barkacs, Craig - Asst. Professor of Business Law  
Bradley, Michael - Asst. Professor of Accounting  
Briscoe, Dennis - Professor of Management  
Bruton, Carol - Asst. Professor of Accounting  
Burt, David - Professor of Marketing & Procurement  
Caltrider, James - Assoc. Professor of Management Science  
Conn, Mary - Asst. Professor of Business Law  
Cook, Ellen - Professor of Accounting  
Dalton, Thomas - Asst. Professor of Accounting  
Daniels, James - Assoc. Professor of Accounting  
Deshpande, Shreesh - Assoc. Professor of Finance  
Dimon, Denise - Assoc. Professor of Economics  
Doshi, Kokila - Asst. Professor of Economics  
Duncan, Kevin - Asst. Professor of Economics  
Ellis, Seth - Asst. Professor of Marketing  
Evans, James - Assoc. Professor of Business & Society  
Furtado, Eugene - Asst. Professor of Finance  
Gazda, Gregory - Professor of Marketing  
Gin, Alan - Asst. Professor of Economics  
Helmich, Donald - Professor of Management Science  
Holt, Charles - Assoc. Professor of Economics  
Hunsaker, Johanna - Assoc. Professor of Management  
Hunsaker, Phillip - Professor of Management  
Johnson, Robert - Assoc. Professor of Economics  
Kelley, Timothy - Assoc. Professor of Accounting  
Konrad, Brenda - Asst. Professor of Marketing  
Lampe, Marc - Asst. Professor of Business Law  
Light, David - Asst. Professor of Marketing  
Mann, Donald - Assoc. Professor of Marketing



**SCHOOL OF BUSINESS FACULTY - 1991-92 (Continued)**

Margheim, Loren - Assoc. Professor of Accounting  
Meier, Robert - Visiting Professor of International Accounting  
Morris, Thomas - Asst. Professor of International Management  
Narwold, Andrew - Asst. Professor of Economics  
O'Neil, Robert - Professor of Economics  
Pattison, Diane - Assoc. Professor of Accounting  
Pavett, Cynthia - Professor of Management  
Perry, James - Assoc. Professor of Information Systems  
Pienta, Darlene - Asst. Professor of Business Policy  
Rahman, Manzur - Asst. Professor of Finance  
Rathswohl, Eugene - Assoc. Professor of Management Information Sys.  
Rivetti, Daniel - Assoc. Professor of Finance  
Ronchetto, John - Asst. Professor of Marketing  
Rothman, Miriam - Assoc. Professor of Management  
Sandy, Jonathan - Assoc. Professor of Economics  
Somasundaram, T. - Asst. Professor of Marketing  
Soukup, William - Assoc. Professor of Management  
Teplitz, Charles - Professor of Management Science  
Yandell, Dirk - Assoc. Professor of Economics  
Zocco, Dennis - Assoc. Professor of Finance



**SCHOOL OF BUSINESS PART TIME FACULTY  
SPRING SEMESTER - 1992**

208	2871	Barney, Michael
208	2871	Bartlett, Lawrence
208	2871	Butler, Ray
209	4833	Caltrider, Jim
208	2871	Christianson, John
208	2871	Dokes, Gary
234	2657	Frandsen, Jim
234	2657	Gerson, Walter
335	2658	Harber, Charles (visitor)
338	2834	Haug, Jim (visitor)
208	2871	Higgins, Richard
234	2657	Kamp, Brad
234	2657	Landau, Sam
234	2657	Nelson, Jerry
208	2871	Obenshain, Doug
234	2657	Paulin, William
234	2657	Powers, Mary
234	2657	Raymond, Robert
208	2871	Shames, Michael
234	2657	Seeley, Wade



**SCHOOL OF EDUCATION  
FULL AND PART-TIME FACULTY**

<i>NAME</i>	<i>ROOM</i>	<i>EXT.</i>	<i>DEGREE/SPECIALTY</i>
AMMER, Jerome	112	4292	Ph.D./Special Ed.
BARNES, Donna	103	4283	Ph.D./Teacher Ed.
BARON, Moises			Ph.D./MFCC (P/T)
BIRCHLER, Gary			Ph.D./MFCC (P/T)
BISHOP, Kathryn	214	4685	Ph.D./Special Ed.
BRODERICK, Barbara			Ed.D./Teacher Ed. (P/T)
BUCKLEY-ROGERS, Anita			M.Ed./Teacher Ed. (P/T)
CANNON, Barbara	MFCDC	4620	B.S./Asst. Teacher
CARIN, Toni			M.S./MFCC (P/T)
CHAMOW, Larry			Ph.D./MFCC (P/T)
CLARK, Mary			Ph.D./MFCC (P/T)
COHEN, Wallace	205	4298	Ph.D./Lead., Admin. (P/T)
DEROCHE, Edward	118	4282	Ph.D./Dean
FASCI, Stan			M.S./Coun. Ed. (P/T)
FOLEY, Gerri			M.Ed./Teacher Ed. (P/T)
FOSTER, William	211	4702	Ed.D./Lead., Admin., Doc.
GELB, Steve	MFCDC	4620	Ph.D./Man. Family, Child
or	206	4309	Development Ctr.
GOULD, Judith	A-1	2472	M.A./Teacher Ed.
GRAUF-GROUNDS, Claudia	A-5	2458	Ph.D./MFCC (3/4 time)
GREGORY, Robert			Ph.D./MFCC (P/T)
HANSSEN, Evelyn	102	2656	Ph.D./Teacher Ed.
HUNSAKER, Johanna	207	4270	Ph.D./Leadership
HWANG, Philip	106	4284	Ph.D./Counseling Ed.
INFANTINO, Robert	115	4285	Ed.D./Teacher Ed., SS,
INGRAM, Bridget	MFCDC	4260	B.S./Master Teacher
KUJAWA, Edward	114	4286	Ph.D./Teacher Ed., Elem
LEFEVER, Bryce	A-5	2458	Ph.D./MFCC (P/T)
LEFEVER, Gretchen	A-5	2458	Ph.D./MFCC (P/T)
LESLIE, Richard	A-5	2458	J.D./MFCC (P/T)
LINSTROM, Linda	HH-B	4760	Ph.D./Dean's Assistant
LOWRY, Patricia	104	4288	Ph.D./Teacher Ed. Bil.
MANNING, Jacqueline	A-6	2468	M.S./Coun. Ed.
MARINOBLE, Rita	204	4293	Ed.D./Coun. Ed. (3/4 time)
MORRIS, Carolyn			M.S./Coun. Ed. (P/T)
MORRISON, Jack	209	4289	Ph.D./Coun. Ed., (P/T)
NELSON, Robert	208	4290	Ed.D./Spec. Ed., (P/T)
O'CONNELL, Liz			Ph.D./Coun. Ed. (P/T)

PT-21



# SCHOOL OF EDUCATION

PATTERSON, Jo Ellen	A - 4	2514	Ph.D./MFCC Coordinator
ROST, Joseph	109	4291	Ph.D./Lead., Adm., Doc.
SAARNI, Clarene	A - 1	2472	M.A., M.Ed./Spec. Ed.
SARGEANT, George			Ph.D./MFCC (P/T)
SCHERR, Mary W.	105	8794	Ph.D./Lead, Adm., Doc.
SCHOCK, Susan	MF CDC	4620	B.S./Master Teacher
SECRIST, Delcrist			M.D./Coun. Ed. (P/T)
SECRIST, Jan			M.Ed./Coun. Ed. (P/T)
SULLIVAN, Enriqueta	MF CDC	4620	A.A./Assistant
VILLANO, Michelle	MF CDC	4620	B.S./Asst. Teacher
ZGLICZYNSKI, Susan	107	4287	Ph.D./Coun. Ed., PPS



SCHOOL OF LAW  
Spring, 1992

Full-Time Faculty

ALEXANDER, Larry - Const. Law, Crim. Law, Jurisprudence  
ALSPAUGH, Doris - Trusts & Estates, Property  
AUERBACH, Carl - Amer. Legal History, Legislation, Adm. Law  
BERGER, Linda - Legal Writing  
BEREND, Laura - Clinic  
BRATTON, Darrell - Civ. Procedure, Indian Law, Fed. Jur.  
BROIDA, Mark - Legal Writing  
COLE, Kevin - Crim. Pro., Prof. Resp., Evidence  
CRIBBET, John - Property (visitor)  
DALLAS, Lynne - Corporations, Sec. Regs.  
DAVIS, Kenneth - Adm. Law  
ENGFELT, Frank - Contracts, Conflicts  
FELLMETH, Robert - Consumer Law, Cal. Adm've Law, Regulated Industries  
FOLSOM, Ralph - European Community Law, Int'l Bus. Transactions  
FRIEDMAN, C. Hugh - Corporations, Bus. Planning  
HARTWELL, Steve - Clinic  
HERIOT, Gail - Torts, Evidence  
HEISER, Walt - Civ. Pro., Adv. Trial Advocacy, Fed. Jur.  
HORTON, Paul - Family Law, Intellectual Property  
KELLY, Michael - Remedies, Contracts, Insurance  
KOZAKIEWICZ, Joe - Legal Writing  
LAZEROW, Bert - Tax, Int'l Bus. Transactions  
MARTIN, Judge Gordon - Athlete and the Law, Civil Rights (visitor)  
MISCHEL, Rick - Legal Writing  
MINAN, John - Property, Land Use  
MONTOKA, Jean - Clinic  
MORRIS, Grant - Torts, Law and Mental Disorder  
NEWBORN, Mary Jo - Bankruptcy, Products Liability  
NOLAN, Virginia - Torts, Env'l Torts  
PETERFREUND, Herbert - Evidence  
PUGH, Richard - Int'l Tax Planning, Tax, Int'l Law  
RAPPAPORT, Michael - Banking Law, Insurance, Environm. Law  
ROCHE, John - Crim. Law, Juv. Law, Crim. Pro.  
SCHWARZSCHILD, Maimon - Con. Law, Civ. Pro., Evidence, Int'l Law  
SHERWIN, Emily - Property, Remedies, Trusts & Estates  
SHUE, Virginia - Tax, Property  
SIEGAN, Bernard - Const'l Law  
SMITH, Suzanne - Legal Writing  
SNYDER, Allen - Clinic  
SNYDER, Lester - Tax  
STRACHAN, Kristine - Civ. Pro., Evidence, Remedies  
URSIN, Ed - Torts  
VARGAS, Jorge - Int'l Env. Law, Compar. Law  
WALT, Steven - Commercial, Contracts  
WECKSTEIN, Don - Prof. Resp., Labor Law  
WILLIAMS, Kemi - Legal Writing  
WIRTZ, Willard - Labor Law  
WOHLMUTH, Paul - Contracts, Disp. Resolution  
ZACHARIAS, Fred C. - Con. Law, Trial Advoc., Prof. Resp.



SCHOOL OF LAW  
Spring, 1992

Adjunct Faculty

Arroyo-Tabin, Maria - Clinic  
Bagley, Kevin M. - Partnership Tax  
Bianchini, Victor - Evidence  
Blais, Eleanor - Creditor/Debtor  
Bonn, John R. - Tax Timing Issues  
Chodzko, James E. - Clinic  
Clark, Judy - Clinic  
Conrad, Coleman - Local Government  
Cook, Melissa - Legal Writing  
Cordileone, Joe - Clinic  
Crandall, Charles - Clinic  
Dumanis, Bonnie - Clinic  
Finlay, Hon. Susan - Clinic  
Gonzales, Hon. Irma - Clinic  
Grodner, Sharon - Interviewing and Counselling  
Hanna, Rob - Clinic  
Huffman, Richard - Crim. Pro. I  
Johnson, Knut - Clinic  
Landon - Corrections & Sentencing  
Lasry, Lynne R. - Clinic  
Marrinan, Michael - Clinic  
Martin, Hon. Gordon - Athlete and the Law, Civil Rights  
May, Hon. Robert - Clinic  
Miller, Byron - Estate Planning  
Milliken, Susan K. - Tax Research & Communications  
Oberle, Christopher - Secured Land Transactions  
Quinn, Susan - Negotiations  
Ramirez, Genaro - Legal Writing  
Roake, Michael - Advanced Trial Advocacy  
Rubin, David - Clinic  
Sandler, James - Advanced Trial Advocacy  
Schultz, Larry - Negotiations  
Shaw, Richard - Adv. Corporate Tax Problems  
Shea - Trusts & Estates (Community Property)  
Shore, Howard - Scientific Evidence  
Spearman, Glen - Trusts & Estates  
Steinhouse, Darryl L. - Corporate Reorganizations and  
    Affiliated Groups  
Sunday, Kay - Clinic  
Tarvyd, Albert - Local Government  
Vergari, James - Computers and the Law  
Wolds, David P. - Deferred Compensation

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University of San Diego  
Philip Y. Hahn School of Nursing  
1992 Spring Semester Faculty Members

<u>Name</u>	<u>Area of Expertise</u>
Dr. Perry Bomar, Associate Professor	Family Health
Dr. Mary Jo Clark, Assistant Professor	Community Health
Dr. Rosemary Goodyear, Associate Professor	Nurse Practitioner/School Health
Mrs. Rhoberta Haley, Lecturer	Nurse Practitioner
Dr. Janet Harrison, Professor	Nursing Administration
Dr. Diane Hatton, Assistant Professor	Community Health
Dr. Mary Ann Hautman, Associate Professor	Nursing Theory
Dr. Jan Heineken, Associate Dean and Professor	Nursing Administration
Dr. Kathleen Heinrich, Assistant Professor	Psychiatric/Mental Health Nursing
Dr. May Quayhagen, Professor	Research Design and Methodology
Mrs. Patricia Quinn, Instructor	Nurse Practitioner
Dr. Louise Rauckhorst, Associate Professor	Nurse Practitioner
Dr. Elvera Richardson, Lecturer	Pathophysiology and Pharmacology
Dr. Janet A. Rodgers, Dean and Professor	Nursing Administration
Dr. Patricia Roth, Professor	Family Health
Dr. Rita Snyder-Halpern, Associate Professor	Nursing Administration



1/15/92

1991 - 1992

<u>FACULTY RESEARCH GRANT COMMITTEE</u>	<u>EXT.</u>
Dr. Mitchell Malachowski, Chair <u>ex officio</u>	4545
Dr. George Bryjak	4476
Dr. Jeremy Fields	4333
Dr. Michael Morse	6823
Dr. Roger Pace	8715
Dr. Linda Peterson	4400
Dr. Cynthia Schmidt	4545
Dr. Randy Willoughby	4482
Dr. Sally Yard	2667

STUDY ABROAD COMMITTEE

Sister Maureen Cronin	<u>ex officio</u>	4553
Dr. Patrick Drinan	<u>ex officio</u>	4545
Ms. Barbara Burke		4654
Dr. Iris Engstrand		4444
Dr. Brigitte Heimers		4438
Dr. Patricia Lowry		4288
Dr. Robert Mertz		4507
Dr. Virginia Muller		4631
Dr. Cynthia Schmidt		4545
Dr. Richard Stroik		2673
Dr. Jane Weininger		4839
Dr. Jacques Wendel		4442

HEALTH SCIENCES STUDENT EVALUATION COMMITTEE

Dr. Ross Dingman	4461
Dr. Jeremy Fields	4333
Dr. Florence Gillman	4920
Dr. Gary Jones	4395
Dr. Mary Sue Lowery	8769
Dr. Michael Morse	6823
Dr. Rodney Pepper	2813
Dr. Daniel Sheehan	2683
Dr. Patricia Shaffer	4450

COMMITTEE ON CARE AND USE OF ANIMALS

Dr. Patricia Kowalski, Chair	4948
Mr. Don Gennero	4460
Dr. Linda Peterson	4400
Dr. Curt Spanis	4463
Dr. Henry Van Wyk	
Mr. David Rossi	



SCHOOL OF BUSINESS 1991-92

GRADUATE STUDIES COMMITTEE

Cindy Pavett - Chair Ph: 4851  
David Burt  
Ellen Cook  
Jim Evans  
Mario Picconi - ex officio  
Dan Rivetti  
Jonathan Sandy  
Gary Whitney

INTERNATIONAL BUSINESS COMMITTEE

Joan Anderson  
Kokila Doshi  
Jim Evans  
Greg Gazda - Co-chair Ph: 4864  
Darlene Pienta  
Jane Weininger

LONG-RANGE PLANNING COMMITTEE

Mario Picconi - Chair Ph: 4838  
Mike Bradley  
Betty Arnold  
Shreesh Deshpande  
Don Helmich  
Charlie Holt

RANK AND TENURE COMMITTEE

Bob O'Neil - Chair Ph: 4855  
Denise Dimon - 1994  
Bob Johnson - 1992  
Loren Margheim - 1992  
Gary Whitney - 1994  
Dirk Yandell - 1993

RESEARCH COMMITTEE (Term: 3 years)

Tim Kelley - Chair 1992 Ph: 4846  
Joan Anderson - 1994  
Shreesh Deshpande - 1993  
Jonathan Sandy - 1993

TEACHING EXCELLENCE COMMITTEE

Dirk Yandell - Chair Ph: 4835  
Kokila Doshi  
Jim Evans  
Don Helmich - secretary  
Charlie Holt  
Andrew Narwold  
Mario Picconi  
Gary Whitney  
Dennis Zocco

UNDERGRADUATE STUDIES COMMITTEE

Alan Gin - Chair Ph: 4883  
David Light  
Loren Margheim  
Tom Morris  
Bob O'Neil  
Eugene Furtado  
Gene Rathswohl  
Jane Weininger  
Gary Whitney



Committee Memberships 1991-92

- (A) ENARRT:  
Foster 1991-93 -260-4702  
Gelb 1991-92  
Hwang 1991-92
- (B) 203:  
Rost 1991-92 260-4291  
Barnes 1991-92 (second of 2 yr. term)  
Bishop 1991-93 (second of 3 yr. term)
- (C) Faculty Travel:  
Kujawa 1991-92 (second of 2 yr. term) 260-4286  
Scherr 1991-94  
Bishop 1991-93 (second of 3 yr. term)
- (D) Faculty Development:  
Zgliczynski 1991-94 260-4287  
Lowry 1991-93 (second of 3 yr. term)  
Gelb 1991-92  
Barnes ex-officio
- (E) Computer (1991-92):  
Gelb, Zgliczynski, Linstrom (chair) 260-4760
- (F) Faculty Research (1991-92):  
Gelb (chair), Hanssen, Infantino, Foster  
260-4307
- (G) Human Subjects:  
Scherr
- (H) Senate (1991-92):  
Barnes  
Scherr (alternate)
- (I) Library (1991-92):  
Patterson
- (J) International Curriculum:  
Hwang, Chair 1991-92 (Provost appointment) 260-4284
- (K) Foreign Studies (1991-92):  
Lowry, Zgliczynski (alternate)
- (L) MFCDC (1991-92)  
Barnes
- (M) Commencement (1991-92):  
Lowry, Linstrom (alternate)
- (N) Experiential Committee (1991-92):  
Scherr, Linstrom (AH rep.)
- (O) Academic Computing (1991-92):  
Linstrom (Provost appt.)
- (P) Social Issues (1991-92):  
Bishop (chair) 260-4293
- (Q) Academic Integrity (1991-92):  
Foster  
Hanssen (alternate)
- (R) Tuition & Budget (1991-92):  
(Dean's appointment) D. Infantino
- (S) Academic Calendar (1991-92):  
Infantino (Provost appointment)
- (T) General Education (1990-91):



- (U) Benefits (1991-92)  
Kujawa, Infantino (alternate)  
Rost
- (V) Graduate Advisory Council (1991-92)  
Gelb
- (W) Doctoral Admissions (1991-92)  
Scherr, Patterson (alternate)
- (X) WASC (1991-92)  
Standard 5: <sup>260-4288</sup>Lowry (chair), Bishop, Patterson  
Standard 4: <sup>260-2656</sup>Hanssen (chair), Rost, Zgliczynski
- (Y) Tele-registration (1991-92)  
Kujawa
- (Z) Instructional Evaluation (1991-92)  
<sup>260-4287</sup>Zgliczynski, Infantino, Hanssen, Linstrom, Scherr
- (A2) Study Abroad Program (1991-92)  
Barnes, Lowry, Kujawa, Infantino, Foster (chair), Zgliczynski  
<sup>260-4702</sup>



Bilingual Advisory Council - 1991-92

Chair: Dr. Lowry x4288

Silvia E. Ventura  
10295 Eagle Rock Ave  
San Diego, CA 92126

Elva Estrada  
2238 Conifer Ave  
San Diego, CA 92154

Andrea Holst  
8256 Caminito Modena  
La Jolla, CA 92037

Wilma White  
1651 S. Juniper #118  
Escondido, CA 92025

Jennifer L. Allmaras  
82073 Vandenberg Dr.  
Indio, CA 92201

Gerardo Morales  
566B J Street  
Chula Vista, CA 9201

Melissa Kisiel  
4060 Rosenda, No. 230  
San Diego, CA 92122

Adriana Cinco  
1074 Madison Ave.  
Chula Vista, CA 92011

Amy K. Sanford  
209 E. Cliff St.  
Solana Beach, CA 920

M. Patricia Miller  
333 Coast Blvd., No. 10  
La Jolla, CA 92037

Megan E. Shaw  
1506 Via De Las Cumbres#201  
San Diego, CA 92110

Carmen Wesson  
3512 Sarah Ann Dr.  
Fallbrook, CA 92028

Henrietta O. Lewis  
545 Clarence Lane  
Escondido, CA 92025

Jeanette Guillen  
249 Hillcrest Dr.  
Leucadia, CA 92024

Marcia Garcia  
4100 Normal St. Rm. 200  
San Diego, CA 92103

Cathy Grecian  
3843 Palm Drive  
Bonita, CA 91902

Constance Campbell  
3530 Curtis Street  
San Diego, CA 92106

Ms. Herman-Cordov  
5931 Mildred St.  
San Diego, CA 92110

Linda O'Leary  
939 'F' Avenue  
Coronado, CA 92118

Kay North  
101 So. Rancho Santa Fe Rd.  
Encinitas, CA 92024

Celia Acuna Ramirez  
2001 Rimbey St.  
San Diego, CA 92154

John Valdez  
2031 Miller Ave.  
Escondido, CA 92025

Dr. Engstrand  
Maher Hall 279

Dr. Brandes  
Founders Hall 108

Dr. Orona  
Guadalupe Hall 112

Dr. Bacalski  
Founders Hall 146

Dr. Scherr  
Harmon Hall 102



Bilingual Advisory Council 1991-92 (continued)

Dr. Barnes  
Harmon Hall 103

Dr. Hanssen  
Harmon Hall 102

Dr. Bishop  
Harmon Hall 214

Dr. Infantino  
Harmon Hall 115

Dr. Kujawa  
Harmon Hall 211

Dean DeRoche  
Harmon Hall 118



## Dean's Advisory Council - 1991-92

Chair: Dr. DeRoche x4540

Mr. & Mrs. Stoney DeMent  
28078 Glenmeade Way  
Escondido, CA 92026  
568-9419/751-1127

Dr. Sarita Doyle Eastman  
P.O. Box 1248  
Rancho Santa Fe, CA 92067  
793-1011

Mr. Walter Fitch III  
7904 Roseland  
La Jolla, CA 92037  
454-7565

Mrs. Patricia Keating  
1459 La Jolla Rancho Road  
La Jolla, CA 92037  
459-5084

Mr. James Kelly, Jr.  
401 West 24th Street  
National City, CA 92050  
231-6347

Mrs. Angeline Kleinbub  
3005 Evergreen  
San Diego, CA 92110  
222-6936

Mrs. Sharon Leemaster  
3967 Lamont Street  
San Diego, CA 92109  
273-5742/232-6203

Mrs. Betsy Manchester  
1175 Muirlands Dr.  
La Jolla, CA 92037  
454-2110

Mrs. Jean Miller  
4106 Alameda Dr.  
San Diego, CA 92103  
295-4106

Mrs. Ruth Mulvaney  
5172 San Aguario Dr.  
San Diego, CA 92109  
273-3331

Mrs. Fern Murphy  
362 Mt. Hills Place  
El Cajon, CA 92020  
442-9907

Mrs. Jill Q. Porter  
1850 Castellana Rd.  
La Jolla, CA 92037  
284-7277

Ms. Virginia Stehly  
1220 Thomas Ave. #3  
San Diego, CA 92037  
581-1280

Mrs. Alison Tibbitts  
4215 Ridgeway Dr.  
San Diego, CA 92116  
284-0551

Mr. George Vojtko  
8302 Paseo del Ocaso  
La Jolla, CA 92037  
454-4333

Mrs. Mimi Johnson  
1623 Chatsworth  
San Diego, CA 92106  
225-8338

Mrs. Suzanne Strasburger  
2749 La Colina Drive  
Escondido, CA 92027  
738-6590



Name	Position	School	Address	City State Zip
Ms. Mary Ann Golembesky	Parent Representative		5290 Mt. Ariane Ct.	San Diego, CA 92111
Ms. Adriana Rodriguez	National City Teacher Site		P.O. Box 544	National City, CA 92050
Mr. John Fontanesi	Director, Learning Problems	KAISER PERMANENTE	3250 Fordham St.	San Diego, CA 92110
Mr. Jack Fleck	Assessment Director of Special Education	WHITTIER CENTER	3401 Clairemont Drive	San Diego, CA 92117
Ms. Anita Calhoun	Principal	MARTIN LUTHER KING ELEMENTARY	415 31st Street	San Diego, CA 92102
Mr. Robert Gravina	Special Education Teacher	MARTIN LUTHER KING ELEMENTARY	415 31st Street	San Diego, CA 92102
Mr. Steve Gennaro	Resource Specialist	WHITTIER CENTER	3401 Clairemont Drive	San Diego, CA 92117
Ms. Barbara Stanhope	Special Day Class Teacher	MARSTON JUNIOR HIGH	1203 Madison Avenue	San Diego, CA 92116
Ms. Marcia Baer	Special Day Class Teacher	CHOLLAS ELEMENTARY	545 45th Street	San Diego, CA 92102
Ms. Coreen Gardella	Teacher	VALLEY SCHOOL	1300 Bowron Road	Poway, CA 92064
Ms. Claudia Walters		JUAREZ ELEMENTARY	2633 Melbourne Drive	San Diego, CA 92123
Ms. Cynthia Roth				



Name	Position	School	Address	City State Zip
Dr. Robert Altman, Principal	Principal	LINDBERGH-SCHWEITER SCHOOL	6991 Balboa Avenue	San Diego, CA 92111
Ms. Mary Beaty	Dtr. of Curriculum	NATIONAL CITY SCHOOL DIST.	1500 N. Avenue, Box Y	National City, CA 920
Ms. Louise Bookbinder	Dtr. of Special Education	SAN DIEGO COUNTY OFFICE OF ED.	6401 Linda Vista Road	San Diego, CA 92111
Ms. Anita Calhoun	Principal	MARTIN LUTHER KING SCHOOL	415 31st Street	San Diego, CA 92021
Mr. Jack Fleck	Assessment Dtr. of Special Education	WHITTIER CENTER	3401 Clairemont Drive	San Diego, CA 92117
Mr. Steven Gennaro	RSP Teacher	WHITTIER CENTER	3401 Clairemont Drive	San Diego, CA 92117
Ms. Mary Ann Golembesky	Parent Representative		5290 Mt. Ariane Court	San Diego, CA 92111
Mr. Peter Gonos	Dtr. of Special Education	SDUSD	4100 Normal Street	San Diego, CA 92103
Ms. Kim Jubala	Reg. Ed. Teacher	LAFAYETTE SCHOOL	6125 Printwood Way	San Diego, CA 92117
Ms. Lyndia Lewis	LH Teacher	MARSTON MIDDLE SCHOOL	3799 Clairemont Drive	San Diego, CA 92117
Dr. Grant Smith	Psychologist	SAN DIEGO REGIONAL CENTER	4355 Ruffin Road, Ste. 206	San Diego, CA 92123
Mr. Robert Gravina	Teacher	MARTIN LUTHER KING SCHOOL	415 31st Street	San Diego, CA 92021
Ms. Adrianna Rodriguez	National City Teacher Site		P.O. Box 544	National City, CA 920
Ms. Lynette Robinson	Dtr. of Pupil Personnel Services	ENCINITAS UNION SCHOOL DISTRICT	189 Union Street	Encinitas, CA 92024
Ms. Mary Sue Glynn	Program Specialist Early Childhood	SDUSD	4100 Normal Street	San Diego, CA 92103



SH/PH Sub-Committee 1991-92 Dr. Bishop x4538

Name	Positions	School	Address	City State Zip
Ms. Peggy Fraser	SH Teacher	KEARNY HIGH SCHOOL	7651 Wellington	San Diego, CA 92111
Ms. Kim Jubala	Reg. Ed. Teacher	LAFAYETTE SCHOOL	6125 Printwood Way	San Diego, CA 92117
Mr. Bob Morris	Transition Specialist	WHITTIER CENTER	3401 Clairemont Drive	San Diego, CA 92117
Mr. Jack Robertson	PH Resource Teacher	CLAIREMONT HIGH SCHOOL	4150 Ute Drive	San Diego, CA 92117
Ms. Judi Smith	Reg. Ed. Teacher	LAFAYETTE SCHOOL	6125 Printwood Way	San Diego, CA 92117
Ms. Deborah Zweit	Project Coordinator	INTERWORK INSTITUTE	6310 Alvarado Ct. Suite 100	San Diego, CA 92120
Mr. Andrew Smith	Reg. Ed. Teacher	SDUSD	7366 Mesa College Drive	San Diego, CA 92111
Ms. Betty Britschgi	Dtr. of Special Religious Ed.	USD	Alcala Park	San Diego, CA 92110



Name	Department	Office Number
Dr. Fred Robinson	English Department	F175C
Dr. Marilyn Bennett	Fine Arts Department	C121B
Dr. Donna Barnes	School of Education	HH103
Dr. Robert Infantino	School of Education	HH115
Dr. Edward Kujawa	School of Education	HH114
Dr. Steven Schoenherr	History Department	MH281
Dr. Nancy Becker	Chemistry Department	C341
Dr. Eugene Labovitz	Anthropology/Sociology Department	GH115
Dr. Jane Friedman	Mathematics/Computer Department	S171G





# University of San Diego

School of Law

## MEMORANDUM

TO: Law Faculty

FROM: Kristine Strachan, Dean

SUBJECT: Committee (and other Service) Assignments for 1991-92:  
**Updated List to Show Student Members.**

DATE: October 9, 1991

Your Law School Service assignments for the 1991-92 year are attached. I hope you will find these assignments satisfactory, but if not, please come talk with me.

I am asking each Committee Chair to follow "customary" procedure, without fail:

1. Two or three days before your committee is to meet, distribute a notice of meeting and agenda to the entire faculty.
2. Encourage interested persons to avail themselves of the opportunity to appear and be heard in timely fashion, either orally at committee meetings or in writing.
3. Issue interim status reports on your committee's progress or tentative recommendations so that we can have, in effect, a notice and comment period.
4. Provide pros and cons of recommendations as well as full rationale; explain how the committee dealt with comments from interested parties and why; and walk the halls of both buildings, talking to your colleagues to forge consensus and compromise.
5. Send copies of all notices, interim reports and other writings to the Deans. Provide the Deans with early draft copies of your final reports so that we can assure proper procedure and orderly calendaring of issues for faculty meetings.



Standing Committees:

1. **Academic Policy & Evaluation [Ursin, Chair]:** recommend grading policy changes; includes Academic Rules [Shue]. **Alspaugh, Bratton, Dallas, Lazerow, A. Snyder, Wonnell (Fall).**  
**Student: Jana Ford-Harder, Carolyn Taylor. Ex Officio: Wilson**
2. **Admissions & Financial Assistance [Alspaugh, Chair]:** advise Dean on admissions and financial aid decisions, assist in recruitment, diversity programs. **Alfred, Darby (Fall), Engfelt, Montoya, Rappaport, L. Snyder, Walt.**  
**Ex Officio: Eging, Madden**
3. **Curriculum [Minan, Chair Fall/Zacharias, Chair Spring]:** curricular issues, including adjuncts, Lawyering Skills II, first year summer program, Pro Bono. **Brooks (Fall), Fellmeth, Hartwell, Heiser, Horton, Kelly, Newborn, Nolan.**  
**Student: Anne Dierickx, Michelle Tharp.**
4. **Deans's Advisory Committee: Elected: Lazerow, Ursin, Wonnell.**  
**Appointed: Bratton, Shue.**
5. **Faculty Appointments [Lazerow/Pugh, Co-chairs]:** recruitment of permanent and visiting faculty and assistance in selection of Lawyering Skills I instructors. **Alexander, Brooks (Fall), Sherwin, Strachan, Ursin, Zacharias.**
6. **Programs, Centers and Library [Alexander, Chair]:** oversight of programs and centers, including audit of foreign summer programs; Library policy; MCLE; Alternatives to Litigation proposal. **Carter, Engfelt, Friedman, Lazerow, L. Snyder, Weckstein. Student: Dinyar Mehta.**  
**Ex Officio: Young**
7. **Tax Program Advisory [Shue, Chair]:** assist Associate Dean in recruiting, admitting and advising LLM students, thesis review, tax curriculum reform, academic rules, adjunct evaluation and selection. **Membership is Tax faculty.**
8. **MCL Program Advisory [Wilson, Chair]:** assist Director of MCL Program, with advice about the MCL program. **Carter, Darby (Fall), Folsom, Minan (Fall), Vargas. Student: Marisela Van den Bussche.**
9. **Honor Court (lottery): Justices: Schwarzschild (serving to 9/92), Cole (9/93), Fellmeth (9/93). Alternate Justice: Friedman (9/93). Preliminary Examiner: Hartwell (9/93).**
10. **Petitions Committee (lottery): Heiser (serving to 9/93), Lazerow (9/93), Player (9/93), Morris (9/94), L. Snyder (9/94). Alternates: Nolan (9/94), Sherwin (9/93), A. Snyder (9/93).**



Ad Hoc or Annual Assignments:

1. Faculty Development (includes speakers): Brooks and Sherwin
2. Legal Clinic: Heiser
3. Voting Rights: Folsom (Chair), Heiser, Schwarzschild
4. Community Defenders Programs: Berend
5. Nathanson: Weckstein (Chair), Auerbach, Davis, Wirtz  
Ex Officio: L. Nathanson
6. Judicial Clerkships: Cole (Chair), Heriot, Schwarzschild
7. Academic Computing: Carter (ad hoc), Kelly
8. Internationalization of the Curriculum: Vargas
9. Protection of Human Subjects: Roche
10. Social Issues: Newborn
11. Law Review Advisor: Bratton
12. Journal of Contemporary Legal Issues Advisor: Wohlmuth
13. Moot Court Advisor: Kelly
14. Mock Trial Director: Wharton
15. Senate: Returning: Horton, Vargas New: Roche, Wohlmuth  
Alternates: Simmons (Fall) Alspaugh (Spring)
16. Budget and Tuition: Carter
17. AALS Representative: Weckstein
18. Alumni Board Representative: Bratton
19. Policy and Procedure statement for student activities:  
Strachan, Wilson, Wohlmuth SBA President: Randolph
20. ABA Report: Recommendations for compliance with attendance  
and work rules. Morris (Chair), Heriot, Zacharias  
Ex Officio: Wilson
21. Dean's Student Advisory Committee: Brad Fields (first year  
rep.), Danny Rodriguez (second year rep.), Charlene Galanek  
(third year rep.), Angela Moore, Robert Chong, Shawn Randolph  
Diane de Kervor, Justin Miller.



University of San Diego  
Philip Y. Hahn School of Nursing  
Committee Membership  
1991-1992

School of Nursing Committee Membership

Curriculum Committee

Dr. Mary Jo Clark - 4574  
Dr. Mary Ann Hautman  
Dr. Jan Heineken  
Dr. Kathleen Heinrich  
Dr. Louise Rauckhorst

Student Affairs

Dr. Rosemary Goodyear - 4566  
Dr. Janet Harrison  
Dr. Diane Hatton  
Dr. Jan Heineken

Faculty Affairs

Dr. Perri Bomar - 4563  
Dr. Mary Quayhagen (Fall)  
Dr. Louise Rauckhorst (Spring)  
Dr. Patricia Roth  
Dr. Rita Snyder-Halpern

WASC

Dr. Perri Bomar - 4563  
Dr. Janet Harrison  
Dr. Patricia Roth  
Dr. Rita Snyder-Halpern



UNIVERSITY OF SAN DIEGO  
Percentage Age Distribution of Undergraduates  
(Fall Term)

<u>Age</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>	<u>1990</u>	<u>1991</u>
Under 17	.02	.05	.08	.05	0.0
17	0.7	0.7	0.3	0.6	0.5
18	18.3	19.1	18.4	16.7	17.7
19	18.2	21.1	21.9	22.4	20.0
20	15.1	19.5	19.6	19.9	20.5
21	18.5	17.7	19.1	18.6	20.0
22	13.8	8.2	8.5	9.6	8.8
23	6.4	3.8	3.5	4.3	4.2
24	2.0	2.2	1.8	1.7	2.0
25-29	3.5	3.9	3.8	3.3	3.5
30-34	1.6	1.6	1.0	1.0	1.0
35-39	1.0	1.0	.96	0.6	0.8
40-44	0.6	0.7	0.5	0.6	0.5
45-49	0.2	0.2	0.2	0.2	0.3
50-54	0.1	0.1	0.2	0.1	0.2
55 & Over	-	.08	.05	0.1	.03
Total No.	3492	3670	3732	3886	3901



UNIVERSITY OF SAN DIEGO

Percentage Age Distribution of Graduate Students\*  
(Fall Term)

<u>Age</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>	<u>1990</u>	<u>1991</u>
Under 17	-	-	-	-	-
17	-	-	-	-	-
18	-	-	-	-	-
19	-	-	-	-	-
20	-	-	0.8	-	-
21	-	-	0.8	0.8	0.3
22	2.6	0.7	2.6	2.0	3.8
23	5.0	2.4	3.8	3.6	5.8
24	5.4	5.2	5.7	4.7	6.5
25-29	31.2	19.1	34.1	34.4	31.1
30-34	22.1	27.4	21.3	24.3	18.4
35-39	14.3	15.6	12.7	13.0	13.0
40-44	8.4	13.7	9.5	9.5	10.2
45-49	6.0	6.8	5.8	5.2	9.1
50-54	2.5	4.8	2.4	1.8	0.5
55 & Over	2.5	3.8	2.0	1.4	1.8
Total No.	1123	1144	1146	1153	1172

\* Includes LL.M. students and MCL students (Law)



UNIVERSITY OF SAN DIEGO

Percentage Age Distribution of Law (J.D.) Students\*  
(Fall Term)

<u>Age</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>	<u>1990</u>	<u>1991</u>
Under 17	-	-	-	-	-
17	-	-	-	-	-
18	-	-	-	-	-
19	-	-	-	-	-
20	-	-	-	-	-
21	0.8	0.4	0.8	0.9	0.7
22	6.4	5.8	5.3	5.7	7.6
23	11.3	11.1	10.5	10.5	12.6
24	16.1	15.7	14.1	16.0	14.4
25-29	38.5	39.2	42.1	41.3	41.0
30-34	14.3	15.1	14.5	15.7	14.2
35-39	6.6	7.5	6.1	3.8	3.5
40-44	3.7	3.4	4.5	3.7	4.0
45-49	1.6	1.0	1.5	1.7	1.7
50-54	-	0.4	0.2	0.3	-
55 & Over	0.8	0.4	0.4	0.3	0.3
Total No.	1045	1044	1043	988	968

\* Excludes LL.M. students



# Number of Majors in Academic Disciplines

## Spring Semesters

<u>Arts and Sciences</u>	<u>1991</u>			<u>1992</u>		
	<u>UD</u>	<u>LD</u>	<u>TOT.</u>	<u>UD</u>	<u>LD</u>	<u>TOT.</u>
American Studies	2	0	2	1	0	1
Anthropology	10	4	14	13	4	17
Art	27	8	35	19	7	26
Behavioral Sciences	19	4	23	9	1	10
Biology	83	62	145	102	47	149
Chemistry	20	12	32	22	25	47
Communication Studies	165	51	216	179	47	226
Computer Science	12	4	16	8	5	13
Div. Liberal Arts	94	26	120	119	41	160
Elec. Engineering	29	27	56	30	22	52
English	97	24	121	91	17	108
European Studies	3	1	4	1	0	1
French	12	6	18	12	2	14
Hispanic/Latin Am. St.	1	1	2	3	1	4
History	34	11	45	36	15	51
Interdiscip. Human.	23	2	25	28	4	32
Int'l. Relations	149	46	195	138	51	189
Marine Sciences	21	11	32	27	7	34
Mathematics	9	4	13	13	6	19
Music	3	1	4	0	3	3
Ocean Studies	12	7	19	16	1	17
Philosophy	32	5	37	20	10	30
Physics	3	1	4	6	0	6
Political Science	110	42	152	105	29	134
Psychology	150	54	204	157	40	197
Religious Studies	6	1	7	13	1	14
Sociology	18	7	25	25	5	30
Spanish	18	4	22	20	6	26
Undeclared	0	1128	1128	0	1089	1089

## School of Business Administration

Accounting	136	40	176	142	40	182
Business Admin.	553	189	742	582	150	732
Business Economics	40	14	54	43	7	50
Economics	12	5	17	22	3	25

## School of Nursing

Nursing	22	-	22	17	0	17
<b>TOTAL:</b>	<u>1926</u>	<u>1802</u>	<u>3728</u>	<u>2019</u>	<u>1686</u>	<u>3705</u>

Source: Registrar's Office



## 4.1 Student Admissions

	Fall 1989	Fall 1990	Fall 1991
<b>FRESHMAN</b>			
Number of applicants with complete credentials for admission to the freshman class	3974	3839	2970
Number of applicants accepted	2417	2542	2308
Number of freshman applicants actually enrolled	877	880	880
<b>TRANSFER</b>			
Number of applicants with complete credentials for admission with advanced standing (transfer)	921	867	997
Number of advanced standing undergraduate applicants accepted	438	474	555
Number of advanced standing undergraduate applicants actually enrolled	260	261	317
<b>MASTERS</b>			
Number of applicants with complete credentials for admission to Master's programs	1208	1164	1099
Number of applicants accepted for Master's programs	702	722	649
Number of applicants actually enrolled in Master's programs	428	371	364
<b>DOCTORAL</b>			
Number of applicants with complete credentials for admission to Doctoral programs	30	42	31
Number of applicants accepted for Doctoral programs	24	27	19
Number of applicants actually enrolled in Doctoral programs	17	14	18
<b>PROFESSIONAL</b>			
Number of applicants with complete credentials for admission to graduate professional programs	3482	3900	4113
Number of applicants accepted for graduate professional programs	1080	1061	1065
Number of applicants actually enrolled in graduate professional programs	340	333	334



## 4.2 Ability Measures of Freshman and Entering Graduate Students

### A. Class ranking of entering freshmen (average of past 3 years)\*:

Percent with 3.5 - 4.0 GPA in high school class: 34%

Percent with 3.0 - 3.5 GPA in high school class: 43%

Percent with 2.5 - 3.0 GPA in high school class: 22%

Percent with 2.0 - 2.5 GPA in high school class: 1%

\*We do not track class rank. We use a recalculated Grade Point Average in college prep. subjects.

### B. SAT scores for entering freshmen (average of past 3 years):

Class average SAT score on Verbal: 491

Percent scoring above 500 on Verbal:	43%	Mathematical:	66%
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Percent scoring above 600 on Verbal:	9%	Mathematical:	22%
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Percent scoring above 700 on Verbal:	1%	Mathematical:	3%
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### C. Mean ACT scores for entering freshmen: N/A

### D. Other tests used for admission or placement: See item "C" below.

## Entering Graduate Students Fall, 1991

### A. Graduate Record Examination

#### Range

(for total Graduate School excluding professional schools)

High: 1470

Low: 790

### B. Miller Analogies Test

(for total Graduate School excluding professional schools)

High: 70

Low: 34

### C. Other test data used for admission:

Test Name: Law School Admissions Test (LSAT)

Mean or composite: 30

Range: 10 to 48



Results of the ACE/UCLA Entering Freshman and Transfer Study for 1990 and 1991 are enclosed. In addition a brief report is enclosed which shows how USD's entering freshmen who participated in 1990 and 1991 compared with all freshmen participants (e.g. 210,379 students from 431 institutions in 1991 and 194,182 from 382 institutions in 1990) and those in other private universities (e.g. 34 institutions participated in 1991 and 30 in 1990).

USD had 834 of 880 freshmen participants in 1991 and 787 of 880 in 1990. Selected responses covering the following areas were examined: 1) potential majors and careers, 2) values, 3) degree aspirations and finances.

### INTEREST IN MAJORS AND CAREERS (Percentages)

	<u>All Respondents</u>	<u>Private University Respondents</u>	<u>USD Respondents</u>
<u>Business</u>			
1990	21.1	19.7	33.9
1991	18.1	18.3	29.8
<u>Nursing</u>			
1990	8.0	0.9	0.5
1991	7.8	1.6	0.3
<u>Social Science</u>			
1990	9.6	15.4	14.8
1991	8.4	13.6	16.7
<u>Arts and Humanities</u>			
1990	8.9	12.1	7.4
1991	8.4	12.4	7.2
<u>Biological Sciences</u>			
1990	3.7	7.1	11.1
1991	4.4	7.6	10.0
<u>Education</u>			
1990	9.9	2.9	5.2
1991	9.5	3.3	5.4
<u>Engineering</u>			
1990	9.7	10.8	2.0
1991	10.1	12.3	2.8
<u>Physical Sciences</u>			
1990	2.4	3.6	2.6
1991	2.2	3.8	3.8
<u>Law</u>			
1990	5.2	11.7	10.2
1991	4.5	10.7	11.7



VALUES  
(Percentages)

	<u>All Respondents</u>	<u>Private University Respondents</u>	<u>USD Respondents</u>
<u>Help others in Difficulty</u>			
1990	62.0	64.2	64.0
1991	60.3	65.8	66.4
<u>Influence Social Values</u>			
1990	42.9	46.6	50.1
1991	39.6	45.7	47.9
<u>Promote Racial Understanding</u>			
1990	38.0	46.4	47.0
1991	33.7	43.8	44.5
<u>Develop a Philosophy of Life</u>			
1990	43.2	54.2	53.9
1991	43.2	56.1	54.5
<u>Be Involved in Environmental Clean-up</u>			
1990	33.9	38.8	45.1
1991	31.3	34.8	38.1

DEGREE ASPIRATIONS BEYOND BACCALAUREATE DEGREE  
(Percentages)

	<u>All Respondents</u>	<u>Private University Respondents</u>	<u>USD Respondents</u>
<u>Masters</u>			
1990	37.2	37.8	46.7
1991	35.5	37.3	45.7
<u>Doctorates</u>			
1990	23.5	46.9	35.8
1991	23.8	48.5	37.3



# FINANCES

(Percentages)

	<u>All Respondents</u>	<u>Private University Respondents</u>	<u>USD Respondents</u>
<u>Aid from Parents/Family</u>			
1990	78.7	91.3	92.9
1991	76.1	90.1	90.5
<u>Part-time Job On-Campus</u>			
1990	20.8	28.9	26.2
1991	19.7	25.3	30.0
<u>Part-time Job Off-Campus</u>			
1990	21.8	11.0	15.6
1991	23.7	10.4	14.5
<u>Full-time Job</u>			
1990	2.3	0.6	0.5
1991	2.8	0.8	0.2
<u>Pell Grant</u>			
1990	23.2	13.6	12.2
1991	23.2	15.4	15.0
<u>Supplemental Education Opportunity (SEOG)</u>			
1990	6.8	9.0	7.9
1991	6.5	9.6	11.4
<u>Stafford Guaranteed Student Loan</u>			
1990	22.7	26.6	22.9
1991	22.1	30.4	26.1
<u>College Work Study</u>			
1990	10.4	18.6	17.3
1991	10.9	20.8	16.3
<u>State Scholarship</u>			
1990	16.0	14.6	14.3
1991	13.4	13.6	13.1



**UNIVERSITY OF SAN DIEGO - OFFICE OF STUDENT AFFAIRS**  
**RESPONSES TO ACTIVITIES INTEREST QUESTIONNAIRE**  
**FALL 1990**

The figures below indicate the percentage of students for whom the following activities were rated as either quite important or of maximum importance. The results are broken down between residents and commuters. The average percentage of all individuals responding to the questionnaire is listed in the final column.

RANK	DESCRIPTION	FEMALE RESIDENTS	MALE RESIDENTS	FEMALE COMMUTERS	MALE COMMUTERS	TOTAL
1.	Snow skiing	65	45	15	23	52
2.	Career programs	51	41	59	33	48
3.	Hearing personalities from political, entertainment and other fields speak on campus	51	41	39	30	46
4.	Formal and informal dances	48	38	46	23	44
5.	Movies on campus	44	36	28	17	40
6.	Intramural sports	32	50	17	30	38
7.	Sailing/water skiing	36	42	17	20	36
8.	Fraternities/sororities	34	36	17	20	32
9.	Resident Activities Board - activity planning	41	23	9	3	31
10.	Interest-type clubs (accounting, French, Spanish, pre-med, etc.)	30	20	50	20	29
11.	Discussions of current political, social and economic issues	29	30	20	30	29
12.	Student government and activity committees	36	19	15	20	29



RANK	DESCRIPTION	FEMALE RESIDENTS	MALE RESIDENTS	FEMALE COMMUTERS	MALE COMMUTERS	TOTAL
13.	Wilderness activities, backpacking, kayaking, camping	29	32	28	10	29
14.	Intercollegiate athletics	16	45	9	33	28
15.	Class in leadership in student organizations	30	25	28	17	28
16.	Cultural activities (having professional drama, dance, choral groups perform on campus)	30	18	26	13	26
17.	Amusement games - pinball, ping-pong, pool, etc.	17	36	22	33	25
18.	Tennis	22	28	20	7	24
19.	Informal rap sessions on male-female roles, values, sexuality, loneliness, etc.	28	18	9	7	23
20.	Theatre arts - school plays, musicals	24	16	37	17	23
21.	Committees that affect academic matters, curriculum changes, etc.	23	19	24	20	22
22.	Volunteer service in community - tutoring, etc.	24	15	20	17	21
23.	Student government officer	19	16	13	7	17
24.	Ethnic cultural activities (MECHA, Black Student Union, International Club)	15	11	33	10	15
25.	Crew (sweep rowing)	14	14	15	23	15
26.	Campus Ministry - participation and music, retreat weekends, liturgy	16	13	11	7	15
27.	Student publications - layout or design, yearbook	18	10	26	10	15



RANK	DESCRIPTION	FEMALE RESIDENTS	MALE RESIDENTS	FEMALE COMMUTERS	MALE COMMUTERS	TOTAL
28.	Student publications and journalistic writing, student newspaper	16	13	22	7	14
29.	Coffeehouse entertainment	17	9	20	13	14
30.	Photography	12	10	22	3	12
31.	Competitive swimming/diving	12	12	7	7	12
32.	Art - design or drawing	11	9	13	10	11
33.	Handball/racquetball	9	11	2	7	10
34.	Service-type organizations (cheerleaders)	10	7	7	3	8
35.	Performing for others - playing a musical instrument, singing (solo or choir)	10	7	4	7	8

## Section 2

The figures below indicate the percentage of students for whom the following items were rated as either quite important or of maximum importance. The results are broken down between residents and commuters. The average percentage of all individuals responding to the questionnaire is listed in the final column.

RANK	DESCRIPTION	FEMALE RESIDENTS	MALE RESIDENTS	FEMALE COMMUTERS	MALE COMMUTERS	TOTAL
1.	Gain an understanding of what the future holds for me	84	79	85	77	82
2.	Begin to think about career opportunities	82	74	85	73	80
3.	Become more skilled in my ability to write	82	74	87	73	79



RANK	DESCRIPTION	FEMALE RESIDENTS	MALE RESIDENTS	FEMALE COMMUTERS	MALE COMMUTERS	TOTAL
4.	Increase my ability to communicate with other people, both verbally and nonverbally	83	73	80	77	79
5.	Increase my reading speed and comprehension	75	71	87	73	75
6.	Improve my study habits	72	70	76	77	72
7.	Learn to cope successfully with stressful situations	71	60	78	67	68
8.	Become more aware of myself as a person	72	54	74	60	66
9.	Become more knowledgeable about an academic discipline (biology, history, etc.)	66	58	78	77	65
10.	Become more skillful in working with groups of people	70	56	67	67	65
11.	Learn to live with people who are different from me	65	51	59	43	60
12.	Learn more about major problems (races, poverty, etc.)	57	43	67	50	53
13.	Become more proficient athletically	40	53	28	53	44
14.	Learn more about my faith	37	32	52	37	37
15.	Become better acquainted with the Bible	26	23	41	37	27





# University of San Diego

Office of the Vice President and Provost

March 14, 1991

## Graduate Assistants: 1991-1992

Salary: 20 hours per week 36 weeks (including Intersession,  
 \$7.20 per hour but not summer): \$5185  
 48 weeks (including summer): \$6915  
 50 weeks (in offices with heavy  
 summer service): \$7200

<u>Area</u>	<u>Number</u>	<u>Budget</u>
Placement/Career Counseling	1	\$5185 (36 weeks)
UG Admissions	1	\$7200 (50 weeks)
	1	\$5185 (36 weeks)
Copley Library	4	\$7200 (50 weeks)
Counseling Center	1	\$7200 (50 weeks)
Media Center	1	\$7200 (50 weeks)
Academic Computing	3	\$7200 (50 weeks)
	1	\$6915 (48 weeks)
Continuing Education	1	\$6915 (48 weeks)
Foreign Languages Laboratory	2	\$4320 (30 weeks)
Graduate Admissions	1	\$6915 (48 weeks)
Graduate Office	2	\$6915 (48 weeks)
Student Affairs	5	\$5185 (36 weeks)
	1	\$6915 (48 weeks)
Institute for Christian Ministries	1	\$5185 (36 weeks)
Intramurals	1	\$5185 (36 weeks)
Athletics/Recreation	1	\$5185 (36 weeks)



2.

Special Events	1	\$6915 (48 weeks)
International Students	1	\$5185 (36 weeks)
Marine Studies	1	\$4320 (30 weeks)
Residence Life	1	\$5185 (36 weeks)
Law School	1	\$7200 (50 weeks)
Management Services (Development)	1	\$5475 (38 weeks)
Controller	1	\$5185 (36 weeks)
Volunteer Resources	1	\$5475 (38 weeks)

Guidelines for Graduate Assistants (set in 1971, when the program was begun - #6 has been added for clarification):

1. The purpose of the program is to "take the load off" secretaries in administrative offices which have a high volume of work.
2. Therefore, the graduate assistants are to be assigned to work for and with the secretarial or administrative personnel, taking telephone calls, filing, greeting callers initially, delivering materials, etc. - in order to free the secretary or administrative staff person to carry on other work. Graduate assistants are not assigned to a particular administrator or faculty member to do work on assignment from that person.
3. Graduate assistants will be employed for this program to work a four-hour stretch in a particular office; this four-hour stretch may not be interrupted by class periods, i.e., if a prospective graduate assistant has no possibility of working an uninterrupted four-hour stretch, then he or she should not be considered for the position.
4. Where there are two or more graduate assistants in a single administrative office, there should be no overlap in their hours.
5. Graduate assistants are paid from University payroll. The program is under the direction of USD's Director of Human Resources.
6. Graduate students enrolled in any of the University's five Schools/College are eligible for graduate assistantships. Although the primary purpose of the program is to assist administrative areas, its secondary purpose is financial aid to graduate/professional students. Hence, preference is given to students carrying full-time academic loads (9-15 units for this



3.

level of student) during the academic year, and to students to whom other University financial assistance is not available.

Cc: Mr. Boyce	Mr. Rafferty	Ms. Phalen
Dean Villis	Dean Brandes	Dr. Pope
Dr. Cosgrove	Ms. Scheumack	Mrs. Gough
Mr. Starkey	Mr. Van Zant	Dr. Munoz
Dr. Tiedemann	Mr. Hagan	Ms. Lewis
Mr. McNamara	Ms. Young	Mr. Gardepie
Mrs. Frank	Mr. Iannacone	Dr. Wendel
Fr. Pachence	Dr. Burnett	Ms. Rauner





Statistics on Student Workers  
(not in College Work Study Program)

## University of San Diego

Human Resources

### MEMORANDUM

TO: Sr. Maureen Cronin  
FROM: Larry Gardepie<sup>xb</sup>  
DATE: June 24, 1992  
RE: REQUESTED STATISTICS FOR WASC REPORT

Following are the statistics you requested on June 19, 1992, for the WASC report:

(1) TOTAL NUMBER OF STUDENT WORKERS: 1,211

This figure represents students (who are non-work study students), working between September 1, 1991, and May 31, 1992.

(2) AVERAGE WORKING HOURS FOR ACADEMIC YEAR: 100.7 hours

This figure represents the average number of hours worked -- for these 1,211 non-work study student workers, working between September 1, 1991, and May 31, 1992. In other words, the average hours worked between September 1 and May 31 was 100.7 hours. I was unable to break this figure into a reasonable weekly figure because of the various holidays, intersession, etc. when students usually don't work.

(3) VARIATION OF SALARY RATES: \$4.25 - \$15.00

The hourly rates of the 1,211 student workers ranged between \$4.25 and \$15.00.

If you have any questions, please call me at extension 8766.





## University of San Diego

### Student Employment Center

#### REPORT ON STUDENT EMPLOYMENT

1991-92 ACADEMIC YEAR

The following information pertains only to those students employed through both the College Work Study (CWS) and College Work Opportunity (CWO) programs. CWS is a federal financial aid program, while CWO is an institutional financial aid program. The CWS program also includes an institutional share. Recipients of these types of financial aid must apply through the normal financial aid application procedures as outlined by the Office of Financial Aid. These numbers do not include students hired through these programs at the Law School, or in the many non-financial aid student employee positions throughout the campus.

Number of students employed*	474
Total dollars earned	\$ 673,247
Average earnings per student	\$ 1,420
(High      \$ 2,100      Low      \$ 35)	
Average Wage	\$ 5.10
Average Hours Worked Weekly	12-14

\* This figure includes all students employed under the CWS or CWO programs throughout the year, regardless of length of employment. While most students are employed from September through May, many students for varying reasons are employed for shorter periods.

June 30, 1992



DOCUMENTATION REQUIRED TO BE MAILED FOR STANDARD NINE  
(WASC Handbook of Accreditation)

- Item #1 Sources and percentages of revenues during the past three years from all sources, including gift income and support. Project these same data through at least the next three years.
- Item #2 Operating expenses during the past three years. Include the major categories of distribution within Educational and General Expenses, as well as expenditures in auxiliary enterprises and other operations. Project these same data through at least the next three years.
- Item #3 Assets and liabilities of the institution during the past three years, with projections for the next three years.
- Item #4 A schedule of fund balances for the past three years with projections for the next three years.
- Item #5 Capital investment schedule for the past and projected three years.
- Item #6 Included with Item #9.
- Item #7 Detailed current operating budget, including budget for off-campus and other special programs.
- Item #8 Does not apply to USD.
- Item #9 Independent audit reports for the years since the last WASC visit, including any summaries of reports and all reports or auditor's letters to management. In the case of the first or special visit, provide this information for at least the past three years. Audits should include those for corporations or foundations under institutional control.
- Item #10 Governmental agencies have not conducted any audits in the past three years.
- Item #11 Does not apply to USD.
- Item #12 Budget formation and budget control procedures are explained in Standard Nine of the Self-Study Report.
- Item #13 A debt service schedule for the past three years, projected for the next three years.
- Item #14 An endowment fund report for the same period showing fund balances and income distribution for each year.
- Item #15 Included with Item #7.
- Item #16 List and description of finance and management reports regularly provided to the governing board.



# UNIVERSITY OF SAN DIEGO

## 9.1 CURRENT FUNDS SOURCES OF REVENUE

— ITEM #1 CURRENT FUND REVENUES —

	ACTUAL						PROJECTED					
	1989		1990		1991		1992		1993		1994	
	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
Tuition and Fees	49,923,158	70.0	55,663,698	70.2	62,212,193	70.6	66,729,237	72.0	73,498,538	72.9	78,643,436	73.1
Government Grants and Contracts												
Unrestricted	584,144	.8	684,351	.9	710,753	.8	682,872	.7	682,872	.7	730,673	.7
Restricted	1,828,759	2.6	2,527,097	3.2	2,557,613	2.9	2,557,613	2.8	2,557,613	2.5	2,557,613	2.4
Private Gifts, Grants, and Contracts												
Unrestricted	854,380	1.2	809,263	1.0	757,303	.9	730,215	.8	833,751	.8	913,114	.8
Restricted	1,947,646	2.7	2,293,416	2.9	2,841,700	3.2	2,841,700	3.1	2,841,700	2.8	2,841,700	2.6
Athletics, Recreation and Other	267,454	.4	346,434	.4	445,950	.5	231,640	.2	251,640	.2	269,255	.3
SALES AND SERVICE OF AUXILIARY ENTERPRISES:												
Residence and Board	8,456,629	11.9	8,956,795	11.3	9,287,426	10.5	10,952,974	11.8	11,161,221	11.1	11,942,506	11.1
Food Service	945,637	1.3	962,365	1.2	1,105,720	1.3	1,227,604	1.3	1,239,407	1.2	1,326,165	1.2
Bookstore	3,248,915	4.6	3,339,309	4.2	3,967,779	4.5	3,710,004	4.0	4,288,694	4.3	4,588,903	4.3
Special Events	1,562,011	2.2	1,985,243	2.5	2,072,038	2.4	2,087,685	2.3	2,183,870	2.2	2,336,741	2.2
OTHER:												
Interest and Dividends	1,335,129	1.9	1,406,682	1.8	1,737,112	2.0	750,000	.8	1,140,000	1.1	1,219,800	1.1
Vending and Miscellaneous	348,233	.4	343,472	.4	379,762	.4	173,142	.2	173,142	.2	185,261	.2
Excess of Restricted Receipts over Transfers to Revenues	11,432											
TOTAL CURRENT FUND REVENUES	71,313,527	100.0	79,318,124	100.0	88,075,349	100.0	92,674,686	100.0	100,852,448	100.0	107,555,167	100.0



# UNIVERSITY OF SAN DIEGO CURRENT FUNDS OPERATING EXPENDITURES

## ITEM #2 CURRENT FUND EXPENDITURES

	ACTUAL				PROJECTED			
	1989		1990		1991		1992	
	Amount	%	Amount	%	Amount	%	Amount	%
EDUCATIONAL AND GENERAL: Instruction Research Academic Support Student Services Institutional Support Operation & Maintenance of Plant Scholarships Athletics and Recreation Public Service	22,477,063	31.6	24,884,820	31.4	27,638,400	31.6	30,287,190	32.7
	349,776	.5	1,054,301	1.3	988,485	1.1	988,000	1.1
	3,618,750	5.1	4,408,874	5.6	4,604,254	5.3	4,944,077	5.3
	3,008,490	4.2	3,333,693	4.2	3,701,893	4.2	4,150,028	4.5
	8,527,135	12.0	8,670,845	10.9	10,052,723	11.5	11,296,250	12.2
	1,988,442	2.8	2,390,446	3.0	2,610,594	3.0	2,997,260	3.2
	8,678,161	12.2	9,501,476	12.0	11,273,004	12.9	13,755,928	14.8
	2,496,868	3.5	2,923,690	3.7	3,135,631	3.6	3,408,266	3.7
	790,634	1.1	920,972	1.2	1,258,768	1.4	1,258,000	1.4
MANDATORY TRANSFERS: Principal and Interest Loan Fund Matching Grant Other	3,283,691	4.6	1,814,604	2.3	2,973,353	3.4	3,633,985	3.9
	39,095	.1	39,210	.1	33,125	.1	33,125	.1
	50,000	.1	66,700	.1	50,000	.1	50,000	.1
TOTAL EDUCATIONAL AND GENERAL EXPENDITURES AND MANDATORY TRANSFERS	55,308,105	77.8	60,009,631	75.8	68,320,230	78.2	76,802,109	83.0
	5,867,268	8.2	6,663,202	8.4	6,767,208	7.7	8,426,514	9.0
	609,000	.9	662,461	.8	688,676	.8	1,006,015	1.1
	2,905,879	4.1	2,987,530	3.8	3,499,719	4.0	3,391,587	3.7
AUXILIARY ENTERPRISES: Student Residence and Board Food Service Bookstore and Print Shop Special Events	1,415,844	2.0	1,626,472	2.1	1,685,287	1.9	1,689,889	1.8
TOTAL CURRENT FUNDS EXPENDITURES AND MANDATORY TRANSFERS	66,106,096	93.0	71,949,296	90.9	80,961,120	92.6	91,316,114	98.6
NONMANDATORY TRANSFERS: Plant Expenditures Students Loan Grant Endowment	4,641,219	6.5	6,677,947	8.3	5,779,565	6.6	1,100,000	1.1
	181,000	.2	161,000	.2	70,450	.1	142,987	.2
	200,000	.3	438,624	.6	696,833	.7		
TOTAL CURRENT FUNDS EXPENDITURES AND TRANSFERS	71,128,315	100.0	79,226,867	100.0	87,507,968	100.0	92,559,101	99.9
Operating Surplus (Reserve)	185,212		91,257		567,381		115,585	.1
TOTAL CURRENT FUND OPERATING EXPENDITURES AND RESERVE							92,674,686	100.0
							100,852,448	100.0
							88,957,606	82.7
							9,186,221	8.5
							1,099,325	1.0
							4,211,728	3.9
							1,911,182	1.8
							99,007,661	98.2
							1,300,000	1.2
							213,737	.2
							400,000	.4
							100,621,398	99.8
							231,050	.2
							275,368	.3
							107,555,167	100.0



UNIVERSITY OF SAN DIEGO

9.3 ASSETS, LIABILITIES, AND FUND BALANCES

ITEM# 3 ASSETS, LIABILITIES AND  
FUND BALANCES

	ACTUAL						PROJECTED					
	1989		1990		1991		1992		1993		1994	
	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
ASSETS:												
Cash	16,705,794	11	11,444,213	8	12,110,562	7	14,000,000	8	16,000,000	8	18,000,000	9
Certificates of Deposit	3,000,000	2	7,898,000	5	9,500,000	6	2,500,000	1	5,000,000	3	5,000,000	3
Investments	19,999,961	13	26,800,807	18	34,595,394	21	53,121,752	29	44,165,117	23	50,087,362	25
Accounts Receivable-Net	2,423,018	2	1,994,077	1	1,942,135	1	2,000,000	1	2,500,000	1	2,750,000	1
Notes Receivable	6,689,456	4	7,828,447	5	9,194,937	6	10,000,000	5	11,000,000	6	11,500,000	6
Inventories	803,947	1	1,239,888	1	1,377,993	1	1,400,000	1	1,600,000	1	1,800,000	1
Deferred Charges and Other Assets	1,710,409	1	1,613,367	1	1,699,495	1	1,700,000	1	1,800,000	1	1,900,000	1
Invested in Plant - Cost	100,611,319		108,605,944		113,916,252		120,216,252		133,716,252		135,416,252	
Accumulated Depreciation	- 0 -		-16,684,706		-19,227,183		-21,727,183		-24,477,183		-27,477,183	
Plant - Net	100,611,319	66	91,921,238	61	94,689,069	57	98,489,069	54	109,239,069	57	107,939,069	54
TOTAL ASSETS	151,943,904	100	150,740,037	100	165,109,585	100	183,210,821	100	191,304,186	100	198,976,431	100
LIABILITIES:												
Notes Payable	1,346,975	1	1,768,375	1	2,182,150	2	2,682,150	2	3,182,150	2	3,682,150	2
Bonds Payable	27,555,000	18	33,359,754	22	33,016,957	20	44,132,712	24	43,272,712	23	42,362,712	21
Trade Accounts Payable	5,866,295	4	5,945,723	4	5,373,026	3	6,000,000	3	6,420,000	3	6,869,400	3
Student Deposits	653,214		752,168		671,915		700,000		750,000		800,000	1
Deferred Revenue	17,963,396	12	17,820,561	12	20,057,619	12	21,461,652	12	22,963,967	12	24,571,444	12
TOTAL FUND BALANCES:												
Current	1,869,664	1	1,960,921	1	2,528,302	2	2,643,887	1	2,874,937	2	3,150,305	2
Loan	6,831,893	4	8,489,736	6	9,844,731	6	10,800,000	6	11,800,000	6	12,300,000	6
Endowment	11,411,725	8	13,219,804	9	17,044,465	10	20,000,000	11	25,000,000	13	30,000,000	15
Plant	78,445,742	52	67,422,995	45	74,390,420	45	74,790,420	41	75,040,420	39	75,240,420	38
TOTAL LIABILITIES AND FUND BALANCES	151,943,904	100	150,740,037	100	165,109,585	100	183,210,821	100	191,304,186	100	198,976,431	100



UNIVERSITY OF SAN DIEGO  
9.4 CHANGES IN FUND BALANCES

— ITEM #4 FUND BALANCES

	ACTUAL						PROJECTED					
	1989		1990		1991		1992		1993		1994	
	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
Current Unrestricted Funds												
Additions	67,525,690		74,497,611		82,676,036		87,275,373		95,453,135		102,155,854	
Deductions	57,732,536		63,503,793		71,177,423		82,199,691		89,891,238		96,183,624	
Transfers Into (Out Of)	9,599,386		10,734,000		11,346,817		-4,960,097		-5,330,847		-5,696,862	
Net Increase (Decrease)	193,768		259,818		151,796		115,585		231,050		275,368	
Beginning Balance	730,822		924,590		1,184,408		1,336,204		1,451,789		1,682,839	
Ending Balance	924,590		1,184,408		1,336,204		1,451,789		1,682,839		1,958,207	
Current Restricted Funds												
Additions	3,787,837		4,820,513		5,399,313		5,399,313		5,399,313		5,399,313	
Deductions	3,908,142		5,219,795		5,494,323		5,399,313		5,399,313		5,399,313	
Transfers Into (Out Of)	111,749		230,721		510,595							
Net Increase (Decrease)	-8,556		-168,561		415,585							
Beginning Balance	953,630		945,074		776,513		1,192,098		1,192,098		1,192,098	
Ending Balance	945,074		776,513		1,192,098		1,192,098		1,192,098		1,192,098	
Loan Funds												
Additions	1,213,223		1,591,788		1,384,751		976,052		969,138		489,138	
Deductions	222,132		134,155		133,331		196,895		216,000		236,000	
Transfers Into (Out Of)	220,095		200,210		103,575		176,112		246,862		246,862	
Net Increase (Decrease)	1,211,186		1,657,843		1,354,995		955,269		1,000,000		500,000	
Beginning Balance	5,620,707		6,831,893		8,489,736		9,844,731		10,800,000		11,800,000	
Ending Balance	6,831,893		8,489,736		9,844,731		10,800,000		11,800,000		12,300,000	
Endowment Funds												
Additions	2,481,647		1,728,031		3,291,465		3,587,314		5,350,000		5,550,000	
Deductions	1,732,140		425,276		213,637		681,779		800,000		1,000,000	
Transfers Into (Out Of)	250,000		505,324		746,833		50,000		450,000		450,000	
Net Increase (Decrease)	999,507		1,808,079		3,824,661		2,955,535		5,000,000		5,000,000	
Beginning Balance	10,412,218		11,411,725		13,219,804		17,044,465		20,000,000		25,000,000	
Ending Balance	11,411,725		13,219,804		17,044,465		20,000,000		25,000,000		30,000,000	
Plant Funds												
Additions	5,979,053		20,813,131		6,646,886		4,000,000		5,250,000		6,200,000	
Deductions	7,248,050		27,384,339		9,665,275		9,733,985		9,634,000		11,000,000	
Transfers Into (Out Of)	9,017,542		9,797,745		9,985,814		6,133,985		4,634,000		5,000,000	
Net Increase (Decrease)	7,748,545		3,226,537		6,967,425		400,000		250,000		200,000	
Beginning Balance	70,697,197		64,196,458		67,422,995		74,790,420		74,790,420		75,040,420	
Ending Balance	78,445,742		67,422,995		74,390,420		74,790,420		75,040,420		75,240,420	



UNIVERSITY OF SAN DIEGO  
9.5 CAPITAL INVESTMENTS

ITEM # 5 CAPITAL INVESTMENTS

	ACTUAL						PROJECTED					
	1989		1990		1991		1992		1993		1994	
	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
LAND AND IMPROVEMENTS:												
Beginning Book Value	11,557,959		12,199,758		12,199,758		12,708,929		12,708,929		15,708,929	
Additions	641,799				509,171				3,000,000			
Deductions												
Ending Book Value	12,199,758	12.1	12,199,758	11.2	12,708,929	11.2	12,708,929	10.6	15,708,929	11.7	15,708,929	11.6
BUILDINGS AND IMPROVEMENTS:												
Beginning Book Value	69,846,633		74,658,060		80,167,341		82,715,238		87,615,238		96,615,238	
Additions	4,811,427		5,509,281		2,547,897		4,900,000		9,000,000			
Deductions												
Ending Book Value	74,658,060	74.2	80,167,341	73.8	82,715,238	72.6	87,615,238	72.9	96,615,238	72.3	96,615,238	71.3
FURNITURE, EQUIPMENT AND LIBRARY BOOKS:												
Beginning Book Value	11,809,686		13,753,501		16,238,845		18,492,085		19,892,085		21,392,085	
Additions	1,943,815		2,485,344		2,253,240		1,400,000		1,500,000		1,700,000	
Deductions												
Ending Book Value	13,753,501	13.7	16,238,845	15.0	18,492,085	16.2	19,892,085	16.5	21,392,085	16.0	23,092,085	17.1
TOTAL INVESTED IN PLANT - COST	100,611,319	100.0	108,605,944	100.0	113,916,252	100.0	120,216,252	100.0	133,716,252	100.0	135,416,252	100.0
ACCUMULATED DEPRECIATION:												
Beginning Balance					16,684,706		19,227,183		21,727,183		24,477,183	
Provision (Note 1)			16,684,706		2,542,477		2,500,000		2,750,000		3,000,000	
Ending Balance			16,684,706		19,227,183		21,727,183		24,477,183		27,477,183	

Note 1: Effective September 1, 1990, the University started recognizing depreciation. The financial statements for the year ended August 31, 1990 were adjusted to reflect depreciation that would have been recorded.

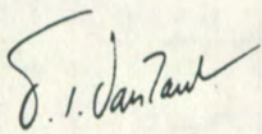




University of San Diego

Office of the Controller

MEMORANDUM

TO: Distribution  
FROM: Thomas L. Van Zant   
DATE: June 18, 1992  
RE: Nine month operating report

Attached is our current unrestricted fund operating report for the nine month period ended May 31, 1992.

The current budget reserve of \$2,235,258 will cover anticipated negative budget variances in unrestricted gift revenue, capital campaign operating costs and scholarship funding, as well as planned costs for summer capital (equipment and renovation projects).

Approximately \$700,000 of the reserve will remain for unforeseen summer contingencies.

Distribution: Board Finance Committee  
Cabinet  
Bob Hulterstrom, San Diego Trust & Savings  
Melinda Mitchell, Deloitte & Touche



UNIVERSITY OF SAN DIEGO  
CURRENT UNRESTRICTED FUND  
OPERATING RESULTS FOR THE NINE MONTH PERIOD ENDED MAY 31, 1992

	PAGE	ANNUAL BUDGET		ACTUAL TO DATE	% ACTUAL	% PRIOR YEAR
		ORIGINAL	REVISED			
<b>REVENUES</b>						
Tuition and Fees	2	\$66,729,237	\$68,358,939	\$66,198,595	97%	97%
Federal Grants	2	692,872	692,872	521,001	75%	78%
Private Gifts	2	1,100,000	1,100,000	457,542	42%	53%
Endowment	2	120,215	120,215	0	0%	0%
Athletics	2	231,640	245,245	82,643	34%	25%
Auxiliary Enterprises	2	17,978,267	17,983,267	14,900,864	83%	83%
Investment	3	923,142	932,342	1,142,099	122%	172%
		-----	-----	-----	-----	-----
TOTAL REVENUES		\$87,775,373	\$89,432,880	\$83,302,744	93%	93%
		=====	=====	=====	=====	=====
<b>EXPENDITURES AND TRANSFERS</b>						
Educational and General:						
Instruction	4	\$30,287,455	\$30,830,707	\$22,374,556	73%	74%
Academic Support	4	4,729,077	5,020,201	3,645,184	73%	70%
Student Service	4	3,984,465	4,003,357	3,097,592	77%	77%
Institutional Support	5	10,952,323	10,798,498	7,800,300	72%	71%
Plant Operation	5	3,354,738	3,407,378	1,815,090	53%	56%
Student Aid	5	10,818,615	10,880,678	10,910,881	100%	93%
Athletic and Recreation	5	3,237,266	3,222,713	3,008,381	93%	91%
		-----	-----	-----	-----	-----
Total Educ & General		67,363,939	68,163,532	52,651,984	77%	76%
		-----	-----	-----	-----	-----
Auxiliary Enterprises	6	14,585,752	14,647,115	10,828,134	74%	73%
Transfers	6	3,560,097	4,386,975	3,708,486	85%	118%
Budget Reserve	6	2,265,585	2,235,258	0	--	--
		-----	-----	-----	-----	-----
TOTAL EXPENDITURES		\$87,775,373	\$89,432,880	\$67,188,604	75%	76%
		=====	=====	=====	=====	=====



UNIVERSITY OF SAN DIEGO  
CURRENT UNRESTRICTED FUND  
OPERATING RESULTS FOR THE NINE MONTH PERIOD ENDED MAY 31, 1992

PAGE	ANNUAL BUDGET ORIGINAL	REVISED	ACTUAL TO DATE	% ACTUAL
<b>REVENUES</b>				
<b>Tuition and Fees:</b>				
Undergraduate	\$39,998,560	\$40,738,560	\$40,972,791	101%
Graduate	5,472,000	6,092,000	6,020,011	99%
Law	11,561,330	11,461,330	11,456,000	100%
Law - LLM	382,230	382,230	330,395	86%
Law - Foreign Programs	343,047	343,047	535,801	156%
Guadalajara Program	206,180	206,180	10,278	5%
Continuing Education	2,300,000	2,300,000	1,218,407	53%
Cont. Legal Ed. Revenue	0	48,052	0	0%
Institute Christian Ministry	11,405	11,405	15,225	133%
Special Programs	0	253,550	224,471	89%
Summer Session - College	2,186,700	2,186,700	1,760,041	80%
Summer Session - Law	601,290	601,290	355,465	59%
Intersession	916,500	916,500	950,547	104%
Test Preparation Programs	334,525	334,525	254,513	76%
Lawyers Assistant Program	1,525,190	1,574,615	1,135,598	72%
Law Review Subscriptions	15,000	15,000	28,974	193%
Public Interest Law Subscr	21,000	21,000	16,616	79%
Appellate Moot Court Rev	6,000	6,000	6,000	100%
External Degrees	19,200	19,200	10,800	56%
Application, Parking, Other	644,430	663,105	756,806	114%
Child Development Center	184,650	184,650	139,856	76%
<b>Total Tuition &amp; Fees</b>	<b>66,729,237</b>	<b>68,358,939</b>	<b>66,198,595</b>	<b>97%</b>
<b>Federal Grants:</b>				
Undergraduate Work Study	344,456	344,456	342,257	99%
Law School Work Study	148,378	148,378	89,738	60%
Indirect Cost Recovery	200,038	200,038	89,006	44%
<b>Total Federal Grants</b>	<b>692,872</b>	<b>692,872</b>	<b>521,001</b>	<b>75%</b>
<b>Private Gifts</b>	<b>1,100,000</b>	<b>1,100,000</b>	<b>457,542</b>	<b>42%</b>
<b>Endowment Earnings</b>	<b>120,215</b>	<b>120,215</b>	<b>0</b>	<b>0%</b>
<b>Athletics, Recreation &amp; Other</b>	<b>231,640</b>	<b>245,245</b>	<b>82,643</b>	<b>34%</b>
<b>Auxiliary Enterprises:</b>				
Residence and Board	10,211,734	10,211,734	9,932,128	97%
Food Service	1,227,604	1,227,604	1,029,552	84%
Bookstore	3,556,163	3,556,163	3,073,856	86%
Print Shop	153,841	153,841	112,587	73%
Special Events	1,341,868	1,341,868	0	0%
Telephone Resale	741,240	741,240	598,024	81%
Tennis & Summer Camps	618,317	618,317	45,932	7%
University Center Fees	127,500	132,500	108,785	82%



UNIVERSITY OF SAN DIEGO  
CURRENT UNRESTRICTED FUND  
OPERATING RESULTS FOR THE NINE MONTH PERIOD ENDED MAY 31, 1992

PAGE	ANNUAL BUDGET		ACTUAL	%
	ORIGINAL	REVISED	TO DATE	ACTUAL
Total Auxiliary Enterprises	17,978,267	17,983,267	14,900,864	83%
Investment & Miscellaneous Income	923,142	932,342	1,142,099	122%
 TOTAL REVENUES	 \$87,775,373	 \$89,432,880	 \$83,302,744	 93%



UNIVERSITY OF SAN DIEGO  
CURRENT UNRESTRICTED FUND  
OPERATING RESULTS FOR THE NINE MONTH PERIOD ENDED MAY 31, 1992

PAGE	ANNUAL BUDGET ORIGINAL	REVISED	ACTUAL TO DATE	% ACTUAL
<b>EXPENDITURES &amp; TRANSFERS</b>				
<b>Instruction:</b>				
College of Arts & Sciences	\$11,311,728	\$11,434,556	\$8,896,970	78%
School of Business	4,748,926	4,710,220	3,593,850	76%
BUS-DOE/Gazda Cost Share		63,350	53,668	85%
SBA Management Programs		200,690	46,601	23%
School of Education	1,392,274	1,444,421	1,138,213	79%
School of Law	6,151,697	6,241,854	4,493,916	72%
School of Law - Foreign Programs	511,363	511,363	328,780	64%
LLM & MCL Programs	360,996	355,131	214,060	60%
Law School Legal Clinic	451,696	452,863	335,821	74%
School of Nursing	1,106,485	1,130,806	836,777	74%
Graduate Programs, Summer & Intercession	1,018,782	1,000,344	322,440	32%
Lawyers Assistant Program	1,070,647	1,091,081	724,303	66%
Continuing Education	1,705,681	1,735,575	1,115,670	64%
Test Preparation Programs	266,785	267,501	128,492	48%
Child Development Center	190,395	190,952	144,995	76%
<b>Total Instruction</b>	<b>30,287,455</b>	<b>30,830,707</b>	<b>22,374,556</b>	<b>73%</b>
<b>Student Services:</b>				
Academic Services	53,567	55,554	39,998	72%
Admissions	835,638	838,457	710,740	85%
Graduate Admissions	244,701	255,309	202,854	79%
Campus Health	141,419	141,068	106,887	76%
EDC and EOP	375,740	374,977	267,283	71%
Financial Aid Office	493,917	497,827	386,324	78%
Placement	193,384	194,397	144,200	74%
Registrar	350,311	353,331	259,947	74%
Student Affairs	657,753	657,477	516,119	78%
<b>Law School:</b>				
Admissions	207,556	209,825	152,860	73%
Financial Aid	142,906	134,481	103,973	77%
Placement	159,813	159,813	106,942	67%
Registrar/Records	127,760	130,841	99,465	76%
<b>Total Student Services</b>	<b>3,984,465</b>	<b>4,003,357</b>	<b>3,097,592</b>	<b>77%</b>
<b>Academic Support:</b>				
Copley Library	1,707,791	1,710,172	1,311,896	77%
Pardee Library	1,621,120	1,701,388	1,268,088	75%
Media Center & Academic Computing	1,400,166	1,608,641	1,065,200	66%
<b>Total Academic Support</b>	<b>4,729,077</b>	<b>5,020,201</b>	<b>3,645,184</b>	<b>73%</b>



UNIVERSITY OF SAN DIEGO  
CURRENT UNRESTRICTED FUND  
OPERATING RESULTS FOR THE NINE MONTH PERIOD ENDED MAY 31, 1992

PAGE	ANNUAL BUDGET ORIGINAL	REVISED	ACTUAL TO DATE	% ACTUAL
<hr/>				
Institutional Support:				
President	620,106	618,760	534,193	86%
Provost	1,797,388	1,489,280	875,261	59%
University Archives	32,134	32,134	22,505	70%
University Relations	2,963,844	2,983,756	2,138,415	72%
Capital Campaign	0	276,232	366,898	133%
Financial Affairs	270,137	271,191	169,147	62%
Institutional	260,000	260,000	242,207	93%
Controller	1,246,147	1,267,410	928,600	73%
Administrative Computing	788,622	821,064	609,909	74%
Human Resources	1,247,524	1,024,497	634,151	62%
University Services	430,190	434,294	304,586	70%
Security	971,861	993,291	735,795	74%
Campus Ministry	324,370	326,589	238,633	73%
	<hr/>	<hr/>	<hr/>	<hr/>
Total Institutional Support	10,952,323	10,798,498	7,800,300	72%
Operation and Plant Maintenance:				
Administration	580,371	585,957	376,679	64%
Transportation	102,500	102,705	57,967	56%
Building Maintenance	1,180,835	1,200,412	899,034	75%
General Services	1,869,156	1,886,241	1,253,558	66%
Grounds Maintenance	876,976	883,484	616,638	70%
Utilities	2,171,568	2,172,742	1,243,047	57%
Communications	357,478	359,983	206,277	57%
	<hr/>	<hr/>	<hr/>	<hr/>
Subtotal	7,138,884	7,191,524	4,653,200	65%
Less Costs Allocated	(3,784,146)	(3,784,146)	(2,838,110)	75%
	<hr/>	<hr/>	<hr/>	<hr/>
Total Operation & Plant Maintenance	3,354,738	3,407,378	1,815,090	53%
Student Aid:				
Colleges	9,115,397	9,177,397	9,347,883	102%
Law School	1,703,218	1,703,281	1,562,998	92%
	<hr/>	<hr/>	<hr/>	<hr/>
Total Student Aid	10,818,615	10,880,678	10,910,881	100%
Athletics and Recreation	3,237,266	3,222,713	3,008,381	93%
Auxiliary Enterprises:				
Residence and Board	6,999,020	7,055,876	5,580,958	79%
Food Service	1,006,015	1,022,956	461,793	45%
Bookstore	3,288,887	3,292,249	3,083,530	94%
Print Shop	102,700	104,383	65,043	62%



UNIVERSITY OF SAN DIEGO  
CURRENT UNRESTRICTED FUND  
OPERATING RESULTS FOR THE NINE MONTH PERIOD ENDED MAY 31, 1992

PAGE	ANNUAL BUDGET		ACTUAL TO DATE	% ACTUAL
	ORIGINAL	REVISED		
Special Events	1,231,615	1,231,615	543,504	44%
Telephone Resale	675,332	646,372	414,250	64%
Summer Sports Camps	490,000	490,728	137,966	28%
University Center	792,183	802,936	541,090	67%
<b>Total Auxiliary Enterprises</b>	<b>14,585,752</b>	<b>14,647,115</b>	<b>10,828,134</b>	<b>74%</b>
<b>Transfers:</b>				
Principal and Interest	3,683,985	3,633,985	3,132,819	86%
Loan Fund & Matching Grants	176,112	176,112	153,435	87%
Plant Expenditures	0	693,333	248,763	
Endowment	(300,000)	(300,000)	0	0%
Other	0	183,545	173,469	95%
<b>Total Transfers</b>	<b>3,560,097</b>	<b>4,386,975</b>	<b>3,708,486</b>	<b>3</b>
<b>Budget Reserve</b>	<b>2,265,585</b>	<b>2,235,258</b>	<b>0</b>	<b>0%</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>\$87,775,373</b>	<b>\$89,432,880</b>	<b>\$67,188,604</b>	<b>75%</b>



OPERATING RESULTS FOR THE NINE MONTH PERIOD ENDED MAY 31, 1992

	DEPARTMENT NUMBER	ACCOUNT NUMBER	ORIGINAL ANNUAL BUDGET	REVISED ANNUAL BUDGET	ACTUAL TO DATE	ACTUAL PERCENT TO DATE
REVENUES						
TUITION AND FEES:						
Undergraduate	0001	140100	39,998,560	40,738,560	40,972,791	101%
Graduate	0001	140200	5,472,000	6,092,000	6,020,011	99%
Law - Day	0001	145000	9,291,910	9,271,910	11,283,004	122%
Law - Evening	0001	145100	2,269,420	2,189,420	0	0%
Law - Seminar	0001	145101		0	172,996	0%
Law - LLM San Diego	0001	146700	382,230	382,230	330,395	86%
Law - LLM External	0001	146750	0	0	0	0%
Law - Foreign Programs:			343,047	343,047		
Paris	0001	146000			169,789	0%
Oxford	0001	146001			102,853	0%
Guadalajara	0001	146002			70,816	0%
London	0001	146003			46,026	0%
Russia-Poland	0001	146004			82,134	0%
Alexandria	0001	146005			0	0%
Dublin	0001	146006			64,183	0%
Subtotal Law-Foreign			343,047	343,047	535,801	156%
Western Law Conference	0001	146600	0	0	0	
Guadalajara Program	0001	142100	206,180	206,180	10,278	5%
Institute Christian Ministry	0001	241498	11,405	11,405	15,225	133%
Summer School - Undergrad	0001	140500	2,186,700	2,186,700	1,760,041	80%
Summer School - Law	0001	145200	601,290	601,290	355,465	59%
Intercession	0001	140600	916,500	916,500	950,547	104%
Business School Special Prog	0001	241499	0	22,660	166,457	735%
SBA Management Programs-Rev	0001	143220	0	200,690	29,914	15%
Business School Paris Prog	0001	143200	0	30,200	28,100	93%
Off Campus Program-External	0001	140400	19,200	19,200	10,800	56%
Law Review Subscriptions	0001	146900	15,000	15,000	28,974	193%
Public Interest Law-Subsripts	0001	146910	21,000	21,000	16,616	79%
Appellate Moot Court Revenue	0001	146850	6,000	6,000	6,000	100%
Paralegal Program-Appl Fees	0001	146200			9,800	0%
Paralegal Program-Revenue	0001	146300			1,125,798	0%
Paralegal North County	0001	146310		49,425	0	
Subtotal Paralegal			1,525,190	1,574,615	1,135,598	72%
Test Preparation	0001	146800	334,525	334,525	254,513	76%
Cont. Legal Ed. Revenue	0001	146810		48,052		0%
Application Fees	0001	140700	369,030	369,030	178,103	48%
Application Fees - Law	0001	145300			144,250	0%
Subtotal Application Fees			369,030	369,030	322,353	87%



OPERATING RESULTS FOR THE NINE MONTH PERIOD ENDED MAY 31, 1992

	DEPARTMENT NUMBER	ACCOUNT NUMBER	ORIGINAL ANNUAL BUDGET	REVISED ANNUAL BUDGET	ACTUAL TO DATE	ACTUAL PERCENT TO DATE
Parking Fees	0001	140900	194,000	194,000	122,880	63%
Child Development Center	0001	241900	184,650	184,650	139,856	76%
Graduation Fees	0001	140800			0	0%
Citations	0001	140901			183,637	0%
ID Cards	0001	140902			4,745	0%
Learning Center	0001	140302			0	0%
Int'l Educators Program	0001	140320		18,675	0	0%
Other Fees & Revenue	0001	141000	81,400	81,400	43,088	53%
Education Fees	0001	141900			7,537	0%
Applied Music	0001	142000			4,000	0%
Nursing Exams	0001	142600			20	0%
General Ed Exam Fee	0001	142601			0	0%
Clinical Perf. Eval. Exam	0001	143000			0	0%
Religious Educ. Program	0001	143100			0	0%
Late Charges	0001	141701			55,860	0%
Prepayment Tuition Discounts	0001	142400			(59,640)	0%
Install. Contrct Fin Charges	0001	142500			64,000	0%
Volunteer Res Prog Revenue	0001	144000			0	0%
Other Fees	0001	145600			8,326	0%
Subtotal Other Fees			81,400	100,075	311,573	311%
Cont.Educ. - Conference Ctr	0001	241300	2,300,000	2,300,000	0	0%
Manchester Rentals	0001	241501			78,178	0%
Programs for Educators	0001	241502			786,061	0%
Business/Professional Courses	0001	241503			294,008	0%
Other Continuing Education	0001	241504			59,020	0%
Cipher Data Proj	0001	241505			1,140	0%
Conference Revenue	0001	241500			0	0%
Subtotal Conference			2,300,000	2,300,000	1,218,407	53%
TOTAL TUITION & FEES			66,335,587	68,358,939	66,198,595	97%
FEDERAL GRANTS:						
Work Study - U/G	0001	141500	344,456	344,456	342,257	99%
Work Study - Law	0001	145800	148,378	148,378	89,738	60%
Indirect Cost Recovery - U/G	0001	141600	190,038	190,038	82,596	43%
Indirect Cost Recovery - Law	0001	145900	10,000	10,000	6,410	64%
OH Research Grants - Law	0001	145700			0	0%
Subtotal Indirect Cost			200,038	200,038	89,006	44%
TOTAL FEDERAL GRANTS			692,872	692,872	521,001	75%



OPERATING RESULTS FOR THE NINE MONTH PERIOD ENDED MAY 31, 1992

	DEPARTMENT NUMBER	ACCOUNT NUMBER	ORIGINAL ANNUAL BUDGET	REVISED ANNUAL BUDGET	ACTUAL TO DATE	ACTUAL PERCENT TO DATE
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=====						
PRIVATE GIFTS:						
Restricted Gifts	0001	141210			0	0%
Unrestricted Gift	0001	141200	1,100,000	1,100,000	445,255	40%
ICSC Revenue	0001	141201			0	0%
IDC Phone/Mail Program	0001	141205			12,287	0%
TOTAL PRIVATE GIFTS			1,100,000	1,100,000	457,542	42%
			=====	=====	=====	=====
ENDOWMENT						
Endowment Income	0001	141100	50,000	50,000	0	0%
Endowment Rev - ICM	0001	142301	30,415	30,415	0	0%
Endowment Rev - Choral Scholar			39,800	39,800		
TOTAL ENDOWMENT			120,215	120,215	0	0%
			=====	=====	=====	=====
( ATHLETICS, RECREATION & OTHER:						
Athletics	0001	241100	231,640	210,245	68,938	33%
Athletic-Advertising	0001	241101		35,000	13,605	39%
Facilities Rental	0001	241000			100	0%
TOTAL ATHLETICS, RECREATION & OTHER			231,640	245,245	82,643	34%
			=====	=====	=====	=====
AUXILIARY ENTERPRISES:						
University Center:			127,500	127,500		
Special Events	0001	240130			54,225	0%
Outdoor Recreation	0001	240114		5,000	33,901	678%
Ticket Center	0001	240115			0	0%
Games	0001	240116			16,104	0%
Computer Equipment/Rental	0001	240117			4,555	0%
Revenue	0001	240999			0	0%
Total University Center			127,500	132,500	108,785	82%
			=====	=====	=====	=====
Residence and Board:						
Student Room & Board-Summer	0001	240200			60,079	0%
Student Room & Board-Men	0001	240300			1,264,739	0%
Student Room & Board-Women	0001	240400			1,401,452	0%
University Knolls - Bahia	0001	241200			1,034,252	0%
Off Campus Housing	0001	241209			0	0%
Mission Revenue	0001	241210			1,304,555	0%
Mission Revenue -B Complex	0001	241220			1,722,823	0%



OPERATING RESULTS FOR THE NINE MONTH PERIOD ENDED MAY 31, 1992

	DEPARTMENT NUMBER	ACCOUNT NUMBER	ORIGINAL ANNUAL BUDGET	REVISED ANNUAL BUDGET	ACTUAL TO DATE	ACTUAL PERCENT TO DATE
Alcala Vista	0001	241221			2,665,199	0%
Alcala Vista - Graduate	0001	241222			0	0%
Religious Housing	0001	240900	20,000		21,984	0%
Graduate Center Revenue	0001	240700			259,892	0%
Josephine Apartments	0001	240701			197,153	0%
Total Residence & Board			10,211,734	10,211,734	9,932,128	97%
Campus Food Service:						
Camino	0001	240100			0	0%
DeSales	0001	240101			0	0%
Serra Hall	0001	240102			0	0%
Law School	0001	240103			0	0%
Missions	0001	240104			0	0%
Faculty Dining	0001	240105			30,804	0%
Seminary	0001	240106			42,666	0%
Catering	0001	240107			28,106	0%
Casual Meals	0001	240108			362,868	0%
Main Dining	0001	240109			65,007	0%
Catering	0001	240110			0	0%
Deli	0001	240111			184,129	0%
Bakery/Ice Cream	0001	240112			105,618	0%
Mini Mart	0001	240113			126,189	0%
Grill	0001	240118			84,165	0%
Total Campus Food Service			1,227,604	1,227,604	1,029,552	84%
Bookstore:						
Revenue Clearing	0001	247000			(60,892)	0%
New Text	0001	247100			1,231,909	0%
Xerox	0001	247101			67,227	0%
Used Text	0001	247102			392,774	0%
Consigned Text	0001	247103			59,379	0%
Outlines	0001	247104			71,132	0%
General Text	0001	247105			44,938	0%
Class Supplies	0001	247110			57,878	0%
School Supplies	0001	247111			0	0%
Office Supplies	0001	247114			133,496	0%
Pens	0001	247117			32,424	0%
Calculators	0001	247118			18,277	0%
Computer Supplies	0001	247119			14,922	0%
Gifts	0001	247130			44,373	0%
Cards	0001	247133			76,278	0%
Logo Merchandise	0001	247135			26,533	0%
Clothes	0001	247140			326,509	0%
Book Bags	0001	247148			17,910	0%
Sundries	0001	247150			15,986	0%
Tobacco	0001	247151			1,278	0%
Film	0001	247152			51,387	0%
Magazines	0001	247153			5,476	0%



OPERATING RESULTS FOR THE NINE MONTH PERIOD ENDED MAY 31, 1992

	DEPARTMENT NUMBER	ACCOUNT NUMBER	ORIGINAL ANNUAL BUDGET	REVISED ANNUAL BUDGET	ACTUAL TO DATE	ACTUAL PERCENT TO DATE
Candy	0001	247154			33,917	0%
Tickets	0001	247155			428,431	0%
Miscellaneous	0001	247156			25,886	0%
Employee Discount	0001	247160			(43,572)	0%
Total Bookstore			3,556,163	3,556,163	3,073,856	86%
Print Shop	0001	240600	153,841	153,841	112,587	73%
Special Events	0001	240800	1,341,868	1,341,868	0	0%
Telephone Resale	0001	240599	741,240	741,240	598,024	
Tennis Camp	0001	241400			31,190	0%
Summer Camp	0001	241800			14,742	0%
		241801			0	0%
Total Tennis/Summer Camp			618,317	618,317	45,932	7%
TOTAL AUXILIARY ENTERPRISES			\$17,978,267	\$17,983,267	\$14,302,840	80%
OTHER SOURCES:						
Investment - Int/Dividend	0001	141700	\$750,000	\$750,000	\$1,060,074	141%
Obsolete Property Disposal	0001	142200		9,200	9,700	
Discounts Taken	0001	141801			2,731	0%
Vending	0001	141802			52,186	0%
Recycling Revenue	0001	141803			1,065	0%
Miscellaneous	0001	141800			16,343	0%
Subtotal Disc/Vend/Misc			173,142	173,142	82,025	47%
TOTAL OTHER SOURCES			\$923,142	\$932,342	\$1,142,099	122%
TOTAL REVENUES			\$87,760,373	\$89,432,880	\$83,302,744	93%



OPERATING RESULTS FOR THE NINE MONTH PERIOD ENDED MAY 31, 1992

	DEPARTMENT NUMBER	ACCOUNT NUMBER	ORIGINAL ANNUAL BUDGET	REVISED ANNUAL BUDGET	ACTUAL TO DATE	ACTUAL PERCENT TO DATE
-----						
EXPENSES						
-----						
INSTRUCTION:						
College of Arts/Sciences	0100		\$590,852	\$727,756	\$532,369	73%
Behavioral Sciences	0101		0	0	0	0%
Biology	0102		723,880	706,580	541,982	77%
English	0103		1,002,912	1,002,912	801,195	80%
Fine Arts	0104		610,774	610,774	484,458	79%
Foriegn Languages	0105		965,434	967,434	795,631	82%
History	0106		498,034	497,223	390,343	79%
Philosophy	0107		924,232	922,645	751,182	81%
Chemistry	0108		555,407	555,103	471,771	85%
Political Science	0109		481,088	480,688	362,560	75%
Religious Studies	0110		775,903	775,952	602,289	78%
Environmental Studies	0111		298,156	298,645	183,977	62%
Mathematics	0112		1,003,036	996,036	739,564	74%
Anthropology/Sociology	0113		489,647	489,647	393,312	80%
Psychology	0114		547,775	547,775	417,439	76%
Institute Christian Ministry	0117		9,860	9,860	8,044	82%
Instit. Christian Min - Ext	0116		33,949	34,059	22,807	67%
MRE Program	0115		147,367	149,236	109,937	74%
Electrical Engineering	0119		786,298	792,698	596,134	75%
MFA - Dramatic Arts	0120		189,483	191,983	142,680	74%
Communication Studies	0121		327,201	327,368	293,493	90%
Choral Scholars	0122		41,338	41,338	30,169	73%
Rossias Pilot Program	0199		0	0	0	0%
Faculty Secretaries	3300		309,102	308,844	225,634	73%
Subtotal			11,311,728	11,434,556	8,896,970	78%
-----						
School of Business	0200		4,748,926	4,710,220	3,593,850	76%
BUS-DOE Gazda Cost Share	0210		0	63,350	53,668	85%
SBA Management Programs	0220		0	200,690	46,601	23%
School of Education:						
Administration	0300		1,356,580	1,397,992	1,111,910	80%
Counselor Ed Program	0301		0	0	0	0%
Ed Administration Program	0302		0	0	0	0%
Special Education Program	0303		0	0	0	0%
Teachers Ed Program	0304		0	0	0	0%
Ryan Program	0306		0	0	0	0%
Doctoral Program	0307		0	0	0	0%
American Humanitics	0310		35,694	38,094	26,303	69%
USD/SDSU Int'l Educators	0320		0	8,335	0	0%
School of Law						
Moot Court Board	0400		5,839,974	5,926,212	4,294,427	72%
Student Bar Assoc.	0404		0	0	0	0%
	0410		3,615	3,615	2,494	69%



OPERATING RESULTS FOR THE NINE MONTH PERIOD ENDED MAY 31, 1992

	DEPARTMENT NUMBER	ACCOUNT NUMBER	ORIGINAL ANNUAL BUDGET	REVISED ANNUAL BUDGET	ACTUAL TO DATE	ACTUAL PERCENT TO DATE
Continuing Legal Education	0412		0	48,052	19,629	41%
Public Interest Law Chair	0415		152,889	152,889	113,438	74%
Law Review	0425		95,610	66,342	31,919	48%
Moot Court Gen Admin	0430		34,609	18,544	14,315	77%
Moot Court Intra Schl F & B	0431		3,400	4,600	1,350	29%
Moot Court Nat'l/Regional	0432		3,100	3,100	3,899	126%
Moot Court Other Comp	0433		1,900	1,900	867	46%
Moot Court Jessup Comp	0434		6,600	6,600	4,835	73%
Mock Trial Competitions	0438		10,000	10,000	6,743	67%
School of Law-Foriegn Prog	0401		60,483	72,144	54,784	76%
Guadalajara	0700		182,680	182,680	27,239	15%
Law - Foreign Programs	0441		268,200	256,539	246,757	96%
Law - LLM San Diego	0402		360,996	355,131	214,060	60%
Law - LLM Los Angeles	0403		0	0	0	0%
Law - MCL	0405		0	0	0	0%
Paralegal Program	0800		1,070,647	1,071,169	721,772	67%
Paralegal-North County	0810		0	19,912	2,531	13%
Legal Clinic	2500		451,696	452,863	335,821	74%
Test Preparation	8130		266,785	267,501	128,492	48%
Nursing School	0500		1,106,485	1,130,806	836,777	74%
Grad Program-Summer/Inter	0600		1,018,782	1,000,344	322,440	32%
Evening College	0620		0	0	0	0%
Continuing Education Admin	8100		309,023	342,917	263,824	77%
RET Conference Program	8110		n/a	n/a	n/a	n/a
Manchester Rentals	8121		360,403	358,618	61,050	17%
Programs for Educators	8122		801,843	797,543	541,855	68%
Business/Professional Courses	8123		180,332	180,117	186,628	104%
Other Continuing Ed	8124		54,080	56,380	62,313	111%
Cont Ed - Cipher Data Project	8125		0	0	0	0%
Child Development Center	8120		190,395	190,952	144,995	76%
Total Instruction			\$30,287,455	\$30,830,707	\$22,374,556	73%
=====						
STUDENT SERVICES:						
Academic Services	3000		53,567	55,554	39,998	72%
Admissions - U/G	4000		835,638	838,457	710,740	85%
Admissions - Graduate	0605		244,701	255,309	202,854	79%
Campus Health	4320		141,419	141,068	106,887	76%
Educational Developmnt Ctr	3020		298,554	297,141	217,441	73%
Educational Opportunity	3030		77,186	77,836	49,842	64%
Placement/Career Counselng	3040		193,384	194,397	144,200	74%
Financial Aid	4100		493,917	497,827	386,324	78%
Registrar	4200		350,311	353,331	259,947	74%
Student Affairs	4300		581,690	584,047	469,913	80%
Student Developmnt/Activity	4301		28,102	28,152	9,563	34%
Special Projects	4302		11,460	11,277	8,628	77%



OPERATING RESULTS FOR THE NINE MONTH PERIOD ENDED MAY 31, 1992

	DEPARTMENT NUMBER	ACCOUNT NUMBER	ORIGINAL ANNUAL BUDGET	REVISED ANNUAL BUDGET	ACTUAL TO DATE	ACTUAL PERCENT TO DATE
Student Activities	4305		11,195	8,695	5,218	60%
Internatl Student Advisor	4303		1,800	1,800	1,749	97%
Drug Education	4306		23,506	23,506	21,048	90%
Law School - Financial Aid	0406		142,906	134,481	103,973	77%
Law School - Admissions	0407		207,556	209,825	152,860	73%
Law School - Registrar	0408		127,760	130,841	99,465	76%
Law School - Placement	0409		159,813	159,813	106,942	67%
Total Student Services			3,984,465	4,003,357	3,097,592	77%
=====						
ACADEMIC SUPPORT:						
Copley Library	3100		1,707,791	1,710,172	1,311,896	77%
Pardee Law Library	3200		1,621,120	1,701,388	1,268,088	75%
Media Center	3110		376,123	370,971	261,266	70%
Academic Computing	3120		1,024,043	1,237,670	803,934	65%
Total Academic Support			4,729,077	5,020,201	3,645,184	73%
=====						
INSTITUTIONAL SUPPORT:						
President	5000		620,106	618,760	534,193	86%
University Archives	5010		32,134	32,134	22,505	70%
University Relations-Law	0499		185,834	188,848	146,311	77%
NROTC	0900		44,864	43,794	46,151	105%
Provost	5100		1,492,353	1,184,095	638,190	54%
Volunteer Programs	5101		119,948	119,948	91,665	76%
Institutional Research	5110		40,811	40,811	24,420	60%
Foreign Programs	5111		3,350	3,350	455	14%
Grants and Contracts	5120		96,062	97,282	74,380	76%
Financial Affairs	5200		270,137	271,191	169,147	62%
Institutional General	5201		260,000	260,000	242,207	93%
Benefits Cost	5202		0	0	0	0%
Controller	5210		1,246,147	1,267,410	928,600	73%
Data Processing	5220		788,622	821,064	609,909	74%
Human Resources	5240		1,247,524	1,024,497	634,151	62%
University Relations	5700		317,710	335,720	236,218	70%
UR-Special Projects	5710		94,211	94,111	65,912	70%
Constituent Relations	5711		23,010	23,010	3,149	14%
Parent Relations	5715		63,663	62,863	53,973	86%
Special Projects/Grants	5719		121,030	121,229	81,226	67%
Development	5720		90,358	90,358	51,856	57%
Management Services	5721		29,757	26,157	16,629	64%
Annual Fund	5722		782,380	773,375	540,427	70%
Prospect Research	5723		135,502	136,561	92,374	68%
Corporation Relations	5724		29,560	32,360	27,492	85%
Annual Fund Programs	5725		51,908	52,108	41,590	80%
Annual Fund Law	5726		16,569	12,769	10,545	83%
Alumni Relations	5727		100,596	108,675	110,790	102%
President's Club	5728		0	0	0	
IDC Phone/Mail Program	5729		40,935	46,435	38,568	83%



OPERATING RESULTS FOR THE NINE MONTH PERIOD ENDED MAY 31, 1992

	DEPARTMENT NUMBER	ACCOUNT NUMBER	ORIGINAL ANNUAL BUDGET	REVISED ANNUAL BUDGET	ACTUAL TO DATE	ACTUAL PERCENT TO DATE
Public Relations	5730		380,152	389,999	316,100	81%
Publications	5735		347,612	343,021	234,264	68%
Campaign	5740		0	276,232	366,898	133%
President's Assistant	5741		0	0	0	0%
Planned Giving	5750		153,057	146,157	70,991	49%
University Services	5260		206,597	208,075	141,431	68%
Postal Services	5250		223,593	226,219	163,155	72%
Security	5400		971,861	993,291	735,795	74%
Campus Ministry	5300		324,370	326,589	238,633	73%
Total Institutional Support			10,952,323	10,798,498	7,800,300	72%
=====						
OPERATION & PLANT MAINTENANCE:						
Administration	6000		580,371	585,957	376,679	64%
Transportation	5600		102,500	102,705	57,967	56%
Building Maintenance	6010		1,110,411	1,130,916	841,311	74%
Custodial - Law	6200		70,424	69,496	57,723	83%
Housekeeping Services	6022		531,112	534,196	363,569	68%
Custodial Services	6021		610,519	620,244	413,219	67%
General Services	6020		727,525	731,801	476,770	65%
Grounds & Maintenance	6030		876,976	883,484	616,638	70%
Heating & Utilities	6040		2,171,568	2,172,742	1,243,047	57%
Communication Services	5500		357,478	359,983	206,277	57%
Less Costs Allocated	6100		(3,784,146)	(3,784,146)	(2,838,110)	75%
Total Operation & Plant			3,354,738	3,407,378	1,815,090	53%
=====						
STUDENT AID:						
Colleges	7000		9,115,397	9,177,397	9,347,883	102%
Law School	7100		1,703,218	1,703,281	1,562,998	92%
Total Student Aid			10,818,615	10,880,678	10,910,881	100%
=====						
ATHLETICS AND RECREATION:						
Administration	4400		1,555,006	1,538,053	1,282,087	83%
Baseball	4401		192,794	192,794	193,798	101%
Basketball	4402		377,463	377,463	385,641	102%
Football	4403		46,737	46,737	60,986	130%
Golf	4404		9,860	9,860	13,424	136%
Recreation	4405		92,500	92,500	105,497	114%
Mens Tennis	4406		99,068	99,068	102,841	104%
Volleyball	4407		163,417	163,417	154,394	94%
Womens Tennis	4408		127,180	130,580	135,017	103%
Womens Basketball	4409		302,472	302,472	303,609	100%
Intramurals	4410		21,483	21,483	15,590	73%



OPERATING RESULTS FOR THE NINE MONTH PERIOD ENDED MAY 31, 1992

	DEPARTMENT NUMBER	ACCOUNT NUMBER	ORIGINAL ANNUAL BUDGET	REVISED ANNUAL BUDGET	ACTUAL TO DATE	ACTUAL PERCENT TO DATE
Womens Swimming	4411		54,795	54,795	56,178	103%
Crew	4412		25,484	25,484	24,183	95%
Womens Softball	4413		11,809	11,809	11,789	100%
Cross Country	4414		6,470	5,470	4,657	85%
Soccer	4415		107,485	107,485	104,737	97%
Sports Medicine	4416		17,995	17,995	18,798	104%
Sports Information	4417		14,700	14,700	26,735	182%
Athletic Development	4419		10,548	10,548	8,420	80%
Total Athletics & Recreation			3,237,266	3,222,713	3,008,381	93%
=====						
AUXILIARY ENTERPRISES:						
Residence and Board:						
Camino Founders Housing	8400		801,241	801,241	692,450	86%
Camino Founders Director	8401		3,500	3,500	3,556	102%
Maier Director	8402		3,500	3,500	3,444	98%
Maier Hall Housing	8403		814,060	814,060	702,783	86%
Josephine Apartments	8411		143,299	143,299	91,120	64%
Rental Housing	8500		299,726	299,726	215,038	72%
Mission Housing Apts	8700		988,661	988,661	617,567	62%
Alcala Vista Director	8708		7,000	7,000	4,468	64%
Alcala Vista Apts	8709		1,557,102	1,557,102	1,245,580	80%
Mission Housing - A	8710		837,046	790,046	650,799	82%
Missions Director	8711		5,500	5,500	4,193	76%
San Dimas - B	8712		952,243	952,243	823,185	86%
San Dimas Director	8713		4,000	4,000	3,818	95%
Housing Administration	8720		413,562	517,040	392,628	76%
Priest/Faculty	9900		53,516	53,516	40,137	75%
Residence Life	8721		115,064	115,442	90,192	78%
Summer / Intersession	8725		0	0	0	0%
University Ctr Operations	8730		563,867	567,195	396,107	70%
University Ctr Director	8731		188,295	188,220	111,207	59%
UC Student Organization	8732		6,625	9,125	4,985	55%
UC Outdoor Recreation	8733		33,396	38,396	28,791	75%
Campus Food Service	8200		(868,867)	(867,678)	(890,439)	103%
DS - Bakery/Creamery	8201		70,405	70,595	40,318	57%
DS - Deli	8202		205,970	208,105	169,561	81%
DS - Grille	8203		260,962	262,158	173,061	66%
DS - Banquet/Catering	8204		345,678	350,017	228,595	65%
DS - Main Dining Room	8205		890,941	897,121	662,541	74%
DS - Mini Mart	8206		69,547	71,259	50,106	70%
DS - Faculty/Staff Dining	8207		31,379	31,379	28,050	89%
Subtotal Food Service			1,006,015	1,022,956	461,793	45%
Bookstore	8000		3,288,887	3,292,249	3,083,530	94%
Printshop	8300		102,700	104,109	65,043	62%
Duplicating	5230		0	274	0	0%



OPERATING RESULTS FOR THE NINE MONTH PERIOD ENDED MAY 31, 1992

	DEPARTMENT NUMBER	ACCOUNT NUMBER	ORIGINAL ANNUAL BUDGET	REVISED ANNUAL BUDGET	ACTUAL TO DATE	ACTUAL PERCENT TO DATE
Special Events - Other	8620		1,159,868	1,159,868	490,926	42%
Special Events - USD	8600		71,747	71,747	52,578	73%
Telephon Resale	5501		675,332	646,372	414,250	64%
Summer Camp	8900		324,600	325,086	59,147	18%
Tennis Camp	8800		165,400	165,642	78,819	48%
Total Auxiliary Enterprises			14,585,752	14,647,115	10,828,134	74%



OPERATING RESULTS FOR THE NINE MONTH PERIOD ENDED MAY 31, 1992

	DEPARTMENT NUMBER	ACCOUNT NUMBER	ORIGINAL ANNUAL BUDGET	REVISED ANNUAL BUDGET	ACTUAL TO DATE	ACTUAL PERCENT TO DATE
-----						
TRANSFERS:						
Renovation - Work Orders	9100	159900	0	0	0	0%
Renewals and Replacements	9100	159600	0	0	0	0%
Capital W. O.'s Stud. Aff	9100	159603	0	0	0	0%
Capital W. O.'s Finl Aff	9100	159605	0	30,000	30,000	0
Equipment Purchases	9100	159650	0	0	0	0%
Equipment - Provost	9100	159652	0	348,165	68,870	20%
Equipment - Student Affairs	9100	159653	0	202,307	102,307	51%
Equipment - Univ. Relations	9100	159654	0	32,861	2,243	7%
Equipment - Financial Aff.	9100	159655	0	80,000	45,343	57%
Restricted Transfers In	9100	159690	0	(2,400)	(2,400)	100%
Restricted Transfers Out	9100	159691	0	185,945	175,869	95%
Endowment Transfers In	9100	159692	(300,000)	(300,000)	(300,000)	100%
Endowment Transfers Out	9100	159693	0	0	300,000	0%
Endowment Mandatory Transfer			0	0	0	0%
Loan Fund Matching Grants	9100	159700	176,112	176,112	153,435	87%
Principal & Interest	9100	159800	3,683,985	3,633,985	3,132,819	86%
Campaign Overhead	9100	159651	0	0	0	0%
Total Transfers			3,560,097	4,386,975	3,708,486	85%
			=====	=====	=====	=====
BUDGET RESERVE (President)	5000	153700	2,265,585	2,235,258	0	0%
			=====	=====	=====	=====
TOTAL EXPENSES			87,775,373	89,432,880	67,188,604	75%
			=====	=====	=====	=====



**Deloitte &  
Touche**



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INDEPENDENT AUDITORS' REPORT

Board of Trustees  
University of San Diego  
San Diego, California:

We have audited the balance sheets of the University of San Diego (the "University") as of August 31, 1991 and 1990, and the related statements of changes in fund balances and current fund revenues, expenditures, transfers, and other changes for the years then ended. These financial statements are the responsibility of the University's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the University of San Diego as of August 31, 1991 and 1990, and the changes in fund balances and the current fund revenues, expenditures, transfers, and other changes for the years then ended, in conformity with generally accepted accounting principles.

As discussed in Note 1 to the financial statements, the University changed its method of accounting for certain long lived tangible assets to recognize depreciation as now required by Statement of Financial Accounting Standards No. 93, as amended.

*Deloitte & Touche*

November 8, 1991



## UNIVERSITY OF SAN DIEGO

## BALANCE SHEETS

AUGUST 31, 1991 AND 1990

	Current funds				Plant funds			
	Unrestricted		Restricted		Unexpended and debt service		Invested in plant	
	1991	1990	1991	1990	1991	1990	1991	1990
<b>ASSETS</b>								
Cash and short term investments	\$11,157,373	\$10,782,271	\$ 55,183	\$ 31,117	\$ 898,006	\$ 450,815	\$ 12,110,563	\$ 11,444,213
Certificates of deposit	7,500,000	6,399,000			2,000,000	1,499,000	9,500,000	7,896,000
Investments	9,611,508	5,322,426					34,595,394	26,800,807
Receivables:								
Student loans and accounts receivable	2,392,135	2,116,977			9,178,698	8,107,947	11,570,833	10,224,924
Notes and other receivables	255,238	327,100					255,238	327,100
Notes and other receivables	2,687,874	2,444,077			9,178,698	8,107,947	11,866,572	10,552,024
Less allowance for doubtful accounts	450,000	450,000			275,500	275,500	275,500	275,500
	2,237,874	1,994,077			8,899,198	7,832,447	11,137,072	9,822,524
Inventories	1,377,993	1,239,888					1,377,993	1,239,888
Deferred charges and other assets	677,166	539,622			1,022,329	1,073,745	1,699,495	1,613,367
Invested in plant:								
Land and improvements					12,704,929	12,199,758	12,704,929	12,199,758
Buildings and improvements					82,715,238	80,167,341	82,715,238	80,167,341
Furniture, equipment and library books					18,682,085	16,238,845	18,682,085	16,238,845
Less: Accumulated depreciation					113,916,252	108,605,944	113,916,252	108,605,944
					19,227,183	16,884,706	19,227,183	16,884,706
					94,649,069	91,921,238	94,649,069	91,921,238
Due (to) from other funds	(16,225,204)	(1,643,826)	1,186,913	770,356	5,784,118	1,481,685	(1,481,685)	(1,285,353)
<b>TOTAL</b>	<b>\$16,136,710</b>	<b>\$14,813,428</b>	<b>\$1,242,098</b>	<b>\$801,513</b>	<b>\$11,219,804</b>	<b>\$11,242,772</b>	<b>\$165,109,585</b>	<b>\$150,740,027</b>
<b>LIABILITIES AND FUND BALANCES</b>								
<b>LIABILITIES:</b>								
Notes and bonds payable:								
Notes payable							\$ 2,182,150	\$ 1,768,375
Bonds payable							33,016,957	33,359,754
Trade accounts payable and accrued expenses	\$ 4,270,973	\$ 4,856,291	\$ 50,000	\$ 25,000			1,053,054	5,945,723
Student deposits	671,915	752,168					671,915	752,168
Deferred revenue	20,057,618	17,820,561					20,057,618	17,820,561
	25,000,506	23,429,020	50,000	25,000				
					34,069,011	34,434,186	61,301,667	59,646,581
<b>CONTINGENCIES AND COMMITMENTS (Note 3)</b>								
<b>FUND BALANCES:</b>								
Current funds:								
Unrestricted	1,336,204	1,184,408					1,336,204	1,184,408
Restricted			1,192,098	776,513			1,192,098	776,513
Loan funds:								
U.S. Government refundable							4,852,621	4,508,006
Restricted							4,992,110	3,981,730
Endowment and similar funds:								
Endowment							14,822,456	11,697,795
Quasi-endowment							2,222,009	1,522,009
Plant funds:								
Unexpended and debt service					\$11,242,772	\$5,258,653	11,242,772	5,258,653
Invested in plant							63,167,648	63,167,648
							\$165,109,585	\$150,740,027
<b>TOTAL</b>	<b>\$16,136,710</b>	<b>\$14,813,428</b>	<b>\$1,242,098</b>	<b>\$801,513</b>	<b>\$11,219,804</b>	<b>\$11,242,772</b>	<b>\$165,109,585</b>	<b>\$150,740,027</b>

See notes to financial statements.



STATEMENTS OF CHANGES IN FUND BALANCES  
YEARS ENDED AUGUST 31, 1991 AND 1990

## REVENUES AND OTHER ADDITIONS:

	Current funds		Restricted		Loan funds	
	1991	1990	1991	1990	1991	1990
Unrestricted current fund revenues	\$81,676,036	\$74,497,611	\$2,557,613	\$1,527,097	\$ 297,568	\$ 352,849
Federal grants - restricted receipts			2,841,700	2,193,416	727,966	966,972
Private gifts, grants and contracts - restricted receipts					187,146	127,607
Investment income, net					177,031	144,360
Interest on loans receivable						
Expended for plant facilities						
Retirement of indebtedness						

Total revenues and other additions

1991	1990
\$81,676,036	\$74,497,611
5,399,313	4,820,513
1,384,751	1,591,788

## EXPENDITURES, OTHER DEDUCTIONS AND TRANSFERS:

	Current funds		Restricted		Loan funds	
	1991	1990	1991	1990	1991	1990
Educational and general expenditures	58,536,533	51,564,128	5,494,323	5,219,795		
Auxiliary enterprises expenditures	12,640,890	11,939,665				
Loan cancellations and provision for doubtful accounts					31,605	37,015
Administrative and collection costs					101,726	97,140
Retirement of indebtedness						
Interest and fees on indebtedness						
Expended for plant facilities						
Non-capitalized expenditures for plant						
Assignment of trusts						
Degradation of plant facilities						
Loss on refunding of bonds						

Mandatory transfers - from (to):

	Current funds		Restricted		Loan funds	
	1991	1990	1991	1990	1991	1990
Principal and interest	2,973,353	1,819,752				
Loan fund matching grant	33,125	39,210			(33,125)	(39,210)
Work-study program matching grant	337,187	285,970	(337,187)	(285,970)		
Other	223,408	44,927	(172,808)	31,772		

Total expenditures, other deductions and mandatory transfers

1991	1990
71,177,423	63,503,793
5,494,323	5,219,795
133,331	134,155

## EXCESS (DEFICIENCY) OF REVENUES AND OTHER ADDITIONS OVER EXPENDITURES, OTHER DEDUCTIONS AND MANDATORY TRANSFERS

	Current funds		Restricted		Loan funds	
	1991	1990	1991	1990	1991	1990
Plant expenditures	7,931,540	8,403,959	415,585	(119,937)	1,284,545	1,496,843
Students' loan grant	7,012,461	7,983,141				
Endowment	70,450	161,000			(70,450)	(161,000)

NET INCREASE (DECREASE) FOR THE YEAR

	Current funds		Restricted		Loan funds	
	1991	1990	1991	1990	1991	1990
FUND BALANCES, beginning of year	1,184,408	926,590	778,513	945,074	8,489,728	8,831,893
FUND BALANCES, end of year	\$ 1,338,204	\$ 1,184,408	\$ 1,192,098	\$ 776,513	\$ 9,444,231	\$ 9,489,728

See notes to financial statements.

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UNIVERSITY OF SAN DIEGO

BALANCE SHEETS  
AUGUST 31, 1991 AND 1990

	Current funds				Loan funds	
	Unrestricted		Restricted			
	1991	1990	1991	1990	1991	1990
<b>ASSETS</b>						
Cash and short term investments	\$11,157,373	\$10,762,271	\$ 55,183	\$ 31,117	\$ 898,006	\$ 650,825
Certificates of deposit	7,500,000	6,399,000			2,000,000	1,499,000
Investments	9,611,508	5,322,426				
Receivables:						
Student loans and accounts receivable	2,392,135	2,116,977			9,178,698	8,107,947
Notes and other receivables	<u>295,739</u>	<u>327,100</u>				
	2,687,874	2,444,077			9,178,698	8,107,947
Less allowance for doubtful accounts	<u>450,000</u>	<u>450,000</u>			<u>279,500</u>	<u>279,500</u>
	2,237,874	1,994,077			8,899,198	7,828,447
Inventories	1,377,993	1,239,888				
Deferred charges and other assets	677,166	539,622				
Invested in plant:						
Land and improvements						
Buildings and improvements						
Furniture, equipment and library books						
Less: Accumulated depreciation						
Due (to) from other funds	<u>(6,225,204)</u>	<u>(1,643,856)</u>	<u>1,186,915</u>	<u>770,396</u>	<u>229,677</u>	<u>279,839</u>
<b>TOTAL</b>	<u>\$26,336,710</u>	<u>\$24,613,428</u>	<u>\$1,242,098</u>	<u>\$801,513</u>	<u>\$12,026,881</u>	<u>\$10,258,111</u>
<b>LIABILITIES AND FUND BALANCES</b>						
<b>LIABILITIES:</b>						
Notes and bonds payable:						
Notes payable					\$ 2,182,150	\$ 1,768,375
Bonds payable						
Trade accounts payable and accrued expenses	\$ 4,270,972	\$ 4,856,291	\$ 50,000	\$ 25,000		
Student deposits	671,915	752,168				
Deferred revenue	<u>20,057,619</u>	<u>17,820,561</u>				
	25,000,506	23,429,020	50,000	25,000	2,182,150	1,768,375
<b>CONTINGENCIES AND COMMITMENTS (Note 3)</b>						
<b>FUND BALANCES:</b>						
Current funds:						
Unrestricted	1,336,204	1,184,408				
Restricted			1,192,098	776,513		
Loan funds:						
U.S. Government refundable					4,852,621	4,508,006
Restricted					4,992,110	3,981,730
Endowment and similar funds:						
Endowment						
Quasi-endowment						
Plant funds:						
Unexpended and debt service						
Invested in plant						
<b>TOTAL</b>	<u>\$26,336,710</u>	<u>\$24,613,428</u>	<u>\$1,242,098</u>	<u>\$801,513</u>	<u>\$12,026,881</u>	<u>\$10,258,111</u>

See notes to financial statements.



Endowment and similar funds		Plant funds				Total - all funds	
		Unexpended and debt service		Invested in plant			
		1991	1990	1991	1990	1991	1990
						\$ 12,110,562	\$ 11,444,213
						9,500,000	7,898,000
\$16,531,079	\$12,822,515	\$ 5,458,654	\$3,776,968	\$ 2,994,153	\$ 4,878,898	34,595,394	26,800,807
						11,570,833	10,224,924
						<u>295,739</u>	<u>327,100</u>
						11,866,572	10,552,024
						<u>729,500</u>	<u>729,500</u>
						11,137,072	9,822,524
						1,377,993	1,239,888
				1,022,329	1,073,745	1,699,495	1,613,367
				12,708,929	12,199,758	12,708,929	12,199,758
				82,715,238	80,167,341	82,715,238	80,167,341
				<u>18,492,085</u>	<u>16,238,845</u>	<u>18,492,085</u>	<u>16,238,845</u>
				113,916,252	108,605,944	113,916,252	108,605,944
				<u>19,227,183</u>	<u>16,684,706</u>	<u>19,227,183</u>	<u>16,684,706</u>
				94,689,069	91,921,238	94,689,069	91,921,238
<u>513,386</u>	<u>397,289</u>	<u>5,784,118</u>	<u>1,481,685</u>	<u>(1,488,892)</u>	<u>(1,285,353)</u>		
<u>\$17,044,465</u>	<u>\$13,219,804</u>	<u>\$11,242,772</u>	<u>\$5,258,653</u>	<u>\$ 97,216,659</u>	<u>\$ 96,588,528</u>	<u>\$165,109,585</u>	<u>\$150,740,037</u>
						\$ 2,182,150	\$ 1,768,375
				\$ 33,016,957	\$ 33,359,754	33,016,957	33,359,754
				1,052,054	1,064,432	5,373,026	5,945,723
						671,915	752,168
						<u>20,057,619</u>	<u>17,820,561</u>
				34,069,011	34,424,186	61,301,667	59,646,581
						1,336,204	1,184,408
						1,192,098	776,513
						4,852,621	4,508,006
						4,992,110	3,981,730
\$14,822,456	\$11,697,795					14,822,456	11,697,795
2,222,009	1,522,009					2,222,009	1,522,009
		\$11,242,772	\$5,258,653			11,242,772	5,258,653
				<u>63,147,648</u>	<u>62,164,342</u>	<u>63,147,648</u>	<u>62,164,342</u>
<u>\$17,044,465</u>	<u>\$13,219,804</u>	<u>\$11,242,772</u>	<u>\$5,258,653</u>	<u>\$ 97,216,659</u>	<u>\$ 96,588,528</u>	<u>\$165,109,585</u>	<u>\$150,740,037</u>



## UNIVERSITY OF SAN DIEGO

STATEMENTS OF CHANGES IN FUND BALANCES  
YEARS ENDED AUGUST 31, 1991 AND 1990

	Current funds				Loan funds	
	Unrestricted		Restricted			
	1991	1990	1991	1990	1991	1990
REVENUES AND OTHER ADDITIONS:						
Unrestricted current fund revenues	\$82,676,036	\$74,497,611				
Federal grants - restricted receipts			\$2,557,613	\$2,527,097	\$ 297,588	\$ 352,849
Private gifts, grants and contracts - restricted receipts			2,841,700	2,293,416	727,986	966,972
Investment income, net					187,146	127,607
Interest on loans receivable					172,031	144,360
Expended for plant facilities						
Retirement of indebtedness						
Total revenues and other additions	82,676,036	74,497,611	5,399,313	4,820,513	1,384,751	1,591,788
EXPENDITURES, OTHER DEDUCTIONS AND MANDATORY TRANSFERS:						
Educational and general expenditures	58,536,533	51,564,128	5,494,323	5,219,795		
Auxiliary enterprise expenditures	12,640,890	11,939,665				
Loan cancellations and provision for doubtful accounts					31,605	37,015
Administrative and collection costs					101,726	97,140
Retirement of indebtedness						
Interest and fees on indebtedness						
Expended for plant facilities						
Non-capitalized expenditures for plant						
Assignment of trusts						
Depreciation of plant facilities						
Loss on refunding of bonds						
	71,177,423	63,503,793	5,494,323	5,219,795	133,331	134,155
Mandatory transfers - from (to):						
Principal and interest	2,973,353	1,819,752		(5,148)		
Loan fund matching grant	33,125	39,210			(33,125)	(39,210)
Work-study program matching grant	337,187	285,970	(337,187)	(285,970)		
Other	223,408	44,927	(173,408)	21,773		
	3,567,073	2,189,859	(510,595)	(269,345)	(33,125)	(39,210)
Total expenditures, other deductions and mandatory transfers	74,744,496	65,693,652	4,983,728	4,950,450	100,206	94,945
EXCESS (DEFICIENCY) OF REVENUES AND OTHER ADDITIONS OVER EXPENDITURES, OTHER DEDUCTIONS AND MANDATORY TRANSFERS	7,931,540	8,803,959	415,585	(129,937)	1,284,545	1,496,843
NONMANDATORY TRANSFERS - from (to):						
Plant expenditures	7,012,461	7,983,141				
Students' loan grant	70,450	161,000			(70,450)	(161,000)
Endowment	696,833	400,000		38,624		
	7,779,744	8,544,141		38,624	(70,450)	(161,000)
NET INCREASE (DECREASE) FOR THE YEAR	151,796	259,818	415,585	(168,561)	1,354,995	1,657,843
FUND BALANCES, beginning of year	1,184,408	924,590	776,513	945,074	8,489,736	6,831,893
FUND BALANCES, end of year	\$ 1,336,204	\$ 1,184,408	\$ 1,192,098	\$ 776,513	\$ 9,844,731	\$ 8,489,736

See notes to financial statements.



Endowment and similar funds		Plant funds				Total - all funds	
		Unexpended and debt service		Invested in plant			
1991	1990	1991	1990	1991	1990	1991	1990
						\$ 82,676,036	\$ 74,497,611
						2,855,201	2,879,946
						7,583,292	4,998,730
\$ 2,200,205	\$ 1,090,002	\$ 1,813,401	\$ 648,340			1,996,739	1,455,799
1,091,260	638,029	407,008	212,128	\$ 311,325	\$ 478,035	172,031	144,360
				3,752,652	18,689,628	3,752,652	18,689,628
				362,500	785,000	362,500	785,000
3,291,465	1,728,031	2,220,409	860,468	4,426,477	19,952,663	99,398,451	103,451,074
213,637	158,742					64,244,493	56,942,665
						12,640,890	11,939,665
						31,605	37,015
						101,726	97,140
		362,500	785,000			362,500	785,000
		2,618,018	2,508,729			2,618,018	2,508,729
		3,752,652	18,689,628			3,752,652	18,689,628
				389,628	1,406,306	389,628	1,406,306
	266,534						266,534
				2,542,477	2,435,422	2,542,477	2,435,422
					1,559,254		1,559,254
213,637	425,276	6,733,170	21,983,357	2,932,105	5,400,982	86,683,989	96,667,358
		(3,484,419)	(2,530,202)	511,066	715,598		
(50,000)	(66,700)						
(50,000)	(66,700)	(3,484,419)	(2,530,202)	511,066	715,598		
163,637	358,576	3,248,751	19,453,155	3,443,171	6,116,580	86,683,989	96,667,358
3,127,828	1,369,455	(1,028,342)	(18,592,687)	983,306	13,836,083	12,714,462	6,783,716
		(7,012,461)	(7,983,141)				
(696,833)	(438,624)						
(696,833)	(438,624)	(7,012,461)	(7,983,141)				
3,824,661	1,808,079	5,984,119	(10,609,546)	983,306	13,836,083	12,714,462	6,783,716
13,219,804	11,411,725	5,258,653	15,868,199	62,164,342	48,328,259	91,093,456	84,309,740
\$17,044,465	\$13,219,804	\$11,242,772	\$ 5,258,653	\$63,147,648	\$62,164,342	\$103,807,918	\$ 91,093,456



## UNIVERSITY OF SAN DIEGO

## STATEMENTS OF CURRENT FUND REVENUES, EXPENDITURES, TRANSFERS, AND OTHER CHANGES

	Year ended August 31, 1991			Year ended August 31, 1990		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>REVENUES AND OTHER ADDITIONS:</b>						
Tuition and fees	\$62,212,193		\$62,212,193	\$55,663,698		\$55,663,698
Government grants	710,753	\$2,557,613	3,268,366	684,351	\$2,527,097	3,211,448
Private gifts, grants and contracts	757,303	2,841,700	3,599,003	809,262	2,293,416	3,102,678
Athletics, recreation, and other	445,950		445,950	346,434		346,434
	64,126,199	5,399,313	69,525,512	57,503,745	4,820,513	62,324,258
<b>Sales and services of auxiliary enterprises:</b>						
Student residence and board	9,287,426		9,287,426	8,956,795		8,956,795
Food services	1,105,720		1,105,720	962,365		962,365
Bookstore and print shop	3,967,779		3,967,779	3,339,309		3,339,309
Special events	2,072,038		2,072,038	1,985,243		1,985,243
	16,432,963		16,432,963	15,243,712		15,243,712
<b>Other sources:</b>						
Interest and dividend income	1,737,112		1,737,112	1,406,682		1,406,682
Vending commissions and miscellaneous	379,762		379,762	343,472		343,472
	2,116,874		2,116,874	1,750,154		1,750,154
<b>Total revenues and other additions</b>	<b>82,676,036</b>	<b>5,399,313</b>	<b>88,075,349</b>	<b>74,497,611</b>	<b>4,820,513</b>	<b>79,318,124</b>
<b>EXPENDITURES AND MANDATORY TRANSFERS:</b>						
<b>Educational and general:</b>						
Instruction	27,638,400		27,638,400	24,884,820		24,884,820
Research		988,485	988,485		1,054,301	1,054,301
Academic support	3,155,917	215,441	3,371,358	2,736,767	366,913	3,103,680
Student services	3,660,111	41,782	3,701,893	3,321,163	12,530	3,333,693
Institutional support	10,014,811	37,912	10,052,723	8,639,223	31,622	8,670,845
Operation and maintenance of plant	2,610,594		2,610,594	2,390,446		2,390,446
Scholarships	8,492,373	2,780,631	11,273,004	6,878,209	2,623,267	9,501,476
Athletics and recreation	2,964,327	171,304	3,135,631	2,713,500	210,190	2,923,690
Public service		1,258,768	1,258,768		920,972	920,972
	58,536,533	5,494,323	64,030,856	51,564,128	5,219,795	56,783,923
<b>Auxiliary enterprises:</b>						
Student residence and board	6,767,208		6,767,208	6,663,202		6,663,202
Food services	688,676		688,676	662,461		662,461
Bookstore and print shop	3,499,719		3,499,719	2,987,530		2,987,530
Special events	1,685,287		1,685,287	1,626,472		1,626,472
	12,640,890		12,640,890	11,939,665		11,939,665
<b>Mandatory transfers - from (to):</b>						
Principal and interest	2,973,353		2,973,353	1,819,752	(5,148)	1,814,604
Loan fund matching grant	33,125		33,125	39,210		39,210
Work-study program matching grant	337,187	(337,187)		285,970	(285,970)	
Other	223,408	(173,408)	50,000	44,927	21,773	66,700
	3,567,073	(510,595)	3,056,478	2,189,859	(269,345)	1,920,514
<b>Total expenditures and mandatory transfers</b>	<b>74,744,496</b>	<b>4,983,728</b>	<b>79,728,224</b>	<b>65,693,652</b>	<b>4,950,450</b>	<b>70,644,102</b>
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER ADDITIONS OVER EXPENDITURES AND MANDATORY TRANSFERS</b>						
	7,931,540	415,585	8,347,125	8,803,959	(129,937)	8,674,022
<b>NONMANDATORY TRANSFERS - from:</b>						
Plant expenditures	7,012,461		7,012,461	7,983,141		7,983,141
Students' loan grant	70,450		70,450	161,000		161,000
Endowment	696,833		696,833	400,000	38,624	438,624
	7,779,744		7,779,744	8,544,141	38,624	8,582,765
<b>NET INCREASE (DECREASE) IN FUND BALANCES</b>	<b>\$ 151,796</b>	<b>\$ 415,585</b>	<b>\$ 567,381</b>	<b>\$ 259,818</b>	<b>\$ (168,561)</b>	<b>\$ 91,257</b>

See notes to financial statements.



UNIVERSITY OF SAN DIEGO

NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED AUGUST 31, 1991 AND 1990

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1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

General - University revenues and other additions are classified for accounting and reporting purposes into funds to ensure the observance of restrictions, if any, placed on the use of such revenues and other additions. Although separate accounts are maintained for each fund having restrictions, funds having similar characteristics have been combined into fund groups in the accompanying financial statements. Accordingly, all financial transactions for those separate fund accounts have been recorded and reported by fund group.

Where appropriate, fund balances restricted by outside sources are indicated and are distinguished from unrestricted funds allocated to specific purposes by action of the Board of Trustees. Externally restricted funds may only be utilized in accordance with the purposes established by the source of such funds and are in contrast with unrestricted funds over which the Board of Trustees retains full control to use in achieving any institutional purposes.

Investments purchased are carried at cost. Investments received by gift or bequest are stated at market value on the date received. Investment gains and losses are recognized in the accounts upon realization or at such time as the University's management determines a permanent decline in value exists.

The University pools certain of its investments from the various funds. Interest, dividend income, and gains and losses of the pooled investments are all distributed to the appropriate fund based upon the carrying value of the various funds' assets when pooled, adjusted for purchases or gifts specifically identified to a given fund.

All gains and losses arising from the sale, collection or other disposition of investments (other than those pooled) and other non-cash assets are accounted for in the fund owning such assets.

Unrestricted revenue is accounted for in the unrestricted current fund. Restricted gifts, grants, contracts and other restricted resources are accounted for as an addition in the appropriate restricted funds. Restricted current funds are reported as revenues and expenditures when actually spent for current operating purposes. Any remaining amounts received or spent are reflected as an addition to or deduction from the fund balance.

Pledges are not recorded in the accounting records until received.

The University is presently exempt from Federal and state taxes on income.



Current Funds - The current funds are used to record the activities involved in the normal operation of the University and consist of unrestricted and restricted resources. Unrestricted current funds include revenues which are expendable for any purpose in performing the primary objectives of the institution such as instruction and related costs.

To the extent current funds are used to finance plant assets, the amounts so provided are accounted for as (1) expenditures, in the case of normal replacement of movable equipment; (2) mandatory transfers, in the case of required provisions for debt amortization and interest; and (3) non-mandatory transfers in all other cases, including equipment and other additions to plant.

Inventories are stated at the lower of cost (first-in, first-out method) or market value.

Tuition and fee revenue is recognized at the standard catalog rate. Tuition received in one academic year which is applicable to the following year is reflected as deferred revenue. Scholarships and allowances are recorded as expenditures during the period to which they apply.

The University has a defined contribution, 403(b), retirement plan which covers all benefit-eligible employees. On January 1, 1989 the plan was changed to mandate employee participation for all those eligible employees hired on or after January 1, 1989. For those participating employees, the University contributes a fixed percentage of their annual gross income to the plan. The University's expenses for the years ended August 31, 1991 and 1990 were approximately \$2,478,000 and \$2,323,000, respectively.

Loan Funds - The loan funds represent principally grants, received from the Federal Government under the Perkins Loan Program, which provide long-term, low-interest-bearing loans to students requiring financial assistance.

The University must match annual Federal appropriations at a ratio of one to nine, which amounts are treated as mandatory transfers from the current fund. The loans are repayable to the University as agent for the sponsor of this program.

Endowment and Similar Funds - The endowment and similar funds consist of gifts which are to be maintained either in perpetuity or for specified periods of time with income derived therefrom expendable only for designated purposes.

Any portion of the quasi-endowment may be expended for any Board approved purpose.

#### Plant Funds

Unexpended and Debt Service - The funds included in this category provide the resources to construct or acquire plant assets. Amounts transferred from the current fund for plant expenditures are classified in this category until they are expended for plant assets at which time they are shown as an addition to the invested in plant fund.



Invested in Plant - The invested in plant fund consists of all institutional property, equipment and library resources, which have been recorded at cost.

Effective September 1, 1990, the University adopted Statement of Financial Accounting Standard No. 93 "Recognition of Depreciation by Not-for-Profit Organizations" (the "Statement"). This Statement established standards of financial accounting and reporting that require all not-for-profit organizations to recognize depreciation of fixed assets. The University recognized depreciation expense of \$2,542,477 for the year ended August 31, 1991 as a result of implementation of the Statement.

The financial statements for the year ended August 31, 1990 have been restated, in accordance with the Statement, to reflect depreciation expense of \$2,435,422 for the year ended August 31, 1990 and a reduction in invested in plant beginning fund balance of \$14,249,284 which represents accumulated depreciation that would have been recorded through August 31, 1989.

Buildings are depreciated on a straight-line basis over estimated useful lives of 50 years using a salvage value of 20 percent. Building improvements are depreciated on a straight-line basis over a 40 year period. Furniture and equipment are estimated to have useful lives of 7 years and are depreciated on a straight-line basis. Library resources are depreciated on a straight-line basis over estimated useful lives of 40 years.

Costs associated with the issuance of bonds are included in deferred charges and other assets and are amortized over the life of the bonds using the straight-line method.

## 2. INVESTMENTS

Investments consist of the following at August 31:

	<u>1991</u>		<u>1990</u>	
	<u>Recorded</u>	<u>Market</u>	<u>Recorded</u>	<u>Market</u>
	<u>amount</u>	<u>value</u>	<u>amount</u>	<u>value</u>
Cash and equivalents	\$ 3,878,245	\$ 3,878,245	\$ 3,141,032	\$ 3,143,265
Bonds and government securities	20,736,685	21,171,036	18,791,768	18,777,532
Corporate stock	9,403,936	10,972,547	4,346,583	5,088,461
Land and buildings	<u>576,528</u>	<u>576,528</u>	<u>521,424</u>	<u>521,424</u>
	<u>\$34,595,394</u>	<u>\$36,598,356</u>	<u>\$26,800,807</u>	<u>\$27,530,682</u>



	1991		1990	
	Recorded amount	Market value	Recorded amount	Market value
Current Funds:				
Cash and equivalents	\$ 412,108	\$ 412,108	\$ 347,576	\$ 347,576
Bonds and government securities	<u>9,199,400</u>	<u>9,248,125</u>	<u>4,974,850</u>	<u>4,995,179</u>
	9,611,508	9,660,233	5,322,426	5,342,755
Endowment and similar funds:				
Cash and equivalents	120	120	139	139
Bonds and government securities	120,000	120,000	120,000	120,000
Pooled investments	15,834,430	17,214,913	12,180,952	12,714,373
Land and buildings	<u>576,529</u>	<u>576,528</u>	<u>521,424</u>	<u>521,424</u>
	16,531,079	17,911,561	12,822,515	13,355,936
Plant funds:				
Cash and equivalents	1,484,451	1,484,451	1,935,624	1,935,692
Bonds and government securities	1,509,702	1,529,591	2,943,274	2,935,952
Pooled investments	<u>5,458,654</u>	<u>6,012,520</u>	<u>3,776,968</u>	<u>3,960,347</u>
	<u>8,452,807</u>	<u>9,026,562</u>	<u>8,655,866</u>	<u>8,831,991</u>
	<u>\$34,595,394</u>	<u>\$36,598,356</u>	<u>\$26,800,807</u>	<u>\$27,530,682</u>

Of the \$391,436 and \$(58,457) of realized net gains and losses on investments sold during 1991 and 1990, respectively, \$277,567 and \$(43,843) were allocated to the endowment fund, and \$113,869 and \$(14,614) were allocated to the unexpended and debt service funds, respectively.

During the year ended August 31, 1990, the University resigned as trustee in connection with certain charitable remainder trusts and assigned management responsibility and assets totalling \$266,534 to a legally appointed successor trustee.

### 3. NOTES AND BONDS PAYABLE

Notes and bonds payable consist of the following at August 31:

<u>Plant Funds:</u>	<u>1991</u>	<u>1990</u>
1989 California Educational Facilities Authority ("CEFA") revenue bonds (the "1989 bonds") bearing effective interest of 6.92%, payable on April 1st and October 1st of each year, maturing:		
Serial bonds, serially through October 1999	\$ 6,155,000	\$ 6,155,000
Term bonds, due October 2002	2,670,000	2,670,000
Term bonds, due October 2008	7,185,000	7,185,000
Term bonds, due October 2015	<u>1,575,000</u>	<u>1,575,000</u>
	17,585,000	17,585,000
Unamortized original issue discount	<u>460,543</u>	<u>480,246</u>
	17,124,457	17,104,754



	<u>1991</u>	<u>1990</u>
1985 CEFA revenue bonds (the "1985 bonds") bearing effective interest of 9.12%, payable on April 1st and October 1st of each year, maturing:		
Serial bonds, serially through October 1995	1,595,000	1,840,000
Term bonds, due October 2010	12,515,000	12,515,000
1976 CEFA serial bonds (the "1976 bonds") bearing effective interest of 7.43%, payable on April 5th and October 5th of each year, through April 2001:		
Revenue Bonds, Series A	1,055,000	1,125,000
Lease Revenue Bonds	<u>727,500</u>	<u>775,000</u>
	<u>33,016,957</u>	<u>33,359,754</u>
<u>Loan Funds:</u>		
Non-interest bearing note, due three years after notice of demand	<u>2,182,150</u>	<u>1,768,375</u>
	<u>\$35,199,107</u>	<u>\$35,128,129</u>

CEFA Bonds - During the year ended August 31, 1990, the University sold, under the aegis of CEFA, \$17,585,000 par value Revenue Bonds (University of San Diego Project), Series 1989, at a discount of \$492,559.

A portion of the 1989 bond proceeds was used during the year ended August 31, 1990 to buy assets irrevocably placed in trust which will be used solely to satisfy the specific debt service requirements of 1983 CEFA revenue bonds. The advance refunding of the 1983 bonds was accounted for as an in-substance defeasance. During the year ended August 31, 1990, the University recorded in the Plant Fund a \$1,559,254 loss on the refunding of the 1983 bonds. The principal balance of the 1983 bonds outstanding at August 31, 1991 and 1990 was \$10,070,000 and \$10,300,000, respectively.

The 1989 bonds are secured by the University's full faith and credit. Additionally, payment of principal and interest when due is insured by a municipal bond insurance policy issued by Municipal Bond Investors Assurance Corporation.

The 1985 bonds are secured by a first trust deed on the real property and improvements of the Projects. In addition, the University covenants that it will not create any further security interest in tuition revenues unless the 1985 bonds are previously secured by a lien on law school tuition revenues or other personal property collateral acceptable to CEFA.

The 1976 bonds are secured by the University's pledge of undergraduate tuition fees to the extent of 1.5 times the maximum annual debt service on the 1976 bonds, or approximately \$380,000 per year.



Terms of the 1989 and 1985 CEFA bond issues require the University to maintain, with a trustee, an amount at least equal to six months' interest. The 1976 CEFA bond issue requires the University to maintain, with a trustee, an amount at least equal to the maximum annual debt service. Invested in plant assets at August 31, 1991 and 1990 include cash and investments of \$1,523,461 and \$1,539,686, respectively, which had been deposited with the trustees for this purpose.

The bond agreements place certain other restrictions on the University which, in the opinion of management, the University has complied with.

The following table sets forth the University's principal payment requirements on bonds payable for each of the next five years and thereafter:

<u>Year ending August 31</u>	<u>1989 Bonds</u>	<u>1985 Bonds</u>	<u>1976 Bonds</u>	<u>Total</u>
1992	\$ 410,000	\$ 270,000	\$ 122,500	\$ 802,500
1993	435,000	290,000	135,000	860,000
1994	460,000	315,000	145,000	920,000
1995	500,000	345,000	160,000	1,005,000
1996	1,045,000	375,000	170,000	1,590,000
Thereafter	<u>14,735,000</u>	<u>12,515,000</u>	<u>1,050,000</u>	<u>28,300,000</u>
Total	<u>\$17,585,000</u>	<u>\$14,110,000</u>	<u>\$1,782,500</u>	<u>\$33,477,500</u>

Other Notes and Other Obligations - The University participates in a foundation loan program. Additional installments received annually are used to make loans to students. During the years ended August 31, 1991 and 1990, the University received installments of \$413,775 and \$421,400, respectively, bringing the total balance of the foundation loan at August 31, 1991 and 1990, to \$2,182,150 and \$1,768,375, respectively. The University guarantees repayment of all loans made to students in connection with the loan program.

The University has a \$2,500,000 line of credit, which requires no compensating balance or commitment fee. No amounts were outstanding under lines of credit during the years ended August 31, 1991 and 1990.

#### 4. INSURANCE

Although the University is subject to the unemployment insurance laws of the State of California, it has elected to be self-insured with respect to this employment benefit. The provisions for the years ended August 31, 1991 and 1990 were \$50,000 and \$42,300, respectively.

\* \* \* \* \*



UNIVERSITY OF SAN DIEGO

FINANCIAL STATEMENTS  
AND INDEPENDENT AUDITOR'S REPORT

YEARS ENDED AUGUST 31, 1989 AND 1988



INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
University of San Diego  
San Diego, California

We have audited the balance sheets of the University of San Diego as of August 31, 1989 and 1988, and the related statements of changes in fund balances and current fund revenues, expenditures, transfers, and other changes for the years then ended. These financial statements are the responsibility of the University's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the University of San Diego as of August 31, 1989 and 1988, and the changes in fund balances and the current fund revenues, expenditures, transfers, and other changes for the years then ended, in conformity with generally accepted accounting principles.

*Touche Ross & Co.*

Certified Public Accountants  
November 2, 1989



UNIVERSITY OF SAN DIEGO

BALANCE SHEETS

AUGUST 31, 1989 AND 1988

ASSETS

	Current funds				Loan funds	
	Unrestricted	Unrestricted	Restricted	Restricted	1989	1988
	1989	1988	1989	1988		
Cash and short term investments	\$15,140,881	\$ 6,017,675	\$ 65,846		\$1,393,852	\$ 836,530
Certificates of deposit	3,000,000	11,200,000				
Investments (Note B)						
Receivables:						
Student loans and accounts receivable	2,606,606	1,929,041			6,942,956	5,683,779
Notes and other receivables	266,412	486,032				
	2,873,018	2,415,073			6,942,956	5,683,779
Less allowance for doubtful accounts	450,000	430,000			253,500	139,500
	2,423,018	1,985,073			6,689,456	5,544,279
Inventories	803,947	570,693				
Deferred charges and other assets	549,677	651,985			38,737	38,737
Invested in plant (Note C):						
Land and improvements						
Buildings and improvements						
Furniture, equipment and library books						
Due from (due to) other funds	2,272,894	1,312,471	879,228	\$953,630	56,823	104,161
	<u>\$24,190,417</u>	<u>\$21,737,897</u>	<u>\$945,074</u>	<u>\$953,630</u>	<u>\$8,178,868</u>	<u>\$6,523,707</u>

LIABILITIES AND FUND BALANCES

Liabilities:

Notes and bonds payable (Note C):						
Notes payable					\$1,346,975	\$ 903,000
Bonds payable						
Trade accounts payable and accrued expenses	\$ 4,649,217	\$ 4,162,081				
Student deposits	653,214	699,663				
Deferred revenue	17,963,396	16,145,331				
	23,265,827	21,007,075			1,346,975	903,000

Contingencies and commitments (Note C)

Fund balances:

Current funds:						
Unrestricted	924,590	730,822				
Restricted			\$945,074	\$953,630		
Loan funds:						
U.S. Government refundable					4,112,268	3,803,761
Restricted					2,719,625	1,816,946
Endowment and similar funds (Note B):						
Endowment						
Term endowment						
Quasi-endowment						
Plant funds:						
Unexpended and debt service						
Invested in plant						
	<u>\$24,190,417</u>	<u>\$21,737,897</u>	<u>\$945,074</u>	<u>\$953,630</u>	<u>\$8,178,868</u>	<u>\$6,523,707</u>

See notes to financial statements.



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UNIVERSITY OF SAN DIEGO

STATEMENTS OF CHANGES IN FUND BALANCES

YEARS ENDED AUGUST 31, 1989 AND 1988

	Current funds				Loan funds	
	Unrestricted		Restricted		1989	1988
	1989	1988	1989	1988		
REVENUES AND OTHER ADDITIONS:						
Unrestricted current fund revenues (Note C)	\$67,525,690	\$60,658,619				
Federal grants - restricted receipts			\$1,843,048	\$1,418,563	\$ 351,725	\$ 392,744
Private gifts, grants and contracts - restricted receipts			1,944,789	2,032,251	692,202	84,475
Investment income, net					34,910	
Interest on loans receivable					134,386	130,295
Expended for plant facilities						
Retirement of indebtedness						
Total revenues and other additions	67,525,690	60,658,619	3,787,837	3,450,814	1,213,223	607,514
EXPENDITURES, OTHER DEDUCTIONS AND MANDATORY TRANSFERS:						
Educational and general expenditures	46,934,545	41,975,085	3,908,142	3,339,350		
Auxiliary enterprises expenditures	10,797,991	10,102,246				
Loan cancellations and provision for doubtful accounts						
Administrative and collection costs					158,654	81,576
Retirement of indebtedness					63,478	94,760
Interest and fees on indebtedness						
Expended for plant facilities						
Non-capitalized expenditures for plant						
Assignment of trusts (Note B)						
	57,732,536	52,077,331	3,908,142	3,339,350	222,132	176,336
Mandatory transfers - from (to):						
Principal and interest	3,295,481	2,924,113	(11,790)	(2,566)		
Loan fund matching grant	39,095	43,829			(39,095)	(43,829)
Work-study program matching grant	131,737	186,948	(131,737)	(186,948)		
Other	50,000	50,000				
	3,516,313	3,204,890	(143,527)	(189,514)	(39,095)	(43,829)
Total expenditures, other deductions and mandatory transfers	61,248,849	55,282,221	3,764,615	3,149,836	183,037	132,507
EXCESS (DEFICIENCY) OF REVENUES AND OTHER ADDITIONS OVER EXPENDITURES, OTHER DEDUCTIONS AND MANDATORY TRANSFERS	6,276,841	5,376,398	23,222	300,978	1,030,186	475,007
NONMANDATORY TRANSFERS - from (to):						
Plant expenditures	5,702,073	5,028,517	31,778	191		
Students' loan grant	181,000	90,000			(181,000)	(90,000)
Endowment	200,000	200,000				
	6,083,073	5,318,517	31,778	191	(181,000)	(90,000)
NET INCREASE (DECREASE) FOR THE YEAR	193,768	57,881	(8,556)	300,787	1,211,186	565,007
FUND BALANCES, at beginning of year	730,822	672,941	953,630	652,843	5,620,707	5,055,700
FUND BALANCES, at end of year	\$ 924,590	\$ 730,822	\$ 945,074	\$ 953,630	\$6,831,893	\$5,620,707

See notes to financial statements.



Endowment and similar funds		Plant funds				Total - all funds	
		Unexpended and debt service		Invested in plant			
1989	1988	1989	1988	1989	1988	1989	1988
						\$67,525,690	\$60,658,619
						2,194,773	1,811,307
\$ 1,725,750	\$ 1,471,999	\$ 1,580,869	\$ 523,492			5,943,610	4,112,217
755,897	450,296	296,607	186,825	\$ 330,808	\$ 352,324	1,418,222	989,445
						134,386	130,295
				2,381,709	4,113,815	2,381,709	4,113,815
				1,389,060	920,883	1,389,060	920,883
2,481,647	1,922,295	1,877,476	710,317	4,101,577	5,387,022	80,987,450	72,736,581
313,554	258,200					51,156,241	45,572,635
						10,797,991	10,102,246
						158,654	81,576
						63,478	94,760
		1,389,060	920,883			1,389,060	920,883
		2,618,720	2,688,624			2,618,720	2,688,624
		2,381,709	4,113,815			2,381,709	4,113,815
				858,561	1,269,379	858,561	1,269,379
1,418,586						1,418,586	
1,732,140	258,200	6,389,489	7,723,322	858,561	1,269,379	70,843,000	64,843,918
		(3,572,844)	(3,609,507)	289,153	687,960		
(50,000)	(50,000)						
(50,000)	(50,000)	(3,572,844)	(3,609,507)	289,153	687,960		
1,682,140	208,200	2,816,645	4,113,815	1,147,714	1,957,339	70,843,000	64,843,918
799,507	1,714,095	(939,169)	(3,403,498)	2,953,863	3,429,683	10,144,450	7,892,663
		(5,733,851)	(5,028,708)				
(200,000)	(37,356)		(162,644)				
(200,000)	(37,356)	(5,733,851)	(5,191,352)				
999,507	1,751,451	4,794,682	1,787,854	2,953,863	3,429,683	10,144,450	7,892,663
10,412,218	8,660,767	11,073,517	9,285,663	59,623,680	56,193,997	88,414,574	80,521,911
\$11,411,725	\$10,412,218	\$15,868,199	\$11,073,517	\$62,577,543	\$59,623,680	\$98,559,024	\$88,414,574



## UNIVERSITY OF SAN DIEGO

## STATEMENTS OF CURRENT FUND REVENUES, EXPENDITURES, TRANSFERS, AND OTHER CHANGES

	Year ended August 31, 1989			Year ended August 31, 1988		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
REVENUES AND OTHER ADDITIONS:						
Tuition and fees (Note C)	\$49,923,158		\$49,923,158	\$44,979,557		\$44,979,557
Government grants	584,144	\$1,828,759	2,412,903	441,855	\$1,438,996	1,880,851
Private gifts, grants and contracts	854,380	1,947,646	2,802,026	695,639	1,713,406	2,409,045
Athletics, recreation, and other	267,454		267,454	227,036		227,036
	51,629,136	3,776,405	55,405,541	46,344,087	3,152,402	49,496,489
Sales and services of auxiliary enterprises:						
Student residence and board (Note C)	8,456,629		8,456,629	8,149,934		8,149,934
Food services	945,637		945,637	814,124		814,124
Bookstore and print shop	3,248,915		3,248,915	2,763,797		2,763,797
Special events	1,562,011		1,562,011	1,559,378		1,559,378
	14,213,192		14,213,192	13,287,233		13,287,233
Other sources:						
Interest and dividend income	1,335,129		1,335,129	758,024		758,024
Vending commissions and miscellaneous	348,233		348,233	269,275		269,275
	1,683,362		1,683,362	1,027,299		1,027,299
Other - excess of restricted receipts over transfers to revenues (Note A)		11,432	11,432		298,412	298,412
Total revenues and other additions	67,525,690	3,787,837	71,313,527	60,658,619	3,450,814	64,109,433
EXPENDITURES AND MANDATORY TRANSFERS:						
Educational and general:						
Instruction	22,477,063		22,477,063	20,047,181	13,018	20,060,199
Research		349,776	349,776		258,735	258,735
Academic support	2,271,525	254,593	2,526,118	2,020,981	292,050	2,313,031
Student services	2,985,216	23,274	3,008,490	2,629,461	9,833	2,639,294
Institutional support	8,511,114	16,021	8,527,135	7,845,559	980	7,846,539
Operation and maintenance of plant	1,988,442		1,988,442	2,039,560		2,039,560
Scholarships	6,378,284	2,299,877	8,678,161	5,310,657	1,898,779	7,209,436
Athletics and recreation	2,322,901	173,967	2,496,868	2,081,686	158,703	2,240,389
Public service		790,634	790,634		707,252	707,252
	46,934,545	3,908,142	50,842,687	41,975,085	3,339,350	45,314,435
Auxiliary enterprises:						
Student residence and board	5,867,268		5,867,268	5,589,647		5,589,647
Food services	609,000		609,000	696,939		696,939
Bookstore and print shop	2,905,879		2,905,879	2,494,650		2,494,650
Special events	1,415,844		1,415,844	1,321,010		1,321,010
	10,797,991		10,797,991	10,102,246		10,102,246
Mandatory transfers - from (to):						
Principal and interest	3,295,481	(11,790)	3,283,691	2,924,113	(2,566)	2,921,547
Loan fund matching grant	39,095		39,095	43,829		43,829
Work-study program matching grant	131,737	(131,737)		186,948	(186,948)	
Other	50,000		50,000	50,000		50,000
	3,516,313	(143,527)	3,372,786	3,204,890	(189,514)	3,015,376
Total expenditures and mandatory transfers	61,248,849	3,764,615	65,013,464	55,282,221	3,149,836	58,432,057
EXCESS OF REVENUES AND OTHER ADDITIONS OVER EXPENDITURES AND MANDATORY TRANSFERS	6,276,841	23,222	6,300,063	5,376,398	300,978	5,677,376
NONMANDATORY TRANSFERS - from:						
Plant expenditures	5,702,073	31,778	5,733,851	5,028,517	191	5,028,708
Students' loan grant	181,000		181,000	90,000		90,000
Endowment	200,000		200,000	200,000		200,000
	6,083,073	31,778	6,114,851	5,318,517	191	5,318,708
NET INCREASE (DECREASE) IN FUND BALANCES	\$ 193,768	\$ (8,556)	\$ 185,212	\$ 57,881	\$ 300,787	\$ 358,668

See notes to financial statements.



UNIVERSITY OF SAN DIEGO

NOTES TO FINANCIAL STATEMENTS

YEARS ENDED AUGUST 31, 1989 AND 1988

A. Summary of Significant Accounting Policies:

General:

University revenues and other additions are classified for accounting and reporting purposes into funds to ensure the observance of restrictions, if any, placed on the use of such revenues and other additions. Although separate accounts are maintained for each fund having restrictions, funds having similar characteristics have been combined into fund groups in the accompanying financial statements. Accordingly, all financial transactions for those separate fund accounts have been recorded and reported by fund group.

Where appropriate, fund balances restricted by outside sources are indicated and are distinguished from unrestricted funds allocated to specific purposes by action of the Board of Trustees. Externally restricted funds may only be utilized in accordance with the purposes established by the source of such funds and are in contrast with unrestricted funds over which the Board of Trustees retains full control to use in achieving any institutional purposes.

Investments purchased are carried at cost. Investments received by gift or bequest are stated at market value on the date received. Investment gains and losses are recognized in the accounts upon realization or at such time as the University's management determines a permanent decline in value exists.

The University pools certain of its investments from the various funds. Interest, dividend income, and gains and losses of the pooled investments are all distributed to the appropriate fund based upon the carrying value of the various funds' assets when pooled, adjusted for purchases or gifts specifically identified to a given fund.

All gains and losses arising from the sale, collection or other disposition of investments (other than those pooled) and other non-cash assets are accounted for in the fund owning such assets.

Unrestricted revenue is accounted for in the unrestricted current fund. Restricted gifts, grants, contracts and other restricted resources are accounted for as an addition in the appropriate restricted funds. Restricted current funds are reported as revenues and expenditures when actually spent for current operating purposes. Any remaining amounts received or spent are reflected as an addition to or deduction from the fund balance.



A. Summary of Significant Accounting Policies (continued):

General (continued):

Pledges are not recorded in the accounting records until received.

The University is presently exempt from Federal and state taxes on income.

Current Funds:

The current funds are used to record the activities involved in the normal operation of the University and consist of unrestricted and restricted resources. Unrestricted current funds include revenues which are expendable for any purpose in performing the primary objectives of the institution such as instruction and related costs.

To the extent current funds are used to finance plant assets, the amounts so provided are accounted for (1) as expenditures, in the case of normal replacement of movable equipment; (2) as mandatory transfers, in the case of required provisions for debt amortization and interest; and (3) as non-mandatory transfers in all other cases, including equipment and other additions to plant.

Inventories are stated at the lower of cost (first-in, first-out method) or market.

Tuition and fee revenue is recognized at the standard catalog rate. Tuition received in one academic year which is applicable to the following year is reflected as deferred revenue. Scholarships and allowances are recorded as expenditures during the period to which they apply.

The University participates in insured retirement annuity plans covering all professional, staff and administrative employees. Employee contributions are matched by the University provided the percentage of gross salary requirement is met by the employee. The University's expenses for the years ended August 31, 1989 and 1988 were approximately \$2,086,000 and \$1,756,000, respectively.

Loan Funds:

The loan funds represent principally grants, received from the Federal Government under the Perkins Loan Program (formerly the National Direct Student Loan Program), which provide long-term, low interest bearing loans to students requiring financial assistance.

The University must match annual Federal appropriations at a ratio of one to nine, which amounts are treated as mandatory transfers from the current fund. The loans are repayable to the University as agent for the sponsor of this program.



A. Summary of Significant Accounting Policies (continued):

Endowment and Similar Funds:

The endowment and similar funds consist of gifts which are to be maintained either in perpetuity or for specified periods of time with income derived therefrom expendable only for designated purposes.

Any portion of the quasi-endowment may be expended for any Board approved purpose.

Plant Funds:

Unexpended and Debt Service:

The funds included in this category provide the resources to construct or acquire plant assets. Amounts transferred from the current fund for plant expenditures are classified in this category until they are expended for plant assets at which time they are shown as an addition to the invested in plant fund.

Invested in Plant:

The invested in plant fund consists of all institutional property, equipment and library books, which have been recorded at cost.

Costs associated with the issuance of bonds are included in deferred charges and other assets and are amortized over the life of the bonds using the straight-line method.

In accordance with the Industry Audit Guide for Audits of Colleges and Universities, the University has elected not to record depreciation on educational plant buildings and equipment. Depreciation on applicable investment properties is also not recorded.

Reclassifications:

Certain prior year amounts were reclassified in order to be consistent with current year classifications.



B. Investments:

Investments consist of the following:

	1989		1988	
	Recorded amount	Market value	Recorded amount	Market value
Cash and equivalents	\$ 872,550	\$ 872,550	\$ 2,693,145	\$ 2,693,145
Bonds and government securities	14,026,756	13,981,197	12,823,806	12,538,406
Corporate stock	4,581,387	5,397,877	2,885,990	2,857,963
Land and buildings	442,020	442,020*	699,606	699,606*
Notes receivable	77,248	77,248*	81,514	81,514*
	<u>\$19,999,961</u>	<u>\$20,770,892</u>	<u>\$19,184,061</u>	<u>\$18,870,634</u>
Endowment and similar funds:				
Cash and equivalents	\$ 582,006	\$ 582,006	\$ 137	\$ 137
Bonds and government securities	232,500	215,445	1,381,230	1,334,133
Pooled investments	9,741,035	10,329,330	8,253,139	8,062,340
Land and buildings	442,020	442,020*	699,606	699,606*
Notes receivable	77,248	77,248*	81,514	81,514*
	11,074,809	11,646,049	10,415,626	10,177,730
Plant funds (Note C):				
Cash and equivalents	46,247	46,247	2,198,070	2,198,070
Bonds and government securities	5,132,506	5,152,113	2,939,028	2,947,448
Pooled investments	3,746,399	3,926,483	3,631,337	3,547,386
	<u>8,925,152</u>	<u>9,124,843</u>	<u>8,768,435</u>	<u>8,692,904</u>
	<u>\$19,999,961</u>	<u>\$20,770,892</u>	<u>\$19,184,061</u>	<u>\$18,870,634</u>

\*Stated at carrying value as market values are not readily available.

During the year ended August 31, 1989, \$6,000,000 of the University's pooled investments were placed with the Common Fund, a non-profit membership corporation. The Common Fund provides investment management services exclusively for educational institutions.

At August 31, 1989, Bonds and Government securities with a recorded amount of \$3,600,000 and a market value of \$3,739,537, and Corporate Stocks with a recorded amount of \$2,400,000 and market value of \$2,668,921 were invested with the Common Fund.



B. Investments (continued):

Of the \$199,180 and \$(237,599) of realized net losses and gains on investments sold during 1989 and 1988, respectively, \$141,418 and \$(164,419) were allocated to the endowment fund, and \$57,762 and \$(73,180) were allocated to the unexpended and debt service funds, respectively.

In accordance with the terms of governing trust documents, the University as trustee, manages the assets of certain charitable remainder trusts which require periodic payments to designated beneficiaries, none of whom are the University. The assets of such trusts are recorded in the endowment and similar fund group.

During the year ended August 31, 1989, the University resigned as trustee in connection with certain charitable remainder trusts and assigned management responsibility and assets totalling \$1,418,586 to a legally appointed successor trustee. In addition, subsequent to August 31, 1989, the University assigned management responsibility and assets totalling \$266,536 of all remaining charitable remainder trusts to the successor trustee.



C. Notes and Bonds Payable:

Notes and bonds payable consist of the following:

	<u>1989</u>	<u>1988</u>
<u>Plant Funds:</u>		
1985 California Educational Facilities Authority ("CEFA") revenue bonds (the "1985 bonds") bearing effective interest of 9.12%, payable on April 1st and October 1st of each year, maturing:		
Serial bonds, serially through October 1995	\$ 2,070,000	\$ 2,285,000
Term bonds, due October 2010	12,515,000	12,515,000
1984 CEFA insured revenue serial bonds (the "1984 bonds") bearing effective interest of 7.39%, payable on May 1st and November 1st of each year, through November 1989	450,000	870,000
1983 CEFA revenue bonds (the "1983 bonds") bearing effective interest of 10.15%, payable on March 1st and September 1st of each year, maturing:		
Serial bonds, serially through March 1992	700,000	895,000
Term bonds, due March 1996	1,275,000	1,275,000
Term bonds, due March 1999	1,320,000	1,320,000
Term bonds, due March 2008	7,220,000	7,220,000
1976 CEFA serial bonds (the "1976 bonds") bearing effective interest of 7.43%, payable on April 5th and October 5th of each year, through April 2001:		
Revenue Bonds, Series A	1,190,000	1,250,000
Lease Revenue Bonds	815,000	855,000
Note payable to bank, bearing interest monthly through March 1993 at a base rate of 9% per annum, adjusted to the bank's commercial loan base rate plus 1/2%. Note is collateralized by computer equipment with a carrying value of \$500,792. Note balance was liquidated during current fiscal year.		459,059
	<u>27,555,000</u>	<u>28,944,059</u>
<u>Loan Funds:</u>		
Non-interest bearing note, due three years after notice of demand.	<u>1,346,975</u>	<u>903,000</u>
	<u>\$28,901,975</u>	<u>\$29,847,059</u>



C. Notes and Bonds Payable (continued):

CEFA Bonds:

The 1985 bonds are secured by a first trust deed on the real property and improvements of the Projects. In addition, the University covenants that it will not create any further security interest in tuition revenues unless the 1985 bonds are previously secured by a lien on law school tuition revenues or other personal property collateral acceptable to CEFA.

The 1984 bonds are secured by a \$290,000 letter of credit and by the computer and telephone equipment. The 1983 bonds are collateralized by a pledge of room and board revenues and undergraduate tuition revenues up to an aggregate amount of \$10,000,000 in any fiscal year and by a first lien on eleven student residence buildings. The pledge on undergraduate tuition fees is subordinate to the 1976 bonds to the extent of 1.5 times the maximum annual debt service on the 1976 bonds, or approximately \$380,000 per year.

Terms of the 1983 and 1976 Authority bond issues require the University to maintain, with a trustee, an amount at least equal to the maximum annual debt service. The 1985 bonds require a reserve account equal to six months interest. The 1984 bonds require a reserve of approximately 10% of the University's initial bond indebtedness. Unexpended and debt service fund assets at August 31, 1989 and 1988 include cash and investments of \$2,445,353 and \$2,507,884, respectively, which had been deposited with the trustees for this purpose.

The bond agreements place certain other restrictions on the University which, in the opinion of management, the University has complied with.

Annual debt service payments for principal and interest for all the CEFA bond issues are made about equally throughout the life of the bonds and approximate \$3,520,000 per year through August 31, 1990, and \$3,050,000 per year thereafter. For the fiscal years ended August 31, 1989 and 1988 these payments were \$3,517,305 and \$3,513,518, respectively.

Other Notes and Obligations:

In June of 1987, the University began participation in a foundation loan program. Additional installments received annually are used to make loans to students. During the year ended August 31, 1989 a \$443,975 installment was received by the University bringing the total balance of the foundation loan at August 31, 1989 to \$1,346,975. The University guarantees repayment of all loans made to students in connection with the loan program. Loans to qualified students are non-interest bearing and are repayable over a ten year period beginning six months after the students' scheduled graduation dates. Notice of demand can be no earlier than three years after the date of each loan.



C. Notes and Bonds Payable (continued):

Other Notes and Obligations (continued):

The following table sets forth the University's principal payment requirements on bonds payable for the next five years:

Year ending August 31	1985 Bonds	1984 Bonds	1983 Bonds	1976 Bonds	Total
1990	\$230,000	\$450,000	\$215,000	\$105,000	\$1,000,000
1991	245,000	-	230,000	115,000	590,000
1992	270,000	-	255,000	125,000	650,000
1993	290,000	-	275,000	135,000	700,000
1994	315,000	-	305,000	145,000	765,000

The University has a \$2,500,000 line of credit, which requires no compensating balance or commitment fee. No amounts were outstanding under lines of credit during the years ended August 31, 1989 and 1988.

D. Insurance:

Although the University is subject to the unemployment insurance laws of the State of California, it has elected to be self-insured with respect to this employment benefit. The provisions for the years ended August 31, 1989 and 1988 were \$45,406 and \$57,232, respectively.



UNIVERSITY OF SAN DIEGO

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REPORT ON EXAMINATION OF  
FINANCIAL STATEMENTS

YEARS ENDED AUGUST 31, 1987 AND 1986



November 18, 1987

Board of Trustees  
University of San Diego  
San Diego, California

We have examined the balance sheets of the University of San Diego as of August 31, 1987 and 1986, and the related statements of changes in fund balances and current fund revenues, expenditures, transfers, and other changes for the years then ended. Our examinations were made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the financial statements referred to above present fairly the financial position of the University of San Diego at August 31, 1987 and 1986, and the changes in fund balances and the current fund revenues, expenditures, transfers, and other changes for the years then ended, in conformity with generally accepted accounting principles applied on a consistent basis.

*Touche Ross & Co.*

Certified Public Accountants



UNIVERSITY OF SAN DIEGO

BALANCE SHEETS

AUGUST 31, 1987 AND 1986

	Current funds				Loan funds	
	Unrestricted		Restricted			
	1987	1986	1987	1986	1987	1986
<u>ASSETS</u>						
Cash	\$ 2,925,522	\$ 641,548			\$ 106,946	\$ 163,898
Certificates of deposit	3,000,000					
Repurchase agreements	3,500,000	3,000,000				
Investments (Note B)	1,932,019	1,878,530	\$ 35,062	\$ 35,062		
Receivables:						
Student loans and accounts receivable	1,783,477	1,341,387			4,808,323	4,557,392
Notes and other receivables	421,579	324,172				
	2,205,056	1,665,559			4,808,323	4,557,392
Less allowance for doubtful accounts	430,000	449,238			139,500	139,500
	1,775,056	1,216,321			4,668,823	4,417,892
Inventories	845,803	844,377				
Deferred charges and other assets	347,500	326,874	297	335	38,737	38,738
Invested in plant (Note C):						
Land and improvements						
Buildings and improvements						
Furniture, equipment and library books						
Due from (due to) other funds	3,609,629	8,444,943	617,484	569,500	692,694	(95,388)
	<u>\$17,935,529</u>	<u>\$16,352,593</u>	<u>\$652,843</u>	<u>\$604,897</u>	<u>\$5,507,200</u>	<u>\$4,525,140</u>
<u>LIABILITIES AND FUND BALANCES</u>						
Liabilities:						
Notes and bonds payable (Note C):						
Notes payable					\$ 451,500	
Bonds payable						
Trade accounts payable and accrued expenses	\$ 2,893,076	\$ 3,518,958				
Student deposits	651,439	492,250				
Deferred revenue	13,718,073	11,768,498				
	17,262,588	15,779,706			451,500	
Contingencies and commitments (Note C)						
Fund balances:						
Current funds:						
Unrestricted	672,941	572,887				
Restricted			\$652,843	\$604,897		
Loan funds:						
U.S. Government refundable					3,477,291	\$3,212,973
Restricted					1,578,409	1,312,167
Endowment funds						
Similar funds						
Plant funds:						
Unexpended and debt service						
Invested in plant						
	<u>\$17,935,529</u>	<u>\$16,352,593</u>	<u>\$652,843</u>	<u>\$604,897</u>	<u>\$5,507,200</u>	<u>\$4,525,140</u>

See notes to financial statements.



Endowment and similar funds		Plant funds				Total - all funds	
		Unexpended and debt service		Invested in plant			
1987	1986	1987	1986	1987	1986	1987	1986
\$ 52,610	\$ 24,659					\$ 3,085,078	\$ 830,105
						3,000,000	
						3,500,000	3,000,000
8,196,329	6,710,700	\$3,696,728	\$26,112,264	\$ 7,277,514		21,137,652	34,736,556
						6,591,800	5,898,779
						<u>421,579</u>	<u>324,172</u>
						7,013,379	6,222,951
						<u>569,500</u>	<u>588,738</u>
						6,443,879	5,634,213
						845,803	844,377
			591,275	1,278,650	\$ 748,320	1,665,184	1,705,542
				11,477,099	10,357,861	11,477,099	10,357,861
				68,431,263	57,517,753	68,431,263	57,517,753
				<u>9,231,269</u>	<u>6,824,854</u>	<u>9,231,269</u>	<u>6,824,854</u>
				89,139,631	74,700,468	89,139,631	74,700,468
<u>411,828</u>	<u>871,387</u>	<u>5,588,935</u>	<u>955,027</u>	<u>(10,920,570)</u>	<u>(10,745,469)</u>		
<u>\$8,660,767</u>	<u>\$7,606,746</u>	<u>\$9,285,663</u>	<u>\$27,658,566</u>	<u>\$ 86,775,225</u>	<u>\$ 64,703,319</u>	<u>\$128,817,227</u>	<u>\$121,451,261</u>
				\$ 19,150	\$ 139,430	\$ 470,650	\$ 139,430
			\$16,625,000	29,345,000	13,340,000	29,345,000	29,965,000
			1,604,703	1,217,078		4,110,154	5,123,661
						651,439	492,250
						<u>13,718,073</u>	<u>11,768,498</u>
			18,229,703	30,581,228	13,479,430	48,295,316	47,488,839
						672,941	572,887
						<u>652,843</u>	<u>604,897</u>
						3,477,291	3,212,973
						1,578,409	1,312,167
\$6,136,214	\$5,284,867					6,136,214	5,284,867
2,524,553	2,321,879					<u>2,524,553</u>	<u>2,321,879</u>
		\$9,285,663	9,428,863			9,285,663	9,428,863
				<u>56,193,997</u>	<u>51,223,889</u>	<u>56,193,997</u>	<u>51,223,889</u>
<u>\$8,660,767</u>	<u>\$7,606,746</u>	<u>\$9,285,663</u>	<u>\$27,658,566</u>	<u>\$ 86,775,225</u>	<u>\$ 64,703,319</u>	<u>\$128,817,227</u>	<u>\$121,451,261</u>



UNIVERSITY OF SAN DIEGO  
STATEMENTS OF CHANGES IN FUND BALANCES  
YEARS ENDED AUGUST 31, 1987 AND 1986

	Current funds				Loan funds	
	Unrestricted		Restricted			
	1987	1986	1987	1986	1987	1986
<b>REVENUES AND OTHER ADDITIONS:</b>						
Unrestricted current fund revenues (Note C)	\$51,925,083	\$47,034,676				
Federal grants - restricted receipts			\$1,452,582	\$1,742,924	\$ 325,624	\$ 335,144
Private gifts, grants and contracts - restricted receipts			1,938,770	1,962,329	85,512	7,867
Investment income, net						
Interest on loans receivable					111,863	74,263
Expended for plant facilities						
Retirement of indebtedness						
<b>Total revenues and other additions</b>	<b>51,925,083</b>	<b>47,034,676</b>	<b>3,391,352</b>	<b>3,705,253</b>	<b>522,999</b>	<b>417,274</b>
<b>EXPENDITURES, OTHER DEDUCTIONS AND MANDATORY TRANSFERS:</b>						
Educational and general expenditures	36,845,266	32,982,918	3,516,451	3,943,784		
Auxiliary enterprises expenditures	8,561,416	7,616,860				
Loan cancellations and provision for doubtful accounts					95,253	29,819
Administrative and collection costs					68,391	87,766
Retirement of indebtedness						
Interest and fees on indebtedness						
Expended for plant facilities						
Non-capitalized expenditures for plant						
	45,406,682	40,599,778	3,516,451	3,943,784	163,644	117,585
<b>Mandatory transfers - from (to):</b>						
Principal and interest	2,283,961	3,036,972				
Loan fund matching grant	36,205	37,389			(36,205)	(37,389)
Work-study program matching grant	173,045	204,326	(173,045)	(204,326)		
Other	50,000					
	2,543,211	3,278,687	(173,045)	(204,326)	(36,205)	(37,389)
<b>Total expenditures, other deductions and mandatory transfers</b>	<b>47,949,893</b>	<b>43,878,465</b>	<b>3,343,406</b>	<b>3,739,458</b>	<b>127,439</b>	<b>80,196</b>
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER ADDITIONS OVER EXPENDITURES, OTHER DEDUCTIONS AND MANDATORY TRANSFERS</b>	<b>3,975,190</b>	<b>3,156,211</b>	<b>47,946</b>	<b>(34,205)</b>	<b>395,560</b>	<b>337,078</b>
<b>NONMANDATORY TRANSFERS - from (to):</b>						
Plant expenditures	3,540,136	2,909,817		55,415		
Students' loan grant	135,000	175,000			(135,000)	(175,000)
Endowment	200,000			96,911		
<u>Bond and interfund debt related to plant expenditures</u>						
	3,875,136	3,084,817		152,326	(135,000)	(175,000)
<b>NET INCREASE (DECREASE) FOR THE YEAR</b>	<b>100,054</b>	<b>71,394</b>	<b>47,946</b>	<b>(186,531)</b>	<b>530,560</b>	<b>512,078</b>
<b>FUND BALANCES, at beginning of year</b>	<b>572,887</b>	<b>501,493</b>	<b>604,897</b>	<b>791,428</b>	<b>4,525,140</b>	<b>4,013,062</b>
<b>FUND BALANCES, at end of year</b>	<b>\$ 672,941</b>	<b>\$ 572,887</b>	<b>\$ 652,843</b>	<b>\$ 604,897</b>	<b>\$5,055,700</b>	<b>\$4,525,140</b>

See notes to financial statements.



Endowment and similar funds		Plant funds				Total - all funds	
		Unexpended and debt service		Invested in plant			
1987	1986	1987	1986	1987	1986	1987	1986
						\$51,925,083	\$47,034,676
						1,778,206	2,078,068
\$ 687,359	\$1,150,736	\$ 1,083,058	\$ 1,411,788		\$ 463,491	3,794,699	4,996,211
575,802	726,182	1,671,934	1,396,528			2,247,736	2,122,710
						111,863	74,263
				\$26,225,430	2,776,471	26,225,430	2,776,471
				459,955	381,727	459,955	381,727
1,263,161	1,876,918	2,754,992	2,808,316	26,685,385	3,621,689	86,542,972	59,464,126
219,140	258,260					40,380,857	37,184,962
						8,561,416	7,616,860
						95,253	29,819
						68,391	87,766
		459,955	381,727			459,955	381,727
		2,786,533	2,370,665			2,786,533	2,370,665
		26,225,430	2,776,471			26,225,430	2,776,471
				1,205,648	474,476	1,205,648	474,476
219,140	258,260	29,471,918	5,528,863	1,205,648	474,476	79,983,483	50,922,746
		(2,283,961)	(3,036,972)				
190,000		(240,000)					
190,000		(2,523,961)	(3,036,972)				
409,140	258,260	26,947,957	2,491,891	1,205,648	474,476	79,983,483	50,922,746
854,021	1,618,658	(24,192,965)	316,425	25,479,737	3,147,213	6,559,489	8,541,380
		(3,540,136)	(2,965,232)				
(200,000)	(96,911)						
		(20,509,629)		20,509,629			
(200,000)	(96,911)	(24,049,765)	(2,965,232)	20,509,629			
1,054,021	1,715,569	(143,200)	3,281,657	4,970,108	3,147,213	6,559,489	8,541,380
7,606,746	5,891,177	9,428,863	6,147,206	51,223,889	48,076,676	73,962,422	65,421,042
\$8,660,767	\$7,606,746	\$ 9,285,663	\$ 9,428,863	\$56,193,997	\$51,223,889	\$80,521,911	\$73,962,422



UNIVERSITY OF SAN DIEGO

STATEMENTS OF CURRENT FUND REVENUES, EXPENDITURES, TRANSFERS, AND OTHER CHANGES

	Year ended August 31, 1987			Year ended August 31, 1986		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>REVENUES AND OTHER ADDITIONS:</b>						
Tuition and fees (Note C)	\$38,522,725		\$38,522,725	\$35,045,492		\$35,045,492
Government grants	503,057	\$1,462,374	1,965,431	526,253	\$1,763,472	2,289,725
Private gifts, grants and contracts	765,290	1,881,032	2,646,322	651,613	1,995,416	2,647,029
Athletics, recreation, and other	256,563		256,563	158,386		158,386
	40,047,635	3,343,406	43,391,041	36,381,744	3,758,888	40,140,632
<b>Sales and services of auxiliary enterprises:</b>						
Student residence and board (Note C)	6,748,998		6,748,998	5,907,552		5,907,552
Food services	735,447		735,447	578,284		578,284
Bookstore and print shop	2,234,382		2,234,382	1,862,920		1,862,920
Special events	1,293,048		1,293,048	1,056,587		1,056,587
	11,011,875		11,011,875	9,405,343		9,405,343
<b>Other sources:</b>						
Interest and dividend income	565,693		565,693	1,004,102		1,004,102
Vending commissions and miscellaneous	299,880		299,880	243,487		243,487
	51,925,083	3,343,406	55,268,489	47,034,676	3,758,888	50,793,564
Other - excess (deficiency) of restricted receipts over transfers to revenues (Note A)		47,946	47,946		(53,635)	(53,635)
<b>Total revenues and other additions</b>	<b>51,925,083</b>	<b>3,391,352</b>	<b>55,316,435</b>	<b>47,034,676</b>	<b>3,705,253</b>	<b>50,739,929</b>
<b>EXPENDITURES AND MANDATORY TRANSFERS:</b>						
<b>Educational and general:</b>						
Instruction	17,714,529	2,352	17,716,881	16,066,569	245,647	16,312,216
Research		89,351	89,351		25,952	25,952
Academic support	1,823,697	307,267	2,130,964	1,748,603	606,695	2,355,298
Student services	2,453,113	8,690	2,461,803	2,259,518	4,965	2,264,483
Institutional support	6,488,200	37,976	6,526,176	5,466,202	19,027	5,485,229
Operation and maintenance of plant	2,303,995		2,303,995	2,092,839		2,092,839
Scholarships	4,203,008	1,887,286	6,090,294	3,638,593	2,058,013	5,696,606
Athletics and recreation	1,858,724	117,815	1,976,539	1,710,594	103,102	1,813,696
Public service		1,065,714	1,065,714		880,383	880,383
	36,845,266	3,516,451	40,361,717	32,982,918	3,943,784	36,926,702
<b>Auxiliary enterprises:</b>						
Student residence and board	4,941,433		4,941,433	4,548,479		4,548,479
Food services	547,178		547,178	436,478		436,478
Bookstore and print shop	1,957,665		1,957,665	1,704,965		1,704,965
Special events	1,115,140		1,115,140	926,938		926,938
	8,561,416		8,561,416	7,616,860		7,616,860
<b>Mandatory transfers - from (to):</b>						
Principal and interest	2,283,961		2,283,961	3,036,972		3,036,972
Loan fund matching grant	36,205		36,205	37,389		37,389
Work-study program matching grant	173,045	(173,045)		204,326	(204,326)	
Other	50,000		50,000			
	2,543,211	(173,045)	2,370,166	3,278,687	(204,326)	3,074,361
<b>Total expenditures and mandatory transfers</b>	<b>47,949,893</b>	<b>3,343,406</b>	<b>51,293,299</b>	<b>43,878,465</b>	<b>3,739,458</b>	<b>47,617,923</b>
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER ADDITIONS OVER EXPENDITURES AND MANDATORY TRANSFERS</b>	<b>3,975,190</b>	<b>47,946</b>	<b>4,023,136</b>	<b>3,156,211</b>	<b>(34,205)</b>	<b>3,122,006</b>
<b>NONMANDATORY TRANSFERS - from:</b>						
Plant expenditures	3,540,136		3,540,136	2,909,817	55,415	2,965,232
Students' loan grant	135,000		135,000	175,000		175,000
Endowment	200,000		200,000		96,911	96,911
	3,875,136		3,875,136	3,084,817	152,326	3,237,143
<b>NET INCREASE (DECREASE) IN FUND BALANCES</b>	<b>\$ 100,054</b>	<b>\$ 47,946</b>	<b>\$ 148,000</b>	<b>\$ 71,394</b>	<b>\$ (186,531)</b>	<b>\$ (115,137)</b>

See notes to financial statements.



UNIVERSITY OF SAN DIEGO

NOTES TO FINANCIAL STATEMENTS

YEARS ENDED AUGUST 31, 1987 AND 1986

A. Summary of Significant Accounting Policies:

General:

University revenues and other additions are classified for accounting and reporting purposes into funds to ensure the observance of restrictions, if any, placed on the use of such revenues and other additions. Although separate accounts are maintained for each fund having restrictions, funds having similar characteristics have been combined into fund groups in the accompanying financial statements. Accordingly, all financial transactions for those separate fund accounts have been recorded and reported by fund group.

Where appropriate, fund balances restricted by outside sources are indicated and are distinguished from unrestricted funds allocated to specific purposes by action of the Board of Trustees. Externally restricted funds may only be utilized in accordance with the purposes established by the source of such funds and are in contrast with unrestricted funds over which the Board of Trustees retains full control to use in achieving any institutional purposes.

Investments purchased are carried at cost. Investments received by gift or bequest are stated at market value on the date received. Investment gains and losses are recognized in the accounts upon realization or at such time as the University's management determines a permanent decline in value exists.

The University pools certain of its investments from the various funds. Interest, dividend income, and gains and losses of the pooled investments are all distributed to the appropriate fund based upon the carrying value of the various funds' assets when pooled, adjusted for purchases or gifts specifically identified to a given fund.

All gains and losses arising from the sale, collection or other disposition of investments (other than those pooled) and other non-cash assets are accounted for in the fund owning such assets.



UNIVERSITY OF SAN DIEGO

NOTES TO FINANCIAL STATEMENTS

YEARS ENDED AUGUST 31, 1987 AND 1986

(Continued)

A. Summary of Significant Accounting Policies (continued):

General (continued):

Unrestricted revenue is accounted for in the unrestricted current fund. Restricted gifts, grants, contracts and other restricted resources are accounted for as an addition in the appropriate restricted funds. Restricted current funds are reported as revenues and expenditures when actually spent for current operating purposes. Any remaining amounts received or spent are reflected as an addition to or deduction from the fund balance.

Pledges are not recorded in the accounting records until received.

The University is presently exempt from Federal and state taxes on income.

Current Funds:

The current funds are used to record the activities involved in the normal operation of the University and consist of unrestricted and restricted resources. Unrestricted current funds include revenues which are expendable for any purpose in performing the primary objectives of the institution such as instruction and related costs.

To the extent current funds are used to finance plant assets, the amounts so provided are accounted for (1) as expenditures, in the case of normal replacement of movable equipment; (2) as mandatory transfers, in the case of required provisions for debt amortization and interest; and (3) as non-mandatory transfers in all other cases, including equipment and other additions to plant.

Inventories are stated at the lower of cost (first-in, first-out method) or market.



UNIVERSITY OF SAN DIEGO  
NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED AUGUST 31, 1987 AND 1986  
(Continued)

A. Summary of Significant Accounting Policies (continued):

Current Funds (continued):

Tuition and fee revenue is recognized at the standard catalog rate. Tuition received in one academic year which is applicable to the following year is reflected as deferred revenue. Scholarships and allowances are recorded as expenditures during the period to which they apply.

The University participates in insured retirement annuity plans covering all professional, staff and administrative employees. Employee contributions are matched by the University provided the percentage of gross salary requirement is met by the employee. The University's expenses for the years ended August 31, 1987 and 1986 were approximately \$1,476,000 and \$1,285,000, respectively.

Loan Funds:

The loan funds represent principally grants, received from the Federal Government under the National Direct Student Loan Program, which provide long-term, low interest bearing loans to students requiring financial assistance.

The University must match annual Federal appropriations at a ratio of one to nine, which amounts are treated as mandatory transfers from the current fund. The loans are repayable to the University as agent for the sponsor of this program.

Endowment and Similar Funds:

The endowment and similar funds consist of gifts which are to be maintained either in perpetuity or for specified periods of time with income derived therefrom expendable only for designated purposes.

Any portion of the similar funds established by the Board of Trustees may be expended for any Board approved purpose.



UNIVERSITY OF SAN DIEGO

NOTES TO FINANCIAL STATEMENTS

YEARS ENDED AUGUST 31, 1987 AND 1986

(Continued)

A. Summary of Significant Accounting Policies (continued):

Plant Funds:

Unexpended and Debt Service:

The funds included in this category provide the resources to construct or acquire plant assets. Amounts transferred from the current fund for plant expenditures are classified in this category until they are expended for plant assets at which time they are shown as an addition to the invested in plant fund.

Costs associated with the issuance of bonds are included in deferred charges and other assets and are amortized over the life of the bonds using the straight-line method.

Invested in Plant:

The invested in plant fund consists of all institutional property, equipment and library books, which have been recorded substantially at cost.

In accordance with the Industry Audit Guide for Audits of Colleges and Universities, the University has elected not to record depreciation on educational plant buildings and equipment. Depreciation on applicable investment properties is also not recorded.



UNIVERSITY OF SAN DIEGO  
NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED AUGUST 31, 1987 AND 1986

(Continued)

B. Investments:

	1987		1986	
	Recorded amount	Market value	Recorded amount	Market value
Cash and equivalents	\$ 3,910,329	\$ 3,910,329	\$12,428,111	\$12,428,111
Bonds and government securities	14,181,779	13,753,330	19,593,126	20,321,609
Corporate stock	1,934,516	2,472,508	1,600,244	1,626,675
Land and buildings	858,578	858,578*	858,578	858,578*
Notes receivable	252,450	252,450*	256,497	256,497*
	<u>\$21,137,652</u>	<u>\$21,247,195</u>	<u>\$34,736,556</u>	<u>\$35,491,470</u>
Current fund - unrestricted:				
Pooled investments	\$ 1,745,979	\$ 1,767,114	\$ 1,692,490	\$ 1,715,054
Land and buildings	186,040	186,040*	186,040	186,040*
	1,932,019	1,953,154	1,878,530	1,901,094
Current fund - restricted:				
Corporate stock	35,062	4,794	35,062	6,375
Endowment and similar funds:				
Cash and equivalents	131	131		
Bonds and government securities	778,880	772,875	778,879	842,800
Pooled investments	6,492,330	6,570,924	5,002,786	5,081,169
Land and buildings	672,538	672,538*	672,538	672,538*
Notes receivable	252,450	252,450*	256,497	256,497*
	8,196,329	8,268,918	6,710,700	6,853,004
Plant funds (Note C):				
Cash and equivalents	2,667,246	2,667,246	10,853,635	10,853,635
Bonds and government securities	4,610,393	4,611,850	9,345,563	9,864,671
Pooled investments	3,686,603	3,731,233	5,903,066	6,002,691
Corporate stock	10,000	10,000*	10,000	10,000*
	<u>10,974,242</u>	<u>11,020,329</u>	<u>26,112,264</u>	<u>26,730,997</u>
	<u>\$21,137,652</u>	<u>\$21,247,195</u>	<u>\$34,736,556</u>	<u>\$35,491,470</u>

\*Stated at carrying value as market values are not readily available.



UNIVERSITY OF SAN DIEGO

NOTES TO FINANCIAL STATEMENTS

YEARS ENDED AUGUST 31, 1987 AND 1986

(Continued)

B. Investments (continued):

Of the \$412,417 and \$918,127 of realized net gains on investments sold during 1987 and 1986, respectively, \$78,359 and \$134,965 were allocated to the current fund, \$214,457 and \$315,836 were allocated to the endowment fund, and \$119,601 and \$467,326 were allocated to the unexpended and debt service funds, respectively.

Because approximately 85% of the University's investments were held since August 1987 in assets other than corporate stock, the stock market decline of October 1987 did not have a material adverse effect on the market value of the University's overall investment portfolio.

C. Notes and Bonds Payable:

	<u>1987</u>	<u>1986</u>
<u>Plant Funds:</u>		
1985 California Educational Facilities Authority ("CEFA") revenue bonds (the "1985 bonds") bearing effective interest of 9.12%, payable on April 1st and October 1st of each year, maturing:		
Serial bonds, serially through October 1995	\$ 2,485,000	\$ 2,485,000
Term bonds, due October 2010	12,515,000	12,515,000
1984 CEFA insured revenue serial bonds (the "1984 bonds") bearing effective interest of 7.39%, payable on May 1st and November 1st of each year, through November 1989	<u>1,260,000</u>	<u>1,625,000</u>
Balance carried forward	\$16,260,000	\$16,625,000



UNIVERSITY OF SAN DIEGO  
NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED AUGUST 31, 1987 AND 1986  
(Continued)

C. Notes and Bonds Payable (continued):

	<u>1987</u>	<u>1986</u>
<u>Plant Funds (continued):</u>		
Balance brought forward	\$16,260,000	\$16,625,000
1983 CEFA revenue bonds (the "1983 bonds") bearing effective interest of 10.15%, payable on March 1st and September 1st of each year, maturing:		
Serial bonds, serially through March 1992	1,075,000	1,245,000
Term bonds, due March 1996	1,275,000	1,275,000
Term bonds, due March 1999	1,320,000	1,320,000
Term bonds, due March 2008	7,220,000	7,220,000
1976 CEFA serial bonds (the "1976 bonds") bearing effective interest of 7.43%, payable on April 5th and October 5th of each year, through April 2001:		
Revenue Bonds, Series A	1,305,000	1,355,000
Lease Revenue Bonds	890,000	925,000
Non-interest bearing note, due in annual installments through 1988	19,150	38,300
Note payable to bank, bearing interest at 13.5%, principal and interest due monthly through March 1988, collateralized by computer equipment with a carrying value of \$337,100. Note balance was liquidated during the current fiscal year.		101,130
	<u>29,364,150</u>	<u>30,104,430</u>
<u>Loan Funds:</u>		
Non-interest bearing note, due three years after notice of demand.	451,500	
	<u>\$29,815,650</u>	<u>\$30,104,430</u>



UNIVERSITY OF SAN DIEGO  
NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED AUGUST 31, 1987 AND 1986

(Continued)

C. Notes and Bonds Payable (continued):

CEFA Bonds:

In December 1985, under the aegis of CEFA, the University issued \$2,485,000 of serial and \$12,515,000 of term revenue bonds, dated December 15, 1985.

Approximately, \$3,000,000 and \$10,750,000 of the proceeds from the 1985 CEFA bond sale are being used to complete the financing required to fund construction of a new University Center Building and new Student Housing Facilities (the "Projects"), respectively.

The 1985 bonds are secured by a first trust deed on the real property and improvements of the Projects. In addition, the University covenants that it will not create any further security interest in tuition revenues unless the 1985 bonds are previously secured by a lien on law school tuition revenues or other personal property collateral acceptable to CEFA.

Annual debt service of approximately \$1,535,000 includes amounts sufficient to retire the \$12,515,000 of 1985 term bonds at maturity.

As part of the \$60,935,000 Insured Revenue Bonds issued under the aegis of the CEFA 1984 Pooled Facilities Program, the University received proceeds from \$1,965,000 of serial bonds, dated November 15, 1984, bearing an effective interest rate of 7.39%.

The 1984 bonds are secured by a \$290,000 letter of credit and by the computer and telephone equipment. The 1983 bonds are collateralized by a pledge of room and board revenues and undergraduate tuition revenues up to an aggregate amount of \$10,000,000 in any fiscal year and by a first lien on eleven student residence buildings. The pledge on undergraduate tuition fees is subordinate to the 1976 bonds to the extent of 1.5 times the maximum annual debt service on the 1976 bonds, or approximately \$380,000 per year.



UNIVERSITY OF SAN DIEGO  
NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED AUGUST 31, 1987 AND 1986

(Continued)

C. Notes and Bonds Payable (continued):

Annual debt service payments for principal and interest for all the CEFA bond issues are made about equally throughout the life of the bonds and approximate \$3,520,000 per year through August 31, 1990, and \$3,050,000 per year thereafter.

Terms of the 1983 and 1976 Authority bond issues require the University to maintain, with a trustee, an amount at least equal to the maximum annual debt service. The 1985 bonds require a reserve account equal to six months interest. The 1984 bonds require a reserve of approximately 10% of the University's initial bond indebtedness. Unexpended and debt service fund assets at August 31, 1987 and 1986 include cash and investments of \$2,565,164 and \$2,544,385, respectively, which had been deposited with the trustees for this purpose.

The bond agreements place certain other restrictions on the University which, in the opinion of management, the University has complied with.

Combined principal and interest debt service payments which were made from trustee accounts for the 1985, 1984, 1983 and 1976 bonds for the fiscal years ended August 31, 1987 and 1986 were \$3,720,965 and \$1,983,265, respectively.

Other Notes and Obligations:

In June of 1987, the University received the proceeds of a \$451,500 foundation loan made in order for the University to establish a student loan program. The University guarantees repayment of all loans made to students in connection with the loan program. Loans to qualified students are non-interest bearing and are repayable over a ten year period beginning six months after the students' scheduled graduation dates. Notice of demand can be no earlier than June 25, 1990.



UNIVERSITY OF SAN DIEGO

NOTES TO FINANCIAL STATEMENTS

YEARS ENDED AUGUST 31, 1987 AND 1986

(Continued)

C. Notes and Bonds Payable (continued):

The following table sets forth the University's principal payment requirements on notes and bonds payable for the next five years:

Year ending August 31	1985 Bonds	1984 Bonds	1983 Bonds	1976 Bonds	Note	Total
1988	\$200,000	\$390,000	\$180,000	\$ 90,000	\$19,150	\$ 879,150
1989	215,000	420,000	195,000	100,000	-	930,000
1990	230,000	450,000	215,000	105,000	-	1,000,000
1991	245,000	-	230,000	115,000	-	590,000
1992	270,000	-	255,000	125,000	-	650,000

The University's \$2,000,000 line of credit expired in January 1987. No amounts were outstanding under the line of credit during the years ended August 31, 1987 and 1986. Subsequent to August 31, 1987 the University obtained a new \$2,500,000 line of credit. The new line requires no compensating balance or commitment fee.

D. Insurance:

Although the University is subject to the unemployment insurance laws of the State of California, it has elected to be self-insured with respect to this employment benefit. The provisions for the years ended August 31, 1987 and 1986 were \$45,483 and \$38,622, respectively.

At August 31, 1987 the University had secured the payment of worker's compensation insurance premiums by a letter of credit totalling \$188,500 negotiated with a bank, expiring December 1, 1987.



**Deloitte &  
Touche**

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701 "B" Street  
San Diego, California 92101-8198

Telephone: (619) 232-6500  
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November 8, 1991

Board of Trustees  
University of San Diego  
Alcala Park  
San Diego, California 92110

Dear Board Members:

In planning and performing our audit of the financial statements of the University of San Diego for the year ended August 31, 1991, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operations that we consider to be material weaknesses as defined above.

This report is intended solely for the information and use of the Board of Trustees, management, and others within the organization.

Yours truly,

*Deloitte & Touche*



# Deloitte & Touche



Suite 1900  
701 "B" Street  
San Diego, California 92101-8198  
Telephone: (619) 232-6500

ITT Telex: 4995722  
Facsimile: (619) 237-1755

Board of Trustees  
University of San Diego

Dear Trustees:

In planning and performing our audit of the financial statements of the University of San Diego ("the University") for the year ended August 31, 1990, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure. However, we noted and described in Exhibits I through V, following this report, certain matters related to the internal control structure and certain administrative and operating matters. These recommendations resulted from our observations made in connection with our audit of USD's financial statements for the year ended August 31, 1990, and are not based on a special study.

This report is intended solely for the information and use of the Board of Trustees, administrators, and others within the university.

Our interest in the University is a continuing one, and we would be pleased to discuss this report further with you at your convenience.

*Deloitte & Touche*

January 24, 1991



UNIVERSITY OF SAN DIEGOCONSTRUCTIVE SERVICE COMMENTS  
AUGUST 31, 1990

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## COMPUTER ROOM PHYSICAL ACCESS/SAFEGUARDS

Observation: Physical access controls from the computer room storage area to the computer room and the physical safeguards in the computer room storage area could be improved. The storage room is outside the computer room and has a window to the outside of the building. The door from the storage room into the computer room is not wired into the alarm system like the other doors into the computer room. Thus, the possibility exists that someone could break into the storage room via the window and then break into the computer room without being detected by an alarm system. Additionally, the storage room does not have a smoke detector in it.

Recommendation: The door between the storage room and the computer room should be wired to the alarm system so it will be activated if the door is opened. A smoke detector should be installed in the storage room to alert security if a fire starts in the storage room. The window in the storage room should also be wired to the alarm system.

Reply to Exhibit I

This comment concerns a small room that is adjacent to the main computer room. The room has a small window which is not part of the alarm system, and it does not have a smoke alarm. Both of these factors present minimal risk. The window is screwed shut and is enclosed on the outside of the building by a locked wire cage. The door leading from the storage area is vented and near a smoke alarm in the main computer room. Because the cost of adding the recommended features are inexpensive, their implementation will proceed this year.



UNIVERSITY OF SAN DIEGO

CONSTRUCTIVE SERVICE COMMENTS  
AUGUST 31, 1990

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## ACCESS TO SYSTEM DATA

Observation: Controls regarding access to data and programs on the system are not adequate. Generic User IDs are used, which prevents any means to identify who actually generated a transaction. Multiple simultaneous log-ons with the same User ID are allowed. The two systems do not automatically log a user off if the terminal is idle for a predetermined period of time. There are a total of four people that have master security access, including two operators.

Recommendation: Access controls should be improved. The following controls should be implemented:

- The use of generic User IDs should be limited to only work study uses of the system and they should only be given very limited access privileges.
- Generic user IDs should be the only ones that can have multiple simultaneous log-ons to multiple terminals.
- Terminals that have been left idle for a predetermined period of time should be automatically logged off by the system.
- The number of people that have master security access should be more limited and a report of all master security access activities should be produced and reviewed.

Reply to Exhibit II

We allow multiple users to use the same login identification if they are transient users. The administrators of the affected areas control the distribution of the login commands, and we have found this to be an effective way of controlling access to the system. We will implement the additional controls recommended in the near future.

Our practice of not automatically logging idle terminals off the system does present some security risk. This procedure was practiced in the past, but so many complaints were received from users that the practice was discontinued. We received administrator's assurances they would control access to all terminals. We will reimplement this practice.

Currently, four members of Administrative Data Processing have authorization to access the system at the highest security level. We agree that three would be acceptable and we have since informed our system manager to limit the fourth person's access. We track master access on our older computer system, and plan to do so on the newer system once the conversion is complete.



UNIVERSITY OF SAN DIEGO

CONSTRUCTIVE SERVICE COMMENTS  
AUGUST 31, 1990

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DISASTER RECOVERY PLAN

Observation: The University does not have a formal written Disaster Recovery Plan for the data processing function or for their business operations.

Recommendation: The University should develop a formal written Disaster Recovery Plan that ensures data processing and business operations will continue in the event of a disaster. The Disaster Recovery Plan should also include contingency plans for short and long-term manual operations for data processing as well as the user departments. These plans would include interim processing steps to follow in the event of a loss of computer resources for several days. The Disaster Recovery Plan should be approved by management, a copy should be stored offsite, and the plan should be tested regularly.

Reply to Exhibit III

We are currently working on a formal disaster recovery plan. Our initial plan calls for using either limited Academic Computing facilities if they are not affected by the disaster or an off campus location provided by Digital Equipment Corporation if necessary. We also plan to contract with Digital for the speedy repair or replacement of the damaged equipment. We plan to complete the disaster recovery plan during the current fiscal year.



UNIVERSITY OF SAN DIEGO

CONSTRUCTIVE SERVICE COMMENTS  
AUGUST 31, 1990

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INTEGRATED STUDENT ACCOUNTS RECEIVABLE SYSTEM

Observation: The Student Accounts Receivable; Law and Undergraduate Admissions; Law, Undergraduate and Graduate Financial Aid; Registration; Records; Housing and Security Offices' computer systems have not yet been fully integrated in order to allow the efficient application of charges and adjustments to student financial records. The dislocation of these independent systems results in the duplicate input of data in two or more administrative offices, thereby reducing productivity and increasing the risk of error.

Recommendation: We noted the University's Administrative Data Processing Office has actually started the evaluation and design of an integrated student accounts receivable system. However, the design completion and actual implementation have been delayed several times for work on other projects. Because of lost productivity and the increased risk of error, we recommend every effort be made to complete the design and implementation of this integrated system as soon as possible.

Reply to Exhibit IV

As noted in the recommendation, we agree, a new system is needed, and plan to begin its development this spring.



UNIVERSITY OF SAN DIEGO

CONSTRUCTIVE SERVICE COMMENTS  
AUGUST 31, 1990

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PROCESSING OF BOOKSTORE INVENTORY INVOICES

Observation: During our review of the bookstore's inventory records, we noted that some invoices were not sent to the Accounts Payable department in a timely manner. In addition, items received on open purchase orders were not included in the general ledger inventory. Such circumstances may result in abnormal differences between the physical and general ledger inventory amounts.

Recommendation: Although we noted no internal control deficiencies relative to the bookstore's inventory, we recommend the timely submission of operational and accounting data to the accounting office in order to more accurately track turnover, shrinkage, and general inventory levels.

Reply to Exhibit V

We agree with this recommendation. The Financial Accounting Manager will contact the Bookstore Manager during the semi-annual physical inventory counts as well as near the University's fiscal year end to make sure an accurate cutoff is performed for all partially filled purchase orders, invoices and physical movement of inventory.





## University of San Diego

Information Systems

Administrative Data Processing

To: Tom Van Zant  
Controller

February 14, 1991

From: David McCluskey  
Director, Information Systems

Re: Deloitte & Touche Constructive Service Comments

As you requested, I have prepared replies to the Deloitte & Touche constructive service comments.

### Comment No. 1

Physical access controls in the computer room storage area and physical safeguards in the computer room storage area should be improved.

### Reply to comment No. 1

This comment concerns a small room that is adjacent to the main computer room. The room has a small window which is not part of the entry alarm system, and it also does not have a smoke alarm. I believe both of these risks are minimal. The window is screwed shut and is enclosed outside by a locked wire cage. The door leading from the storage area is vented and near a smoke alarm in the main computer room. However, since the cost of adding the recommended features is quite small, I will proceed with their implementation.

### Comment No. 2

Controls regarding access to data and programs on the system are not adequate.

### Reply to comment No. 2

This comment concerns our use of generic user IDs, idle terminals, and the number of people with master security access.

We do allow multiple users to use the same login identification if they are transient users. The administrators of the affected areas control the distribution of the login commands, and we have found this to be an effective way of controlling access to the system. We can implement the additional controls recommended with little difficulty, and will do so in the near future.



Reply to comment No. 2 (continued)

I agree our practice of not automatically logging idle terminals off the system presents a security risk. We did log terminals out in the past, but received so many complaints from users that we discontinued the practice. We did receive the administrators' assurances they would control access to all terminals, but I believe that access is often open and free. I will be most happy to implement this recommendation, citing the auditing firm's clear concern as our reason for doing so.

We currently have four members of Administrative Data Processing authorized to access the system at the highest security level. The auditor and I agreed that three persons would be acceptable to both of us and I have since informed our system manager to limit the fourth person's access. We track master access on our older computer system, and plan to do so on the newer system once the conversion is complete.

Comment No. 3

A formal disaster recovery plan should be developed.

Reply to comment No. 3

We are currently working on a formal disaster recovery plan. Our initial plan calls for using either limited Academic Computing facilities if they are not affected by the disaster or an off campus location provided by Digital Equipment Corporation if necessary. We also plan to contract with Digital for the speedy repair or replacement of the damaged equipment. The entire agreement with Digital would cost approximately \$4000 per year. We plan to complete the disaster recovery plan during the current fiscal year.

Comment No. 4

The accounts receivable system should be rewritten.

Reply to comment No. 4

As noted in the recommendation, we agree a new system is needed, and we plan to begin its development this spring.

Please let me know if you require any further information.



*Jim McMurrow wants  
LOA item, then on  
response underneath.*

November 30, 1989

Board of Trustees  
University of San Diego  
San Diego, California

We have audited the financial statements of the University of San Diego (the "University") for the year ended August 31, 1989 and have issued our report thereon dated November 2, 1989. As part of that audit we studied and evaluated the University's system of internal accounting control in order to determine the nature, timing and extent of auditing procedures necessary to express our opinion on the financial statements. Therefore, our study and evaluation was more limited that would be necessary to express an opinion on the system of internal control and would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system.

Our study and evaluation disclosed no condition that we believe to be a material weakness. However, we did note the following items which we believe warrant your attention in order to improve the control and efficiency of the accounting function.

#### CASH CONTROLS

During our testing of accounts payable, we noted several instances where purchase discounts were not taken. Purchase discounts are normally taken by the University unless the paperwork is not received by accounts payable in time to do so. We recommend that the various departments be urged to submit the necessary paperwork to the accounts payable department on a timely basis to ensure that discounts can be taken.

Reconciliations were not prepared for the University's "Cash-American Express" or the "NSF Check Clearing" accounts. Preparation of monthly reconciliations is an essential procedure of internal control. To maintain accountability over these clearing accounts we recommend that reconciliations be prepared on a timely basis.

*General memo  
from H&S, 1/1/90.*

*Sept -  
Annual  
done  
March.  
Amer?  
NSF clearing*



Board of Trustees  
November 30, 1989  
Page Two

The general account held at Bank of America was still open as of August 31, 1989 even though the general account activity had been transferred to San Diego Trust and Savings in March, 1988. Although the bank reconciliation showed approximately \$31,000 of outstanding checks, the balance in the account was \$150,000. The outstanding checks should be investigated and this account should be closed as the idle funds are not earning interest and could be invested elsewhere!

#### GENERAL LEDGER

At year end, the subsidiary ledger of trade accounts payable was approximately \$9,300 below the general ledger control account balance of \$2,320,337. To maintain accountability over payables, the accounts payable trial balance should be reconciled to the balance in the general ledger account on a monthly basis and any discrepancies should be investigated and resolved promptly.

#### PAYROLL PROCESSING

During our testing of the payroll system, we noticed one period where the gross payroll per the payroll register did not agree to the payroll control sheet. The payroll control sheet is used as a batch control by Data Processing to reconcile the preliminary processed payroll to the payroll department's totals. Usually, in such a case, the difference is investigated and the control sheet is adjusted or an additional control sheet is prepared to explain the difference. In this instance, however, an additional control sheet could not be located. We recommend that upon final agreement of the processed payroll to the payroll control sheets, the control sheets be reviewed and signed by the Accounting Manager.

#### ELECTRONIC DATA PROCESSING

The University does not have an independent group to review new electronic data processing ("EDP") systems or test computer processing activities on a continuing basis. To ensure proper processing of transactions and to properly safeguard the University's assets, we recommend that periodic reviews of the EDP systems be performed by an independent group or consultant.



Board of Trustees  
November 30, 1989  
Page Three

① See Monthly  
② See this to monitor

Test results of program and system software changes are not documented and retained, nor are contingency plans (for disaster recovery) formally written up, tested and updated on at least an annual basis. To allow for proper monitoring of test results on an ongoing basis, we recommend that test results of program and system software changes be documented and retained by the EDP department. We further recommend that contingency plans be formalized in writing, then tested and/or updated at least annually to ensure that key data files can be recovered in the event of a disaster.

# INVENTORY RECORDKEEPING - BOOKSTORE

AUA ①  
NR ②  
State ③  
Jury ④

The bookstore issues books and supplies to various departments within the University and affiliations outside the University's accounting system. These departments and affiliated groups are subsequently billed for the retail value of the items or, in the case of the Athletic Department, for the decline in value of the books issued as this department returns the inventory at a subsequent date. The bookstore maintains a record of inventory that has been issued at any particular time. The retail value of these items was included as inventory on hand when the book to physical adjustment was calculated. — April 30, 1990

Scholarship  
people.  
on paid by  
the library or AUA  
Athletic team books  
bookstore.

To improve accountability over these inventory items and to expedite the billing process, we recommend that the bookstore manager expand their inventory records to include a detailed list of specific inventory issued, dates of issuance, related cost and retail information and the dates and amounts of any subsequent billings. In addition, these transactions should be costed out as normal sales by the bookstore on an appropriate, recurring basis.

No billing sent  
by Aug 31st.  
April 30th.

Copy & keep  
in inventory  
records.  
next rev. 5/2/90

\*\*\*\*\*

Because this report is not based on an audit of internal accounting controls sufficient to express an opinion thereon, it is intended solely for the use of management and should not be used for any other purpose.

We trust this letter and the suggestions contained herein will be of benefit to you. If we can provide further information on these recommendations, please feel free to contact us.

Yours very truly,

*Touche Ross & Co.*





## University of San Diego

Information Systems

Administrative Data Processing

TO: Tom Van Zant

FROM: Dave McCluskey *Dave*

DATE: April 24, 1990

RE: Response to Touche Ross Management Letter

As you suggested, I have prepared responses to the Data Processing related points made in Touche Ross's management letter. Please contact me if you need any further information or clarification.

The specific responses are:

### Periodic Review of Data Processing Systems

I agree that independent reviews of Data Processing's accounting related systems is desirable. I would prefer to work with an inside group rather than an outside consultant. I have worked with consultants in this way in the past, and have found their methods to be too costly and too time consuming for the results they produce.

### Maintenance of Test Results

Test data and test results have not been maintained because the maintenance would be entirely manual and could not be supported properly by the current staff. If we were to attempt this, I would expect the data and results to become inconsistent, rendering them useless as a control. We do document all changes and test their correctness by paralleling recent production runs. We have found this to be an effective procedure, generally producing quality results.

However, the difference between what we do and what the auditors recommend should soon become a moot point. Our new VAX computer automates the testing process by running established software tests and comparing the results against existing benchmarks. We will begin using test manager after completing the conversion to the VAX, and I believe we will have implemented this recommendation fully in a year to eighteen months.



UNIVERSITY OF SAN DIEGO  
RESPONSE TO AUDIT RECOMMENDATIONS

CASH CONTROLS

Purchase discounts are taken to the extent possible. Departments are continually urged to process paperwork in a timely manner so that payments to vendors are made within the discount period. Of the few vendors that do offer discounts, the discount period is relatively short. Many vendors are already offering up-front discounts to the University.

Monthly reconciliations are now being prepared for the "Cash-American Express" and the "NSF Check Clearing" accounts.

The Bank of America "general account" has remained open in an effort to maintain the relationship with Bank of America. They provide a number of banking services to the University at no charge or for a minimal fee. The account does earn a competitive rate of interest. The final outstanding checks are being cleared from the account.

GENERAL LEDGER

The "Trade Accounts Payable" subsidiary ledger is now reconciled to the general ledger on a monthly basis. Any discrepancies are resolved in a timely manner and the appropriate adjustments are made.

PAYROLL PROCESSING

Control sheets are reconciled to the preliminary payroll totals for each payroll period. While one control sheet was missing, this is a rare exception. In the future, the control sheets will be reviewed and approved by the Financial Accounting Manager or the Payroll Manager as deemed appropriate.

ELECTRONIC DATA PROCESSING

INVENTORY RECORDKEEPING - BOOKSTORE

The bookstore is expanding their inventory records with respect to books and supplies issued to various departments and affiliated groups. A detailed list of the inventory will be maintained and adjusted to the general ledger inventory. Issuances of this nature will be treated as normal sales and removed from the inventory on hand in accordance with standard procedures.



April 24, 1990  
Response to Touche Ross Management Letter  
Page: Two

#### Formal Contingency Plans

All data files are stored off premise weekly and formal procedures exist for gaining access to them. We have successfully used the off premise files to recover data damaged in hardware failures. The recovery process is well known to the computer operations staff and can be executed by any one of them.

We do not have formal contingency plans for a backup processing facility should our computer system become unavailable for an extended period of time. Again, I believe this problem can be solved after the conversion to the VAX is complete. Academic Computing also has a VAX computer, and Jack Pope has said he is willing to act as a backup processing site for us. With an established backup site, it should be possible for us to prepare and test a contingency plan within the next year.

DM:jep

cc: Jack Boyce





## University of San Diego

Information Systems

Administrative Data Processing

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DATE: April 24, 1990

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UNIVERSITY OF SAN DIEGO  
RESPONSE TO AUDIT RECOMMENDATIONS

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April 24, 1990  
Response to Touche Ross Management Letter  
Page: Two

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DM:jep

cc: Jack Boyce



January 13, 1989

Board of Trustees  
University of San Diego  
San Diego, California

We have examined the financial statements of the University of San Diego (the University) for the year ended August 31, 1988 and have issued our report thereon dated November 3, 1988. As part of that examination we studied and evaluated the University's system of internal accounting control in order to determine the nature, timing and extent of auditing procedures necessary to express our opinion on the financial statements. Therefore, our study and evaluation was more limited than would be necessary to express an opinion on the system of internal control and would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system.

Our study and evaluation disclosed no condition that we believe to be a material weakness. However, we did note the following items which we believe warrant your attention in order to improve the control and efficiency of the accounting function.

#### Cash Controls

The stamped deposit slip returned from the bank is not always filed with the cash receipts form. To provide support that cash receipts have been deposited into the bank, we recommend that the stamped deposit slips be retained with the cash receipts forms.

It is the University's policy to perform surprise counts of the petty cash drawers. However, we found that a surprise count had not been made since August 1987. To increase the safeguarding of cash, we recommend that surprise cash counts be made on a more frequent basis.

The University's cash disbursements system sometimes calls for the use of handwritten checks. These checks are prepared by the accounts payable department, which also distributes the checks after they are approved and signed by the Controller. To safeguard against the misappropriation of assets, we recommend that the University consider segregating the check disbursement function from the accounts payable function.



Board of Trustees  
University of San Diego  
January 13, 1989  
Page Two

#### Payroll Controls

During our payroll testing, we noted three instances (out of eighty-five items sampled) where current W-4's for employees were not maintained in the employees' files, even though the computer database reflected the employee's current withholding status. To provide support that withholdings are being accurately calculated in conjunction with the employee's proper filing status, we recommend that payroll files be consistently updated to include current W-4's.

#### Accounts Payable

In one instance, we noted that an invoice received by the bookstore on June 30, 1988 was not received in accounts payable until July 27, 1988. To provide for prompt accrual and payment of liabilities, we recommend that vendor invoices received by the bookstore be remitted to accounts payable on a timely basis.

#### Journal Entries - Cash Receipts

Two instances (out of eighty items sampled) were noted where journal entries and cash receipts (unrelated) had been posted to the wrong account. To ensure that proper amounts and account numbers are being recorded, we recommend that journal entries and cash receipt forms be carefully reviewed and agreed to supporting documentation before being entered into the accounting system.

#### Electronic Data Processing

The University does not have an independent group to review new electronic data processing ("EDP") systems or test computer processing activities on a continuing basis. To ensure proper processing of transactions and to properly safeguard the University's assets, we recommend that periodic reviews of the EDP systems be performed by an independent group.

It was also noted that the test results of program and system software changes are not documented and retained, nor are contingency plans (for disaster recovery) tested and updated on at least an annual basis. To allow for proper monitoring of test results on an ongoing basis, we recommend that test results of program and system software changes be documented and retained by the EDP department. We further recommend that contingency plans be tested and/or updated at least annually to ensure that key data files can be recovered in the event of a disaster.



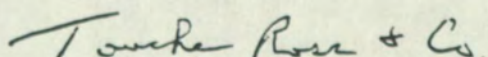
Board of Trustees  
University of San Diego  
January 13, 1989  
Page Three

Capitalization Policy

The University's current capitalization policy is to expense all additions less than \$50,000. In light of requirements promulgated by the future implementation of SFAS 93 (for years beginning on or after January 1, 1990) and to ensure proper classification of expenditures between Renewals and Replacements and Construction in Progress, we recommend implementing a system whereby expenditures for a particular work order are identified as either repairs and maintenance or capitalizable expenditures. The physical plant can note this determination on the work order subject to approval by the accounting department.

Because this report is not based on an examination of internal accounting controls sufficient to express an opinion thereon, it is intended solely for the use of management and should not be used for any other purpose. If you have any questions about this letter or other internal control matters, we would be pleased to discuss them with you.

Very truly yours,



Certified Public Accountants




# OFFICE COPY

SAN DIEGO OFFICE

UNIVERSITY OF SAN DIEGO

LETTER OF RECOMMENDATIONS

YEARS ENDED AUGUST 31, 1987 AND 1986

 Touche Ross



November 18, 1987

Board of Trustees  
University of San Diego  
San Diego, California

We have examined the financial statements of the University of San Diego for the year ended August 31, 1987 and have issued our report thereon dated November 18, 1987. As part of that examination we studied and evaluated the University's system of internal accounting control in order to determine the nature, timing and extent of auditing procedures necessary to express our opinion on the financial statements. Therefore, our study and evaluation was more limited than would be necessary to express an opinion on the system of internal control and would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system.

Our study and evaluation disclosed no condition that we believe to be a material weakness. However, we did note the following items which we believe warrant your attention in order to improve the control and efficiency of the accounting function.

Investment in Collateralized Mortgage Obligation:

The University has investments in the residual interest of two collateralized mortgage obligations ("CMO's"). The market value of these investments are being reported at their cost rather than their current market value. We recommend the University determine the market value of these investments for future reporting purposes.

Investment Income Allocation:

The University combines liquid assets of the current, endowment and unexpended plant funds into a common "pooled" account for investment management purposes. Assets of the pooled account include corporate stock, bonds, and government securities.

Income generated by the account's assets are allocated annually at the end of the University's fiscal year to each fund group based upon the annual average balance in each fund's investment accounts.



Board of Trustees  
University of San Diego  
November 18, 1987  
Page Two

Investment Income Allocation (continued):

The annual allocation of income could be more precise and more reflective of earnings on actual liquid resources of each fund group if interfund borrowings were considered as part of the investment account balance calculation for the current unrestricted, endowment, and unexpended plant funds.

The University is currently reviewing the applicability of a software package designed for universities to track investments and related income more precisely. We recommend the University acquire or develop this type of software in order to enhance the accurate recognition of portfolio income in each fund group.

Accrued Liabilities:

During interim periods, the Accounts Payable Department does not accrue payables until the related invoice has been approved for payment. This process can take several months, understating accrued liabilities on interim financial statements. To ensure that the interim financial statements reflect all liabilities, we recommend that the Accounts Payable Department accrue payables upon the receipt of the invoice.

Cash Controls:

The stamped deposit slip returned from the bank is not always filed with the cash receipts form. To provide support that cash receipts have been deposited into the bank, we recommend that the stamped deposit slips be retained on a consistent basis with the cash receipts forms.

Cash Management:

The University maintains with one bank large sums of cash in excess of the amount insured by the Federal Deposit Insurance Corporation. In order to minimize the loss of funds in the event of the bank's failure, we recommend that the University spread the funds among various federally insured institutions.



Board of Trustees  
University of San Diego  
November 18, 1987  
Page Three

Electronic Data Processing:

The University does not have an independent group to review new electronic data processing ("EDP") systems or test computer processing activities on a continuing basis. To ensure proper processing of transactions and to properly safeguard the University's assets, we recommend that periodic reviews of the EDP systems be performed by an independent group.

Journal Entries:

Currently, the selected fees report is not able to accept amounts from journal entries greater than \$999,999.99. When amounts greater than \$999,999.99 are entered, the last digits are truncated. This results in an incorrect amount being recorded which then needs to be corrected with a subsequent journal entry. To ensure the proper accounting of transactions in excess of \$999,999.99, we recommend that the programming of the selected fees report be updated to accommodate larger amounts.

\* \* \* \* \*

Because this report is not based on an examination of internal accounting controls sufficient to express an opinion thereon, it is intended solely for the use of management and should not be used for any other purpose. If you have any questions about this letter or other internal control matters, we would be pleased to discuss them with you.

Yours very truly,

*Touche Ross & Co,*





# University of San Diego

Office of the Controller

## University of San Diego Debt Service Schedule (thousands)

DESCRIPTION	'89	'90	'91	'92	'93	'94
Bank Loan	\$37					
1976 CEFA Bonds	254	\$204	\$233	\$256	\$257	\$257
1983 CEFA Bonds	1,124					
1984 CEFA Bonds	403	-71				
1985 CEFA Bonds	1,446	1,440	1,456	1,326		
1989 CEFA Bonds		192	776	1,518	1,518	1,517
1992 CEFA Bonds				484	1,803	1,876
1989 CEFA Sinking Fund			491			
Fees	31	53	17	50	56	50
<b>TOTAL</b>	<b>\$3,295</b>	<b>\$1,820</b>	<b>\$2,973</b>	<b>\$3,634</b>	<b>\$3,634</b>	<b>\$3,700</b>



UNIVERSITY OF SAN DIEGO  
 ENDOWMENT FUND REPORT  
 WASC SUPPORTING DOCUMENTATION  
 STANDARD NINE  
 FOR FISCAL YEAR 1990-91

ITEM # 14 ENDOWMENT SCHEDULES

ACCT#	ACCOUNT TITLE	BEGINNING FUND BALANCE 9/1/90	PRINCIPAL ADDITIONS	INVSTMNT INCOME	PAID OUT	ENDING FUND BALANCE 8/31/91
530000	QUASI ENDOWMENT	1,516,301	700,000	119,017	19,688	2,315,630
530001	QUASI END-CAMPAIGN	910,374	204,000	83,955	365	1,197,964
530002	QUASI END-COGGESHALL	644,428	14,000	52,557	5,091	705,894
530099	WARREN LAW STUDENT AID	234,324	425,513	28,780		688,617
530100	LAW SCHOOL ENDOWMENT	10,631		780	1,150	10,261
530101	READ PSYCHIATRY AWARD	1,787		140	100	1,827
530102	MAUDSLEY	8,967	40	720		9,727
530103	WINTERS END	8,625	220	700		9,545
530105	LOU KERIG SCHOLARSHIP	46,914		3,662	1,500	49,076
530106	COURTRIGHT SCHOLARSHIPS	116,181		9,081	5,600	119,662
530107	INT'L & COMPARATIVE LAW	5,004	3,180	566		8,750
530108	LAW LIBRARY ENDOWMENT	5,294		424		5,718
530109	MICHAEL MOHR MEM SCH	29,882		2,393		32,275
530199	PRESIDENTIAL ENDOWMENT	1,158,782	54,977	93,489		1,307,248
530200	BISHOP MAHER FUND	74,024	100	5,042	15,685	63,481
530300	GHIO SCHOLARSHIP	12,835		1,028		13,863
530400	UNIVERSITY OF SAN DIEGO	207,413		16,613		224,026
530500	CORCORAN SCHOLARSHIP	58,928		4,643	769	62,802
530501	LEITH SCHOLARSHIP	94,809		7,224	4,698	97,335
530502	JOHN CONNOLLY SCHOLARSHIP	59,420		4,534	2,720	61,234
530599	ATWOOD MEMORIAL	141,767		10,822	6,831	145,758
530600	STEBER MEMORIAL FUND	884,663		70,856		955,519
530700	WRIGHTWOOD PROP END	4,000				4,000
530710	W.R. GRACE SCHOLARSHIP	181,515		13,889	9,253	186,151
530720	BARGAR PROF ENDOWMENT	122,177		9,786		131,963
530724	EJ CULLIGAN MEM END SCHOL	0	5,000	33		5,033
530725	ENDOWED BANK & FINANCE CHAIR	13,605		1,090		14,695
530726	STRUNK CHAIR IN SPEC ED	421,084		33,514	6,746	447,852
530727	ENDOWED CHILDREN'S CHAIR	209	1,575	61		1,845
530728	PRICE PUBLIC INT LAW CHR	0	750,000	50,059		800,059
530730	MARY WEBER TRUST	54,262				54,262
530800	MAURIER SCHOLARSHIP	7,661		614		8,275
530898	GRETCHEN FRUIN MEM SCHOL	1,434		115		1,549
530899	HORSCH NURSING SCHOLARSHIP	55,532	616	4,456	616	59,988
530900	HAHN NURSING SCHOLARSHIP	278,299		21,641	7,402	292,538
530901	HAHN NURSING ENDOWMENT	1,798,238		144,028		1,942,266
530902	MANCHESTER SCHOLARSHIP FD	144,486		11,417	1,250	154,653
530903	DALTON ENDOWMENT FUND	31,193		2,355	1,141	32,407
531000	GARY SHOEMAKER SCHOLARSHIP	1,699	150	129	200	1,778
531001	ARCARO SCHOLARSHIP	72,405	5,000	5,850	2,744	80,511
531002	FITZPATRICK MEM AWARD	3,856	2,000	433	150	6,139
531003	KRATTER BOOK ENDOWMENT	49,776		3,987		53,763
531200	BARGAR ANNUITY TRUST	10,972		879		11,851
531300	NIELSEN SCHOLARSHIP	27,362		2,159	350	29,171
531500	LYLE JONES PREOFESSOR FD	52,326		4,191		56,517
531501	ELIZABETH C MOORE SCH	25				25
531507	INSTITUTE ON HUMAN VALUES	33,758	20,000	4,306		58,064



UNIVERSITY OF SAN DIEGO  
 ENDOWMENT FUND REPORT  
 WASC SUPPORTING DOCUMENTATION  
 STANDARD NINE  
 FOR FISCAL YEAR 1990-91

ACCT#	ACCOUNT TITLE	BEGINNING FUND BALANCE 9/1/90	PRINCIPAL ADDITIONS	INVSTMNT INCOME	PAID OUT	ENDING FUND BALANCE 8/31/91
531508	FACULTY ENDOWMENT	466		37		503
531509	SOE FACULTY ENDOWMENT	0	10,000	601		10,601
531600	BOB HOPE SCHOLARSHIP	15,183		1,216	(32)	16,431
531601	ANNE SWANKE MEMORIAL	22,090	1,000	1,646	1,350	23,386
531602	THEIA CASCIO SCHOLARSHIP	12,255		947	500	12,702
531650	GILMAN MEMORIAL	3,549		264	250	3,563
531775	ROON ENDOWMENT	95,874		7,403	3,355	99,922
531800	BOYCE MEMORIAL	104,386		7,945	6,000	106,331
531801	SHUMWAY FUND	74,148		5,872	576	79,444
531824	BRUE ENDOWED SCHOLARSHIP	0	8,333	667		9,000
531825	JAMES E SPAIN ENDOWMENT	109,528		8,331	8,938	108,921
531826	INSTITUE OF CHRISTIAN MINISTRIES	7,604	1,680	667		9,951
531827	SACRED HEART ENDOWMENT	372,829	50,605	29,892		453,326
531829	LITURGICAL MUSIC PROGRAM	159,590		12,672	4,066	168,196
531830	ISP NURSING RESEARCH FUND	25,377		2,033		27,410
531831	FINE ARTS FUND	106,435	54,005	8,525		168,965
531832	VOLUNTEER SERVIVES PROGRAM	0	26,263	1,731		27,994
531833	TASKER CAREER PLACEMENT	0	10,000	267		10,267
531834	SPAIN LAW STUDENT AID	0	400,000	8,009		408,009
531976	SIMONSEN END SCHOLARSHIP	0	12,500	334		12,834
531977	LOUISE MCNALLY SCHOL FUND	0	50,000	1,363		51,363
531978	MINORITY/DISADV SCHOLARSHIP	0	8,000	267		8,267
531979	SARDINA MEM SCHOLARSHIP	6,984	100	560		7,644
531980	FRENCH ENDOWED sSCHOLARSHIP	9,335	1,570	835		11,740
531981	JAMES ORWIG MEMORIAL FD	3,520	6,525	630		10,675
531982	L GERLACH SCHOLARSHIP	2,215	250	191		2,656
531983	APPLEBY DIVERSITY SCHOLARSHIP	25,358	25,000	4,033		54,391
531984	LAWRENCE FMLY ENDOWED SCHOL	100,429		8,480	(2,552)	111,461
531985	SHILEY SCHOLARSHIP	25,402		1,911	963	26,350
531986	W. ROY HOLLEMAN SCHOLARSHIP	22,899	2,000	1,930	514	26,315
531987	MARINE STUDIES SCHOLARSHIP	11,357		910		12,267
531988	BRISCOE ENDOWED SCHOLARSHIP	5,929	1,870	584	75	8,308
531989	COLACHIS SCHOLARSHIP FUND	174,848		6,617	14,493	166,972
531990	REARDON/GOODE SCHOLARSHIP	105,347	31,573	7,636	2,400	142,156
531991	LAWRENCE SCHOLARSHIP ENDOWM	17,528	40	529	12,500	5,597
531992	IRVING SOLOMAON	65,524		4,989	4,250	66,263
531993	MARY DEAFIELD CARTER	183,062	28,444	15,550	7,778	219,278
531994	HEARST FOUNDATION	120,746		9,225	5,853	124,118
531995	EARNEST W. HAHN SCHOLARSHIP	374,049		29,518	3,965	399,602
531996	USD FOUNDERS SCHOLARSHIP	85,690		4,794	28,995	61,489
531997	SR EMERGENCY LN FD - LAW	44,781	3,925	3,426	10,080	42,052
531998	ENDOWED SCHOLARSHIP-LAW	45,721	3,876	3,887	225	53,259
531999	UNRESTRICTED ENDOWED	11,442	4,068	1,033		16,543
532100	R.J. KEYES MEMORIAL	550		44		594
532200	WALTER ZABLE ENDOWMENT	438,000				438,000
532201	SPECIAL ED SCHOLARSHIP FD	57,539	10,000	5,155	(1,004)	73,698
532202	PENDERVILLE TRUST FUND	24,381		1,953		26,334



UNIVERSITY OF SAN DIEGO  
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ACCT#	ACCOUNT TITLE	BEGINNING FUND BALANCE 9/1/90	PRINCIPAL ADDITIONS	INVSTMNT INCOME	PAID OUT	ENDING FUND BALANCE 8/31/91
532203	MERRIAM LIBRARY ENDOWMENT	16,416		1,315		17,731
532204	BARBA ENDOWMENT	54,863		4,222	2,600	56,485
532205	CAMPUS MINISTRY	32,911	6,500	2,850		42,261
532206	ZABLE BASKETBALL ENDOWMENT	156,774		12,557		169,331
532300	CHELLARAM ENDOWMENT	72,311		5,792		78,103
532301	OXFORD ENDOWMENT	69,128	4,490	5,522	5,450	73,690
533003	POOLED FUNDS	5,710		459		6,169
537101	A & S QUASI ENDOWMENT	22,489		1,801		24,290
537102	LAW QUASI ENDOWMENT	120,025	50	9,615		129,690
	TOTAL	<u>13,219,804</u>	<u>2,949,038</u>	<u>1,091,260</u>	<u>215,637</u>	<u>17,044,465</u>



UNIVERSITY OF SAN DIEGO  
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STANDARD NINE  
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ACCT #	ACCOUNT TITLE	BEGINNING FUND BALANCE 9/1/89	PRINCIPAL ADDITIONS	INVTMNT INCOME	PAID OUT	ENDING FUND BALANCE 8/31/90
531826	INSTITUE OF CHRISTIAN MINISTRIES	5,273	1,965	366		7,604
531827	SACRED HEART ENDOWMENT	305,359	50,000	17,470		372,829
531829	LITURGICAL MUSIC PROGRAM	155,198		8,734	4,342	159,590
531830	ISP NURSING RESEARCH FUND	13,338	11,300	739		25,377
531831	FINE ARTS FUND	100,675		5,760		106,435
531979	SARDINA MEM SCHOLARSHIP	0	6,951	33		6,984
531980	FRENCH ENDOWED sSCHOLARSHIP	0	9,334	1		9,335
531981	JAMES ORWIG MEMORIAL FD	0	3,475	45		3,520
531982	L GERLACH SCHOLARSHIP	0	2,185	30		2,215
531983	APPLEBY DIVERSITY SCHOLARSHIP	0	25,000	358		25,358
531984	LAWRENCE FMLY ENDOWED SCHOI	0	100,000		(429)	100,429
531985	SHILEY SCHOLARSHIP	26,012		1,390	2,000	25,402
531986	W. ROY HOLLEMAN SCHOLARSHIP	10,557	11,400	942		22,899
531987	MARINE STUDIES SCHOLARSHIP	10,742		615		11,357
531988	BRISCOE ENDOWED SCHOLARSHIP	5,608		321		5,929
531989	COLACHIS SCHOLARSHIP FUND	169,913		4,935		174,848
531990	REARDON/GOODE SCHOLARSHIP	106,891		2,411	3,955	105,347
531991	LAWRENCE SCHOLARSHIP ENDOWI	37,198		1,080	20,750	17,528
531992	IRVING SOLOMAON	64,181		3,593	2,250	65,524
531993	MARY DEAFIELD CARTER	150,003	23,550	9,509		183,062
531994	HEARST FOUNDATION	114,284		6,462		120,746
531995	EARNEST W. HAHN SCHOLARSHIP	369,776		20,373	16,100	374,049
531996	USD FOUNDERS SCHOLARSHIP	83,314		4,376	2,000	85,690
531997	SR EMERGENCY LN FD - LAW	36,708	4,775	2,348	(950)	44,781
531998	ENDOWED SCHOLARSHIP-LAW	43,393		2,478	150	45,721
531999	UNRESTRICTED ENDOWED	6,364	4,552	526		11,442
532100	R.J. KEYES MEMORIAL	520		30		550
532200	WALTER ZABLE ENDOWMENT	438,000				438,000
532201	SPECIAL ED SCHOLARSHIP FD	67,464	(10,000)	3,485	3,410	57,539
532202	PENDERVILLE TRUST FUND	23,062		1,319		24,381
532203	MERRIAM LIBRARY ENDOWMENT	15,528		888		16,416
532204	BARBA ENDOWMENT	58,087		3,086	6,310	54,863
532205	CAMPUS MINISTRY	31,130		1,781		32,911
532206	ZABLE BASKETBALL ENDOWMENT	148,290		8,484		156,774
532300	CHELLARAM ENDOWMENT	68,398		3,913		72,311
532301	OXFORD ENDOWMENT	63,292	8,020	3,666	5,850	69,128
533000	POOLED FUNDS	5,399		311		5,710
537101	A & S QUASI ENDOWMENT	21,272		1,217		22,489
537102	LAW QUASI ENDOWMENT	113,471	60	6,494		120,025
531701	AGINSKY UNITRUST I	133,267	(133,267)			(0)
531702	AGINSKY UNITRUST II	133,267	(133,267)			(0)
	TOTALS	<u>11,411,725</u>	<u>1,328,792</u>	<u>638,029</u>	<u>158,742</u>	<u>13,219,804</u>



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ACCT #	ACCOUNT TITLE	BEGINNING FUND BALANCE 9/1/89	PRINCIPAL ADDITIONS	INVSTMNT INCOME	PAID OUT	ENDING FUND BALANCE 8/31/90
530000	QUASI ENDOWMENT	1,055,891	400,000	60,410		1,516,301
530001	QUASI END - CAMPAIGN	826,000	315,300	59,102	647	1,199,755
530002	QUASI END - COGGESHALL	516,817	108,333	34,895	15,617	644,428
530100	LAW SCHOOL ENDOWMENT	20,439		767	10,575	10,631
530101	READ PSYCHIATRY AWARD	1,835		102	150	1,787
530102	MAUDSLEY	9,395	80	492	1,000	8,967
530103	WINTERS END	8,329	851	445	1,000	8,625
530105	LOU KERIG SCHOLARSHIP	42,871	5,000	2,543	3,500	46,914
530106	COURTRIGHT SCHOLARSHIPS	111,451		6,330	1,600	116,181
530107	INT'L & COMPARATIVE LAW	2,235	2,540	229		5,004
530108	LAW LIBRARY ENDOWMENT		5,220	74		5,294
530109	MICHAEL MOHR MEM SCH		29,600	282		29,882
530199	PRESIDENTIAL ENDOWMENT	1,053,961		60,335	(644)	1,114,940
530200	BISHOP MAHER FUND	84,114		4,250	14,340	74,024
530300	GHIO SCHOLARSHIP	12,145		690		12,835
530400	UNIVERSITY OF SAN DIEGO	196,189		11,224		207,413
530500	CORCORAN SCHOLARSHIP	58,125		3,203	2,400	58,928
530501	LEITH SCHOLARSHIP	89,726		5,083		94,809
530502	JOHN CONNOLLY SCHOLARSHIP	56,232		3,188		59,420
530599	ATWOOD MEMORIAL	134,147		7,620		141,767
530600	STEBER MEMORIAL FUND	836,789		47,874		884,663
530700	WRIGHTWOOD PROP END	4,000				4,000
530710	W.R. GRACE SCHOLARSHIP	171,811		9,704		181,515
530720	BARGAR PROF ENDOWMENT	115,565		6,612		122,177
530725	ENDOWED BANK & FINANCE CHAIR	12,869		736		13,605
530726	ENDOWED SPECIAL ED CHAIR	101	400,000	20,983		421,084
530727	ENDOWED CHILDREN'S CHAIR		200	9		209
530730	MARY WEBER TRUST	54,262				54,262
530800	MAURIER SCHOLARSHIP	7,246		415		7,661
530898	GRETCHEN FRUIN MEM SCHOL		1,375	59		1,434
530899	HORSCH NURSING SCHOLARSHIP		53,492	2,040		55,532
530900	HAHN NURSING SCHOLARSHIP	280,304		15,174	17,179	278,299
530901	HAHN NURSING ENDOWMENT	1,700,926		97,312		1,798,238
530902	MANCHESTER SCHOLARSHIP FD	146,186		7,900	9,600	144,486
530903	DALTON ENDOWMENT FUND	29,276		1,662	(255)	31,193
531000	GARY SHOEMAKER SCHOLARSHIP	1,660	150	89	200	1,699
531001	ARCARO SCHOLARSHIP	63,606	5,000	3,799		72,405
531002	FITZPATRICK MEM AWARD	3,800	50	206	200	3,856
531003	KRATTER BOOK ENDOWMENT	47,082		2,694		49,776
531200	BARGAR ANNUITY TRUST	10,378		594		10,972
531300	NIELSEN SCHOLARSHIP	26,378		1,484	500	27,362
531500	LYLE JONES PREOFESSOR FD	49,494		2,832		52,326
531501	ELIZABETH C MOORE SCH	25				25
531507	INSTITUTE ON HUMAN VALUES	11,369	10,000	1,175		22,544
531508	FACULTY ENDOWMENT	345	100	21		466
531600	BOB HOPE SCHOLARSHIP	15,255		828	900	15,183
531601	ANNE SWANKE MEMORIAL	21,579	50	1,211	750	22,090
531602	THEIA CASCIO SCHOLARSHIP	11,599		656		12,255
531650	GILMAN MEMORIAL	3,607		192	250	3,549
531775	ROON ENDOWMENT	90,732		5,142		95,874
531800	BOYCE MEMORIAL	104,659		5,727	6,000	104,386
531801	SHUMWAY FUND	68,440	5,419	3,989	3,700	74,148
531825	JAMES E SPAIN ENDOWMENT	107,246		6,077	3,795	109,524



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ACCT #	ACCOUNT TITLE	BEGINNING FUND BALANCE 9/1/88	PRINCIPAL ADDITIONS	INVTMNT INCOME	PAID OUT	ENDING FUND BALANCE 8/31/89
530000	QUASI ENDOWMENT	892,694	200,000	67,826	104,629	1,055,891
530001	QUASI END-CAMPAIGN	379,434	392,753	53,813		826,000
530002	QUASI END-COGGESHAL	411,159	66,752	38,906		516,817
530100	LAW SCHOOL ENDOWMENT	18,980		1,534	75	20,439
530101	READ PSYCHIATRY AWARD	1,793		142	100	1,835
530102	MAUDSLEY	8,710	1,000	685	1,000	9,395
530103	WINTERS END	8,705		624	1,000	8,329
530105	LOU KERIG SCHOLARSHIP	26,035	15,000	2,836	1,000	42,871
530106	COURTRIGHT SCHOLARSHIPS	103,105		8,346		111,451
530107	INT'L COMPARATIVE LAW	0	2,129	106		2,235
530199	PRESIDENTIAL ENDOWMENT	0	1,000,000	53,961		1,053,961
530200	BISHOP MAHER FUND	84,684		6,400	6,970	84,114
530300	GHIO SCHOLARSHIP	11,740		905	500	12,145
530400	UNIVERSITY OF SAN DIEGO	181,498		14,691		196,189
530500	CORCORAN SCHOLARSHIP	58,296		4,429	4,600	58,125
530501	LEITH SCHOLARSHIP	85,880		6,746	2,900	89,726
530502	JOHN CONNOLLY SCHOLARSHIP	54,180		4,252	2,200	56,232
530599	ATWOOD MEMORIAL	128,257		10,090	4,200	134,147
530600	STEBER MEMORIAL FUND	774,129		62,660		836,789
530700	WRIGHTWOOD PROP END	4,000				4,000
530710	W.R. GRACE SCHOLARSHIP	165,167		12,919	6,275	171,811
530720	BARGAR PROF ENDOWMENT	106,911		8,654		115,565
530725	ENDOWED BANK & FINANCE CHAIR	11,905		964		12,869
530726	ENDOWED SPECIAL ED CHAIR	0	100	1		101
530730	MARY WEBER TRUST	50,777		1,298	(2,187)	54,262
530800	MAURIER SCHOLARSHIP	7,581		565	900	7,246
530900	HAHN NURSING SCHOLARSHIP	272,144		21,123	12,963	280,304
530901	HAHN NURSING ENDOWMENT	1,573,559		127,367		1,700,926
530902	MANCHESTER SCHOLARSHIP FD	157,247		11,239	22,300	146,186
530903	DALTON ENDOWMENT FUND	28,100		2,201	1,025	29,276
531000	GARY SHOEMAKER SCHOLARSHIP	1,591	150	119	200	1,660
531001	ARCARO SCHOLARSHIP	62,261		4,795	3,450	63,606
531002	FITZPATRICK MEM AWARD	3,815		285	300	3,800
531003	KRATTER BOOK ENDOWMENT	43,556		3,526		47,082
531300	NIELSEN SCHOLARSHIP	25,889		1,989	1,500	26,378
531500	LYLE JONES PREOFESSOR FD	52,562		4,032	7,100	49,494
531501	ELIZABETH C MOORE SCH	25				25
531507	INSTITUTE ON HUMAN VALUES	10,518		851		11,369
531508	FACULTY ENDOWMENT	225	100	20		345
531600	BOB HOPE SCHOLARSHIP	15,698		1,157	1,600	15,255
531601	ANNE SWANKE MEMORIAL	17,965	2,593	1,521	500	21,579
531602	THEIA CASCIO SCHOLARSHIP	11,025		874	300	11,599
531650	GILMAN MEMORIAL	3,587		270	250	3,607
531775	ROON ENDOWMENT	89,139		6,843	5,250	90,732
531800	BOYCE MEMORIAL	102,752		7,907	6,000	104,659
531801	SHUMWAY FUND	62,594	5,025	5,071	4,250	68,440
531825	JAMES E SPAIN ENDOWMENT	100,925		8,111	1,790	107,246
531826	INSTITUTE OF CHRISTIAN MINISTRIES	3,580	1,350	343		5,273



UNIVERSITY OF SAN DIEGO  
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ACCT #	ACCOUNT TITLE	BEGINNING FUND BALANCE 9/1/88	PRINCIPAL ADDITIONS	INVSTMNT INCOME	PAID OUT	ENDING FUND BALANCE 8/31/89
531827	SACRED HEART ENDOWMENT	236,237	50,000	19,122		305,359
531829	LITURGICAL MUSIC PROGRAM	143,782	1,771	11,612	1,967	155,198
531830	ISP NURSING RESEARCH FUND	0	12,700	638		13,338
531831	FINE ARTS FUND	0	100,000	675		100,675
531985	SHILEY SCHOLARSHIP	0	25,000	1,012		26,012
531986	W. ROY HOLLEMAN SCHOLARSHIP	0	10,020	537		10,557
531987	MARINE STUDIES SCHOLARSHIP	0	10,000	742		10,742
531988	BRISCOE ENDOWED SCHOLARSHIP	5,188		420		5,608
531989	COLACHIS SCHOLARSHIP FUND	158,499		11,414		169,913
531990	REARDON/GOODE SCHOLARSHIP	104,730		2,221	60	106,891
531991	LAWRENCE SCHOLARSHIP ENDOWMEN	66,409		3,289	32,500	37,198
531992	IRVING SOLOMAON	63,041		4,890	3,750	64,181
531993	MARY DEAFIELD CARTER	112,917	31,725	10,661	5,300	150,003
531994	HEARST FOUNDATION	110,756		8,628	5,100	114,284
531995	EARNEST W. HAHN SCHOLARSHIP	345,381		27,795	3,400	369,776
531996	USD FOUNDERS SCHOLARSHIP	80,047		6,267	3,000	83,314
531997	SR EMERGENCY LN FD - LAW	29,860	3,800	2,673	(375)	36,708
531998	ENDOWED SCHOLARSHIP-LAW	39,125	1,025	3,243		43,393
531999	UNRESTRICTED ENDOWED	797	5,332	235		6,364
532100	R.J. KEYES MEMORIAL	485		35		520
532200	WALTER ZABLE ENDOWMENT	438,000				438,000
532201	SPECIAL ED SCHOLARSHIP FD	70,348	100	5,116	8,100	67,464
532202	PENDERVILLE TRUST FUND	21,335		1,727		23,062
532203	MERRIAM LIBRARY ENDOWMENT	14,365		1,163		15,528
532204	BARBA ENDOWMENT	54,537		4,350	800	58,087
532205	CAMPUS MINISTRY	25,814	6,075	2,384	3,143	31,130
532206	ZABLE BASKETBALL ENDOWMENT	137,186		11,104		148,290
532300	CHELLARAM ENDOWMENT	63,276		5,122		68,398
532301	OXFORD ENDOWMENT	52,785	11,250	4,607	5,350	63,292
533000	POOLED FUNDS	4,995		404		5,399
537101	A & S QUASI ENDOWMENT	21,529		1,703	1,960	21,272
537102	LAW QUASI ENDOWMENT	88,338	20,000	7,933	2,800	113,471
531200	BARGAR ANNUITY TRUST	10,378				10,378
531100	SIEGAN ANNUITY TRUST	11,250	(10,195)		1,055	0
531699	FERN ERION UNITRUST	1,348	(2,702)		(1,354)	(0)
531700	ERION UNITRUST	238,659	(240,009)		(1,350)	0
531701	AGINSKY UNITRUST I	124,309		10,589	1,631	133,267
531702	AGINSKY UNITRUST II	124,309		10,589	1,631	133,267
531725	LOIS CALLIS UNITRUST	149,700	(134,910)		14,790	(0)
531750	LOIS ROON UNITRUST	149,404	(139,421)		9,983	0
531760	EVELYN POWERS UNITRUST	160,491	(155,271)		5,220	(0)
531761	JACK ADAMS UNITRUST	298,406	(296,130)		2,276	(0)
537103	MACGEE CHARITABLE TRUST	439,825	(439,948)		(123)	(0)
		<u>10,412,218</u>	<u>557,164</u>	<u>755,897</u>	<u>313,554</u>	<u>11,411,725</u>





University of San Diego

Office of the Controller

University of San Diego  
Board Management Reports

The Vice President for Financial Affairs, Controller and Assistant Controller meet four times annually with the Board of Trustee's Finance Committee. Reports regularly given to the Committee include the following:

Monthly Current Unrestricted Operating Report  
Operating Cash Balance Report  
Investment Portfolio Performance Report  
Ratio Analysis Comparison  
Functional Cost Analysis  
Annual Audit Report and Management Letter

The Ratio Analysis, Financial Cost Analysis and Audit Report are presented once annually while all other reports are prepared and presented at each meeting.

In addition, Current Unrestricted Operating Report and Investment Portfolio Performance Report are prepared and sent to the Finance Committee members monthly.

Examples of each of these reports are attached hereto.





University of San Diego

Office of the Controller

MEMORANDUM

TO: Finance Committee  
FROM: Thomas L. Van Zant  
DATE: April 24, 1992  
RE: March 31, Investment Portfolio

Attached is the University's investment portfolio report for the seven months ended March 31, 1992.

As you probably suspected, March was a continuing period of consolidation and retrenchment for the overall markets.

The USD portfolio as a whole retrenched 1.4% to a year-to-date total return of 7.2% (approximately January's level).

The Common Fund outperformed Kingsley, Jennison, Mc Nulty & Morse again in March and has now taken the lead with a year-to-date total return of 7.3% versus 7.1% for Kingsley, Jennison, Mc Nulty & Morse.



University of San Diego  
Investment Portfolio Summary  
Seven months ended March 31, 1992

	Kingsley, Jennison, McNulty & Morse			Common Fund		Total
Equities	\$ 7,723,198	58.4%		\$ 7,340,494	57.4%	\$ 15,063,692
Bonds	4,694,645	35.5%		3,961,412	31.0%	8,656,057
Cash	<u>799,284</u>	<u>6.1%</u>		<u>1,489,777</u>	<u>11.6%</u>	<u>2,289,061</u>
Total - March 31, 1992	\$ 13,217,127	<u>100.0%</u>		\$ 12,791,683	<u>100.0%</u>	\$ 26,008,810
Equities	\$ 5,132,841	43.2%		\$ 5,911,157	51.2%	\$ 11,043,998
Bonds	5,312,569	44.7%		3,838,584	35.3%	9,151,153
Cash	<u>1,442,908</u>	<u>12.1%</u>		<u>1,469,574</u>	<u>13.5%</u>	<u>2,912,482</u>
Total - August 31, 1991	\$ 11,888,318	<u>100.0%</u>		\$ 11,219,315	<u>100.0%</u>	\$ 23,107,633
Portfolio value increase	\$ 1,328,809			\$ 1,572,368		\$ 2,901,177
Portfolio additions during period	<u>750,000</u>			<u>1,000,000</u>		<u>1,750,000</u>
Capital gain	578,809	4.5%		572,368	4.9%	1,151,177
Earnings	<u>331,995</u>	<u>2.6%</u>		<u>284,821</u>	<u>2.4%</u>	<u>616,816</u>
Total Return fiscal year	\$ 910,804	7.1%		\$ 857,189	7.3%	\$ 1,767,993
						7.2%



COMPARATIVE FINANCIAL  
INFORMATION  
FISCAL YEAR ENDED 1991

BALANCE SHEET RATIOS:

GENERAL INDICATORS OF FINANCIAL WELL-  
BEING. DEBT RATIOS SHOW THE ABILITY  
TO COVER AND/OR SUPPORT MORE DEBT.

ITEM NO.	UNIVERSITY OF SAN DIEGO			LOYOLA MARYMOUNT UNIV.	SANTA CLARA UNIV.	SAINT MARY'S COLLEGE	UNIV. OF SAN FRANCISCO
	1989	1990	1991				
1.) EXPEND. FUND BALANCES TO PLANT DEBT (det. liquidity)	0.4	0.5	0.4	3.2	1.1	0.2	0.4
2.) PLANT EQUITY TO PLANT DEBT (obtain more financing?)	1.8	2.4	2.1	2.7	1.8	1.1	1.9
3.) AVAIL. ASSETS TO GENERAL LIABILITIES (debt covenant)	2.5	2.3	2.2	3.2	2.2	2.0	2.4



COMPARATIVE FINANCIAL  
INFORMATION  
FISCAL YEAR ENDED 1991

OPERATING PERCENTAGES:

RATIOS OF CERTAIN BUDGETED OPERATING  
REVENUES AND EXPENDITURES EXPRESSED  
AS PERCENTAGES.

ITEM NO.	UNIVERSITY OF SAN DIEGO			LOYOLA MARYMOUNT UNIV.	SANTA CLARA UNIV.	SAINT MARY'S COLLEGE	UNIV. OF SAN FRANCISCO
	1989	1990	1991				
4.) NET REVENUES TO TOTAL REVENUES (current operations)	7.3%	9.3%	8.1%	0.5%	4.4%	5.2%	1.3%
5.) NET EDUCATIONAL AND GENERAL REVENUES TO EDUCATIONAL AND GENERAL REVENUES (educational operations)	6.5%	6.7%	6.5%	1.1%	-3.3%	1.9%	-3.3%
6.) DEBT SERVICE TO UNREST CURRENT FUND REVENUES (current funds used to finance plant debt)	4.9%	2.4%	3.6%	2.7%	5.1%	2.0%	3.5%



COMPARATIVE FINANCIAL  
INFORMATION  
FISCAL YEAR ENDED 1991

CONTRIBUTING PERCENTAGES:

PERCENTAGES OF EDUCATIONAL EXPENDITURES  
COVERED BY TUITION AND THAT WHICH IS  
PROVIDED FOR BY GIFTS, GRANTS & CONTRACTS.

ITEM NO.	UNIVERSITY OF SAN DIEGO			LOYOLA MARYMOUNT UNIV.	SANTA CLARA UNIV.	SAINT MARY'S COLLEGE	UNIV. OF SAN FRANCISCO
	1989	1990	1991				
7.) TUITION & FEES TO EDUCATION & GENERAL EXPENDITURES & MANDATORY TRANSFERS (tuition dependency)	91.3%	92.8%	91.1%	76.4%	71.1%	85.7%	84.2%
8.) PRIVATE GIFTS, GRANTS & CONTRACTS TO EDUCATIONAL & GENERAL EXPENDITURES & MANDATORY TRANSFERS (gifts as a % of educational operations)	8.7%	10.5%	10.1%	14.1%	13.0%	5.3%	9.8%



COMPARATIVE FINANCIAL  
INFORMATION  
FISCAL YEAR ENDED 1991

DEMAND RATIOS:

*f*-  
PERCENTAGES OF EDUCATIONAL REVENUES  
SPENT ON EDUCATIONAL EXPENSES. ALL ARE  
EXPRESSED AS A PERCENTAGE OF EDUCATIONAL

ITEM NO.	UNIVERSITY OF SAN DIEGO			LOYOLA MARYMOUNT UNIV.	SANTA CLARA UNIV.	SAINT MARY'S COLLEGE	UNIV. OF SAN FRANCISCO
	1989	1990	1991				
9.) INSTRUCTION	39.5%	38.8%	38.6%	32.9%	33.9%	41.1%	38.8%
10.) ACADEMIC SUPPORT	6.4%	6.9%	6.4%	5.6%	11.5%	3.8%	14.8%
11.) STUDENT SERVICES	5.2%	5.2%	5.2%	8.0%	10.6%	17.0%	5.3%
12.) INSTITUTIONAL SUPPORT	15.4%	13.5%	14.0%	22.5%	15.4%	19.5%	18.8%
13.) OPERATION AND MAINTENANCE OF PLANT	4.0%	3.7%	3.6%	7.9%	6.5%	9.5%	6.7%
14.) SCHOLARSHIPS	14.2%	14.8%	15.7%	15.3%	18.0%	7.2%	13.1%
TOTAL OF DEMAND CATEGORIES	84.7%	82.9%	83.6%	92.4%	95.9%	97.9%	97.6%



COMPARATIVE FINANCIAL  
INFORMATION  
FISCAL YEAR ENDED 1991

UNIVERSITY OF SAN DIEGO

GENERAL FINANCIAL HIGHLIGHTS:

ITEM NO.	UNIVERSITY OF SAN DIEGO					LOYOLA MARYMOUNT UNIV.	SANTA CLARA UNIV.	SAINT MARY'S COLLEGE	UNIV. OF SAN FRANCISCO
	1989	1990	1991						
15.) ENDOWMENT FUND	\$11,411,725	\$13,219,804	\$17,044,465			\$95,955,000	\$103,364,000	\$21,763,632	\$38,647,000
16.) UNRESTRICTED OPERATING BUDGET	67,525,690	74,497,611	82,676,036			78,168,000	87,532,000	39,516,314	70,094,000
17.) CURRENT UNRESTRICTED FUND ACCUMULATED SURPLUS	924,590	1,184,408	1,336,204			4,750,000	1,037,000	2,012,564	236,000
18.) TOTAL EQUITY	98,559,024	107,778,162	103,807,918			202,661,000	202,463,000	53,301,887	88,342,000
19.) LOAN FUND	6,831,893	8,489,736	9,844,731			19,771,000	6,830,000	1,091,275	5,839,000



University of San Diego  
Revenue and Cost Allocation  
Unrestricted Current Fund  
Year Ended August 31, 1991

	ARTS & SCIENCES	BUSINESS	EDUCATION	LAW	NURSING	CONT. EDUCATION	ATHLETICS COLLEGIATE INTRAMURAL	RESIDENCE & BOARD	FOOD SERVICE	BOOKSTORE	SPEC. EVENTS SUMMER CAMPS	UNALLOCATED	TOTAL
Revenues:	\$34,453,561	\$12,285,665	\$2,799,019	\$12,674,791	\$780,098	\$2,580,331	\$445,950	\$9,511,084	\$1,105,720	\$3,967,779	\$2,072,038		\$82,676,036
Costs:													
Administration	4,484,192	1,487,083	481,987	1,476,597	116,650	258,033	44,595	951,108	110,572	396,778	207,204		10,014,809
Instruction	12,399,181	4,139,054	1,242,761	6,611,453	1,049,208	2,196,743							27,638,400
Academic Support	2,143,380	710,804	230,383	1,249,984	55,762								4,390,313
Student Services	2,089,188	692,833	224,558	598,180	54,352								3,659,111
Financial Aid	5,295,838	1,896,559	441,680	1,202,670	143,809								8,980,556
Physical Plant	1,269,050	420,852	136,405	417,885	33,015		290,389	42,998					2,610,595
Athletics							2,944,200	20,127					2,964,327
Aux. Enterprises								6,767,208	688,676	3,499,719	1,685,287		12,640,890
Debt Service: Allocated													
Unallocated								1,904,547					1,904,547
Plant Expenditures													
Mandatory Trans.	156,726	(6,850)	(563)		13,100		(39,525)		2,600				1,068,806
Endowment Trans.	(1,167)						(2,000)						5,779,565
												750,000	125,488
													746,833
Surpluses (Deficit)	6,617,173	2,945,330	41,808	1,118,022	(685,808)	125,555	(2,791,709)	(111,780)	303,872	71,282	179,547	(7,598,371)	151,796
Prior Year	6,831,431	2,785,033	259,800	550,585	(635,147)	267,742	(2,453,113)	366,024	203,668	17,848	160,247	(7,940,809)	259,820
	(\$214,258)	160,297	(217,992)	567,437	(50,661)	(142,187)	(338,596)	(477,804)	100,204	53,434	19,300	342,438	(\$106,024)



University of San Diego  
Cash Report - Operating Cash  
April 29, 1992

<u>Institution</u>	<u>Account Type</u>	<u>Yield</u>	<u>Amount</u>
SDT & S	Checking		-2,346,249
	Money Market	3.83%	\$ 1,895,913
	Pacifica Asset Preservation Fd	5.42%	6,002,351
	Pacifica Gov't Income Fund	7.19%	3,002,247
Common Fund	Short Term Inv.	4.20%	3,834,495
Trust Co. of The West	Money Market	4.09%	1,022,695
	Specialized Cash Mgmt Fund	6.80%	12,046,594
Union Bank	Certificate of Deposit	4.00%	<u>500,000</u>
	<b>Overall Return</b>	<b>6.38%</b>	<b>\$25,958,046</b> =====







## ADDITIONAL DOCUMENTATION







# UNIVERSITY OF SAN DIEGO

## Geographical Distribution of Entering Freshmen, Fall Semesters

Number

(Percentage of Column Total)

Entering Class of:	<u>1984</u>	<u>1985</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>
<u>Geographical Region</u>						
California	507 (67.7)	498 (64.8)	471 (57.9)	501 (58.8)	485 (56.5)	468 (53.4)
San Diego County	211 (28.2)	191 (24.9)	149 (18.3)	166 (19.5)	185 (21.6)	165 (18.8)
S. California*	195 (26.0)	191 (24.9)	184 (22.6)	192 (22.5)	180 (21.0)	181 (20.6)
N. California**	101 (13.5)	116 (15.1)	138 (17.0)	143 (16.8)	120 (14.0)	122 (13.9)
Non-California West	160 (21.4)	168 (21.8)	209 (25.7)	200 (23.5)	177 (20.6)	223 (25.4)
Arizona	44 (5.9)	23 (3.0)	50 (6.2)	44 (5.2)	28 (3.3)	29 (3.3)
Nevada	13 (1.7)	17 (2.2)	26 (3.2)	27 (3.2)	28 (3.3)	24 (2.7)
Other	95 (12.7)	119 (15.5)	133 (16.4)	129 (15.1)	121 (14.1)	170 (19.3)
Midwest	28 (3.7)	39 (5.1)	57 (7.0)	46 (5.4)	73 (8.5)	64 (7.3)
South	14 (1.9)	11 (1.4)	19 (2.3)	31 (3.6)	32 (3.7)	39 (4.4)
East	24 (3.2)	43 (5.6)	37 (4.6)	40 (4.7)	52 (6.1)	55 (6.3)
Alaska	-	-	-	5 (0.6)	3 (0.35)	3 (0.3)
Hawaii	8 (1.1)	9 (1.8)	- (0.0)	11 (1.3)	17 (2.0)	10 (1.1)
Other Territories	2 (0.2)	-	9 (1.1)	-	2 (0.2)	3 (0.3)
Foreign Countries	14 (1.9)	9 (1.2)	11 (1.4)	18 (2.1)	17 (2.0)	12 (1.4)
Total	<u>749</u>	<u>768</u>	<u>813</u>	<u>852</u>	<u>858</u>	<u>877</u>

\* Los Angeles County and South

\*\* North of Los Angeles County

Source: Admissions Office Freshmen Profiles



# UNIVERSITY OF SAN DIEGO

## Geographical Distribution of Entering Freshmen, Fall Semesters

Number (Percentage of Column Total)		
Entering Class of:	<u>1990</u>	<u>1991</u>
<u>Geographical Region</u>		
California	511	535
	(58.1)	(60.8)
San Diego County	200	165
	(22.7)	(18.8)
S. California*	194	189
	(22.1)	(21.5)
N. California**	117	181
	(13.3)	(20.6)
Non-California West	210	169
	(23.9)	(19.2)
Arizona	54	40
	(6.1)	(4.5)
Nevada	21	24
	(2.4)	(2.7)
Other	135	105
	(15.4)	(11.9)
Midwest	66	51
	(7.5)	(5.8)
South	19	46
	(2.2)	(5.2)
East	31	39
	(3.5)	(4.4)
Alaska	4	2
	(0.5)	(0.2)
Hawaii	14	18
	(1.6)	(2.0)
Other Territories	2	8
	(0.2)	(0.9)
Foreign Countries	23	12
	(2.6)	(1.4)
Total	<u>880</u>	<u>880</u>

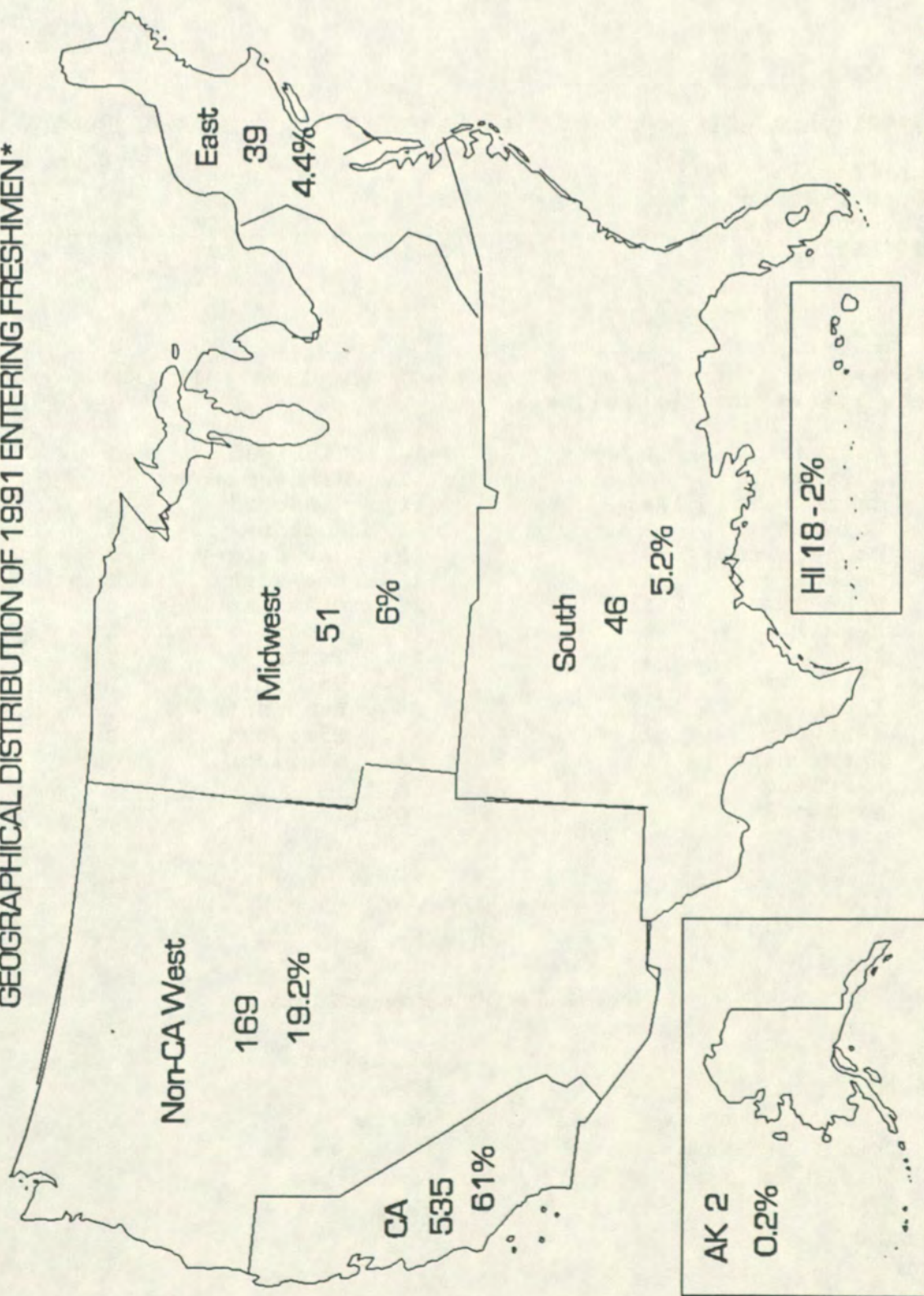
\* Los Angeles County and South

\*\* North of Los Angeles County

Source: Admissions Office Freshmen Profiles



GEOGRAPHICAL DISTRIBUTION OF 1991 ENTERING FRESHMEN\*



\* Foreign Countries & Other Terr. 20 - 2.2%



Geographic Distribution for New Graduate Students  
Fall, 1991

Section One:

<u>Geographic Area</u>	<u># of Students</u>	<u>% of Students</u>
California	339	82%
Out-of-State	51	12%
International	22	5%
TOTAL:	412	99%

Section Two:

The geographic distribution of the newly enrolled Fall 1991 graduate students breaks down as follows:

1. Alaska	1	16. Michigan	1
2. Arizona	4	17. Minnesota	1
3. California	339	18. Missouri	1
4. Colorado	2	19. Montana	1
5. Connecticut	3	20. New Jersey	3
6. Delaware	1	21. New York	5
7. Florida	1	22. Oklahoma	1
8. Hawaii	2	23. Rhode Island	1
9. Iowa	1	24. Texas	2
10. Illinois	4	25. Virginia	3
11. Indiana	1	26. Washington	1
12. Kentucky	1	27. Wisconsin	1
13. Massachusetts	5	28. Wyoming	1
14. Maryland	2	Int'l.	22
15. Maine	1	TOTAL:	412

School of Law  
1991-1992

States with 3 or More Representatives

Arizona	5	Massachusetts	3
California		Missouri	3
San Diego County	135	Nevada	3
Southern California	103	New Jersey	5
Northern California	22	New York	10
Colorado	3	Texas	3
Connecticut	4	Virginia	5
Illinois	8		





# University of San Diego

## Financial Aid

### University of San Diego (NON-LAW) STUDENT AID GRANT TRENDS-FEDERAL, STATE, & OUTSIDE DONORS

YEAR	FEDERAL GRANTS*		SEOG AMT	CAL GRANTS		FED. NURSING TRAINEESHIPS	OUTSIDE (4) SCH' SHIPS	TOTAL DOLLARS
	STUDENT	\$AMT		STUDENTS	\$AMTS			
1975-76	193	174668	79250	326	642451			896369
1978-79	380	392404	141800	506	1135334	27000		1696538
1979-80	682	749929	258240	532	1265849	141000		2415018
1980-81	688	763603	247863	541	1500000	172000		2728286
1981-82	648	687547	294082	507	1503643	237000		2722272
1982-83	508	617378	260213	521	1662000	138000		2677591
1983-84	477	596531	292894	442	1409242	44500		2343167
1984-85	513	921974	309746	427	1567882	49673	117567	2966842
1985-86	495	1076141	321300	446	1647702	63420	120214	3228777
1986-87	437	1239454	329167	439	1755671	69522	184506	3578320
1987-88	453	1256110	332775	456	1840605	92840	214811	3737141
1988-89	601	1576215	321385	433	1923274	94875	205690	4121439
1989-90	611	1771521	349039	429	2008924	78300	330190	4537974
1990-91	587	1710942	367971	442	2091137	73021	399854	4642925
(EST) 1991-92	600	1715000	452000	466	2245000	86000	400000	4898000

\* Include Pell Grants and ROTC Starting in 1984-85; Pell Grants only for prior years

### University of San Diego (NON-LAW) LOAN AND WORK-STUDY TRENDS-FEDERAL FUNDS

YEAR	PERKINS		STAFFORD/ALASKA*		SLS/PLUS		GSL		TOTAL DOLLARS
	STD'S	\$AMT	**STD'S	\$AMT	STD'S	\$AMT	STD'S	\$AMT	
1975-76	118	73060	256	294900			230	79155	447115
1978-79	145	116669	388	571739			367	209783	898191
1979-80	196	173821	737	1361505			555	393260	1928586
1980-81	334	436282	1210	2833000			578	330979	3600261
1981-82	304	295938	1538	4138806			470	351265	4786009
1982-83	304	308945	1412	3378900			402	348861	4036706
1983-84	232	213652	1323	3379636	45	111025	418	375199	4079512
1984-85	381	445841	1512	4093016	120	306700	444	355718	5201275
1985-86	434	564550	1532	3826647	96	248555	429	375199	5014951
1986-87	414	506840	1447	3812689	175	485582	401	375671	5180752
1987-88	431	549467	1268	3690037	212	721221	425	375262	5335987
1988-89	404	551359	1232	3506156	209	678331	371	344750	5080596
1989-90	428	628376	1336	3752974	321	938751	400	379721	5699822
1990-91	363	524233	1409	4040647	454	1418158	447	346034	6329072
(EST) 1991-92	400	652825	1410	4230000	475	1500000	450	380000	6762825

\* Includes GSL (now Stafford Loans) and Alaska Loans starting in 1984-85; GSL only for prior years

\*\* Includes Legal Assistants who receive student loans

SEOG - SUPPLEMENTAL EDUCATION OPPORTUNITY GRANT

PERKINS - (Formerly NDSL - NATIONAL DIRECT STUDENT LOAN)

STAFFORD (Formerly GSL - GUARANTEED STUDENT LOAN)

SLS - SUPPLEMENTAL LOANS FOR STUDENTS

PLUS - PARENT LOANS FOR DEPENDENT UNDERGRADUATE AND GRADUATE STUDENTS

(EST) - The 1991-92 figures are projected at this time.



University of San Diego - (NON-LAW) SCHOLARSHIPS, GRANTS, WORK OPPORTUNITY, LOANS

YEAR	USD SCHOL. \$AMT	PRIVATE ENDOWED SCHOL. \$AMT	USD GRANTS \$AMT	USD WORK \$AMT	JLD OCPT (1) STD'S	JLD OCPT (1) \$AMT	USD LNS (5) STD'S	USD LNS (5) \$AMT	TOTAL DOLLARS
1975-76	175000	N/A	229315	107714					512129
1978-79	223990	N/A	431666	204040					859696
1979-80	299156	N/A	583063	274366	326	181977			1156585
1980-81	376049	N/A	797785	298700	426	210243			1682777
1981-82	481000	N/A	1112000	315230	537	563849 (2)			2472079
1982-83	687460	N/A	1569211	318369	609	631214 (2)			3206254
1983-84	751160	174883	1806485	428082	585	618852 (2)			3779962
1984-85	590255	300279	2266286	545828	624	797405 (2)			4500053
1985-86	827322	319903	2383355	634309	654	709575 (2)			4874464
1986-87	1126510	287980	2562931	648114	704	864993 (2)			5490528
1987-88	1479507	421900	3010360	850631	563	818545 (2)	303	492211	7073154
1988-89	1927243	451218	3570468	824170	752	836388 (2)	246	492830	8102317
1989-90	2300478	396119	3875925	1066419	570	886649 (2)	254	737005	9262595
1990-91	2581333	402375	4753721	1142363	553	899396 (2)	299	822457	10601645
(EST) 1991-92	3059484	405000	5764285	1227475	550	1013803	453	1005000	12475047

Note: Beginning in 1984-85, the Scholarship amounts were redistributed to more accurately reflect the source the Scholarship (i.e., USD, Private/Endowed, Outside).

USD FINANCIAL AID TRENDS (NON-LAW)

YEAR	ENROLL-MENT	% ON AID	TOTAL AID \$	% FED. STATE & OUTSIDE \$	% USD \$	% PRIVATE \$	% GRANT \$	% SELF-HELP \$
1975-76	2134	52%	1855513	73%	27%	N/A	70%	30%
1978-79	2754	58%	3454425	75%	25%	N/A	68%	32%
1979-80	3084	60%	5500189	79%	18%	3%	60%	40%
1980-81	3331	62%	8011324	79%	18%	3%	49%	51%
1981-82	3665	65%	9980360	75%	19%	6%	43%	57% (3)
1982-83	3816	63%	9920551	68%	26%	6%	49%	51%
1983-84	4024	62%	10202641	63%	29%	8%	49%	51%
1984-85	4099	60%	12668170	64%	26%	10%	48%	52%
1985-86	4162	60%	12906804	61%	30%	9%	52%	48%
1986-87	4354	63%	14249630	59%	31%	10%	52%	48%
1987-88	4465	64%	16146282	61%	34%	5%	53%	47%
** 1988-89	4472	56%	17304352	58%	37%	5%	58%	42%
** 1989-90	4665	52%	19500391	54%	40%	6%	57%	43%
** 1990-91	4778	51%	21573642	52%	42%	6%	57%	43%
**(EST) 1991-92	4867	49%	24135872	50%	45%	6%	59%	42%

\* Includes JLD

\*\* FTE (Including Legal Assistants who are eligible to apply for student loans)

YEAR	TUITION AND FEES	TOTAL COST OF EDUCATION
1975-76	2350	4400
1978-79	3300	6185
1979-80	3650	6790
1980-81	4100	7745
1981-82	4540	8455
1982-83	5160	9655
1983-84	5760	10605
1984-85	6310	11625
1985-86	6840	12375
1986-87	7340	13320
1987-88	7920	14590
1988-89	8550	15620
1989-90	9420	16780
1990-91	10450	18220
1991-92	11360	19770

- (1) Off-campus earnings of students from jobs arranged through USD's Student Employment Center. JLD - Job Location and Development for part-time off campus private sector jobs. 80% of operational cost funded by federal grant.
- (2) Includes Student Employment in USD Dining Hall, University Center and Housing.
- (3) % increase in 1981-82 in Self Help aid attributable to availability of "No-Need" Federal Loans.
- (4) Outside Scholarships - obtained by USD students on their own initiative from outside donors.
- (5) Zero interest "USD Trust" Loans from Weingart Foundation Grant and private matching funds. Also Rankoh Loans.



# UNIVERSITY OF SAN DIEGO

## Law School Financial Aid Trends

	<u>1984-85</u>	<u>1985-86</u>	<u>1986-87</u>	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
CA State Grad. Grants	29,150	43,260	60,890	61,655	58,410	32,450	0
National Direct Student Loan (NDSL)	362,423	338,524	188,000	327,850	375,000	355,875	490,000
College Work Study	158,345	126,502	80,714	95,440	146,987	211,493	245,000
Guaranteed Student Loans (GSL)	2,925,000	2,675,000	3,483,806	5,269,064	5,293,000	5,528,747	5,100,000
USD Scholarships and Grants	497,490	526,679	563,547	686,272	812,805	935,684	1,235,875
USD Loans	126,135	122,050	97,739	158,900	160,000	96,100	90,000
USD Work Study	55,797	68,755	33,800	71,814	115,200	83,194	110,000
Supp. Loans	-	-	1,078,248	1,536,284	2,600,000	2,593,844	2,800,000
Law Access Loan/ Grad. Ed.	-	-	1,961,778	1,489,491	2,400,000	3,183,544	3,486,000
Total:	4,154,340	4,283,438	7,548,522	9,705,770	11,961,402	13,020,931	13,556,875



UNIVERSITY OF SAN DIEGO

Law School Financial Aid Trends

	<u>1991-92</u>
CA State Grad. Grants	6,940
National Direct Student Loan (NDSL)	480,000
College Work Study	205,000
Guaranteed Student Loans (GSL)	4,500,000
USD Scholarships and Grants	1,497,492
USD Loans	170,000
USD Work Study	100,000
Supp. Loans	2,322,413
Law Access Loan/ Grad. Ed.	4,630,000
Total:	<u>13,011,845</u>



# FINANCIAL AID TABLES

All Undergraduate Students 1990-91

All Undergrads 1990-91	USD Scholarships	USD Grants and Other Funds	Outside Schol./ Other Funds	Athletic Awards	Federal Grants *	NROTC	State Grants *	CWS/CWO* and USD Work (work)	Student Loans (Need Based) * (multiple sources)	Parent-Student Loans (Not need based)	Totals	Average Aid
With Need 1990-91 (1371)	1,852,934 698	3,624,720 989	296,952 170	151,290 20	1,171,884 515	479,367 45	2,046,764 410	777,356 464	3,699,076 1543	894,892 330	14,995,235 1371	10,937
Without Need 1990-91 (440)	669,907 181	228,415 76	159,468 65	763,562 66	9,800 5	361,245 33	1,085 1	5,520 6	52,440 24	262,152 58	2,513,594 440	5,713
TOTALS	2,522,841 879	3,853,135 1065	456,420 235	914,852 86	1,181,684 520	840,612 78	2,047,849 411	782,876 470	3,751,516 1567	1,137,044 308	17,508,829 1811	

All Undergraduate Students 1991-92 (to date)

All Undergrads 1991-92	USD Scholarships	USD Grants and Other Funds	Outside Schol./ Other Funds	Athletic Awards	Federal Grants *	NROTC	State Grants *	CWS/CWO* and USD Work (work)	Student Loans (Need Based) * (multiple sources)	Parent-Student Loans (Not need based)	Totals	Average Aid
With Need 1991-92 (1516)	2,397,851 805	4,845,608 1182	406,082 188	143,639 19	1,408,877 605	462,018 38	2,217,874 445	864,325 470	4,299,729 1773	1,043,517 302	18,089,552 1516	11,932
Without Need 1991-92 (432)	756,920 184	313,661 79	134,866 47	932,880 73	8,400 4	241,720 20	13,100 4	2,000 2	11,213 5	293,160 70	2,707,920 432	6,268
TOTALS	3,154,771 989	5,159,269 1261	540,948 235	1,076,519 92	1,417,277 609	703,738 58	2,230,974 449	866,325 472	4,310,942 1778	1,336,677 372	20,797,472 1948	

\* Unusual circumstances where program guidelines resulted in eligibility for the specific program regardless of the need.  
January 1992  
USD Office of Financial Aid



# FINANCIAL AID TABLES

1991-92  
USD Undergraduate Students With Financial Need By Ethnic Category (to date)

Ethnic Category (if unknown)	USD Scholarships	USD Grants and Other Funds	Outside Schol./Other	Athletic Awards	Federal Grants	NROTC	State Grants	CHS/CHO (need based)	Student Loans (Need based) (multiple awarded)	Parent-Student Loans * (Not need based)	Total Aid for each ethnic category	Average Aid **	Average Need
White (1000)	1,671,566 (177)	3,110,663 (177)	279,268 (116)	77,619 (11)	782,661 (138)	230,468 (11)	1,223,268 (146)	600,120 (122)	2,949,427 (1196)	737,937 (267)	11,662,997	11,617	12,296
Hispanic (200)	577,515 (234)	789,735 (181)	54,315 (20)	7,000 (3)	338,108 (129)	126,690 (10)	526,025 (104)	159,075 (88)	734,352 (117)	157,034 (132)	3,469,849	12,947	13,266
Asian (120)	294,970 (119)	231,190 (68)	45,777 (25)	0 (0)	158,970 (62)	65,600 (3)	345,485 (64)	52,000 (26)	297,620 (123)	50,916 (14)	1,542,528	11,958	11,942
Pacific Islander (30)	66,300 (24)	81,325 (19)	8,411 (3)	4,500 (1)	28,375 (11)	33,140 (1)	59,160 (11)	16,575 (8)	83,250 (33)	20,889 (7)	401,925	11,484	11,847
Black (40)	94,300 (39)	189,170 (42)	1,863 (3)	38,830 (1)	74,925 (35)	6,120 (1)	26,250 (3)	26,305 (14)	149,201 (64)	47,375 (13)	654,339	14,541	14,684
Native American (14)	23,600 (10)	37,800 (7)	7,363 (4)	15,690 (1)	15,075 (7)	0 (0)	16,686 (4)	3,100 (2)	30,150 (13)	19,507 (5)	168,971	12,069	12,397
GRAND TOTALS (1000)	2,728,251 (97)	4,439,883 (97)	396,997 (143)	143,639 (17)	1,398,114 (404)	462,018 (37)	2,196,874 (144)	857,175 (146)	4,244,000 (175)	1,033,658 (281)	17,900,609	11,974	12,739
Average Award	2,753	4,544	2,146	7,560	2,198	12,487	4,068	1,839	2,418	3,469			

NOTE: This chart does not include financial aid recipients for whom there is no ethnic code.

\* Used by parents and students to provide the expected parent and/or student contribution or to meet unmet need.

\*\* Includes Parent/Student loans used to meet unmet need (i.e., higher interest loans) and certain forms of assistance that can exceed need (e.g., merit-based assistance, athletics, etc.)

January 1992  
USD Office of Financial Aid



# FINANCIAL AID TABLES

1991-92  
USD Undergraduate Students Without Financial Need By Ethnic Category Who Are Receiving Aid (to date)

Ethnic Category (if available)	USD Scholarships	Other USD Funds	Outside Schol./ Other	Athletic Awards	Federal Grants **	NROTC	State Grants **	CMS/ CWO (need)	Student Loans (Need based) **	Parent/ Student Loans * (Not need based)	Total Aid for each ethnic category	Average Aid
White (a)	650,900 (a)	284,291 (a)	113,851 (a)	589,451 (a)	8,400 (a)	164,780 (a)	7,875 (a)	2,000 (a)	11,213 (a)	194,200 (a)	2,026,961	5,944
Hispanic (a)	19,600 (a)	4,000 (a)	7,500 (a)	80,765 (a)	0	11,730 (a)	0	0	0	30,000 (a)	153,595	5,908
Asian (a)	41,100 (a)	6,550 (a)	875 (a)	21,170 (a)	0	12,340 (a)	2,600 (a)	0	0	26,960 (a)	111,595	4,650
Pacific Islander (a)	0	0	0	0	0	0	0	0	0	8,000 (a)	8,000	4,000
Black (b)	20,760 (b)	0	12,440 (b)	129,050 (b)	0	13,510 (b)	0	0	0	8,000 (b)	183,760	12,251
Native American (c)	0	6,750 (c)	0	8,170 (c)	0	0	0	0	0	4,000 (c)	18,920	18,920
GRAND TOTALS (a+b+c)	732,360 (a+b+c)	301,591 (a+b+c)	134,666 (a+b+c)	828,606 (a+b+c)	8,400 (a+b+c)	202,360 (a+b+c)	10,475 (a+b+c)	2,000 (a+b+c)	11,213 (a+b+c)	271,160 (a+b+c)	2,502,831	6,119
Average Award	4,069	4,076	2,928	12,555	2,100	11,904	3,492	1,000	2,243	4,108		

NOTE: This chart does not include financial aid recipients for whom there is no ethnic code.

\* Used by parents and/or students to provide the expected parent and/or student contribution.

\*\* Unusual circumstances where program guidelines resulted in eligibility for the specific program regardless of the need.

January 1992  
USD Office of Financial Aid



# FINANCIAL AID TABLES

1990-91  
USD Undersgraduate Students With Financial Need By Ethnic Category

Ethnic Category (# students)	USD Scholarships	USD Grants and Other Funds	Outside Schol./ Other	Athletic Awards	Federal Grants	NROTC	State Grants	CWS/CWO (work)	Student Loans (Need based) (multiple sources)	Parent-Student Loans * (Not need based)	Total Aid for each ethnic category	Average Aid **	Average Need
White (926)	1,322,094 (493)	2,378,373 (591)	237,497 (122)	74,275 (9)	692,633 (326)	276,055 (27)	1,172,157 (235)	555,167 (325)	2,643,645 (920)	683,451 (203)	10,035,347	10,837	11,059
Hispanic (220)	339,152 (150)	561,497 (157)	27,643 (21)	3,000 (1)	282,727 (100)	89,837 (8)	473,301 (97)	119,884 (72)	531,972 (235)	106,984 (33)	2,535,997	11,527	11,802
Asian (100)	211,075 (92)	174,672 (57)	16,500 (12)	6,065 (1)	94,677 (41)	57,865 (5)	265,878 (52)	42,885 (31)	191,298 (87)	25,712 (8)	1,086,627	10,866	11,272
Pacific Islander (30)	43,450 (20)	71,750 (16)	4,250 (5)	4,000 (1)	21,217 (9)	32,910 (3)	42,900 (8)	17,105 (10)	70,114 (27)	9,558 (4)	317,254	10,575	10,590
Black (37)	52,750 (22)	127,522 (27)	2,109 (4)	39,365 (4)	35,734 (16)	22,700 (2)	31,190 (6)	14,862 (10)	102,835 (44)	26,000 (8)	455,067	12,299	12,317
Native American (10)	14,900 (7)	9,850 (2)	5,403 (3)	21,435 (2)	13,397 (7)	0 (0)	13,125 (3)	2,500 (2)	11,591 (7)	6,106 (2)	98,307	9,831	10,384
GRAND TOTALS (1323)	1,983,421 (784)	3,323,664 (850)	293,402 (167)	148,140 (18)	1,140,385 (499)	479,367 (45)	1,998,551 (401)	752,403 (450)	3,551,455 (1320)	857,811 (258)	14,528,599	10,982	11,237
Average Award	2,530	3,910	1,757	8,230	2,285	10,653	4,984	1,672	2,690	3,325			

NOTE: This chart does not include financial aid recipients for whom there is no ethnic code.

\* Used by parents and students to provide the expected parent and/or student contribution or to meet unmet need.

\*\* Includes Parent/Student loans used to meet unmet need (i.e., higher interest loans) and certain forms of assistance that can exceed need (e.g., merit-based assistance, athletics, etc.)

January 1992  
USD Office of Financial Aid



# FINANCIAL AID TABLES

1990-91  
USD Undergraduate Students Without Financial Need By Ethnic Category Who Are Receiving Aid

Ethnic Category (if available)	USD Scholarships	Other USD Funds	Outside Schol./ Other	Athletic Awards	Federal Grants **	NROTC	State Grants **	CWS/ CWO (need)	Student Loans (Need based) **	Parent/ Student Loans * (Not need based)	Total Aid for each ethnic category	Average Aid
White (10)	595,070 (10)	171,184 (10)	124,769 (10)	531,500 (10)	3,767 (10)	288,780 (10)	1,085 (10)	4,425 (10)	42,625 (10)	176,487 (10)	1,939,692	5,508
Hispanic (12)	12,150 (12)	19,620 (12)	1,400 (12)	43,010 (12)	1,720 (12)	0 (12)	0 (12)	0 (12)	6,000 (12)	28,000 (12)	111,900	5,086
Asian (14)	23,000 (14)	8,506 (14)	950 (14)	18,985 (14)	0 (14)	11,350 (14)	0 (14)	0 (14)	1,960 (14)	22,030 (14)	86,781	5,424
Pacific Islander (17)	1,900 (17)	1,000 (17)	7,014 (17)	0 (17)	0 (17)	22,130 (17)	0 (17)	0 (17)	0 (17)	8,000 (17)	40,044	5,721
Black (15)	14,587 (15)	1,400 (15)	16,900 (15)	111,497 (15)	0 (15)	21,960 (15)	0 (15)	0 (15)	0 (15)	0 (15)	166,344	13,862
Native American (11)	0 (11)	0 (11)	5,500 (11)	0 (11)	0 (11)	0 (11)	0 (11)	0 (11)	0 (11)	0 (11)	5,500	5,500
GRAND TOTALS (119)	646,707 (119)	201,710 (119)	156,533 (119)	704,992 (119)	5,487 (119)	344,220 (119)	1,085 (119)	4,425 (119)	50,585 (119)	234,517 (119)	2,350,261	5,732
Average Award	3,695	2,882	2,525	11,371	1,829	11,104	1,085	885	2,199	4,598		

NOTE: This chart does not include financial aid recipients for whom there is no ethnic code.

\* Used by parents and/or students to provide the expected parent and/or student contribution.

\*\* Unusual circumstances where program guidelines resulted in eligibility for the specific program regardless of the need.

January 1992  
USD Office of Financial Aid



# FINANCIAL AID TABLES

## All Graduate Students 1990-91

All Graduate Students 1990-91	USD Grant and other Funds	Outside Schols. and Other Funds	State Grants	CMS/ CWO and Other USD Work	Student Loans (Need Based)	Parent /Student Loans (Not based on need)	TOTALS	Average Aid	Average Need
Graduates With Need 1990-91 (253)	362,825 (125)	24,905 (9)	23,383 (5)	99,605 (65)	1,104,641 (244)	303,791 (99)	1,919,150	7,586	8,004
Graduates Without Need 1990-91 (142)	151,480 (45)	79,321 (29)	0	103,750 (57)	* 18,288 (11)	62,900 (16)	415,739	2,928	0
GRAND TOTALS (395)	514,305 (170)	104,226 (38)	23,383 (5)	203,355 (122)	1,122,929 (255)	366,691 (115)	2,334,889		

## All Graduate Students 1991-92 (to date)

All Graduate Students 1991-92	USD Grant and other Funds	Outside Schols. and Other Funds	State Grants	CMS/ CWO and Other USD Work	Student Loans (Need Based)	Parent /Student Loans (Not based on need)	TOTALS	Average Aid	Average Need
Graduates With Need 1991-92 (298)	436,945 (162)	26,102 (9)	11,120 (3)	105,100 (63)	1,330,885 (262)	401,426 (116)	2,311,578	7,757	9,236
Graduates Without Need 1991-92 (149)	170,630 (46)	104,407 (26)	0	117,045 (65)	0	91,900 (23)	483,982	3,248	0
GRAND TOTALS (447)	607,575 (208)	130,509 (35)	11,120 (3)	222,145 (128)	1,330,885 (262)	493,326 (139)	2,795,560		

\* Unusual circumstances where program guidelines resulted in eligibility for the specific program regardless of the need.



# FINANCIAL AID TABLES

## PARALEGALS 1990-91

Paralegals 1990-91	Stafford Loans	PLUS Loans	SLS Loans	Alternate Loans	Outside Sch'ship/ Other	Total	Average Aid
With Need (131)	424,765 (115)	0	124,984 (57)	8,000 (2)	2,419 (1)	560,168	4,276
Without Need (29)	0	4,000 (1)	49,450 (16)	23,900 (7)	5,000 (2)	82,350	2,840
<b>GRAND TOTALS (160)</b>	<b>424,765 (115)</b>	<b>4,000 (1)</b>	<b>174,434 (73)</b>	<b>31,900 (9)</b>	<b>7,419 (3)</b>	<b>642,518</b>	

## PARALEGALS 1991-92 (to date)

Paralegals 1991-92	Stafford Loans	PLUS Loans	SLS Loans	Alternate Loans	Outside Sch'ship/ Other	Total	Average Aid
With Need (103)	349,723 (85)	8,000 (2)	117,333 (51)	0	1,650 (1)	476,706	4,628
Without Need (30)	0	4,000 (1)	56,000 (19)	3,032 (2)	0	63,032	2,101
<b>GRAND TOTALS (133)</b>	<b>349,723 (85)</b>	<b>12,000 (3)</b>	<b>173,333 (70)</b>	<b>3,032 (2)</b>	<b>1,650 (1)</b>	<b>539,738</b>	

February 1992  
USD Office of Financial Aid



MAY 26 1989

Cultural Diversity Committee Final Report  
to  
Sr. Sally Furay, Vice President and Provost

from

Ms. Carmen Barcena  
Ms. Andrea Basque  
Dr. Ray Brandes  
Dr. Edward DeRoche  
Dr. Philip Hwang  
Dr. Judith Liu  
Dr. Patricia Lowry  
Mr. Warren Muller  
Dr. Janet Rodgers  
Mr. Ed Taylor  
Dr. Cynthia Villis  
Mr. Stanley Walsh

May 24, 1989



### The Charge

The University of San Diego, in its Strategic Long-Range Plan for 1985-1995, has expressed as one of its goals to "strive to enroll a student population more racially and ethnically diverse ...with emphasis on Hispanics."

This committee's charge is "to examine the issues and identify the parameters for implementing the long range goal to increase the racial and ethnic diversity of USD's student population, concentrating primarily on undergraduates.... The committee will provide the framework and foundation for a plan to achieve the goal."

(Sr. Furay's memo to the Committee; 2/29/88)



### A Definition

Words are value laden and some words lead us to stereotypes. Therefore, this report supports the recommendation by the authors of the Handbook that the term "cultural pluralism" be used since it has a much more positive and active connotation and asks members of all groups to explore, understand and appreciate one another's cultural experiences and heritage.<sup>1</sup>

"Diversity" connotes passive coexistence; "pluralism" is a dynamic atmosphere of collaboration.

1. Madeleine F. Green, ed., Minorities on Campus: A Handbook for Enhancing Diversity, Washington, DC: American Council in Education, 1988, p. xvi.



### Committee Meetings

The Committee met monthly since its first meeting in March 1988. During these meetings, the committee discussed a variety of issues and concerns including definitions, current conditions on campus, needs of culturally diverse students, experiences of committee members on this and other campuses, and a wide range of factors that are detailed in this report.

Committee members read a great deal of material from the literature, research, material from other schools, and letters from the faculty. From readings and discussions of the issues and parameters of increasing the cultural pluralism of this campus, a pattern emerged that is described in the report.



### The Demographics

The University of San Diego exists within a society and culture that is changing and diversifying. The fact is that one out of every nine Americans is a Californian. Two-thirds of the world's immigration is to the United States. California is now accepting almost one-third of the world's immigration and these rates are on the increase. Thus, California will continue to lead the nation as the most culturally diverse state. Not only is California accepting immigrants from Asia and the Americas but from the eastern part of the United States as well. Fifteen percent of California's population was born in another country while 55% were born in another state.

What does this information suggest for education in this state? Today, California's elementary schools (which house tomorrow's college students) have a minority majority in the first three grades. By 1990 the entire K-12 school population will be a minority majority. The data for Los Angeles is particularly striking. Since 1985 non-Hispanic whites make up 15% of the early elementary enrollment while Hispanics comprise 60%, Blacks 16%, Asians about 4%, and the remaining 5% are from other ethnic groups. The rapid increase of a million students in the schools by 1990 contains a disproportionately larger number who do not speak English, have incomes below the poverty line, and have physical and/or emotional handicaps. In addition, California ranks 40th among the states in retaining young people to high school graduation. California's ability to advance high school students to college is not great, and the chances are that it will decline in the future. California is reflecting a major national trend in this regard--an increase in minority high school graduates and a rapid decline in the percentage of those who enter college. For example, in California 13.2% of all public high school graduates in 1983 were eligible for admission to the University of California. But in the same year, only 3.6% of the Black graduates and 4.9% of the Hispanic graduates were eligible. Approximately 26.9% of the Asian graduates were admissible.

1. Harold Hodgkinson's "California: The State and Its Educational System," Washington, DC: The Institute for Educational Leadership, 1986



Culturally Diverse Students Enrollment  
and Graduation Trends:

A National Picture

- . In 1985, 20% of the school-age (elementary/secondary) population was culturally diverse; it will be 29% in 2020.
- . The percentage of Hispanic-Americans attending college declined slightly between 1975-85, from 51% to 47%.
- . Of those who graduate from high school and go on to college, over 55% of the Hispanic-Americans and 43% of Blacks attend a two-year institution.
- . Among 1980 high school seniors who enrolled in college, 21% of the White students, 10% of the Black students, 7% of the Hispanic-Americans students earned a bachelor's degree or higher by spring 1986.
- . Culturally diverse undergraduates are simply not graduating at the same rate as their White counterparts and retention is a major problem.<sup>1</sup>
- . Hispanic-Americans remain the group least likely to be enrolled in postsecondary education.<sup>2</sup>

1. Madeleine F. Green, Ed., Minorities on Campus: A Handbook for Enhancing Diversity, Washington, DC: American Council on Education, 1988.
2. Ursula Wagener, Ed., Policy Perspectives: Higher Education Research Program, Pennsylvania: Pew Charitable Trusts, 1989, pp. 1-2.



A Preliminary Institutional Audit  
(A Profile of USD)

The following data provide a numerical picture of the cultural pluralism on campus:

Racial/Ethnic Makeup:

- A. Board of Trustees: As of May 1, 1989, two members of this board of 38 are Hispanic; one is Black.
- B. Administration: 1988: 93.5% White; 4.1% Hispanic; 0.0% Native American; 1.0% Black; 1.4% Asian.
- C. Full-Time Faculty: There are 15 faculty that are Black, Hispanic, or Asian; 3 part-time faculty are culturally diverse.
- D. Staff Employees: 1989: 72.3% White; 17.9% Hispanic; 1.7% Native American; 3.4% Black; 4.7% Asian
- E. Graduate Students (Fall 1988)                      Undergraduates
 

0 - Native Americans	7
22 - Asians	138
6 - Black	34
46 - Hispanic	220
744 - White, Non-Hispanic	3169 (86%)
818 - Total	3568

It should be noted that this information is a preliminary profile of the cultural pluralism that exists on campus. Chapter Two of the Handbook (see reference on page 5) suggests creating a comprehensive institutional profile that takes a "snapshot of the institution at three points in time: the current year, five years ago, and ten years ago." The Handbook also suggests creating a community or state profile, some of which the committee provided in the introduction to this report. Finally, it is recommended by the authors of the Handbook that each institution use the numerous questions asked regarding institutional policies and procedures and that once the profile is complete, there be some way to disseminate and follow-up on the information as a means of reformulating the institutional agenda.



### Awareness

We sense, although we have collected limited data, that faculty, staff, administrators, and students need greater awareness of the cultures that provide San Diego and the Southwest its flavor. The University, through various programs, has done well to create awareness about social issues and internationalizing the curriculum. It should do the same in helping all University personnel recognize, appreciate, and understand the history, traditions, talents, and problems of culturally diverse populations. We should build on our curriculum, personnel and students, and social activities to create greater awareness of cultural pluralism.

There are three important principles that should guide our efforts. The first is leadership. "Leadership, from the board of trustees and the president, is essential to deep and lasting change on campus." Secondly, pluralism requires energy and purpose coupled with an integrated approach to change that is high on everyone's agenda. Thirdly, we must examine our assumptions, policies, procedures, priorities, and clearly recognize that change will cost - in time, friends, and discomfort.<sup>1</sup>

1. Green, op.cit., p. viii.



### Recruitment-Selection-Retention

In 1988, approximately 750 Asian, Black, Latino, and Native American students applied for admission to the University of San Diego and of this population 7 to 8% are international students. Four hundred and twenty-four were accepted. Yet only 179 enrolled, and over the next four years many of these students will withdraw. These students who have already demonstrated an interest in and ability to succeed at USD represent the most immediate resource for increasing USD's cultural diversity.

The reasons for enrolled students leaving the University, and for admitted students failing to enroll, vary widely, but among the most frequently stated reasons are the concern over cost, financial aid, and absence of cultural diversity. At first examination, it appears that USD provides substantial and sufficient aid to enable nearly all admitted students to attend; however, if one looks beyond the total award to the type of aid offered, it is clear that many packages include substantial, indeed overwhelming, loan components. This can discourage any student, but to those from low income families, the prospect of \$8,000 to \$20,000 of debt after four years is beyond contemplation. When this prospect is presented to the high-risk student, the problem becomes even more complex. USD presently supports a substantial and highly effective program to attract high-ability students.

The problem then centers around four areas - recruitment, selection, retention, and financial assistance.

Recruitment. The committee recommends that the University continue determined and effective efforts to enroll prospective culturally diverse students who meet admission requirements. The committee also recommends that the admission process be flexible enough to enroll culturally diverse students who may not meet the currently increasingly difficult standards.

The literature is filled with examples of what colleges and universities can do in this area. Special note should be made of the recruiting efforts of Incarnate Word College as an example of combining recruiting efforts with financial assistance.<sup>1</sup> There are many more examples that would serve to assist us in these efforts. In addition, local community colleges should not be overlooked as a major source for culturally diverse students.

Admissions. The committee recommends expanding efforts to identify, encourage, and support students who may not meet traditional admissions standards but who, given proper support and encouragement, can succeed at USD. The present



EOP program has never approached its faculty-authorized limit of four percent of the student population. It would be foolish to even consider such action, though, without giving the program and the students greater support.

We want to bring culturally diverse students to campus who have a high probability of successful graduation. All students who are admitted should have the potential to graduate; it is evident that some reach this goal independently while others need continued supervision and assistance. The Committee feels that "special admit" students would be in the second category.

The Handbook offers two cogent ideas about the admissions process. They recommend that "institutions first assess the student's academic weaknesses and provide them with remedial courses, learning labs, and other opportunities to correct deficiencies." Also recommended is assistance in "navigating the admissions and financial aid process."<sup>2</sup>

1. Louis J. Agnese, "Minority Recruitment: Good Sense, Not Good Deeds." Current Issues in Catholic Higher Education. Washington, DC: NCEA, Winter 1989, pp. 10-11.
2. Op.Cit., p. 37.



Retention. The dropout rate among the culturally diverse college population is high. For example, out of every 1,000 ninth graders of all ethnic groups, 760 graduate from high school, 293 enroll as community college freshmen, 64 enroll as California State University freshmen, 52 enroll as University of California freshmen, 13 graduate from the state universities within 5 years, 31 graduate from the UC system within five years.<sup>1</sup> The point is that this University will need to expand and enhance its current academic and social services if it is to meet the needs of all students, particularly culturally diverse students. USD will need to engage in teacher training, expand tutoring services, provide closer academic counseling, and establish an "early warning system," particularly in the freshman year. Retention is the key and it has been suggested that if culturally diverse students are going to find success in college, "every rung of the educational ladder must be in place," including summer "bridge" programs, special orientation programs, tailored financial-aid programs, strong academic-assessment programs, adequate tutoring and mentoring services, and career guidance programs.<sup>2</sup>

1. California Postsecondary Education Commission, 1988.
2. Richard C. Richardson, Jr. "If Minority Students Are To Succeed in Higher Education, Every Rung of the Educational Ladder Must Be In Place," Chronicle of Higher Education, January 11, 1989.



### Financial Aid

We cannot expect to attract culturally diverse students from moderate and low-income families and then saddle these families with thousands of dollars of loans when their sons or daughters graduate. Extra financial resources must be found and awarded these students. Work-study may also be a major resource and "may assist in the socialization of minority students."<sup>1</sup>

The committee recommends that the University seek new monies or re-package existing monies to assist any culturally diverse student recruited and admitted to meet the enrollment goal.

Funds will be needed for additional service personnel. Institutional dollars spent to recruit, retain, and graduate culturally diverse students communicates institutional seriousness.

1. Handbook, op.cit, p. 40.



### Personnel

We have stated above that additional personnel will be needed and thus dollars need to be found. But this is only half the task; the University needs to make extraordinary efforts to recruit culturally diverse faculty members and to place such people in senior leadership positions. This sends a clear message about the importance and value of cultural diversity.

It is very difficult for this Committee to determine what new personnel will be needed and which support services will have to be enhanced. All of the information we received, however, clearly suggests to us that the implementation of the long-range goal will require new personnel.

Faculty. There is a supply problem. In 1981, 2728 doctorates were awarded to culturally diverse students; in 1987, 2890. Also, culturally diverse faculty are less likely to hold tenure than majority faculty.<sup>1</sup> USD needs more culturally diverse faculty. To get them, we need special recruiting efforts, greater flexibility in salary authorizations, and/or implement short-term appointments (visiting professorships), exchange of culturally diverse faculty, and fill part-time teaching positions with culturally diverse faculty.

Administration. "While minority students comprise 16% of the students in higher education in 1985, only about 12% of all administrators were minority persons."<sup>2</sup> The situation is much worse at USD. We simply need extraordinary efforts to increase appointments of culturally diverse administrators who will serve as role models for all faculty and students but particularly for culturally diverse persons.

1. Handbook, op.cit, pp. 81-82.

2. Ibid., p. 6.



### Goal

Research has shown that "multicultural campuses (campuses with 30% or more minority enrollment) are more conducive to the success of minority students. While 30% is not a realistic goal on most campuses, the fact remains that if there is only a handful of minority students, faculty, and administrators, they are much more likely to feel isolated."<sup>1</sup>

The current racial and ethnically diverse population among USD's undergraduates is 399 out of 3620 undergraduates or 4%. The Committee recommends that a goal of 22% or more of the fall 1988 undergraduate enrollment (3620) be set for the 1995-96 academic year. The goal would be to have a diverse population of about 800 students; thus doubling the current racial/ethnic population. This goal, however, must be viewed within the context of the recommendations and suggestions in this report.

1. Handbook, op.cit., p. 116.



### The Issues

After a year of examining the literature, interviewing USD personnel, and discussions among the committee members, the issues seem clear. To increase the cultural pluralism on our campus, the entire USD community must

- A. Make a commitment to the goal.
- B. Become more aware of the need for cultural pluralism among undergraduate students.
- C. Recognize that such students may have special academic and social needs.

Given these factors, the major issues center around continuing and creating:

- A. Leadership by the Board of Trustees and the President.
- B. Recruitment of culturally diverse students, particularly Hispanic-Americans.
- C. Continuation of admission standards consistent with the goals of this report.
- D. Expansion of support services (additional personnel) for all students but particularly for culturally diverse students.
- E. Increase in special financial aid packages for culturally diverse students.
- F. Continuation of efforts to recruit culturally diverse faculty and administration.



### Recommendations

The Cultural Diversity Committee offers the following specific recommendations:

1. inform the USD community of your commitment to the goal;
2. complete an institutional ethnic profile beginning in the fall of 1989, using the model in Minorities on Campus handbook, chapter two.
3. appoint a committee, similar to the Social Issues Committee, but with a budget to develop programs of awareness of cultural pluralism;
4. continue to charge Academic Services with an examination of the issues raised in this report regarding recruitment, admission, and retention of culturally diverse students;
5. consider ways and means of creating an endowment fund for the specific purpose of assisting needy, high ability, culturally diverse students;
6. use University resources to create helping programs for Catholic elementary and secondary schools with a high enrollment of culturally diverse students;
7. have the Cabinet, President's Advisory Council and University Senate address the issues and procedures of hiring more culturally diverse faculty and administration;
8. create a committee to address the adequacy of current academic and social support services and future needs should attempts be made to implement the recommended goal;
9. charge the USD community with specific liaisons to the San Diego communities of the culturally diverse (e.g. the Catfish Club, La Prensa, News and Viewpoints, Pan Asian Association, Mexican-American Foundation).

The Minorities on Campus handbook suggests ways for evaluating and facilitating many of the above recommendations and thus the committee urges using the paradigms developed in this excellent resource.



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## FACULTY NEWSNOTES

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Edited by Debbie Gough

January 24, 1992

No. 244

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### IRVINE GRANT

USD's "Institutionalizing Cultural Diversity" project, now in its third month, is already beginning to make an impact across the campus.

The four-year project has been made possible by a \$1 million grant from The James Irvine Foundation, a grant that will be matched to a final level of \$1.665 million. Thanks to that generous support, USD faculty will be offered an array of stipends for teaching, research and related travel - all aimed at achieving true cultural diversity throughout the USD community.

Three factors make USD especially well-situated to launch such a far-reaching project: the changing demographics of Southern California have placed the University in a culturally diverse region; USD already has been successful in launching a major campus-wide project (Internationalizing the Curriculum) which provided experience in and established mechanisms for dealing with such undertakings; and, finally, the goals of cultural diversity are fundamental to USD's values-based educational emphasis on a just and harmonious society and on the dignity and worth of each human being.

A Los Angeles Times article entitled "USD Gets \$1-Million Grant for Multicultural Agenda" stated that the Irvine grant would "put flesh on plans by president Author Hughes to increase campus cultural diversity, a major university goal for this decade."

**Early Faculty Involvement:** Faculty from across the University have participated in developing the project, starting when the Irvine Foundation first invited the University in the spring of 1991 to apply for the high-coveted grant.

A primary focus of faculty and curricular development is a program component entitled "Cultural Pluralism: The Metropolitan Southwest." An arc of major urban areas starting in Phoenix and sweeping through San Diego-Tijuana up to Los Angeles is noteworthy on two counts: it contains one of the richest mixtures of ethnically diverse populations in the world, and it is a major student recruitment area for USD.

The rich cultural diversity of the Southwest will be a rallying theme for many of the project's activities - for research projects involving faculty and students; for new course development; and for new pedagogical methods, among others.



A substantial \$486,000 has been earmarked for the Metropolitan Southwest component. That support will be used to underwrite team-teaching stipends for USD professors in conjunction with ethnically diverse adjunct faculty and special faculty research grants on aspects of cultural diversity.

The Metropolitan Southwest's faculty oversight committee is chaired by Dr. Lisa Baird, Associate Professor of Biology. Members include Dr. Alan Gin, Assistant Professor of Economics; Jean Montoya, Assistant Clinical Professor in the Law School; Dr. Diane Hatton, Assistant Professor of Nursing; and Dr. Susan Zgliczynski, Associate Professor of Counseling Education.

Because minority faculty and students are especially underrepresented in the sciences, "Institutionalizing Cultural Diversity" will place particular emphasis on cultural diversity in science education. This will be achieved primarily by attracting promising minority high school students into USD science laboratories for summer research ventures.

An estimated \$121,000 has been earmarked for the Science Education component. A Science Education Subcommittee is chaired by Dr. Lisa Baird, Associate Professor of Biology, and includes Sister Patricia Shaffer, Professor of Chemistry; and Dr. Daniel Sheehan, Assistant Professor of Physics.

Throughout the "Institutionalizing Cultural Diversity" project, retreats and workshops funded through the Irvine grant will provide unique opportunities for faculty, administrators, staff and students to expand their knowledge of and their sensitivity to our multicultural society.

The first such retreat was held for administrators and faculty representatives on January 8 and 9 at Warner Hot Springs. A follow-up workshop for department chairs, program directors, and others will be held April 10 and 11 at Warner Hot Springs. A series of workshops for faculty which are designed to foster curriculum changes will take place in May.

**A Multifaceted Project:** The "Institutionalizing Cultural Diversity" proposal was the work of a Steering Committee of Program Directors supervised by Sister Sally Furay, Vice President and Provost. The members include: Dr. Cynthia Villis, Dean of Academic Services and Director of the Counseling Center; Dr. Eugene Labovitz, Professor of Sociology; and Dr. Annette Taylor, Assistant Professor of Psychology, will plan, assess, and evaluate USD's campus climate to determine how a pluralistic community can best be established.

Dr. Judith Liu, Associate Professor of Sociology, will coordinate and implement the faculty development and curriculum development effort. A faculty oversight committee chaired by Dr. Patrick Drinan, Dean of Arts and Sciences, will monitor faculty development. Dr. Thomas Cosgrove, Associate Dean of Students, will



manage a special program to highlight cultural diversity and cross-cultural communication issues in USD's annual freshman orientation week.

Judy Rauner, Director of Volunteer Resources, will be responsible for the Social Issues and Community Service programming. Professor Steven Hartwell will manage the School of Law's Pro Bono project, which will encourage law students to become more sensitive to cultural diversity and more eager to provide public service to the community at large. Dr. Judith Munoz, Director of Human Resources, will be responsible for employee awareness and sensitivity training. Maria Martinez-Cosio, Assistant Director of Public Relations, will organize a Community Advisory Board.

Dr. Edward DeRoche, Dean of the School of Education, has responsibilities including a Teacher Preparation program aimed at increasing the pool of male African-American secondary teachers. Stanley (Skip) Walsh, Assistant Dean of Students and Director of Resident Life; L. Reuben Mitchell, Assistant Director of Student Activities; and Steven Jones, Resident Director, will be responsible for the project's Human Relations workshop program for students.

The Steering Committee is further composed of Dr. Eren Branch, Dean of Graduate and Continuing Education; Dr. Dennis Briscoe, Professor of Management; and Dr. Hugh Ellis, Associate Professor of Biology, all of whom helped write the grant proposal.

Dr. Donald McGraw, Associate Provost, serves as Grant Administrator. Questions about the project should be directed to him at x4553. Dr. McGraw is assisted in the management of the grant by Dr. Jack Adams, Director of Special Projects; Cynthia Weiler, Grants and Contracts Officer; Kate Callen, Director of the News Bureau, coordinates publicity.

As the "Institutionalizing Cultural Diversity" project evolves over the next four years, the USD campus will move forward from developing cultural diversity, which is the recognition and acceptance of different cultures co-existing in the same society, to true cultural pluralism, which is the active participation and empowerment of different cultures in one heterogeneous society.





## University of San Diego

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**TO:** USD Faculty Members

**FROM:** Judith Liu, Project Director  
Faculty Development

**DATE:** June 2, 1992

**RE:** Irvine Foundation Faculty Grants

The Irvine Foundation's "Institutionalizing Cultural Diversity" Grant focuses on faculty and curricular development efforts dealing with the theme of Cultural Pluralism in the Metropolitan Southwest. This area includes an arc of major urban areas from Phoenix through San Diego and Tijuana to Los Angeles.

Four opportunities for support will be available under the Faculty and Curriculum Development component of the grant.

**1. Curriculum Development Workshops (May, 1992; One workshop offered in January and in May, 1993-5).** The purpose of these workshops will be to familiarize faculty members with issues surrounding cultural diversity. Faculty members will attend one- or two-day workshops. Stipends will be given to faculty for attending one workshop. After attending a workshop, faculty are encouraged to submit proposals to infuse components dealing with or developing new courses around cultural diversity themes. Faculty who revise syllabi, teach a course, and do an assessment of the component/new course will be eligible for up to \$500 in stipends (\$250 for the syllabus revision; \$250 for the assessment). In order to receive syllabi revision stipends, faculty members must first attend a workshop. For funded course revisions, an additional \$250 will be available for media center and library acquisitions.

**2. Summer Research Stipends (\$32,000 total available per year, 1993-5).** Summer Research stipends in the amount of up to \$4000 each will be available for faculty beginning Summer, 1993. The purpose of the stipends is to encourage and support faculty research efforts that deal with Cultural Pluralism in the Metropolitan Southwest. The funds are for ongoing or new research to be conducted, completed or continued during the summer. Results of these funded projects must be reported to the faculty at one of the monthly luncheon colloquia which will be scheduled over the next three years.

**PLEASE NOTE:** Any faculty member receiving a Summer Research Stipend may teach a maximum of one summer school course.

Examples of summer research projects are: a Nursing professor may develop a research proposal on health delivery issues in Asian communities that compares responses among the various Asian communities in the Metropolitan Southwest; or a Business professor could compare the evolution of entrepreneurial attitudes in various Latino communities.



**3. Faculty Development Grants (\$21,000 total available per year, 1992-5).** Faculty Development grants of up to \$7000 per person will be available beginning October, 1992. The purpose of these grants is to encourage and support professional growth and development of USD faculty members. The funds are to be used to develop new courses or develop extensive and intensive components within existing courses dealing with cultural pluralism that go beyond the established parameters of standard curriculum workshops described in category one above. Funds can be used to develop team-taught courses as well as to request reassigned time. Results of these funded grants must be reported to the faculty at one of the monthly luncheon colloquia which will be scheduled over the next three years.

Examples of faculty development grants are: a professor developing a new course can apply to defray the cost of travel, tuition, and expenses to attend an institute or a class at another campus; or a faculty member may be approved to work with a non-profit agency with the intent of developing an experiential education programming; or five faculty members from within the university (with the approval of their chairs and/or deans) may develop and implement a team-taught course.

**PLEASE NOTE:** Summer Research Stipend and Faculty Development Grant proposals will be reviewed initially by subcommittees within the various Schools and the College of Arts and Sciences. These subcommittees will evaluate the proposals and make recommendations to the Faculty Development Oversight Committee which will make the final decisions and award the funds.

**4. Travel to Conferences (1992-5).** A total of \$8000 per year will be available for travel to conferences beginning September, 1992. These funds will be administered by the Interdisciplinary Travel Funds Committee. Since these funds come from the Irvine Grant, the conferences must deal with cultural diversity, but need not be interdisciplinary in scope. Priority will be given to presenters and organizers of panels; however, proposals to attend conferences which have a cultural diversity theme are also highly encouraged. A list of upcoming conferences specializing in cultural diversity themes will be listed in a special section of the Faculty Newsnotes and in the Irvine Grant Newsletter. Faculty members who receive funding must report to the faculty at one of the monthly luncheon colloquia. Submissions and questions concerning these travel funds should be directed to Dr. Patrick Drinan, Chair of the Interdisciplinary Travel Funds Committee.

The Irvine Foundation Grant has the potential of enlivening the academic environment at USD, but this can only happen if we take it seriously; consequently, your ideas for developing and implementing new courses, research, and intellectual development dealing with cultural diversity in the Metropolitan Southwest are strongly encouraged.



## PROPOSAL FORMAT FOR SUMMER RESEARCH STIPENDS

Eight copies of proposals must be submitted to the liaison of the appropriate subcommittee in your school or college by **SEPTEMBER 11, 1992 NO LATER THAN 5:00 P.M. THE DEADLINE WILL BE ENFORCED; THE SUBCOMMITTEES WILL NOT CONSIDER PROPOSALS RECEIVED AFTER THAT DATE.**

## ANNOUNCEMENT DATE FOR GRANTS

Each subcommittee will evaluate and send recommendations to the Faculty Development Oversight Committee which will make the final decisions and award funds. Award recipients will be notified via a personal letter early in October. Non-funded proposals will also be notified with brief feedback.

## APPLICANTS MUST SUBMIT PROPOSALS IN THE FOLLOWING FORMAT:

1. Cover page consisting of:
  - A. Type of Irvine Foundation Faculty Grant (i.e., Summer Research Stipend)
  - B. Individual's name
  - C. Title of project
  - D. Abstract of no more than 150 words
  - E. Total amount requested with a short itemization of expenditures
2. Outline of objectives and methods
3. Statement regarding the significance of the project to your discipline, to the University and College or School, and to the overall theme of institutionalizing cultural diversity.
4. Summary of individual's scholarly activities, including a current curriculum vitae.
5. Since the goal of the Irvine Foundation Faculty Grants is to encourage new research, any faculty research grant support that has been received in the last three years must be reported.
6. Statement of the applicant's qualifications to carry out the proposed research, if this is not evident in items 4 and 5.

## REPORTS BY GRANT RECIPIENTS

Faculty members who receive Irvine Foundation Faculty Grants must submit a report on the progress of their research to the Project Director by October 1, 1993. Recipients are also required to present results of their projects at one of the monthly luncheon colloquia.

If you have questions about the procedure, please contact the liaisons of the subcommittees.

**COLLEGE OF ARTS AND SCIENCES SUBCOMMITTEE:** Judith Liu  
**SCHOOL OF BUSINESS SUBCOMMITTEE:** Alan Gin  
**SCHOOL OF EDUCATION SUBCOMMITTEE:** Sue Zgliczynski  
**SCHOOL OF LAW SUBCOMMITTEE:** Jean Montoya  
**SCHOOL OF NURSING SUBCOMMITTEE:** Diane Hatton



## EVALUATION CRITERIA FOR SUMMER RESEARCH STIPENDS

All proposals will be evaluated with respect to the following criteria:

**A. Priority:** Given that other criteria are met, priority will be given to research projects which result in original contributions to scholarly disciplines. Proposals for textbook preparations must make it clear how the textbook will contribute to the theme of Cultural Diversity in the Metropolitan Southwest. New course preparations should describe why extensive research is needed and why the course would be difficult to prepare without research money.

**PLEASE NOTE:** Faculty who will be on sabbatical during the 1992-1993 academic year may apply for the Irvine Foundation Faculty Grants, but proposals from other faculty will be given higher priority because of the substantial institutional support those on sabbatical receive in the form of the sabbatical leave itself.

If your proposal has been/will be submitted to another funding source or has been funded in the past, then this must be indicated in your proposal. Since funds are limited, projects that have been previously funded will be given lower priority.

**B. Clarity:** Does the proposal provide a clear description of how the project will be carried out? Does it clearly address all items required by the format stipulated on page three? Does it apply to the theme of Cultural Diversity in the Metropolitan Southwest?

**PLEASE NOTE:** If your proposal is highly technical or contains terminology or "jargon" which is not commonly known outside your discipline, please include a one page or less summary describing your proposal in "jargon-free" language.

**C. Feasibility:** Does it seem reasonable that the project can be effectively carried out in the allotted time?

**D. Amount Requested:** A short itemization of expenditures.



## PROPOSAL FORMAT FOR FACULTY DEVELOPMENT GRANTS

Eight copies of proposals must be submitted to the liaison of the appropriate subcommittee in your school or college by **SEPTEMBER 11, 1992 NO LATER THAN 5:00 P.M. THE DEADLINE WILL BE ENFORCED; THE SUBCOMMITTEES WILL NOT CONSIDER PROPOSALS RECEIVED AFTER THAT DATE.**

### ANNOUNCEMENT DATE FOR GRANTS

Each subcommittee will evaluate and send recommendations to the Faculty Development Oversight Committee which will make the final decisions and award funds. Award recipients will be notified via a personal letter early in October. Non-funded proposals will also be notified with brief feedback.

### APPLICANTS MUST SUBMIT PROPOSALS IN THE FOLLOWING FORMAT:

1. Cover page consisting of:

- A. Type of Irvine Foundation Faculty Grant (i.e., Faculty Development Grant)
- B. Individual's name
- C. Title of project
- D. Abstract of no more than 150 words
- E. Total amount requested

2. Outline of objectives and methods

3. Statement regarding the significance of the project to your discipline, to the University and College or School, and to the overall theme of institutionalizing cultural diversity.

4. Summary of individual's scholarly activities, including a current curriculum vitae.

5. One goal of the Irvine Foundation Faculty Grants is to encourage professional development and research; hence, any support that has been received in the last three years must be reported.

6. Statement of the applicant's qualifications to carry out the proposed research, if this is not evident in items 4 and 5.

7. Detailed budget including equipment\*, supplies\*, personnel costs, travel, and any other expenses. (\*Where equipment or supplies duplicate existing materials, a rationale for the duplication must be included with the proposal.)

### REPORTS BY GRANT RECIPIENTS

Faculty members who receive Irvine Foundation Faculty Grants must submit a report on the progress of their research to the Project Director by October 1, 1993. Recipients are also required to present results of their projects at one of the monthly luncheon colloquia.

If you have questions about the procedure, please contact the liaisons of the subcommittees.

**COLLEGE OF ARTS AND SCIENCES SUBCOMMITTEE:** Judith Liu  
**SCHOOL OF BUSINESS SUBCOMMITTEE:** Alan Gin  
**SCHOOL OF EDUCATION SUBCOMMITTEE:** Sue Zgliczynski  
**SCHOOL OF LAW SUBCOMMITTEE:** Jean Montoya  
**SCHOOL OF NURSING SUBCOMMITTEE:** Diane Hatton



## **EVALUATION CRITERIA FOR FACULTY DEVELOPMENT GRANTS**

**All proposals will be evaluated with respect to the following criteria:**

**A. Priority:** Given that other criteria are met, priority will be given to proposals which result in personal and/or professional development or in original contributions to scholarly disciplines. Proposals for textbook preparations must make it clear how the textbook will contribute to the theme of Cultural Diversity in the Metropolitan Southwest. New course preparations should describe why extensive research is needed and why the course would be difficult to prepare without research money.

**PLEASE NOTE:** Faculty who will be on sabbatical during the 1992-1993 academic year may apply for the Irvine Foundation Faculty Grants but proposals from other faculty will be given higher priority because of the substantial institutional support those on sabbatical receive in the form of the sabbatical leave itself.

If your proposal has been/will be submitted to another funding source or has been funded in the past, then this must be indicated in your proposal. Since funds are limited, projects that have been previously funded will be given lower priority.

**B. Clarity:** Does the proposal provide a clear description of how the project will be carried out? Does it clearly address all items required by the format stipulated on page five? Does it apply to the theme of Cultural Diversity in the Metropolitan Southwest?

**PLEASE NOTE:** If your proposal is highly technical or contains terminology or "jargon" which is not commonly known outside your discipline, please include a one page or less summary describing your proposal in "jargon-free" language.

**C. Feasibility:** Does it seem reasonable that the project can be effectively carried out in the allotted time?

**D. Budget:** A detailed budget must be included with the proposal.



University of San Diego, Office of Institutional Research

ETHNIC DIVERSITY AUDIT

November, 1991

EXECUTIVE/ADMINISTRATIVE												
Year	Total		White		Afr-Am		Hispanic		Asian		Am Ind	
	M	F	M	F	M	F	M	F	M	F	M	F
Full-Time												
1989	50	42	44	37	1	0	4	5	1	0	0	0
1990	50	49	47	45	2	0	1	3	0	1	0	0
1991	75	75	70	66	4	1	1	5	0	2	0	1
Part-Time												
1989	1	8	1	8	0	0	0	0	0	0	0	0
1990	3	1	3	1	0	0	0	0	0	0	0	0
1991	1	5	1	5	0	0	0	0	0	0	0	0

PROFESSIONAL												
Year	Total		White		Afr-Am		Hispanic		Asian		Am Ind	
	M	F	M	F	M	F	M	F	M	F	M	F
Full-Time												
1989	47	49	42	45	1	1	2	1	2	1	0	1
1990	50	52	44	50	2	0	2	1	2	1	0	0
1991	31	42	28	38	1	1	1	2	1	1	0	0
Part-Time												
1989	12	7	11	7	0	0	1	0	0	0	0	0
1990	1	5	1	5	0	0	0	0	0	0	0	0
1991	2	8	1	8	0	0	1	0	0	0	0	0



FACULTY												
Year	Total		White		Afr-Am		Hispanic		Asian		Am Ind	
	M	F	M	F	M	F	M	F	M	F	M	F
Full-Time												
1989	152	81	139	74	2	2	4	0	7	5	0	0
1990	149	90	135	80	1	3	6	1	7	6	0	0
1991	151	103	<del>135</del> 137	94	1	2	<del>1</del> 2	2	8	5	0	0
Part-Time												
1989	102	63	96	56	0	1	3	3	2	2	1	1
1990	120	78	112	70	0	1	4	5	2	2	2	0
1991	109	78	99	69	2	1	4	5	2	3	2	0

BOARD OF TRUSTEES												
Year	Total		White		Afr-Am		Hispanic		Asian		Am Ind	
	M	F	M	F	M	F	M	F	M	F	M	F
1989	30	6	29	4	0	1	1	1	0	0	0	0
1990	29	9	28	6	0	1	1	2	0	0	0	0
1991	28	9	27	6	0	1	1	2	0	0	0	0



SECRETARIAL/CLERICAL												
Year	Total		White		Afr-Am		Hispanic		Asian		Am Ind	
	M	F	M	F	M	F	M	F	M	F	M	F
Full-Time												
1989	21	177	17	145	1	6	2	18	1	7	0	1
1990	24	197	14	157	2	13	4	20	3	5	1	2
1991	24	184	11	150	3	10	6	16	3	5	1	3
Part-Time												
1989	4	28	4	25	0	0	0	3	0	0	0	0
1990	3	36	2	29	0	0	0	6	1	1	0	0
1991	0	26	0	23	0	0	0	2	0	1	0	0

TECHNICAL/PARA-PROFESSIONAL												
Year	Total		White		Afr-Am		Hispanic		Asian		Am Ind	
	M	F	M	F	M	F	M	F	M	F	M	F
Full-Time												
1989	31	41	25	35	0	0	4	2	0	1	2	3
1990	35	40	28	31	1	0	4	3	2	5	0	1
1991	30	30	23	23	1	0	5	3	1	4	0	0
Part-Time												
1989	2	3	1	0	0	0	0	0	1	3	0	0
1990	2	9	1	8	0	0	0	1	1	0	0	0
1991	2	5	2	4	0	0	0	0	0	1	0	0



SKILLED CRAFT												
Year	Total		White		Afr-Am		Hispanic		Asian		Am Ind	
	M	F	M	F	M	F	M	F	M	F	M	F
Full-Time												
1989	32	2	26	2	3	0	2	0	1	0	0	0
1990	35	1	25	1	1	0	7	0	2	0	0	0
1991	37	4	25	4	1	0	9	0	2	0	0	0
Part-Time												
1989	0	0	0	0	0	0	0	0	0	0	0	0
1990	0	0	0	0	0	0	0	0	0	0	0	0
1991	0	1	0	0	0	0	0	1	0	0	0	0

SERVICE/MAINTENANCE												
Year	Total		White		Afr-Am		Hispanic		Asian		Am Ind	
	M	F	M	F	M	F	M	F	M	F	M	F
Full-Time												
1989	71	45	33	23	2	2	29	17	5	1	2	2
1990	74	49	26	23	2	3	36	20	8	1	2	2
1991	69	47	21	20	3	2	35	21	8	2	2	2
Part-Time												
1989	1	1	0	0	0	0	0	0	1	1	0	0
1990	3	3	3	3	0	0	0	0	0	0	0	0
1991	0	1	0	0	0	0	0	1	0	0	0	0



STUDENTS BY LEVEL																	
Year	Total		White		Afr-Am		Hispanic		Asian		Am Ind		N/R Alien		Ethnic ID Unknown		
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
UNDERGRADUATE																	
1989	1605	2127	1351	1808	26	18	98	167	66	102	2	6	62	26	-	-	
1990	1671	2215	1326	1769	29	30	127	215	104	140	7	11	74	40	4	10	
1991	1640	2261	1237	1762	35	28	151	240	123	161	9	15	85	55	-	-	
GRADUATE																	
1989	410	617	334	544	8	7	16	36	9	13	-	4	43	13	-	-	
1990	410	625	311	537	10	11	24	32	12	18	1	2	43	16	9	9	
1991	423	666	349	567	6	13	17	42	12	19	1	3	38	22	-	-	
LAW																	
1989	649	513	575	454	8	13	30	26	21	12	1	2	14	6	-	-	
1990	629	477	543	412	11	13	38	23	25	16	1	4	11	9	-	-	
1991	582	469	483	384	18	14	40	33	27	22	2	7	12	9	-	-	



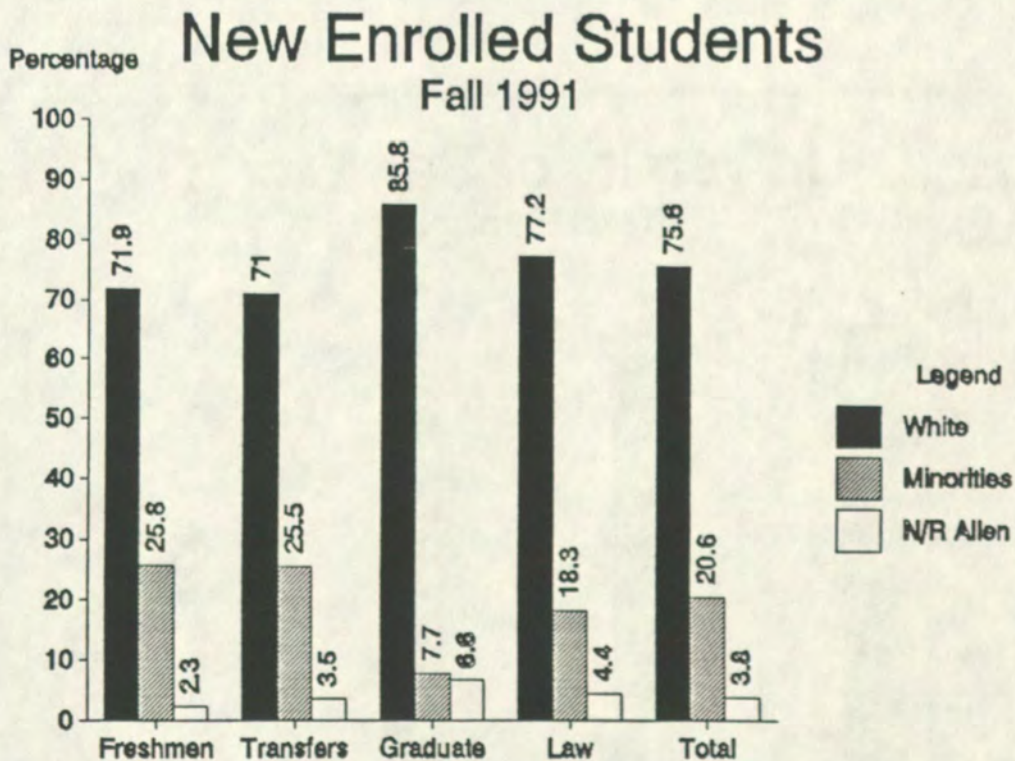
**ENROLLMENT BY LEVEL**  
Student Ethnicity - Totals and Percentages

Race/Ethnicity	1989		1990		1991	
UNDERGRADUATES	No.	%	No.	%	No.	%
White	3159	84.6	3095	79.6	2999	76.9
African-American	44	1.2	59	1.5	63	1.6
Hispanic	265	7.1	342	8.8	391	10.0
Asian	168	4.5	244	6.3	284	7.3
American Indian	8	0.2	18	0.5	24	0.6
N/R Alien	88	2.4	114	2.9	140	3.6
Ethnic ID Unknown	-	-	14	0.4	-	-
Total	3732	100	3886	100	3901	100
<b>GRADUATES</b>						
White	878	85.5	848	81.9	916	84.1
African-American	15	1.5	21	2.0	19	1.7
Hispanic	52	5.1	56	5.4	59	5.4
Asian	22	2.1	30	2.9	31	2.8
American Indian	4	0.3	3	0.3	4	0.4
N/R Alien	56	5.5	59	5.7	60	5.5
Ethnic ID Unknown	-	-	18	1.7	-	-
Total	1027	100	1035	100	1089	100
<b>LAW</b>						
White	1029	88.6	955	86.3	867	82.5
African-American	21	1.8	24	2.2	32	3.0
Hispanic	56	4.8	61	5.5	73	6.9
Asian	33	2.8	41	3.7	49	4.7
American Indian	3	0.3	5	0.5	9	0.9
N/R Alien	20	1.7	20	1.8	21	2.0
Ethnic ID Unknown	-	-	-	-	-	-
Total	1162	100	1106	100	1051	100



# NEW ENROLLED STUDENTS FALL, 1991

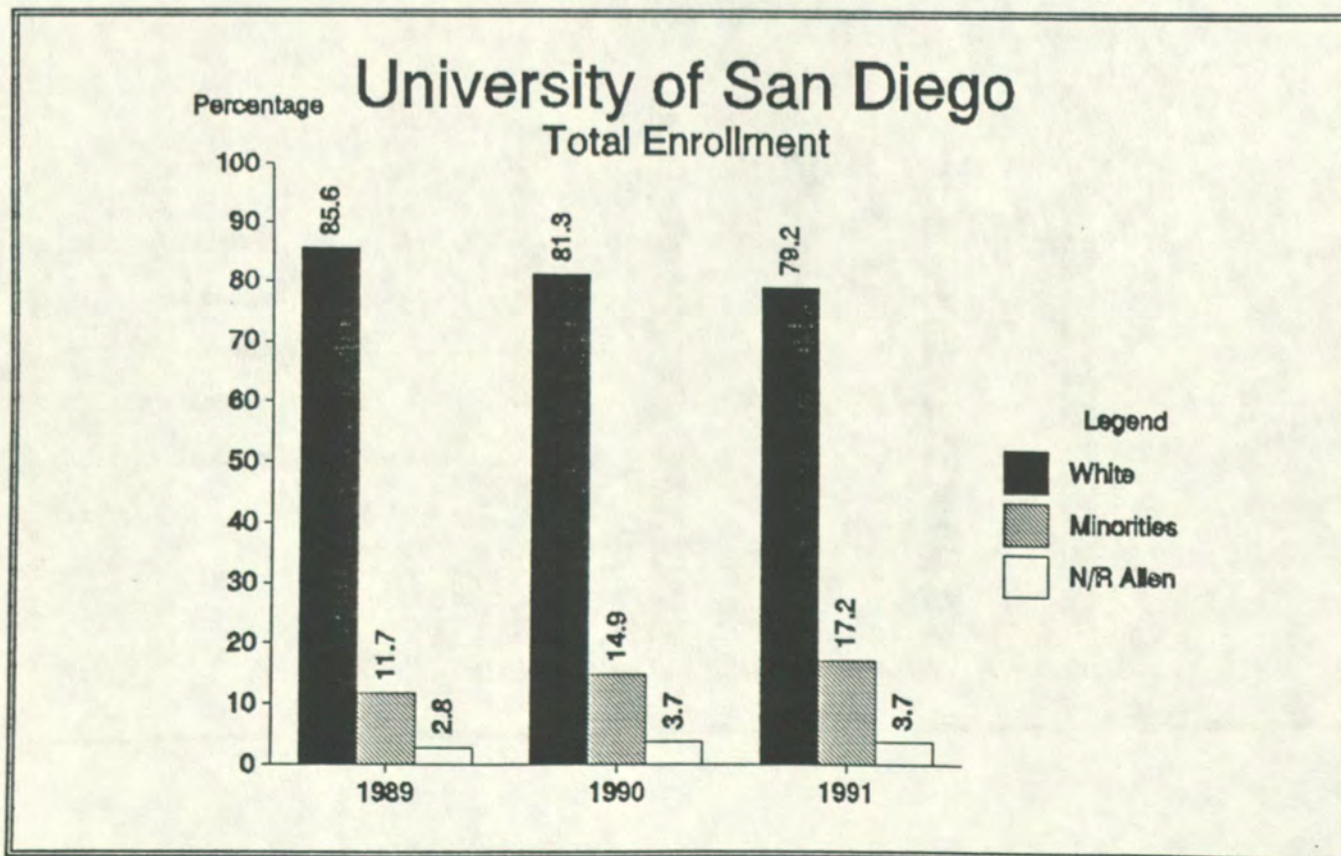
Race/Ethnicity	Freshmen		Transfers		Graduate		Law		Total	
	No.	%	No.	%	No.	%	No.	%	No.	%
White	633	71.9	237	71.0	353	85.8	299	77.2	1522	75.6
African-American	20	2.3	8	2.4	4	0.9	17	4.4	49	2.4
Hispanic	109	12.4	48	14.4	15	3.6	29	7.5	201	10.0
Asian	92	10.5	26	7.8	13	3.2	21	5.4	152	7.6
American Indian	5	0.6	3	0.9	0	0.0	4	1.0	12	0.6
N/R Alien	21	2.3	12	3.5	27	6.6	17	4.4	77	3.8
Total	880	100	334	100	412	100	387	100	2013	100





**TOTAL ENROLLMENT**  
(Student Ethnicity Totals and Percentages)

Race/Ethnicity	1989		1990		1991	
TOTAL ENROLLMENT	No.	%	No.	%	No.	%
White	5066	85.6	4898	81.3	4782	79.2
African-American	80	1.4	104	1.7	114	1.9
Hispanic	373	6.3	459	7.6	523	8.7
Asian	223	3.8	315	5.2	364	6.0
American Indian	15	0.3	26	0.4	37	0.6
N/R Alien	164	2.8	193	3.2	221	3.7
Ethnic ID Unknown	-	-	32	0.5	-	-
Total	5921	100	6027	100	6041	100





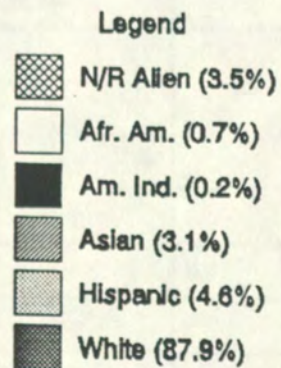
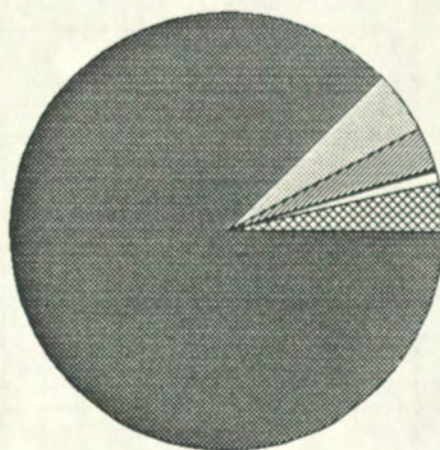
**BACCALAUREATE DEGREES**  
(Awarded July 1, 1990 - June 30, 1991)

Major	W	Afr-Am	Hispanic	Asian	Am Ind	N/R	Unknown	Totals
Accounting	42	3	6	5		2		58
American Studies	1							1
Anthropology	2							2
Art	16		1	2				19
Biology	15		1					16
Business Economics	20					2		22
Business	206	1	16	11		20		254
Chemistry	6			1		1		8
Communication Studies	74		1	2				77
Computer Science	4					1		5
Div. Liberal Arts	37		3					40
Economics	4		1			1		6
Elec. Engineering	4	1						5
English	42		3					45
European Studies	2							2
French	4							4
History	15							15
Interdisciplinary Hum.	13							13
Int'l. Relations	68	1	2		1	1		73
Marine/Ocean Studies	4							4
Mathematics	3							3
Music	2					1		3
Nursing	13							13
Philosophy	17		1					18
Physics	2							2
Political Science	48		2	5	1			56
Psychology	60							60
Religion	3							3
Social Science	4							4
Sociology	9							9
Spanish	5		2			1		8
<b>Totals</b>	<b>745</b>	<b>6</b>	<b>39</b>	<b>26</b>	<b>2</b>	<b>30</b>	<b>0</b>	<b>848</b>



Baccalaureate Degrees Awarded July 1, 1990 - June 30, 1991 Ethnic Breakdown			
Race/Ethnicity	No.	%	Combined %
White	745	87.9	<b>87.9%</b>
African-American	6	0.7	<b>8.6%</b>
Hispanic	39	4.6	
Asian or Pacific Islander	26	3.1	
American Indian or Alaskan Native	2	0.2	
Non-Resident Alien	30	3.5	<b>3.5%</b>
Race/Ethnicity Unknown	0	0	0
Totals	848	100	<b>100%</b>

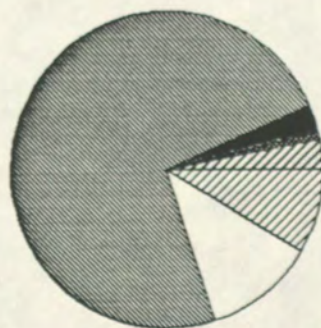
## Baccalaureate Degrees 1991





GRADUATE DEGREES (Awarded July 1, 1990 - June 30, 1991)								
	W	B	Am Ind	A	H	NR	UK	Totals
Doctorates (EdD;DSN)	5	-	-	-	1	1	20	27
MBA	97	1		4	3	16	5	126
MS Tax	7							7
MIB	10				1	2	1	14
MA-Curric/Inst.	1							1
MA-Mar, Fam, Chld Coun	11							11
MEd-Ed Ldship/Admin	2							2
MEd-Spec. Ed.	10						1	11
MEd-Counseling	22	1		1	2	1	2	29
MEd-Curric/Instr.	12			4				16
MS Nursing	17	1				2	1	21
MA-English	7				2	1	3	13
MA-Pract. Theo.	6							6
MA-Pastoral Care/Coun	-							0
MA-History	10				1			11
MA-Int'l. Rel.	11					3	1	15
Master of Fine Arts	3						3	6
MS-Marine Sci.	6					1		7
MA-Spanish	1							1
Totals	233	3	0	9	9	26	17	297
GRAND TOTALS (Graduate Degrees)	238	3	0	9	10	27	37	324
Teaching Credentials	4	0	0	0	0	1	0	5

## Graduate Degrees 1991

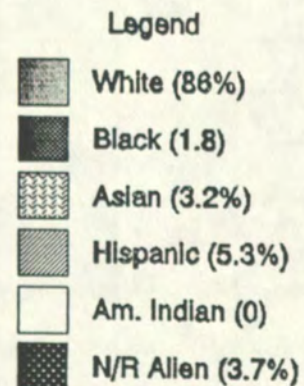
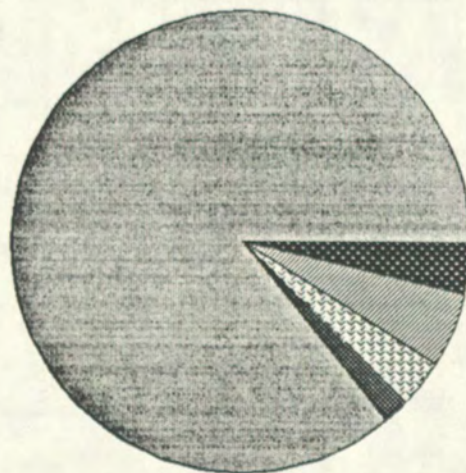




**LAW DEGREES**  
Awarded July 1, 1990 - June 30, 1991

Race/Ethnicity	JD	MCL	LLM-Gen.	LLM-Tax	Totals	Dipl.- Tax
White, Non-Hispanic	288	0	8	26	322	14
African-American	6	0	1	0	7	0
Hispanic	16	2	1	1	20	4
Asian or Pacific Islander	11	0	0	1	12	1
Am. Indian or Alaskan Nat.	0	0	0	0	0	0
Non-Resident Alien	1	13	0	0	14	0
Race/Ethnicity Unknown	0	0	0	0	0	0
Totals	322	15	10	28	375	19

## Law Degrees 1991





### Methodology Employed in Interviews of PAC Members

Qualitative assessment of Standard 2 was addressed through two means: (a) a request for open-ended commentary by respondents on the survey instrument, reported elsewhere in this report and; (b) by interviews with 9 members of the 27 member President's Advisory Council (PAC).

The interviewees represented academic, financial, student affairs, university relations, human resources and both academic and administrative computing areas: Dr. James Burns, Dean of the School of Business Administration; Dr. Patrick Drinan, Dean of the College of Arts and Sciences; Sister Sally Furay, Vice President and Provost; Mr. Thomas Burke, Vice President and Dean of Students; Mr. John Boyce, Vice President of Financial Affairs; Mr. Dave McCluskey, Director of Information Systems; Dr. Jack Pope, Director of Academic Computing; Dr. Judith Muñoz, Director of Human Resources; and Mr. John McNamara, Vice President of University Relations.

The committee agreed on a general interview schedule, with teams of two assigned to each interview. A narrative form was used to report the results of the interviews, with interviewees allowed to preview and approve the written summary of the interview before its presentation to the committee as a whole. These summaries will follow.

The distinction between the respective roles of the PAC and the University Cabinet is important in understanding the basis for selecting PAC members as interviewees. PAC, an advisory body formed in 1987, is made up of 26 key administrators and the Chair of the University Senate. With only one faculty member on the Council, faculty input is limited at best. The purposes of the Advisory Council include (a) communicating among segments of the campus community and; (b) advising the President on matters of University-wide significance, and recommending general policy to the President or Board of Trustees. The PAC also serves as an interim long-range planning committee; it reviews the University long-range plan and recommends changes as appropriate.

The University Cabinet, organized in the early 1970s to serve as an advisory group to the President, is composed of the President, the four vice presidents, the academic deans, the Chair of the University Senate, and the University Chaplain. General purposes of the Cabinet are (a) to foster communication between various segments of the campus community; (b) to advise the President on various academic decisions matters; and (c) to establish or recommend academic policy to the Board of Trustees.



## ENTERING FRESHMEN CLASS OF 1988

## Attrition Report # 2

858 Entering Class of 1988

231 Drop-outs by August, 1991 (27%)

627 Potential Graduates (Including Leaves of Absence) (73%)

Transfer Preference for 148:

91:

14	University of Colorado, Boulder	3	University of Washington
8	San Diego State University	2	Cal State, Fullerton
7	No College Indicated	2	Cal State, Sacramento
5	University of Arizona	2	College on East
4	Cal Poly San Luis Obispo	2	Northern Arizona State
4	University of California, Davis	2	Northwestern University
4	University of California, Los Angeles	2	Providence College
3	Cal Poly Pomona	2	St. Mary's
3	Loyola Marymount University	2	University of Hawaii
3	Notre Dame College	2	University of Nevada, Las Vegas
3	University of California, Berkeley	2	University of Oregon
3	University of California, Santa Barbara	2	University of Portland
3	University of Southern California	2	University of Texas, Austin

1 Each (57):

American University of Paris	Glendale Community College	Samuel Merritt College
Azusa Pacific University	Gonzaga University	San Jose State University
Baylor University	Grossmont College	St. John's University
Boston College	Harrington University	Stanford University
Boston University	Highline Community College	State University of NY, Albany
California Lutheran University	Lynchburg College	University of California, San Diego
Cal State, Chico	Marquette University	University of California, Santa Cruz
Cal State, Dominguez Hills	Mesa College	University of Denver
Cal State, Long Beach	Metropolitan	University of Florida
Cal State, Northridge	Middlebury College	University of Georgia
Cal State, San Francisco	Mira Costa College	University of Illinois
Cleveland State	Montana State	University of Michigan
College in Virginia	New York University	University of Minnesota
College of St. Thomas	Ohio State	University of Missouri
College Of St. Kathy	Oklahoma State	University of Oklahoma
Colorado State	Oregon State	University of Santa Clara
Creighton University	Pacific Lutheran University	Vanderbilt University
Diablo College	Pepperdine University	Wheaton College
Georgetown University	Rio Hondo College	Xavier University



40	Disqualified, Probation, or Academic Failure
27	No reason given
7	Financial Reasons
7	Personal Reasons
1	Deceased
1	Military

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83



## ENTERING FRESHMEN CLASS OF 1988

## Attrition Report # 2 Addendum

Study Abroad Enrollment

14	Oxford
8	Semester at Sea
3	Aix-en Provence
3	Toledo
2	Florence

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30

Leaves of Absence

18	Spring 1991
6	Fall 1990 and Spring 1991
1	Spring 1991 and Fall 1991

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25



## ENTERING FRESHMEN CLASS OF 1988

## Attrition Report # 2 Addendum

Ethnic Identification

## 858 Entering Class of 1988

737 White non-hispanic (85.9%)  
 52 Hispanic (6.1%)  
 54 Asian, Pacific Islander (6.3%)  
 9 African American (1.0%)  
 2 American Indian, Alaskan Native (0.2%)  
 4 Other or Unknown (0.5%)

## 231 Drop-outs by August, 1991:

201 White non-hispanic (87.0%)  
 14 Hispanic (6.1%)  
 13 Asian, Pacific Islander (5.6%)  
 1 African American (0.4%)  
 2 Other or Unknown (0.9%)

	Entering Class of 1988	Number Retained (As of August, 1991)	Drop-Outs (As of August, 1991)
White non-hispanic	737	536 (72.7%)	201 (27.3%)
Hispanic	52	38 (73.1%)	14 (26.9%)
Asian, Pacific Islander	54	41 (75.9%)	13 (24.1%)
African American	9	8 (88.9%)	1 (11.1%)
American Indian	2	2 (100.0%)	0 (0.0%)
Other or Unknown	4	2 (50.0%)	2 (50.0%)



June 18, 1990

ENTERING FRESHMEN CLASS OF 1988

Attrition Report # 1

858 Entering Class of 1988

114 Drop-outs by June, 1990 (13%)

744 Potential Graduates (Including Leaves of Absence) (87%)

Transfer Preference for 72:

38:

6 No College Indicated	2 Providence College
6 Colorado Univ., Boulder	2 Notre Dame
3 Univ. of Arizona	2 College of St. Thomas
3 Univ. of Washington	2 Univ. of Nevada, Los Vegas
2 Cal Poly Pomona	2 SDSU
2 Cal Poly San Luis Obispo	2 USC
2 Northern Arizona Univ.	2 Loyola Marymount

1 Each (34):

Pepperdine	Univ. of Portland	Sacramento State Univ.
Gonzaga	Univ. of Illinois	Grossmont College
Baylor	Univ. of Miami	Mira Costa College
Creighton	Azuza Pacific Univ.	American Univ. of Paris
St. John's Univ.	CSU Sacramento	Univ. of Oklahoma
St. Mary's	CSU San Francisco	Austin State Univ.
Cal Lutheran Univ.	CSU Fullerton	Univ. of Oregon
UC Santa Cruz	CSU Dominguez Hills	Rio Hondo College
UC Santa Barbara	Univ. of Michigan	U of Missouri, Columbia
UC San Diego	Xavier University	Northwestern University
Univ. of Hawaii	Oklahoma State Univ.	
Univ. of Georgia	Boston College	

23 Disqualified, probation, or academic failure  
10 No reason given  
5 Personal Reasons  
4 Financial Reasons

42



ENTERING FRESHMEN CLASS OF 1988

Attrition Report # 1 Addendum

Ethnic Identification

858 Entering Class of 1988:

581 White, Non-Hispanic (68%)	7 Black (.8%)
42 Hispanic (5%)	2 Am. Indian, Alaskan Native (.2%)
43 Asian, Pacific Islander (5%)	183 No ethnic indication given (21%)

114 Drop-outs by June, 1990:

14 White, Non-Hispanic (12%)
100 No ethnic indication given (88%)



ENTERING FRESHMEN CLASS OF 1988

Attrition Report # 1 Addendum

Foreign Study Enrollment

3 Aix-en Provence  
1 Florence  
2 Semester at Sea

6

Leaves of Absence

8 Spring 1990  
2 Fall '89 & Spring '90  
2 Spring '90 & Fall '90

14



## ENTERING FRESHMEN CLASS OF 1989

### Attrition Report # 2

847 Entering Class of 1989<sup>1</sup>  
150 Drop-outs by August, 1991 (17.7%)  
697 Potential Graduates (Including Leaves of Absence) (82.3%)

#### Transfer Preference for 109:

##### 53:

13	University of Colorado, Boulder	2	Boston College
5	University of Oregon	2	Cal State, Fullerton
4	University of Nevada, Las Vegas	2	Cal State, Sacramento
4	University of Washington	2	Lewis and Clark College
3	No College Indicated	2	Loyola Marymount University
3	San Diego State University	2	Marquette University
3	University of San Francisco	2	University of California, Irvine
2	Arizona State University	2	University of Wisconsin

##### 1 Each (56):

Bellevue Community College	Northwestern University	University of California, Berkeley
Bentley College	Notre Dame College	University of California, San Diego
Boston University	Orange Coast College	University of Connecticut
Cal State, San Jose	Pacific Lutheran University	University of Florida
Cal State, Sonoma	Palomar Community College	University of Guam
Cal State System	Pepperdine University	University of Hawaii
College of Charleston	Portland State University	University of Maryland
College of Lake County	Rancho Santiago College	University of Missouri
Cornell University	Rice University	University of Nebraska
Creighton University	Rutgers	University of Nevada, Reno
Diablo Community College	Salve Regina College	University of New Mexico
Dominican College	Santa Barbara Comm. College	University of Redlands
Glendale Community College	Southern Oregon State College	University of Southern California
Grossmont Community College	St. Mary's College	University of Texas, Austin
Jefferson/Washington Univ.	St. Mary's Indiana	University of the Pacific
Loyola University	St. Thomas University	University of Tulsa
Loyola Univ. of New Orleans	State Univ. of NY, Stony Brook	University of Utah
Mesa College	Stonehill College	University of Vermont
Nassau Community College	University of Arizona	

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<sup>1</sup>Original Enrollment 877 - 30 dropped-out within the first few weeks of the semester



10 Disqualified, Probation, or Academic Failure  
 14 No reason given  
 10 Financial Reasons  
 6 Personal/Medical Reasons  
 1 Deceased

—  
 41

### Study Abroad Enrollment

1 Oxford

### Leaves of Absence

20 Spring 1991  
 3 Fall 1990 and Spring 1991  
 1 Spring 1991 and Fall 1991  
 24

### Ethnic Identification

847 Entering Class of 1989

150 Drop-outs by August, 1991:

717 White non-hispanic (84.7%)  
 66 Hispanic (7.8%)  
 43 Asian, Pacific Islander (5.1%)  
 7 African American (0.8%)  
 2 Amer. Indian, Alaskan Native (0.2%)  
 12 Other or Unknown (1.4%)

134 White non-hispanic (89.3%)  
 7 Hispanic (4.7%)  
 9 Asian, Pacific Islander (6.0%)

	Entering Class of 1989	Number Retained (As of August, 1991)	Drop-Outs (As of August, 1991)
White non-hispanic	717	583 (81.3%)	134 (18.7%)
Hispanic	66	59 (89.4%)	7 (10.6%)
Asian, Pacific Islander	43	34 (79.1%)	9 (20.9%)
African American	7	7 (100.0%)	0 (0.0%)
American Indian	2	2 (100%)	0 (0.0%)
Other or Unknown	12	12 (100.0%)	0 (0.0%)
Total	847	697 (82.3%)	150 (17.7%)



## ENTERING FRESHMEN CLASS OF 1989

## ATTRITION REPORT # 1

847 Entering Class of 1989<sup>1</sup>

135 Drop-outs by November, 1990 (16%)

712 Potential Graduates (Including Leaves of Absence) (84%)

Transfer Preference for 93:43:

12	University of Colorado, Boulder	2	Loyola Marymount University
5	Preference Unknown	2	Loyola University of New Orleans
4	University of Oregon, Eugene	2	San Diego State University
4	University of Washington	2	University of Nevada, Las Vegas
2	Arizona State University	2	University of San Francisco
2	Creighton University	2	University of Wisconsin
2	Lewis and Clark		

1 Each (50):

Bellevue Comm. College	Northwestern University	University of CA, Irvine
Bentley College	Notre Dame University	University of CA, San Diego
Boston College	Oregon Coast College	University of Connecticut
Boston University	Pacific Lutheran University	University of Florida
Cal. State Fullerton	Palomar College	University of Guam
Cal. State Sacramento	Pepperdine University	University of Hawaii, Manoa
Cal. State Sonoma	Portland State University	University of Maryland
College of Charleston	Rancho Santiago College	University of Missouri
College of Lake County	Rice University	University of Nebraska
Cornell University	Rutgers University	University of Nevada, Reno
Diablo Community College	Santa Barbara Comm. College	University of New Mexico
Dominican College	Santa Clara University	University of the Pacific
Glendale Junior College	Southern Oregon State Coll.	University of Redlands
Grossmont Comm. College	St. Mary's Indiana	University of Southern CA
Jefferson/Washington Univ.	State Univ. Of NY,	University of Texas, Austin
Mesa College	Stonybrook	University of Tulsa
Nassau Community College	Stonehill College	University of Utah

<sup>1</sup>Original Enrollment 877 - 30 dropped-out within the first few weeks of the semester



- 9 Disqualified, Probation, or Academic Failure
- 21 No reason given
- 4 Financial Reasons
- 7 Personal/Medical Reasons
- 1 Deceased

58

### Study Abroad Enrollment

- 1 Avignon Program
- 1 Semester at Sea

2

### Leaves of Absence

- 6 Spring 1990
- 5 Fall 1989 and Spring 1990

11

### Ethnic Identification

847 Entering Class of 1989:

- 717 White non-hispanic (84.7%)
- 66 Hispanic (7.8%)
- 43 Asian, Pacific Islander (5.1%)
- 7 African American (0.8%)
- 2 Amer. Indian, Alaskan Nat. (0.2%)
- 12 Other or Unknown (1.4%)

135 Drop-outs by November, 1990:

- 121 White non-hispanic (89.6%)
- 7 Hispanic (5.2%)
- 6 Asian, Pacific Islander (4.4%)
- 1 Amer. Indian, Alaskan Nat. (0.7%)

	Entering Class of 1989	Number Retained (As of Oct. 1991)	Drop-Outs (As of Oct. 1991)
White non-hispanic	717	596 (83.1%)	121 (16.9%)
Hispanic	66	59 (89.4%)	7 (10.6%)
Asian, Pacific Islander	43	37 (86.0%)	6 (14.0%)
African American	7	7 (100.0%)	0 (0.0%)
American Indian	2	1 (50.0%)	1 (50.0%)
Other or Unknown	12	12 (100.0%)	0 (0.0%)
Total	847	739 (84.2%)	135 (15.9%)



## ENTERING FRESHMEN CLASS OF 1990

## ATTRITION REPORT (First Study)

878 Entering Class of 1990<sup>1</sup>

139 Drop-outs by October, 1991 (15.8%)

741 Potential Graduates (Including Leaves of Absence) (84.2%)

Transfer Preference for 81:45:

5	University of Arizona	2	Loyola Marymount University
5	University of Colorado, Boulder	2	Pennsylvania State University
4	Preference Unknown	2	Saint Mary's
3	Colorado State University	2	San Diego State University
3	University of Oregon	2	Seattle University
3	University of Washington	2	University of Hawaii
2	Arizona State University	2	University of Puget Sound
2	Cal. State Bakersfield	2	Washington State University
2	Cal. State University		

1 Each (36):

Albion College	Florida Atlantic University	Santa Clara University
Bakersfield College	Japan	Scripps College
Ball University	Mesa College	University of CA, Davis
Baylor University	New Mexico State Univ.	University of CA, Irvine
Bethal College	Northern Arizona Univ.	University of CA, Riverside
Brown University	Oklahoma University	University of Iowa
Cal. State, Chico	Oregon State University	University of Miami
Cal. State, Fullerton	Pacific Lutheran University	University of Missouri
Chapman College	Pitzer College	Univ. of Nevada, Las Vegas
Citrus College	Regis College	University of New Mexico
College of the Desert	St. Louis University	University of Rhode Island
Comm. College (Unknown)	St. Norbert College	Washington University

11 Disqualified, Probation, or Academic Failure

24 No reason given

7 Financial Reasons

16 Personal/Medical Reasons

58

<sup>1</sup>Original Enrollment 880 - 2 dropped-out within the first few weeks of the semester



Study Abroad Enrollment:

3 Semester at Sea  
1 Florence  
 4

Leaves of Absence:

19 Fall 1991  
 10 Spring 1991  
 1 Spring 1991 and Fall 1991  
17 Fall 1991 and Spring 1992  
 47

Ethnic Identification

## 878 Entering Class of 1990:

638 White non-hispanic (72.7%)  
 106 Hispanic (12.1%)  
 96 Asian, Pacific Islander (10.9%)  
 16 African American (1.8%)  
 5 Amer. Indian, Alaskan Nat. (0.6%)  
 17 Other or Unknown (1.9%)

## 139 Drop-outs by October, 1991:

106 White non-hispanic (76.3%)  
 12 Hispanic (8.6%)  
 15 Asian, Pacific Islander (10.8%)  
 4 African-American (2.9%)  
 1 Amer. Indian, Alaskan Nat. (0.7%)  
 1 Other or Unknown (0.7%)

	Entering Class of 1990	Number Retained (As of Oct. 1991)	Drop-Outs (As of Oct. 1991)
White non-hispanic	638	532 (83.4%)	106 (16.6%)
Hispanic	106	94 (88.7%)	12 (11.3%)
Asian, Pacific Islander	96	81 (84.4%)	15 (15.6%)
African American	16	12 (75.0%)	4 (25.0%)
American Indian	5	4 (80.0%)	1 (20.0%)
Other or Unknown	17	16 (94.1%)	1 (5.3%)
Total	878	739 (84.2%)	139 (15.8%)



Office of Grants and Contracts

SUMMARY OF GRANTS

1987 - 1992

(By College/School, then Department)

College of Arts & Sciences

<u>Title of Grant</u>	<u>Grantor</u>	<u>Grantee</u>	<u>Department</u>	<u>Amount</u>	<u>Period</u>
Internationalization of the Curriculum	(CAPHE) Consortium for the Advancement of Private Higher Education	Drinan	Arts & Sciences	86,130	1986-88
Upgrade of Scientific Equipment and Organize Combined Use of Science Laboratory	Weigand Foundation	Baker	Arts & Sciences	109,000	1986-88
Science Initiative Grant	Kresge Foundation	Malachowski	Arts & Sciences	500,000	1991-92
Oxidative Damage and Iron Requirements of the Blastocyst	Department of Health & Human Services (NICHD)	Manes	Biology	165,000	1986-91
Swimming & Diving Energetics of Eared Grebes of Mono Lake	Los Angeles Dept. of Water & Power	Ellis	Biology	3,500	1987
C1/HCO <sub>3</sub> Exchange Across Isolated Perfused Crab Gills and the Function of Carbonic Anhydrase	Research Corporation	Burnett	Biology	12,000	1987



College of Arts & Sciences (Cont'd.)

<u>Title of Grant</u>	<u>Grantor</u>	<u>Grantee</u>	<u>Department</u>	<u>Amount</u>	<u>Period</u>
Synthesis of <sup>14</sup> C-chitin in the Dungeness Crab	Hoechst Pharmaceuticals	Burnett	Biology	20,000	1989
Identification of Paralabrax Eggs and Larva using Mitochondrial DNA	California Dept. of Fish & Game	Graves	Biology	25,000	1988
Energetic Cardio Vascular & Respiratory Aspects of Shark Swimming	UCSD-NSF Subcontract	Burnett	Biology	10,000	1988
Legless Lizards of the Silver Strand	California Dept. of Parks & Recreation	Simovich/ Dingman	Biology	1,200	1988-89
Vertebrate Response to Fire	San Diego County Fish & Wildlife	Dingman/ Simovich	Biology	2,122	1988-89
Vernal Pools of San Diego	Nature Conservancy	Simovich	Biology	2,500	1989
Mechanisms of CO <sub>2</sub> and Chloride Ion Translocation Across Isolated Perfused Crab Gills	NSF	Burnett	Biology	79,396	1989-91
Gene Expression During Nodule Initiation in Phaseolus Vulgaris	NSF	Baird	Biology	45,000	1989-91



College of Arts & Sciences (Cont'd.)

<u>Title of Grant</u>	<u>Grantor</u>	<u>Grantee</u>	<u>Department</u>	<u>Amount</u>	<u>Period</u>
Purchase of the Transmission Electron Microscope (TEM-Zeiss 900 T + Video Monitor	Fletcher Jones Corporation	Baird	Biology	148,500	1989-91
Oceanography Short Course for Instructors of Undergraduate Marine Sciences	NSF	Lowery	Biology	101,110	1991
Development of Satellite Cell Cultures for Studying Fish Muscle Growth and Physiology	NSF	Lowery	Biology	17,974	1991-93
Ellwood Beach Research - 3 Vernal Pool Sites	South West Diversified	Simovich	Biology	5,179	1991
Banning Biological Studies	San Gorgonio Venture	Simovich	Biology	14,965	1990
Vernal Pool Sensitive Crustaceans Study	PG&E	Simovich	Biology	32,712	1991-92
Pipeline Expansion Project - Branchiopod Survey	Bechtel	Simovich	Biology	108,128	1991-93



College of Arts & Sciences (Cont'd.)

<u>Title of Grant</u>	<u>Grantor</u>	<u>Grantee</u>	<u>Department</u>	<u>Amount</u>	<u>Period</u>
Renovation of Laboratories for Microscopy and Research and Research Training	NSF	Baird	Biology	131,000	1991-93
Learning Gene Cloning Techniques in <u>A. nidulans</u> and Providing Greater Visibility for Women Scientists	NSF	Shaffer	Chemistry	43,763	1987-88
Structure/Activity Relationships in the Oxidation of Substituted Catechols by Cu (II) Complexes	Research Corporation	Malachowski	Chemistry	24,000	1989-91
Integration of HPLC into the Chemistry Laboratory Curriculum	NSF	Shaffer	Chemistry	15,686	1989-91
Project SEED	American Chemical Society	Shaffer	Chemistry	1,400	1990-91
L-asparaginase in <u>A. nidulans</u>	NSF	Shaffer	Chemistry	200,000	1990-93



College of Arts & Sciences (Cont'd.)

<u>Title of Grant</u>	<u>Grantor</u>	<u>Grantee</u>	<u>Department</u>	<u>Amount</u>	<u>Period</u>
Supplement to L-asparaginase in <u>A. nidulans</u>	NSF	Shaffer	Chemistry	4,000	1990-91
Supplement to L-asparaginase in <u>A. nidulans</u>	NSF	Shaffer	Chemistry	4,445	1991-92
Introduction of FT-NMR Spectroscopy into the Undergraduate Curriculum	NSF	Becker	Chemistry	100,000	1990-92
Multinuclear Magnetic Resonance Studies	NSF	Becker	Chemistry	18,000	1990-91
Multinuclear Magnetic Resonance Investigations of the Structure and Mechanism of Liver Alcohol Dehydrogenase	Research Corporation	Becker	Chemistry	28,000	1991-93
Hyper-Card Based Tutorials for Introductory Chemistry	NSF	Peterson	Chemistry	55,565	1991-92



College of Arts & Sciences (Cont'd.)

<u>Title of Grant</u>	<u>Grantor</u>	<u>Grantee</u>	<u>Department</u>	<u>Amount</u>	<u>Period</u>
Supplement Hyper-Card Based Tutorials for Introductory Chemistry	NSF	Peterson	Chemistry	8,087	1991-92
Hyper-Card Based Tutorials for Introductory Chemistry	Camille & Henry Dreyfus Foundation	Peterson	Chemistry	10,000	1991-92
Partners in Science Award in Support of a Collaborative Summer Research between USD and Point Loma High	Research Corporation	Malachowski	Chemistry	12,000	1991-92
Shelley Notebooks (Huntington Library)	Huntington-Exxon	Quinn	English	2,250	1987
Shelley Notebooks (Bodelian Library)	American Philosophical	Quinn	English	3,000	1989
Summer Seminar: Dante	Nat. Endowment for the Humanities	Dempsey	English	3,000	1988
Summer Institute: Medieval Poetry	Nat. Endowment for the Humanities	Walsh	English	3,000	1991
Foreign Languages Materials for El Romancero Lirico	American Philosophical Society	Robertson	Foreign Languages	3,990	1990



College of Arts & Sciences (Cont'd.)

<u>Title of Grant</u>	<u>Grantor</u>	<u>Grantee</u>	<u>Department</u>	<u>Amount</u>	<u>Period</u>
Foreign Language Materials for Japanese Study	Japan Foundation	Wendl	Foreign Languages	2,500	1991
Transatlantic Encounter	Nat. Endowment for the Humanities	Gump	History	2,000	1986
Lakota Sioux	Newberry Library Fellowship	Gump	History	1,000	1988-89
Summer Seminar: British Empire	Nat. Endowment for the Humanities	Gump	History	3,600	1991
Media Instruction (Course Development)	Sally Thornton Foundation	Schoenherr	History	1,000	1988
Computer Program Development "Warsaw 1939"	Annenberg/CPS Foundation	Thurber	History	15,000	1989
U. S.- Brazil Relations	American Philosophical Society	Cobbs	History	1,300	1990
Paleoenvironmental Studies of Monterey Formation	American Chemical Society	Casey	Marine Studies	14,750	1985-87
California Current Decadal Studies	NSF UCSD-Subcontract	Casey	Marine Studies	3,500	1987-89



College of Arts & Sciences (Cont'd.)

<u>Title of Grant</u>	<u>Grantor</u>	<u>Grantee</u>	<u>Department</u>	<u>Amount</u>	<u>Period</u>
Recognition and Comparison of Records of the 1983 California El Nino in Anaerobic Basins off Southern California	NSF	Casey	Marine Studies	46,000	1989-90
Program Development of the Marine Studies Graduate Program	W.M. Keck Foundation	Casey	Marine Studies	150,000	1988-93
California Paleo-currents	American Chemical Society	Casey	Marine Studies	20,000	1988-90
Oceanography Short Course for Instructors of Undergraduate Marine Sciences	NSF	Phillips	Marine Studies	119,000	1989-90
Conference on Virtues	Exxon Foundation	Hinman	Philosophy	1,000	1986-87
Conference on Virtues	Matchette Foundation	Hinman	Philosophy	1,000	1986-87
Conference on Virtues	Matchette Foundation	Hinman	Philosophy	1,000	1987-88
Science & Ethics	General Telephone Electric	Wagner	Philosophy	4,000	1989-90
Visiting Philosopher Program	American Philosophical Society	Baber	Philosophy	700	1991



College of Arts & Sciences (Cont'd.)

<u>Title of Grant</u>	<u>Grantor</u>	<u>Grantee</u>	<u>Department</u>	<u>Amount</u>	<u>Period</u>
Summer Seminar: Philosophy of Time Lecture Series	National Endowment for the Humanities	Baber	Philosophy	2,950	1991
Development of Pure Ion Plasma for Basic Physics Research	Research Corporation	Sheehan	Physics	18,000	1990
Instrumentation for Plasma Physics and Vacuum Science-Based Upper Division Experimental Physics Course	NSF	Severn	Physics	18,955	1990-93
Characterization of the ISM Plasma Discharge	ISM Technologies	Severn	Physics	10,624	1992
Religion/Politics	National Endowment for the Humanities	Muller	Political Science	3,000	1987
European Missile Defense	Institute of Global Conflict & Cooperation	Willoughby	Political Science	3,600	1987-88
Summer Seminar: Early Christianity	National Endowment for the Humanities	Gilman	Religious Studies	3,000	1986
Summer Institute Nature & God	National Endowment for the Humanities	Colombo	Religious Studies	3,000	1987



College of Arts & Sciences (Cont'd.)

<u>Title of Grant</u>	<u>Grantor</u>	<u>Grantee</u>	<u>Department</u>	<u>Amount</u>	<u>Period</u>
Summer Seminar: Middle Ages	National Endowment for the Humanities	Macy	Religious Studies	3,000	1991
Medieval History	Institute for Advanced Study, Princeton	Macy	Religious Studies	29,000	1991-92
Summer Seminar: American Constitution	National Endowment for the Humanities	Kress	Religious Studies	3,600	1991
<u>School of Business</u>					
<u>Title of Grant</u>	<u>Grantor</u>	<u>Grantee</u>	<u>Department</u>	<u>Amount</u>	<u>Period</u>
Creating & Destroying Comparative Trade Advantage: The Role of Public Policies towards Electric Utilities in Japan and the United States	Resources for the Future	Navarro	Economics	24,500	1987-88
South America Today	Fulbright	Anderson	Economics	7,200	1986
Econometric Policy Model of Ecuador	Fulbright Research Grant	Anderson	Economics	11,500	1988
Direct Investment in Latin America	Fulbright	Dimon	Economics	15,000	1990
Business & Inter- national Education Program	Department of Education	Gazda	School of Business	132,000	1991-93



School of Law

<u>Title of Grant</u>	<u>Grantor</u>	<u>Grantee</u>	<u>Department</u>	<u>Amount</u>	<u>Period</u>
5 Year Educational Program	Community Defenders	Strachan	School of Law	200,000	1991-93

School of Nursing

<u>Title of Grant</u>	<u>Grantor</u>	<u>Grantee</u>	<u>Department</u>	<u>Amount</u>	<u>Period</u>
Cognitive Stimulation in Alzheimers Families	Department of Health & Human Services	Quayhagen	School of Nursing	314,796	1989-92
Alzheimers Subcontract: UCSD	Department of Health & Human Services	Quayhagen	School of Nursing	50,170	1988-91
Professional Nurse Traineeships	Department of Health & Human Services	Rodgers	School of Nursing	190,308	1977-92
Scholarships for Disadvantaged Graduate Students	Department of Health & Human Services	Rodgers	School of Nursing	585	1991-92
Scholarships for Disadvantaged Baccalaureate Students	Department of Health & Human Services	Rodgers	School of Nursing	1,756	1991-92



Other: Administrative

<u>Title of Grant</u>	<u>Grantor</u>	<u>Grantee</u>	<u>Department</u>	<u>Amount</u>	<u>Period</u>
Institutionalizing Cultural Diversity	James Irvine Foundation	Furay	Campus-wide	1,000,000	1991-94
University of San Diego Student Volunteer Literacy Corps Program	Department of Education	Rauner	Volunteer Services	49,680	1990-92
Social Influence Model for Alcohol & Drug Education at USD	Department of Education (FIPSE)	Schmeling	Student Affairs	37,449	1989-91
Graduate Fellowships Patricia Roberts Harris Fellowship	Department of Education	Branch	Graduate Education for the School of Nursing	64,000	1991-94



Summary of Awards: Fiscal Year 1990-91, Office of Grants and Contracts  
University of San Diego  
8/31/91

(for internal use only)

<u>Project Director</u>	<u>Agency</u>	<u>Project Length</u>	<u>Current Year Dollar Amount*</u>	<u>Type</u>	<u>Topic</u>
Baber Philosophy	American Philosophical Society	1 day	\$ 700	lecture	speaker
Baird** Biology	National Science Foundation	2 years	\$131,000	renovation	biology
Becker Chemistry	Research Corporation	2 years	\$ 14,000	research	NMR
Branch Graduate Ed	Department of Education	3 years	\$ 64,000	scholrshp	nursing: grad
Gazda Business	Department of Education	2 years	\$ 67,000	curriculum	Int'l Bus.
Lowery Biology	National Science Foundation	1 year	\$ 17,974	planning	fish cells
Lowery*** Biology	National Science Foundation	2 years	\$101,110	curriculum	oceanography
Malachowski Chemistry	Research Corporation	2 years	\$ 12,000	research	chemistry



(90-91 Summary, cont.)

<u>Project Director</u>	<u>Agency</u>	<u>Project Length</u>	<u>Current Year Dollar Amount*</u>	<u>Type</u>	<u>Topic</u>
Manes Biology	Nat. Inst. for Child Health and Hum. Dev.	7 years	\$ 28,409	research	rabbit tissue
Peterson Chemistry	National Science Foundation	1 year	\$ 55,665	curriculum	chem tutorial
Quayhagen Nursing	National Center for Nursing Research	4 years	\$103,098	research	Alzheimers
Quayhagen (subc) Nursing	Dept of Health and Human Services	5 years	\$ 25,022	research	Alzheimers
Rauner Volunteer Serv	Department of Education	2 years	\$ 24,870	service	literacy
Rodgers Nursing	Health and Human Services	15 years	\$ 89,691	traineeship	nursing
Schmeling Student Affairs	Department of Education	2 years	\$ 37,449	studnt sup	drug/alcohol
Severn Physics	National Science Foundation	1 year	\$ 18,955	equipment	physics
Shaffer Chemistry	American Chemical Society	1 year	\$ 1,400	research	chemistry



(90-91 Summary, cont.)

<u>Project Director</u>	<u>Agency</u>	<u>Project Length</u>	<u>Current Year Dollar Amount*</u>	<u>Type</u>	<u>Topic</u>
Shaffer Chemistry	National Science Foundation-REU	1 year	\$ 4,390	students	leukemia
Shaffer Chemistry	National Science Foundation	3.5 years	\$ 68,000	research	leukemia
Simovich Biology	SouthWest Diversified	1 year	\$ 5,179	research	biology
Simovich Biology	Pacific Gas and Electric	1 year	\$ 32,712	research	shrimp
Strachan Law School	Community Defenders	2 years	\$200,000	program	legal clinic
Wendl Foreign Lang.	Japan Foundation	1 year	\$ 2,500	materials	Japanese

\* Current Year Funding Only

\*\* Awarded to Project Director Dr. Lou Burnett: substitute Project Director named: Dr. Lisa Baird

\*\*\* Awarded to Project Director Dr. Richard Phillips: substitute Project Director named: Dr. Mary Sue Lowery



## Internationalization of the Curriculum

Since the establishment of a university-wide committee on Internationalization of the Curriculum (ICC) which was appointed by the Provost in 1986, serious efforts to provide faculty and students with globally-oriented knowledge have been undertaken. Assisted by funding from a Council for the Advancement of Private Higher Education (CAPHE) grant, USD was able to involve 116 faculty in a faculty development component over a three year period (1987-1990). This included six day-long workshops (three each on Latin America/Mexico and East Asia/Japan) and thirteen seminar luncheons. Seventy-three faculty participated in workshops on Mexico and 60 took part in those on Japan. The faculty seminar luncheon series was attended by 60 faculty, a majority of whom attended more than one seminar. Faculty feedback from the seminars and workshops was extremely positive. The second major component of the internationalization program was the infusion of international themes into the general curriculum. This was accomplished by inviting faculty to incorporate themes relating to Latin America or East Asia into their existing courses. A total of 78 courses were revised to reflect an international perspective. One significant step involved restructuring of lower division English classes required of undergraduate students at USD. This revision resulted in inclusion of literature from Latin America and East Asia into these classes. In addition, media and library acquisitions dealing with international subjects were expanded with support of CAPHE funding. Over \$4,000 was spent to acquire holdings related to Latin America and East Asian themes.

Although the CAPHE grant expired in 1990, the Internationalization of the Curriculum Committee, bolstered by a modest budget, has continued efforts to promote internationalization. Stipends for faculty efforts to internationalize courses continue to be



available. Media and library acquisitions are reviewed and expanded annually. Workshops and seminar luncheons are offered on a regular basis. The ICC collaborates with the School of Business, which in 1991 was awarded a Department of Education Title 6B Matching Grant to improve its international business program, to select appropriate topics for seminar luncheon and workshops. In Spring, 1991, the Chair of ICC prepared a spread sheet which indicated that since 1987 over 124 faculty were involved in some form of internationalization activity (e.g. course revision application, revised syllabus, or attendance at luncheon seminar or international workshops. (See enclosed chart). In Fall, 1991 the same Chair worked to revise and update an international inventory of faculty. This inventory is distributed to all faculty and administrators who have faculty status. The current inventory includes information on 204 faculty. Language competency, teaching and research interests, travel experience, and countries where individuals have lived are identified in the document.

The ICC makes special efforts to network with other groups. On campus it collaborates with the academic departments (e.g. foreign languages) and the Study Abroad Committee which is appointed by the Dean of the College of Arts and Sciences. Off campus USD holds membership in the Southern California Consortium for International Studies (SOCCIS). SOCCIS is headquartered at UCLA and the consortium promotes interchanges of ideas and committee work (area studies) which bring together representatives from 19 institutions of higher education in Southern California. Through SOCCIS membership, USD also has access to a valuable film library and is made aware of international activities in the region through a publication, Intercom, which is distributed to member institutions by UCLA's International Studies and Overseas Program (ISOP).



## I.C.C. / C.A.P.H.E. PARTICIPATION

NUMBER	NAME	SCHOOL or MAJOR	LUNCH 1	LUNCH 2	WS 1	WS 2	WS 3	WS 4	CRA	RS	AC	LMC
1	ALLEN, ANDREW	BUSINESS							2/90M	2/90M	8/90M	
2	AMMER, JEROME	EDUCATION			5/89M							
	ANDERSON, JOAN	ECONOMICS	*						4/88M	4/88M	9/88M	
4	ANDERSON, LYLE	PHILOSOPHY	*		5/89 J/M	1/91M			4/88M	5/88M		
5	BABER, HARRIET	PHILOSOPHY			*M	2/90J						
6	BARCENA, CARMEN	BUSINESS	* M									
7	BARKACS, CRAIG	BUSINESS			9/88M	5/89J						
8	BARNES, DONNA	EDUCATION			2/90J				9/88M	9/88M	2/89M	9/88M
9	BECKER, NANCY	CHEMISTRY			2/90							
10	BENNETT, MARILYN				1/91 M							
11	BRANCH, EREN	ENGLISH	* M		* M	5/89J			1/2M		*M	
12	BRATTAN, DARRELL	LAW	*									
13	BRISCOE, DENNIS		*		2/90J							
14	BRODERICK, PAUL	BUSINESS			2/90J							
15	BROWN, GARY	ENGLISH								2/88M	5/88M	
16	BROWN, JACKIE	BUSINESS	*									
17	BRYJAK, GEORGE		*		*M	1/89J			8/88M	8/88M	7/89M	
18	BUTLER, RAY	ECONOMICS										
19	CALTRIDER, JAMES	BUSINESS			*M							
20	CAPPS, DOUGLAS	ENGLISH			*M	5/89			12/88M	12/88M	9/89M	
21	CAYWOOD, CYNTHIA	ENGLISH			*M							
22	COLOMBO, JOE	RELIGIOUS STUDIES	*		*M							
23	COOK, ELLEN	BUSINESS	*M		9/88M				12/88M	12/88M		
24	CORDY-COLLINS, ALANA	ANTHRO-SOCIO			9/88M				12/88M			
25	CRONIN, SR. MAUREEN	POLITICAL SCIENCE	*		5/89J							
26	DARBY, JOE	LAW			*M	1/89J			1/88M	1/88M	5/88M	
27	DEMPSEY, JOANNE	ENGLISH			1/89J							
28	DEROCHE, EDWARD	EDUCATION	*									
29	DESHPANDE, SHREESH	BUSINESS			5/89J				12/88M	1/89M		
30	DICKSON, DEL	POLITICAL SCIENCE			9/88M	5/89J			*J	3/90J	7/90J	
31	DIMON, DENISE	BUSINESS	*		*M	1/89J			1/88M	1/88M	9/88M	
32	DOBKIN, BETH				1/91 M				3/91M			
33	DONNELLY, JOHN	PHILOSOPHY	*		*M				12/87M	8/88M	1/89M	
4	DOSHI, KOKILA	BUSINESS			9/88M	1/89J			3/91M	12/88M		
35	DUNN, SR. PEG	ENGLISH	*M		9/88M	1/89 J			M	2/88M	5/88 M	
36	ELLIS, HUGH	BIOLOGY							M	4/88 M	2/89 M	M
37	ENGSTRAND, IRIS	HISTORY										
38	FOLSOM, RALPH	LAW			1/91 M	9/88 M	1/89 J		4/88 M	8/88 M	10/89 J	
39	FONTAINE, YVETTE				1/91 M							
40	FOSTER, WILLIAM	EDUCATION			M							
41	GALLOWAY, FRED	BUSINESS			9/88 M				9/88 M			
42	GAZDA, GREG	BUSINESS	M		9/88 M	1/89 J						
43	GERLACH, MURNEY	HISTORY			5/89 J							
44	GILLMAN, FLORENCE	RELIGIOUS STUDIES	*		1/91 M	M	5/89 J		12/87 M	4/88 M	5/88 M	
45	GUMP, JIM	HISTORY			5/89 J				J	3/90 J		
46	GUNN, LILY				1/91 M							
47	HAIN, BONNIE	ENGLISH			1/89 J				12/88M	2/89 M	* 7/89	
48	HARDING, JAMES	ENGLISH							1/89 M	1/89 M		
49	HARRISON, JANET	NURSING	*		M							
50	HARTWELL, STEVEN	LAW			M							
51	HATTON, DIANE C.				1/91 M							
52	HAUTMAN, MARY ANN	NURSING			M	1/89 J			12/88 J			
53	HEIMERS, BRIGITTE		M		M	1/89 J			4/88 M	8/88 M	7/90 J	
54	HIGGINS, PATRICIA	LIBRARY			9/88 M							
55	HIGHKIN, JOHN	ENGLISH								10/89 J	3/90 J	
56	HORLOR, BARRY	ENGLISH							9/88 M	M	1/89 M	
57	HWANG, PHIL	EDUCATION			2/90 J	1/91M			3/91J	3/91J		
58	JONES, MARC	BUSINESS			9/88 M							
59	KAIRSCHNER, MIMI	ENGLISH	M		M	9/88 M			4/88 M	1/89 M	7/89 M	
60	KRESS, ROBERT	RELIGIOUS STUDIES			M						8/88 M	
61	KUHLKEN, KEN	ENGLISH			9/88 M	*	1/89 J		9/88 M	M, 7/89	1/89 M	
62	LABOVITZ, GENE	ANTHROPOLOGY	M									
63	LAPERROUSAZ, HELENE	FOREIGN LANGUAGES			2/90 J				J	8/90 J	8/90 J	

CRA = Course Revision Application

RS = Revised Syllabus

AC = Assessment Completed

LMC = Library and Media Center

J = Japan/Orient/Asia

M = Mexico/Latin America



# I.C.C. / C.A.P.H.E. PARTICIPATION

NUMBER	NAME	SCHOOL or MAJOR	LUNCH 1	LUNCH 2	WS 1	WS 2	WS 3	WS 4	CRA	RS	AC	LMC
64	LARSON, TOM	ENGLISH			*	1/89 J			1/89 J	1/89 M	1/90 M	
65	LIN, YEO	BUSINESS			M							
66	LIU, JUDITH	SOCIOLOGY	*		1/91 M	5/89 J			J	5/89 J	1/90 J	
67	LOWRY, PAT	EDUCATION	*		1/91 M				12/87 M	9/88 M	11/88 M	
68	MACY, GARY	RELIGIOUS STUDIES	*		M				1/88 M		7/89 M	
69	MADISON, MARLYN				5/89 M				12/88 M	1/89 M	7/89 M	
70	MAZZA, CHRIS	ENGLISH			M							
71	MCCOSKER, DUNCAN	FINE ARTS			2/90 J							
72	MCGRAW, DONALD				1/91 M							
73	MCHUGH, SR. HELEN	ENGLISH			2/90 J							
74	MEIER, ROBERT	BUSINESS	*		M	5/89 J					5/88 M	
75	MENDOZA, KENNETH	ENGLISH			12/88 M				12/88 M	12/88 M	7/89 M	
76	MILLER, MELISSA	ENGLISH			*							
77	MINAN, JACK	LAW	M		M				2/88 M			
78	MORRIS, GRANT		M									
79	MORRIS, TOM	BUSINESS			9/88 M	1/89 J			9/88 M	12/88 M		
80	MULLER, VIRGINIA	POLITICAL SCIENCE	*		1/89 J				12/88 J			
81	MURPHY, JAN	LIBRARY			5/89 J							
82	NYCE, BEN	ENGLISH			M				12/87 M	4/88 M	5/89 M	
83	ORONA, ANGELO	HISTORY	M									
84	OTTE, JIM	HISTORY	*		M				1/88 M	4/88 M	5/88 M	
85	OTTO, LEE ANN	POLITICAL SCIENCE	M		9/88 M				M	11/89 M		
86	PACE, ROGER	COMMUNICATIONS			2/90 J				2/90 J	3/90 J	1/91 J	
87	PARKER, IRVING	ENGLISH			M							
88	PATTERSON, JO ELLEN				1/91 M							
89	PATTISON, DIANE	BUSINESS	M		M							
90	PEFFER, RODNEY	PHILOSOPHY	*		M	1/89 J						
91	PFAU, MICHAEL	POLITICAL SCIENCE			2/90 J							
92	PHILLIPS, RICHARD	ENVIRONMENTAL STU			9/88 M				1/88 M	1/88 M	8/88 M	2/88 M
93	PIENTA, DARLENE	BUSINESS	*		M	1/89 M			12/87 M	4/88 M	8/88 M	
94	PLAYER, THERESA	LAW	*									
95	QUINN, MARY	ENGLISH	*		M				12/87 M	12/87 M	11/88 M	
96	RAVENIS, JOE	BUSINESS			9/88 M	5/89 M						
97	RIGSBY, JEANNE				9/88 M				9/88 M	2/89 M	7/89 M	
98	ROBERTSON, SANDRA	FOREIGN LANGUAGES	*									
99	ROCHA, JAMES	ART	*						1/88 M	4/89 M	9/89 M	
100	ROCHE, JOHN	LAW			M							
101	ROHATYN, DENNIS	PHILOSOPHY			M							
102	ROTHMAN, MIRIAM				5/89 J				7/90 J	10/90 J	1/91 J	
103	SAAD, VIVIANNE	ENGLISH			M	1/89 J				10/89 J		
104	SCHERR, MARY	EDUCATION			2/90 J				2/90 J			
105	SCHMIDT, CYNTHIA				5/89 M				4/88 M		5/89 M	
106	SCHNEIDER, DEL	RELIGIOUS STUDIES	*		M	2/90 J			4/88 M	9/88 M	2/89 M	
107	SCHWARZCHILD, MAIMON	LAW	*									
108	SOENEN, LUC	BUSINESS			M							
109	SOROKA, MICHAEL	SOCIOLOGY	*		M				12/87 M		3/89 M	
110	SOUKUP, WILLIAM	BUSINESS			9/88 M	2/90 J						
111	SPERRAZZO, GERALD	PSYCHOLOGY			1/91 M	M	5/89 M					
112	THOMPSON-LEWIS, MARY	ENGLISH			*	1/89 J				2/88 M	M, 1/90	
113	VALOIS, JOHN	PSYCHOLOGY			M							
114	VARGAS, JORGE	LAW	M		1/89 J				12/87 M	5/88 M		
115	WALSH, SR. BETSY	ENGLISH	*		5/89 J							
116	WENDEL, JACQUES	FOREIGN LANGUAGES			M							
117	WHITCOMB, THERESE	FINE ARTS			9/88 M				4/88 M			
118	WILLIAMS, IRENE	ENGLISH			M	1/89 J						
119	WILLOUGHBY, RANDY	POLITICAL SCIENCE			9/88 M	5/89 J			2/90 M	2/90 M	2/90 M	
120	WRASIDLO, BARBARA				*	1/89 J				2/88 M	M	
121	YOUNG, FRANK	ANTHROPOLOGY			5/89 J							
122	ZGLICZYNSKI, SUSAN	EDUCATION			M							
123	ZOCCO, DENNIS	BUSINESS							12/87 M	12/87 M	5/88 M	
124	ZOLLIKER, SUSAN	ENGLISH			9/88 M	2/90 J			9/88 M	M	1/89 M	

CRA = Course Revision Application  
 RS = Revised Syllabus  
 AC = Assessment Completed

LMC = Library and Media Center  
 J = Japan/Orient/Asia  
 M = Mexico/Latin America





## University of San Diego

Department of Anthropology/Sociology

TO: Sister Maureen Cronin  
FROM: Dr. Judith Liu, Chair *J. Liu*  
Experiential Education Committee  
DATE: May 8, 1992  
RE: Report of the Experiential Education Committee

### History

In the early 1980s Internships and Field Experiences were introduced throughout the university; however, there was little university-wide coordination in the running of these programs. In Fall 1987, a grant proposal was developed for submission to the Stuart Foundation through a Campus Compact grant. (Campus Compact is a coalition of university presidents dedicated to student volunteerism.) An Ad Hoc Committee on Experiential Education was formed consisting of approximately twenty-five faculty, non-faculty, and administrators who were involved in placing students in internship positions to discuss the proposal and to solicit suggestions that addressed faculty need. In 1988, the University of San Diego (USD) received the grant. With the funding, the Ad Hoc Committee invited two recognized leaders in experiential education, Dr. Garry Hesser, former President of the National Society of Internships and Experiential Education (NSIEE), and Dr. Jane Permaul, Director of Field Studies



Development at UCLA and the 1989 President of NSIEE as consultants to USD's programs. Dr. Hesser was invited to speak on "Theory and Practice of Experiential Education" and to assess existing programs. He gave a favorable evaluation of USD's programs. Dr. Permaul addressed "Maintaining Academic Integrity in Experiential Education Programs" and also provided suggestions for improving our programs.

This faculty-initiated, ad hoc committee compiled data on existing courses that contained experiential features, published a brochure, offered a colloquium series for faculty which featured Dr. Hesser and Dr. Permaul, and provided a forum for sharing ideas and techniques used in the various programs.

USD's commitment to experiential learning is evidenced by the fact that the committee was officially recognized as a standing university-wide committee in 1991. USD is unique in having such a committee. The committee of eighteen members continues to compile and share information about USD experiential programs and opportunities, to offer faculty workshops and colloquia, and to discuss and provide input to appropriate curriculum committees. In addition, the committee supports faculty efforts to develop active learning experiences that include opportunities for experiential learning both inside and outside the classroom. At present, twenty-one departments and programs offer some form of internship or field experience.

#### Activities

Beginning in 1988, a wide range of workshops and



colloquia have been offered each semester. Enclosed are flyers which depict the range of topics covered at these events where from ten to thirty faculty, non-faculty, administrators, and community leaders participate. In February 1990, USD was a major sponsor and organizer of the Western Regional Experiential Education Conference held in San Diego. Faculty members also presented papers at the national NSIEE conference in 1990.

USD continues to actively encourage and support experiential teaching methods and active learning experiences. Each year the Committee sponsors two major speakers, monthly workshops, and co-sponsors a Spring conference. The Experiential Education Committee is given administrative support by the Volunteer Resources Office. The Committee works closely with Career Counseling and Placement and the American Humanics Program to foster a greater commitment to and an increasing awareness of the value of internships and experiential education as learning tools.

Enclosures



THE EXPERIENTIAL EDUCATION COMMITTEE  
PRESENTS A WORKSHOP WITH

***TIM STANTON***  
***"RESEARCH IN  
EXPERIENTIAL EDUCATION"***

*October 11, 1991 - UC 107*

***MR. STANTON WILL CONDUCT  
TWO SESSIONS***

9:30 - 11:00 THE STATE OF RESEARCH-REPORT  
FROM THE WINGSPEAD CONFERENCE

12:30 - 2:00 CONDUCTING RESEARCH -  
PRACTICAL APPROACHES

*Tim Stanton is Associate Director of the Public Service Center  
at Stanford University and former President of the National  
Society for Internships and Experiential Education*

**RSVP - X4798 By October 9**



# *Journal Writing II: Creativity in the Workplace*

Friday, November 1, 1991

9:00 a.m. - 12:00 p.m.

UC 104

*Are you intrigued by the idea of journal writing?  
Would you like to explore ways you might be able  
to use journals to enhance your work life?*

*The **Experiential Education Committee**  
enthusiastically announces the second in a series  
of workshops on journal writing.*

*Phyllis Kahaney (The Writing Center) and  
Kathy Heinrich (Nursing) come together  
to help you find creative ways to use journal  
writing in your workplace, classrooms and for  
personal growth.*

---

**PLEASE RETURN BY OCTOBER 18 TO:**

PHYLLIS KAHANY  
ENGLISH DEPARTMENT

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

DEPARTMENT \_\_\_\_\_

**OR RSVP BY CALLING X4932 - Phyllis  
X4571 - Kathleen**



THE USD

EXPERIENTIAL EDUCATION  
COMMITTEE OFFERS

*....Beginnings and  
Endings*

*A workshop on class or seminar  
experiences that provide  
closure and reflection opportunities*

**FACILITATORS INCLUDE:**

- KATHLEEN GROVE
- JUDY LIU
- CYNTHIA SCHMIDT
- COMMUNITY SERVICE LEADERS

**FRIDAY, FEB. 14 - 12:30-2:00 P.M.**  
**UC 107**



You're invited to join community-based internship coordinators, faculty, and student interns . . .

## EXPERIENTIAL LEARNING. . .

### BUILDING TEAMWORK!

GOALS: 1) To better understand needs of team members.

#### *PANEL*

*Wendy Carlson - student intern*

*Mike McCarty - Chair, DOVIA*

*Marc Lampe - Prof., School of Education*

2) To assess our current outcomes of experiential learning.  
(Review Wingspread for small group discussion)

3) Plan for future and even greater success.

**MAY 10TH - THURSDAY**

Workshop 9:00 - 11:00 a.m.

Coffee - 8:30 a.m.

**UNIVERSITY OF SAN DIEGO**

UC Forum A

\*\*\*\*Please RSVP 260-4798\*\*\*\*

By May 8th

Cosponsored by USD Volunteer Resource Office  
Experiential Education Committee  
DOVIA (Directors of Volunteers in Agencies)



A REMINDER: EXPERIENTIAL  
EDUCATION COLLOQUIUM

"USD FACULTY PRESENTS  
MODEL PROGRAMS"

GARY GRAY, POLITICAL SCIENCE

STEVE HARTWELL, LAW

BOB INFANTINO, EDUCATION

JUDY LIU, SOCIOLOGY

LINDA PERRY, COMMUNICATIONS

RICHARD PHILLIPS, ENVIRONMENTAL STUDIES

MARIE SIMOVICH, BIOLOGY

11:15-1:15

THURSDAY, MARCH 16

CAMINO LOUNGE

A LIGHT LUNCH WILL BE SERVED. PLACE LUNCH  
RESERVATIONS BY NOON, MARCH 15.

VOLUNTEER RESOURCES X4798



Third in a Faculty Series:  
An Experiential Education Colloquium

**"MAINTAINING ACADEMIC  
INTEGRITY IN EXPERIENTIAL  
EDUCATION PROGRAMS:**

**Skills for Evaluation"**

 **Jane Szutu Permaul** 

Director, UCLA Field Studies Development  
Consultant, Past President NSIEE

Thursday, April 6, 1989  
11:15 a.m. to 1:15 p.m.  
UC 107

Light lunch will be served, RSVP by April 4, 1989-  
Volunteer Resources - 260-4798

Funded through a Stuart Foundation /  
Campus Compact Grant





## University of San Diego

School of Education

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May 22, 1992

To: Sr. Cronin  
Associate Provost

From: Kathryn Bishop, <sup>KB</sup>Chair  
Social Issues Committee

Re: USD Social Issues Committee Report, 1991-1992

---

The USD Social Issues Committee is considered a vital component of the life of the University. Faculty, students, staff, and San Diego community members all play important roles in the planning, implementation, and participation of the Social Issues Committee activities.

Attached to this report are documents describing the goals and structures of the committee. The Social Issues theme for 1991-92 was, *Toward a Common Future: Issues of War, Peace, and Justice*. The committee operates through a number of subcommittees which include faculty members and, in some cases, students and community representatives. The following is a description of the activities of each of the subcommittees this year.

### Conference Subcommittee

The subcommittee works throughout the year to present a conference on topics of relevance to the community. The Social Issues conference theme this year was, *War on the Homefront*, and included keynote speakers and concurrent sessions covering a range of issues facing all of us as citizens in the United States. Attached please find a conference brochure detailing the events of this important event.

### Faculty Series Subcommittee

This subcommittee develops a series of five evening presentations accessing USD faculty members as panelists. This year's theme was, *Peace and Justice in a Changing World*. Students from team-taught classes frequently attend these sessions along with the general student body, faculty and staff, and San Diego community members. See the attached flyer for specific topics.



### Martin Luther King Subcommittee

This subcommittee joined forces with the Black Student Union and the Black Law Student Association to celebrate events for Black History Month as well as Martin Luther King. Some of these events were: hosting the St. Steven's Gospel Choir, speaker Schyleen Qualls, and two film forums showing *Glory*, and *Mississippi*. During this time period the faculty series held a panel on *Revolution and Justice in Africa*.

### Speakers and Events

Members of this subcommittee work together with Associated Students Undergraduate Program Board and Club Representatives, and the Graduate Program Board to sponsor speakers and events throughout the year. The speakers and events for the 1991-92 year are listed on the attached Social Issues brochure.

### Team-Taught Courses

This year the Social Issues Committee was able to sponsor three team-taught courses during Spring semester. The courses were: *Peace with Justice: Economic and Theological Analysis*; *The Many Problems of Peace*; and *Political Change and Human Rights in Latin America*. Team taught courses provide an opportunity for faculty members from diverse academic areas to combine their fields and expertise in new, relevant, and exciting ways. This allows students a unique learning opportunity. Attached is a flyer describing the courses in more detail.

### Environment Subcommittee

This is a new subcommittee which was formed during the Spring semester. The members of this subcommittee are working with related committees on campus to support greater awareness of ecological and environmental issues on campus as well as local, state, national and international issues. This subcommittee will take a leadership role in the events for 1992-93 with the theme being, *Toward A Common Future: Preserving the Natural and Human Environment*.

### Essay Contest Subcommittee

This subcommittee was inactive this year due to a lack of student involvement. Goals have been developed to activate the subcommittee next year with new ideas for publicizing and supporting the contest in relation to the Social Issues theme.

The activities sponsored and developed by the Social Issues Committee this year were all of very high quality and of current relevance to the USD and San Diego community. Next year promises to continue this quality with enthusiastic leadership and faculty member participation. Efforts need to continue in the area publicizing all events in ways that will encourage the greatest amount of student and community participation.



## **SOCIAL ISSUES**

The faculty-initiated Social Issues committee of the University of San Diego has a long track record in sponsoring events based on an annual theme. These began in the academic year 1985-86 with a "Peace" theme. From the beginning, programs have included the greater San Diego community while increasing the social issues awareness among our faculty and students. Past committee-sponsored public events included special events, speakers, dramatic presentations and community forums, in which faculty who have expert knowledge present a series of lectures or panel discussions. There are subcommittees composed of students and faculty who plan or coordinate speaker/special events, faculty series, an essay contest, team-taught classes and conferences. The involvement of students in the Social Issues committee now equals the number of faculty members. Undergraduate, graduate and law students serve on the committee and/or various sub-committees.

### **Goals of the Social Issues Committee are:**

To expand the awareness of the entire University community of social issues through programs and special events. Emphasize student development as citizens of the larger community.

To facilitate the interaction among faculty, students, and administration in program planning and implementation.

To encourage active involvement in response to the issues addressed through service, advocacy, and reflection.

And to create a dynamic interaction with larger San Diego community by bring members of the greater San Diego community onto campus to exchange ideas and concerns and by sending out members of the USD community for active social involvement.

The theme for the 1991-92 academic year is "Toward a Common Future: Issues of War, Peace and Justice".

### **TENTATIVE SPRING 1992 PROGRAMMING**

2/4	Schlynn Quells, entertainer
2/13	Speakers, Daughters of Oliver Brown (Brown vs. Board of Education)
2/23 & 25	Movies, "Mississippi Burning", "Glory"
2/25	Faculty Series on "Africa"
3/25	Alicia Portnoy, speaker
4/6	Delores Huerta, speaker - migrant farm workers
4/6 - 11	Multicultural Week: Mon. - Latino, Tues.-International, Wed.-Africa (Philip Walker - entertainer), Thurs.-Asian
4/30	Speaker (conference)
5/1	Conference: War on the Homefront



## SOCIAL ISSUES COMMITTEE

### Goals and Subcommittee Structure

Goals: Expanding the awareness of the entire University community of social issues through programs and special events that present balanced perspectives.  
Emphasizing student development as citizens of the larger community.

Facilitating the interaction among faculty, students, and administration in program planning and implementation. Faculty assume a mentoring relationship.

Encouraging active involvement in response to the issues addressed through service, advocacy, and reflection.

Creating a dynamic interaction with larger San Diego community by bringing members of the great San Diego community onto campus to exchange ideas and concerns and by sending out members of USD community for active social involvement.

Subcommittee Structure: Each subcommittee includes Social Issues Committee members and some subcommittees have additional USD and San Diego community representatives.

*Conference Subcommittee:*

Depending upon the topic, committee will include representatives from the United Way, the Ecumenical Conference, San Diego City Schools, Diocese Office of Peace and Justice, San Diego Consortium and Private Industry Council.

*Essay Contest Subcommittee:*

*Faculty Series Subcommittee:*

*Martin Luther King Subcommittee:*

Additional members-Black Student Union and Black American Law Student Ass.

*Speakers and Events:*

A.S. Undergraduate Program Board and Club Representatives:

Aikane O'Hawaii, Asian Student Assn., A.S. Community Service, A.S. Cultural Arts, A.S. Film Forum, A.S. Speakers Bureau, Black Student Union, Conservation Club, Gender Awareness, Hispanos Unidos, International Student Organization,

Graduate Program Board: Graduate Student Assn. Arts and Sciences, Student Bar Assn., Graduate Student Assn. Business, Graduate Student Assn. Education, Graduate Student Assn. Nursing

*Team Taught Classes:*

Themes:

85-86 The Experience of Peace: Analysis and Action

86-87 In Pursuit of Economic Justice

87-88 The Experience of Freedom in America: Dream and Reality

88-89 The Americas: Diverse Past ... Common Future

89-90 Issues of Poverty

90-91 Valuing Diversity

91-92 Toward a Common Future: Issues of War, Peace and Justice

92-93 Toward a Common Future: Preserving the Natural and Human Environment



1991-1992  
SOCIAL ISSUES COMMITTEE

AFFILIATION

INTERESTS

	ARTS & SCIENCES	BUSINESS	EDUCATION	LAW	NURSING	CAMPUS MINISTRY	COUNSELING CENTER	PUBLIC RELATIONS	STUDENT AFFAIRS	STUDENTS	TEAM TAUGHT CLASSES	ESSAY CONTEST	FACULTY SERIES	SPEAKERS & EVENTS	MARTIN LUTHER KING DAY	CONFERENCE	OTHER	
Dr. Joan Anderson																		
Dr. Karen Anderson-Laib																		Chris. Fair
Ms. Megan Baker																		
Dr. Katie Bishop																		
Dr. Dennis Briscoe																		
Dr. Dick Casey																		Environment
Sr. Sally Furay																		
Dr. Beth Dobkins																		
Dr. Kathleen Dugan																		
Dr. Kevin Duncan																		
Ms. Beth Givens																		
Ms. Mary M. Hassett																		
Dr. Diane Hatton																		
Ms. Heather Jones																		
Prof. Marc Lampe																		Environment
Dr. Judith Liu																		
Ms. Carol Lyman																		
Ms. Maria Martinez																		
Prof. Mary Jo Newborn																		
Dr. Rodney Pepper																		
Ms. Judy Rauner																		
Dr. Cynthia Schmidt																		
Mr. Skip Walsh																		
Ms. Cynthia Weiler																		
Grad. Student Business Assc.																		
Graduate - Open Position																		
Student Bar Association																		



1991 - 1992  
SOCIAL ISSUES COMMITTEE  
SUBCOMMITTEE ROSTER

=====

CONFERENCE

Dr. Dennis Briscoe  
Ms. Maria Martinez  
Prof. Mary Jo Newborn  
Ms. Judy Rauner  
Ms. Cynthia Weiler

SPEAKERS AND SPECIAL EVENTS

Ms. Megan Baker  
Dr. Judith Liu  
Ms. Carol Lyman  
Ms. Maria Martinez  
Ms. Judy Rauner  
Dr. Cynthia Schmidt

ESSAY CONTEST

Dr. Rodney Pepper

FACULTY SERIES

Dr. Joan Anderson  
Dr. Dennis Briscoe  
Dr. Beth Dobkins  
Ms. Beth Givens  
Dr. Rodney Pepper  
Ms. Judy Rauner  
Mr. Skip Walsh

MARTIN LUTHER KING DAY

Dr. Dennis Briscoe  
Ms. Heather Jones  
Ms. Maria Martinez  
Ms. Mary Ellen Pitard  
Ms. Judy Rauner

TEAM TAUGHT CLASSES

Dr. Joan Anderson  
Asst. Prof. Diane Hatton

*Undergraduate:*

AS Community Service-Belinda Fisher  
AS Cultural Arts - Scott Haiduc  
AS Film Forum - Molly Dunn  
AS Social Issues - Heather Jones  
AS Speakers Bureau - Karin Anderson  
Aikane O'Hawaii - Tony Mizuno  
Asian Student Assn. - Mar Reyes  
Black Student Union  
Conservation Club  
Gender Program  
Hispanos Unidos  
International Student Organization  
MECHA  
Residence Life  
Seminary

*Graduate:*

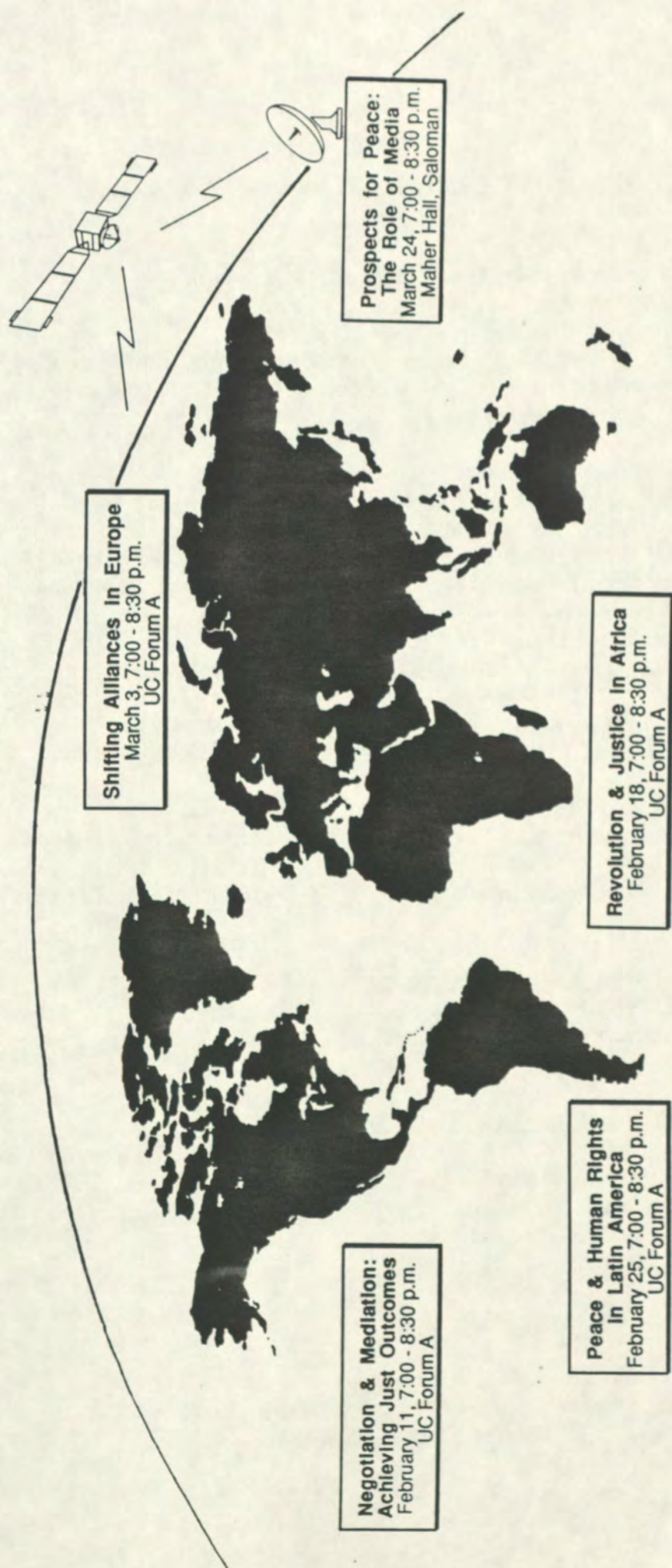
Graduate Business - Bruce Nash  
Graduate Education - David Mullen  
Graduate Nursing - Sally Ottman  
Asian Law Students  
BALSA  
La Raza  
Law Speakers Bureau - Andy Selesnick  
Student Bar Assn. - Stephanie Delaney

9/18/91



# Peace & Justice in a Changing World

University of San Diego Faculty Series



Join University of San Diego faculty in five Tuesday-evening panel discussions which explore prospects for peace and justice in a changing world. All events are free and open to the public.

The Faculty Series is sponsored by the USD Social Issues Committee.

For more information call 260-4798.

## Calendar of Events

Feb. 11	Negotiation & Mediation
Feb. 18	Revolution & Justice in Africa
Feb. 25	Peace & Human Rights in Latin America
Mar. 3	Shifting Alliances in Europe
Mar. 24	Prospects for Peace: The Role of Media

Time: 7 - 8:30 p.m. Location: University Center for all events except March 24 which is in Maher Hall.



## PEACE AND JUSTICE IN A CHANGING WORLD

### USD Faculty Series

A Series of Panel Discussions with Members of  
the University of San Diego Faculty

Join USD faculty in five Tuesday-evening panel discussions which explore prospects for peace and justice in a changing world. All Faculty Series events are free and open to the public.

- |                  |  |  |
|------------------|--|--|
| Tuesday Feb. 11  | <u>Negotiation and Mediation:<br/>Achieving Just Outcomes</u><br>University of San Diego<br>University Center, Forum A<br>7 - 8:30 p.m.        | Panelists:<br>Dr. Dennis Briscoe, Business<br>Prof. Maimon Schwarzschild, Law<br>Dr. Roger Pace, Communication   |
| Tuesday Feb. 18  | <u>Revolution and Justice in Africa</u><br>University of San Diego<br>University Center, Forum A<br>7 - 8:30 p.m.                              | Panelists:<br>Dr. Rodney Pepper, Philosophy<br>Sr. Tumukunde, RSCJ<br>Dr. James Gump, History  |
| Tuesday Feb. 25  | <u>Peace and Human Rights<br/>in Latin America</u><br>University of San Diego<br>University Center, Forum A<br>7 - 8:30 p.m.                   | Panelists:<br>Dr. Cynthia Schmidt, Foreign Lang.<br>Dr. Orlando Espin, Religious Studies<br>Dr. Virginia Muller, Political Sci.<br>Dr. Jo Anderson, Business |
| Tuesday March 3  | <u>Shifting Alliances in Europe</u><br>University of San Diego<br>University Center, Forum A<br>7 - 8:30 p.m.                                  | Panelists:<br>Dr. Pat Drinan, Arts & Sciences<br>Dr. Randy Willoughby, Political Sci.  |
| Tuesday March 24 | <u>Prospects for Peace: The Role<br/>of Media</u><br>University of San Diego<br>** Leo T. Maher Hall,<br>Saloman Lecture Hall<br>7 - 8:30 p.m. | Panelists:<br>Dr. Beth Dobkin, Communication<br>Dr. Ernest Kim, Engineering<br>Dr. Dennis Rohatyn, Philosophy  |

\*\* Note change of location.

For more information contact:

Judy Rauner at 260-4798, Beth Givens at 260-4806  
or USD Information Desk at 260-8888



## PEACE AND JUSTICE IN A CHANGING WORLD

### USD Faculty Series

#### A Series of Panel Discussions with Members of the University of San Diego Faculty

Join USD faculty in five Tuesday-evening panel discussions which explore prospects for peace and justice in a changing world. All Faculty Series events are free and open to the public.

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\*\* Note change of location.

For more information contact:

Judy Rauner at 260-4798, Beth Givens at 260-4806  
or USD Information Desk at 260-8888



## SOCIAL ISSUES TEAM-TAUGHT COURSES SPRING, 1992



### PEACE WITH JUSTICE: ECONOMIC & THEOLOGICAL ANALYSIS



May be taken as Religious Studies 169(01) or Economics 194(03)

Wednesdays 3:00-6:00

Team: Dr. Joseph Colombo, Religious Studies and Dr. Joan Anderson, Economics

This course explores how Biblical teachings on peace and economic justice can be translated into current government policy and to individual's private and professional lives. Issues discussed in the Bishop's peace and economic pastorals such as the arms race, employment, wealth, poverty and US policy towards developing nations will be analyzed.

### THE MANY PROBLEMS OF PEACE



May be taken as Philosophy 140(01) or Religious Studies 169(02)

Tuesdays-Thursdays 8:00-9:25

Team: Dr. Lyle Anderson, Philosophy and Fr. Ron Pachence, Religious Studies

In this course students consider how one's commitment to justice and the search for peace are facets of the same moral issue. Central to this is the question of wo/man's relationship to others, to self, to the cosmos and ultimately to God as we struggle to reverse the causes and devastating effects of greed, ignorance and violence in our lives.

### POLITICAL CHANGE AND HUMAN RIGHTS IN LATIN AMERICA

May be taken as Spanish 160(02) or Political Science 117

Tuesdays-Thursdays 1:25-2:50

Team: Dr. Virginia Muller, Political Science, Dr. Cynthia Schmidt Foreign Languages

This course will explore some of the central issues of Latin American politics and human rights through literature. The course will address two major themes: revolutionary change and guerilla warfare and military regimes and emerging democracies.





# EVERYONE WELCOME

## SECOND ANNUAL USD STUDENT RESEARCH CONFERENCE - April 11, 1992 - Serra Hall

Poster Session: 10:00 a.m - 12 noon

- The Influence of Transitions on Perceptions of Competence and Self-esteem - Michelle Di Silva.
- Cue-dependent Memory: A Direct Application to Students' Performance - Amy Favero.
- Effect of Retroactive Interference on Free Recall - Juanita Trisnadi.
- Gaba and Ti - Phuong Hoang and Richard Salazar.
- Tripodal Manganese Ligands as Catalysts - Samuel A. Balk.
- Physiological Ecology of Bottom Fishes of the Continental Slope off Southern California: with Emphasis on Oxygen Affinity of Blood - Fumio Ogoshi and Jeff Drazen.
- Ultrastructural Aspects of Dover Sole Muscle - Doreen Bubonovich.
- Internship at Doheny State Park - Michele Jacobi.
- Malvaceae of Mexico - Kenn Hunter.
- Temporal Changes in Fluid Flow Volume and Fluid Chemical Composition from Mud Volcanos, Salton Sea Geothermal Area, Imperial County, California - R. L. Kamps and P. J. Earley.
- Effects of Temperature on Two Fairy Shrimp Species - Stacie A. Hathaway.
- The Effects of Fluctuating Temperatures on Fairy Shrimp Hatching - Jeffrey N. Glaspy.

Speaker Sessions 1:15 p.m.

### Session I

- 1:15 The Behavior of United States and Foreign Interest Rates from 1975 to 1990 - Michael C. Paganelli.
- 1:35 The Definition of Human Being - Benjamin Rogers.
- 1:55 Development of Vocal Behavior of a Captive-born Killer Whale Calf - Antonette Gutierrez.
- 2:15 Break
- 2:35 Thermoregulation of Hornbills - Steve Dubay, Shana Goffredi, and Wendy Weddle.
- 2:55 Quantitative Measurements of Hydrodynamic Drag on Swimmers - Donna M. Laughrin.
- 3:15 Experimental Simulation of Anomalous Voltage Signals on Voyager 1 and Voyager 2 Plasma Wave Antennae - Cary R. K. Casey and Lawrence B. B. Volz.

### Session II

- 1:15 Transfer Effects of Mutations in the *trp* Gene of Plasmid RK2 - Thomas W. Stein.
- 1:35 Enzyme Binding in the White Muscle of Sea Bass - Carrie Cwiak.
- 1:55 Modifications of DNA Transformation Procedures in Cloning the L-asparaginase Gene - Deborah Laidlaw and Maria Rhein.
- 2:15 Break
- 2:35 Kinetics Studies of the Acid-catalyzed Bromination of Substituted Acetophenones - Jean-Paul Tran.
- 2:55 A Comparison of the Catalytic Properties of Cu(II) Tripodal Complexes - Hong B. Huynh.





## University of San Diego

Department of Biology

### MEMORANDUM

To: Dr. Author E. Hughes  
President

From: Dr. Jeremy Fields, Chair  
Health Science Student Evaluation Committee

Date: 27th May 1992

Re: Report on the Activities of the Committee for 1991-92

The students from USD have enjoyed considerable success applying to graduate programs in the health professions this year. To date 11 of the 16 applicants have been accepted to medical and osteopathic schools. The successful applicants are:

Mr. Sam Balk	Creighton University (also accepted at Uniformed Services)
Ms. Valerie Collins	College of Osteopathic Medicine and Health Sciences (Iowa)
Ms. Hong Hyunh	UC Irvine (also Albert Einstein, Vanderbilt)
Mr. Tony Iglecia	New York Medical College
Ms. Tammy Kelly	University of Nevada (also Creighton)
Mr. Dennis Klein	College of Osteopathic Medicine and Health Sciences (Iowa)
Ms. Donna Laughrin	Medical College of Wisconsin
Mr. Paul McHale	University of Minnesota at Minneapolis
Mr. Peter Roloff	Creighton University
Mr. Todd Tillmanns	Creighton University
Mr. Jean Paul Tran	University of Texas at Houston

One student, Mr. Timothy Miller, applied for admission to dental school this year. He was accepted at UCSF as well as Northwestern and Tufts. One student applied for admission to Podiatric medical schools: he was accepted at Scholl College of Podiatric Medicine in Chicago.



The University of San Diego can be proud of the success of its applicants to medical school. Last year there were 35,000 applicants across the nation competing for 16,600 positions. This year applications have increased about 25% according to my sources of information. A success rate of 73% will be better than the national average. The data for the years 1983 to 1991 also reflect this level of success: 80 of the 106 students who applied to medical and osteopathic schools were accepted.

The committee prepared 19 letters of recommendation for students this year. Most of these letters are for students who will be applying to medical and dental schools later this summer and fall.

As Chair I have continued to advise several students on careers in the Health Professions. The numbers of these students is difficult to determine as they have only one extensive discussion about pharmacy, or optometry, or physical therapy, or occupational therapy, or other health-related profession. I seldom know the final decision of the student. At this time, I know of at least 4 students who are very interested in pursuing a career in Physical Therapy. There are 3 interested in Veterinary Medicine, two in Optometry, two in Chiropractic, and one in Occupational Therapy. Two graduates wrote to me requesting information about programs for Pathology Assistants. I believe that this reflects a growing awareness of the large number of careers in the health-related professions.

The next few years promise to be interesting ones as the national interest in health professions continues to grow. I lost track of the number, but it was approximately 30, of high school students (and their parents) who either came to my office or telephoned to ask about USD's pre-health profession programs. Several of these told me that they had heard that USD students have had good success gaining admission to medical school, that being a major reason for their interest in USD. It remains to be seen whether applicants from USD will continue to enjoy the level of success they have had in light of the increasing competition for careers in medicine.

cc. Sr. Sally Furay  
Dr. Patrick Drinan  
Dr. Lisa Baird





## University of San Diego

College of Arts & Sciences

Office of the Dean

### MEMORANDUM

TO: Arts and Sciences Faculty

FROM: Pat Drinan, Dean

DATE: May 21, 1992

RE: End-of-year Review

Given the pace of activities this last nine months, I thought it would be useful to review some of the issues from the year and provide some perspective on them. The department chairs and I met at our annual "post-mortem" on May 12, and several of the items below reflected their desire that I share information directly with you since there will be very few department meetings until September (thank God for small favors!).

- I. 12 - 9 Load. Despite some strains and bottlenecks in the expected places, your planning for the reduced teaching load has worked well. We still have to face summer freshman advising, but my analysis of class reservations shows fewer problems than expected. Many thanks for your careful planning at the departmental level.
- II. WASC. The WASC Steering Committee has been meeting all semester to make sure that the institutional self-study has a common format, is accurate, and is inclusive of a variety of perspectives. Dr. Alana Cordy-Collins, Dr. Hinman, Dr. Otto, and Dr. Robertson have ably represented you on the Steering Committee, and a host of faculty have participated in departmental self-studies and surveys. All the self-study materials will be ready by August (Copley Library, Steering Committee members, and I will have copies for perusal). However, I thought you would appreciate seeing the current draft of the conclusion of the Arts and Sciences section of WASC Standard Four (evaluation and improvement of educational programs). It is attached to this memo. The majority of space in the 65 page Arts and Sciences section is given to summaries of departmental self-studies and to description and analysis of College-wide programming. However, the conclusion deals with a variety of important issues which emerge from our self-studies.



Not all issues are addressed in Standard Four, of course: WASC Standard Three (governance and administration) and Standard Five (faculty and staff) touch a variety of issues of faculty governance which are hotly debated among some segments of our faculty. Those debates point to a need to establish a common language of discourse regarding both the design and evolution of our academic community and also the definition of what "joint effort" should mean at USD (see, for example, AAUP statement on government of colleges and universities, p.120-124 of 1990 "redbook"). Too often, in my view, we talk by one another or invest in a rhetoric which does not help us get on with the pragmatic tasks of defining joint effort, especially between faculty and administration but also among various groups of faculty. For example, I have never believed that faculty-administrator relations are a zero-sum game (that is, what either side "gains" the other "loses"). It is possible and desirable to increase the leadership roles of faculty and administration simultaneously (although some faculty see no room for administrative leadership, and some administrators are skeptical of faculty capacity to govern--but that is a normal part of the belief spectrum on virtually all US campuses). Institutionally, we have made some progress in defining our community of interest by virtue of the strategic long range planning process, but we cannot rely on planning processes and documents alone to establish definitively the community of interest on our campus. In the College of Arts and Sciences we have increased the stature of the Curriculum Committee, and the Faculty Status Committee is developing a new role by virtue of its attention to its grievance procedure responsibilities. The Academic Affairs and Planning Committee played a significant part in establishing the process for considering reduction of teaching load. And the ARRT Committee, despite its heavy case load, has become more attentive to giving feedback to candidates for reappointment and to reviewing appointment issues. As you all know, the process of constructing stronger faculty governance mechanisms requires hard work and patience. But we have made some important progress the last few years.

- III. Merit and Equity Pay Process. In the continuing effort to rationalize and "demystify" the merit and equity pay process, let me fill you in on the status of the recommendations this last spring. The College merit pay form for summarizing accomplishments in the four criteria was used even more effectively this year than last year. I sent to chairs in March a statement of the breakdown of the final decisions on merit pay and equity pay by individual in the department, and you may ask your chair for your breakdown if your chair has not already shared it with you. For your information, there was \$85,650 available for equity pay in the College this year (about 1/3 of previous years' levels). As I told the department chairs in March: "The equity increases reflected targeting faculty below median by rank at Associate and Professor levels. Additionally, Assistant Professors were given increases to compensate for increase of base salaries at entry level for 1992-1993." Indeed, the lion's share of equity (see below) went to the Assistant Professor level to compensate for the increase of base salaries and to prevent "leapfrogging." The base salary for entry-level faculty went from \$31,500 in 1991-1992 to \$33,000 for



1992-1993. Among our 33 Assistant Professors, a total of \$42,500 was distributed (that is 50% of the total equity pool). Among Associate Professors, \$24,000 was distributed to those making \$48,000 or less (1991-1992) and having 5% merit increases or higher. Among Full Professors, \$10,850 was distributed to faculty making \$55,000 or less (1991-1992) and who had merit increases of 5% or higher. Along with these equity increases \$8300 was distributed to six faculty at Associate and Professor levels who had special adjustments associated with "leapfrogging" or other anomalies. The equity increases were merit-sensitive with equity awards somewhat higher for those with higher merit increases. In general, the process employed by me was to review salary levels across departments so that similarly performing faculty with approximately the same number of years in rank saw similar equity increases.

- IV. Incomplete Policy. Please review the incomplete policy on page 28 of the 1992-1994 Undergraduate Bulletin. Incompletes may be given only if the requirements in a course have been substantially completed. In no instance is a student permitted to sit in on a class in the next semester without enrolling in it in order to finish an incomplete. Faculty who do not carefully follow the incomplete policy frequently put incredible pressure on those who do by virtue of students claiming that the policy is more liberal than it is. Please consult your chair or the Associate Dean if you have questions in a particular case.
- V. Irvine Grant. The Irvine Grant will be through its assessment stage this summer. There are still a variety of questions which faculty have about the grant which reflect the size and complexity of the project along with the large issues which swirl around the topic of diversity. Dr. Liu, director of the faculty development project, has organized retreats and curriculum development workshops (the first of these is next week and was overly subscribed--so interest is high). As we get deeper into the four-year grant period, faculty will see more opportunities and have many ideas about institutionalizing cultural diversity which can be tested in the classroom, in research projects, and in conversations about how USD is and should be changing in regard to the shifting demographics of our region of the country. Do not assume that every facet of the Irvine Grant is completely planned nor that fresh, new ideas cannot be introduced. There are multiple opportunities to participate in conversations about how to proceed. We began grant planning about 14 months ago under an exceptionally tight deadline from the Irvine Foundation. The flurry of early work established parameters for faculty development on the already tried and tested model of internationalization. The current assessment is being led by Dr. Labovitz, Dr. Taylor, and Dean Villis. Their analysis of survey data will be completed by the end of the summer and provide another key moment for reflection and discussion on how to proceed. I want to thank the many faculty who have participated in Irvine Grant planning so far and especially those who have provided suggestions and criticisms. The Dean's breakfast meeting last month was particularly useful in gathering perspectives of use in these early stages of the grant.



VI. Space Wars! Actually, there are few such wars going on now. Physics, Engineering, Psychology, History, and Sociology faculty will be moving into Loma Hall in early June. Anthropology will be moving into former History space in Maher, and some Biology faculty will be moving down the corridor in Serra as Psychology labs are being constructed across from the current Psychology animal lab. Renovations of Serra Biology labs under the NSF grant will be completed this summer, also.

For your information, it is almost certain that the Diocese offices will be purchased by the University this next year, and movement into them will occur about a year from now. No final decisions have been made on which offices will move into the new quarters.

Last, but not least, I wish you a summer of renewal and refreshment. I know the end of the year comes with some exhaustion, but I hope that you feel some of the same excitement and satisfactions our graduates will be feeling on Sunday during commencement. While there is much to celebrate, I know you all share with me a deep concern with the fate of our colleagues at SDSU. There can be no pleasure seeing such turmoil. Having been in a state university system in the midwest which had to go through a retrenchment in the mid-1970s, I know well the emotional scars and morale crises which can grip an academic community in such a situation. I encourage you to give colleagues at SDSU professional and personal support during this troubled time.



D R A F T  
May, 1992

## V. Summary and Recommendations

The College is justifiably proud of the progress it has made in the past decade. Amidst considerable student growth in the College, the hiring of many new faculty, and the increasing pressure from the academy to engage in professional activities, the faculty have retained their commitment to teaching as their primary function. Along with the emphasis on remaining involved with students' education, our talented faculty participate in extraordinary amounts of professional activity in their departments, throughout the College and University, and within the community and their academic fields. The record of the faculty is especially impressive since they have risen to this record of achievement while sustaining a 12-unit semester teaching load.

However, there are significant challenges that require attention. The most important include:

- 1) Monitor the stress levels associated with significant teaching, scholarly, and service activities. Over the years, there has been a gradual increase in faculty workload and a concomitant increase in pressure on their time. A plan for an across-the-board reduction of the 12-12 teaching load to 12-9/9-12 to be implemented in the Fall 1992 should help, but it needs to be carefully managed and its effects on workload closely followed.
- 2) Decrease use of part-time faculty. This is a particular problem in our indispensable skills GE areas (English, Philosophy, and Mathematics).
- 3) Reduce the student/faculty ratios in the impacted areas. Political Science, Communication Studies, and Psychology need particular attention.
- 4) Monitor new programs (Pastoral Care and Counseling, MFA, Communication Studies, Electrical Engineering, Intensive Language Model, Marine Studies, and Gender Studies). Departmental assessments, the Curriculum Committee, and external consultants all need to be used so that clear direction and quality control are in evidence.
- 5) Institutionalize the Honors Program more effectively. The program is still too dependent on the energy of the Director of the Program.
- 6) Pursue funding for pedagogical advancements aggressively. The solid track record of the College in using grants generated externally should be showcased, and new areas (for example, critical reasoning) should be explored.



- 7) Maintain our commitment to the preceptorial program and advising in the College through greater coordination with Student Affairs and Academic Services.
- 8) Decide the proper relationship of Engineering within the College. Inherent in this discussion is the question of the optimal size and configuration of the College including the number of departmental units.
- 9) Integrate more outcome-oriented assessment devices into our day-to-day existence.
- 10) Enhance cultural diversity within our students and faculty. This will lead to numerous intended and unintended changes. Managing these changes will require considerable care and diligence by the entire College.
- 11) Seek the right balance among teaching, research, and service. Students must continue to be placed at the top of our list of priorities despite growing scholarly productivity.
- 12) Reinforce the commitment to servicing GE courses while offering high quality offerings in the major.
- 13) Probe the Catholic tradition more aggressively, both in scholarship and teaching. The curriculum should reflect the process of discernment of the pluralistic tradition and its possible futures.
- 14) Evaluate the role of graduate programs more frequently. Their limited role and the liberal arts emphasis in the College mean that nurturing them and monitoring them are significant faculty and administrative tasks.
- 15) Pursue academic integrity more purposefully and comprehensively. Violations of academic integrity by students occur. Norms supporting academic integrity need to be reinforced among students, and greater faculty cooperation in using existing policies needs to be achieved.



**ETS MAJOR FIELD ASSESSMENT**

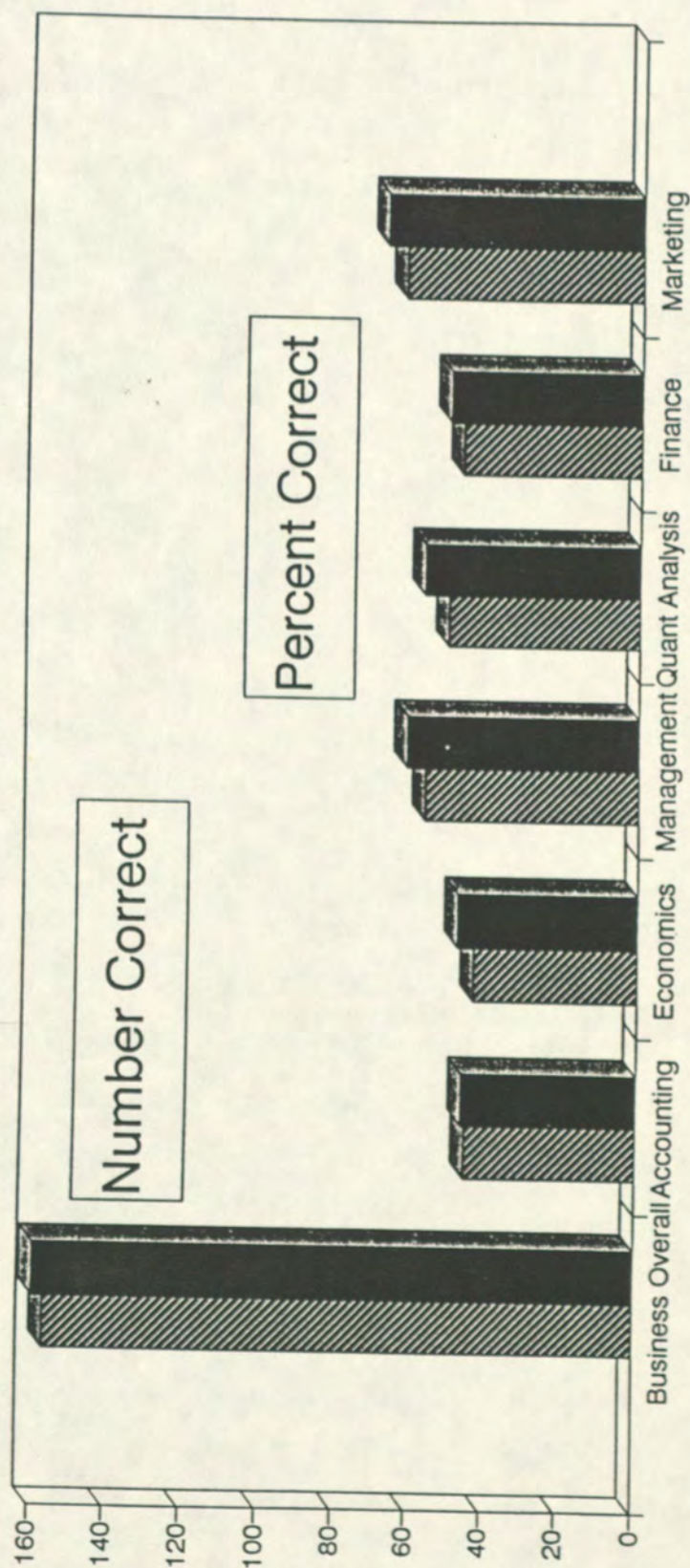
**USD SCHOOL OF BUSINESS ADMINISTRATION**

**MAY, 1991**



# ETS Major Field Assessment

## University of San Diego v. 41 Others



Other universities ■ USD



## ETS MAJOR FIELD TESTS

DEPARTMENTAL SUMMARY  
TOTAL TEST AND SUBSCORESTEST: BUSINESS  
INSTITUTION: SAN DIEGO UNIVERSITYPAGE: 1 OF 1  
REPORT DATE:

MAY 1991

## TOTAL TEST

SCALE SCORE	NO. OF STUDENTS	%ILE RANK*
200	0	100
195-199	0	100
190-194	2	99
185-189	3	97
180-184	5	94
175-179	8	89
170-174	14	80
165-169	20	68
160-164	18	56
155-159	36	34
150-154	26	18
145-149	13	9
140-144	8	4
135-139	3	3
130-134	1	2
125-129	2	1
120-124	1	0

SCALE SCORE MEAN: 159.4  
STANDARD DEV: 12.5NUMBER OF STUDENTS RESPONDING TO < 5% OF THE ITEMS: 0  
NUMBER OF STUDENTS IN FREQUENCY DISTRIBUTIONS: 160  
NUMBER OF STUDENTS TESTED: 160

\* Based on the percent below the lower limit of the scale score interval



## ETS MAJOR FIELD TESTS

DEPARTMENTAL SUMMARY  
ASSESSMENT INDICATORS

TEST: BUSINESS

INSTITUTION: SAN DIEGO UNIVERSITY

PAGE 1 OF 1

REPORT DATE:

MAY 1991

	MEAN PERCENT CORRECT	SE*	00	20	40	60	80	100
			+-----+-----+-----+-----+					
ASSESSMENT INDICATOR 1	46.4	1.3			+X+			
ASSESSMENT INDICATOR 2	47.9	1.4			+X+			
ASSESSMENT INDICATOR 3	61.6	1.1				+X+		
ASSESSMENT INDICATOR 4	57.4	1.1				+X+		
ASSESSMENT INDICATOR 5	50.9	1.2			+X+			
ASSESSMENT INDICATOR 6	67.8	1.2				+X+		

NUMBER OF STUDENTS RESPONDING TO < 5% OF THE ITEMS: 0  
 NUMBER OF STUDENTS IN FREQUENCY DISTRIBUTIONS: 160  
 NUMBER OF STUDENTS TESTED: 160

## ASSESSMENT INDICATORS

- 1: ACCOUNTING
- 2: ECONOMICS
- 3: MANAGEMENT
- 4: QUANTITATIVE BUSINESS ANALYSIS
- 5: FINANCE
- 6: MARKETING

Assessment indicator scores are shown as the mean percent correct (X). The dotted lines on each side of the mean (X) represent a confidence band of approximately 95% (plus or minus two standard errors of the mean). See the comparative data guide for an explanation of the confidence bands.

\* SE = Standard error of the mean based on this department's data.



ETS MAJOR FIELD TESTS  
DEPARTMENTAL DEMOGRAPHIC SUMMARY

TEST: BUSINESS  
INSTITUTION: SAN DIEGO UNIVERSITY

REPORT DATE: MAY 1991

	NO. OF STUDENTS	PER- CENT		NO. OF STUDENTS	PER- CENT
GENDER			WEEKLY HOURS WORKED		
MALE	87	54.4	0	52	32.5
FEMALE	72	45.0	1-5	10	6.3
NO RESPONSE	1	0.6	6-10	16	10.0
			11-20	47	29.4
ETHNICITY			21-30	23	14.4
AMERICAN INDIAN	0	0.0	MORE THAN 30	10	6.3
ASIAN AMERICAN	8	5.0	NO RESPONSE	2	1.3
BLACK	3	1.9			
MEXICAN AMERICAN	8	5.0	UNDERGRADUATE GPA		
PUERTO RICAN	0	0.0	LESS THAN 1.00	0	0.0
OTHER HISPANIC	6	3.8	1.00 - 1.99	0	0.0
WHITE	125	78.1	2.00 - 2.49	5	3.1
OTHER	4	2.5	2.50 - 2.99	48	30.0
NO RESPONSE	6	3.8	3.00 - 3.49	73	45.6
			3.50 - 4.00	30	18.8
EDUCATIONAL LEVEL			NO RESPONSE	4	2.5
FRESHMAN	0	0.0			
SOPHOMORE	0	0.0	EDUCATION PLANNED		
JUNIOR	0	0.0	BACHELORS DEGREE	41	25.6
SENIOR	159	99.4	MASTERS DEGREE	85	53.1
OTHER	0	0.0	DOCTORAL DEGREE	21	13.1
NO RESPONSE	1	0.6	OTHER	2	1.3
			UNDECIDED	11	6.9
TRANSFER STUDENT			NO RESPONSE	0	0.0
YES	51	31.9			
NO	109	68.1	MAJOR FIELD GPA		
NO RESPONSE	0	0.0	LESS THAN 1.00	0	0.0
			1.00 - 1.99	0	0.0
ENROLLMENT STATUS			2.00 - 2.49	4	2.5
FULL TIME	149	93.1	2.50 - 2.99	31	19.4
PART TIME	11	6.9	3.00 - 3.49	81	50.6
NO RESPONSE	0	0.0	3.50 - 4.00	41	25.6
			NO RESPONSE	3	1.9
ENGLISH BEST LANGUAGE					
YES	130	81.3			
NO	17	10.6			
EQUALLY GOOD	13	8.1			
NO RESPONSE	0	0.0			



Table 2A  
Percentile Distribution for the Total Score and Subscores

Business

Total Score (Range 120-200)	File <sup>1</sup> Rank
195-200	99+
190-194	99
185-189	97
180-184	94
175-179	88
170-174	78
165-169	68
160-164	56
155-159	43
150-154	32
145-149	23
140-144	15
135-139	10
130-134	6
125-129	3
120-124	1-
Number of Examinees <sup>2</sup>	1878
Mean	156.4
Median	157
Standard Deviation	15.6

All Total Scores and Subscores are reported as Scale Scores.

<sup>1</sup>Based on percent below the lower limit of the score interval.

<sup>2</sup>Examinees responding to less than 5% of the items were excluded.



Table 2B  
Summary Data for Assessment Indicators

Business

ASSESSMENT INDICATORS <sup>1,2</sup>						
Percent Correct	AI 1 Freq	AI 2 Freq	AI 3 Freq	AI 4 Freq	AI 5 Freq	AI 6 Freq
90-100						
80-89						
70-79			2			14
60-69	1		18	5	1	13
50-59	12	10	11	21	15	9
40-49	20	18	6	10	20	3
30-39	3	9	3	4	2	1
20-29	5	3	1	1	3	1
10-19		1				
0-9						
Number of Institutions	41	41	41	41	41	41
Mean	45.5	43.2	56.8	50.9	47.4	63.3
Median	47	45	60	53	49	67
Standard Deviation	9.1	9.5	11.8	9.1	8.2	11.3

All Assessment Indicators are reported as Percent Correct.

Freq indicates, for each Assessment Indicator (AI), the number of institutions that had mean percent correct scores at each 10 percent interval.

<sup>1</sup>Institutions with less than 5 examinees are excluded.

<sup>2</sup>Assessment Indicator 1: Accounting  
Assessment Indicator 2: Economics  
Assessment Indicator 3: Management  
Assessment Indicator 4: Quantitative Business Analysis  
Assessment Indicator 5: Finance  
Assessment Indicator 6: Marketing



## ETS MAJOR FIELD TESTS

## DEPARTMENTAL ROSTER

TEST: BUSINESS  
INSTITUTION: SAN DIEGO UNIVERSITY

PAGE: 1

REPORT DATE: 05/15/91

STUDENT NAME	STUDENT ID	TOTAL SCORE	SUBSCORE 1 SCORE	SUBSCORE 2 SCORE
	305-62-4373	161		
	R - -	140		
BAATHE	JOHAN	191-02-78	169	
ACOSTA	CHARLES	189-01-01	181	
ALESSIO	JOHN	187-62-99	158	
ANDERSON	ANGELA	505-76-6535	164	
ANGKAWIJANA	MAYA	621-01-6548	158	
BAGG	SARAH	187-52-68	161	
BANG	JORGEN	535-88-9280	181	
BARNES	GREGORY	187-55-30	185	
BARRETT	JAMES	188-63-55	167	
BE R	HE	18 - -8	184	
BEARE	CHRIS	187-61-89	170	
BENITEZ	MANUELA	554-06-9811	152	
BENVENUTI	ROBERT	187-55-37	154	
BERNHOF	CHRISTOPH	187-55- 2	166	
REUDJEKIAN	SARKIS	566-87-1744	156	
BJERKE	OLE	615-05-9709	165	
BLADE	TAWNIE	571-83-4807	151	
BLUM	KRISTIN	550-11-1875	167	
BLUM	ROBERT	187-55-42	178	
BONNY	JULIANO	189-62-86	161	
BOULOUKOS	CARRIE	187-55-45	157	
BOWER	KELL Y	569-79-2517	160	
BRAGAGNINI	EDMUNDO	189-00-37	154	

SUBSCORE 1: NO SUBSCORES AVAILABLE

SUBSCORE 2:

NOTE: TOTAL SCORE AND SUBSCORES ARE REPORTED AS SCALE SCORES. THE SCALE RANGE FOR THE TOTAL SCORE IS 120-200 AND FOR THE SUBSCORES IS 20-100. THE STANDARD ERROR OF MEASUREMENT, AN INDEX OF THE VARIATION IN ALL TEST SCORES DUE TO THE IMPERFECT PRECISION OF THE MEASUREMENT PROCESS, SHOULD BE CONSIDERED WHEN INTERPRETING INDIVIDUAL TEST RESULTS. SEE THE COMPARATIVE DATA GUIDE FOR AN EXPLANATION AND LISTING OF THE STANDARD ERRORS OF MEASUREMENT.



## ETS MAJOR FIELD TESTS

## DEPARTMENTAL ROSTER

TEST: BUSINESS  
INSTITUTION: SAN DIEGO UNIVERSITY

PAGE: 2

REPORT DATE: 05/15/91

STUDENT NAME	STUDENT ID	TOTAL SCORE	SUBSCORE 1 SCORE	SUBSCORE 2 SCORE
BRAMAN	GWEN 187-50-62	167		
BREMER	BEATRIZ 545-89-2428	159		
BRIENZA	CYNTHIA 546-43-8866	154		
BROUGHTON	KIMBERLY 601-05-4050	160		
BUTTON	MICHELLE 560-45-7755	142		
CAMACHO	ALEX 187-55-58	148		
CAMPBELL -	QUINN 187-5 -58	156		
CAPONE	ROBERT 187-50-95	166		
CASTLE	JENNIFER 600-07-6310	153		
CAULSON	CHRIS - -	180		
CELESTE	PETER 546-85-3948	157		
CHAMMAS	FAYEZ 188-03-68	141		
CHEN	PATRICIA - -	140		
CHERUNDOLO	GINA 291-58-8891	164		
CHEUNG	LISA 188-56-14	166		
CHURRUCA	JUAN 626-34-6058	147		
CONSOS JR	PETER 550-45-4386	156		
CONWAY	ROSANNE 566-23-1298	157		
CORRAL	ARTURO 189-59-19	146		
COUCHMAN	LAURA 187-02-48	176		
COYNE	JAMES 188-62-51	151		
DAY	DIANA 551-85-6123	159		
DOAN	MICHAEL 509-88-6808	173		
EDWARDS	JONATHAN - -	159		
EINEVQLL	RAKEL 188-62-67	154		

SUBSCORE 1: NO SUBSCORES AVAILABLE

SUBSCORE 2:

NOTE: TOTAL SCORE AND SUBSCORES ARE REPORTED AS SCALE SCORES. THE SCALE RANGE FOR THE TOTAL SCORE IS 120-200 AND FOR THE SUBSCORES IS 20-100. THE STANDARD ERROR OF MEASUREMENT, AN INDEX OF THE VARIATION IN ALL TEST SCORES DUE TO THE IMPERFECT PRECISION OF THE MEASUREMENT PROCESS, SHOULD BE CONSIDERED WHEN INTERPRETING INDIVIDUAL TEST RESULTS. SEE THE COMPARATIVE DATA GUIDE FOR AN EXPLANATION AND LISTING OF THE STANDARD ERRORS OF MEASUREMENT.



## ETS MAJOR FIELD TESTS

## DEPARTMENTAL ROSTER

TEST: BUSINESS  
INSTITUTION: SAN DIEGO UNIVERSITY

PAGE: 3

REPORT DATE: 05/15/91

STUDENT NAME	STUDENT ID	TOTAL SCORE	SUBSCORE 1 SCORE	SUBSCORE 2 SCORE
ENTWISTLE PAUL	187-51-05	170		
ESTRELLON ROCELYNH	226-02-9165	167		
FAXEY CATHERINE	549-45-0133	159		
FANDINO JOSEPH	187-61-3700	151		
FERRIN COLLEEN	187-61-40	149		
FERTITTA LORENZO	187-53-83	163		
FILIPAN STEFANIE	551-13-1684	143		
FITZGERALD DANIEL	571-92-2899	169		
FLOYD REUBEN	556-96-7938	173		
FROST KRISTIN	188- -5656	171		
FULKS RAYMOND	190-00-43	159		
GALLAGHER TERENCE	148-72-2109	155		
GARTON----- SAMANTHA-	187-53-89	153		
GIACOMINI TRICIA	571-45-5544	162		
GILLIES MICHELLE	187-50-36	163		
GILMARTIN SHEVAUN	187-61-45	150		
GUNNING JILL	561-81-7653	148		
HANNON BRIAN	118-50-7157	147		
HARRIGAN MONI A	580-13-1760	142		
HARRISON MARVIN	572-79-2692	136		
HAYS CYNTHIA	001-87-5474	188		
HERRO MARK	381-88-3567	174		
HERSEY RICHARD	567-17-6992	157		
HO ZER ROBB	585-98-8916	143		
HUARTE	572-79-1676	166		

SUBSCORE 1: NO SUBSCORES AVAILABLE

SUBSCORE 2:

NOTE: TOTAL SCORE AND SUBSCORES ARE REPORTED AS SCALE SCORES. THE SCALE RANGE FOR THE TOTAL SCORE IS 120-200 AND FOR THE SUBSCORES IS 20-100. THE STANDARD ERROR OF MEASUREMENT, AN INDEX OF THE VARIATION IN ALL TEST SCORES DUE TO THE IMPERFECT PRECISION OF THE MEASUREMENT PROCESS, SHOULD BE CONSIDERED WHEN INTERPRETING INDIVIDUAL TEST RESULTS. SEE THE COMPARITIVE DATA GUIDE FOR AN EXPLANATION AND LISTING OF THE STANDARD ERRORS OF MEASUREMENT.



## ETS MAJOR FIELD TESTS

## DEPARTMENTAL ROSTER

TEST: BUSINESS  
INSTITUTION: SAN DIEGO UNIVERSITY

PAGE: 4

REPORT DATE: 05/15/91

STUDENT NAME	STUDENT ID	TOTAL SCORE	SUBSCORE 1 SCORE	SUBSCORE 2 SCORE
INGALLINERA ALBERT	551-81-7695	174		
JANUSZ KEVIN	188-03-43	158		
JOHNSON PETER	187-54-13	173		
JOHNSTON VANCE	600-20-4962	167		
JORDAN----- TODD-----	187-54-14	158		
KARETOV PAULA	556-35-1520	169		
KEITH SHARI	- -	176		
KEIZER BO	187-56-44	158		
KMIECIK MICHELE	187-53-03	150		
LAWSON JOHN	187-56-56	151		
LEBRECHT BRIAN	527-93-0108	178		
LESATZ SUZANNE	187-56-59	156		
LETTUNICH NICOLE	519-13-9931	148		
LEVONIAN DAVID	151-68-3595	161		
LEWIS ALICIA	091-68-5287	152		
LUGO VERONICA	187-56-64	165		
LYON ERIC	- -	158		
MAGUIRE JAMES	189-60-66	154		
MAHONEY KATHLEEN	562-69-8429	156		
MANGINI TRACI	187-54-35	169		
MARKTHALER CHARLES	564-31-3745	165		
MARQUIS JEFF	187-56-73	187		
MARTINEZ ROSE	189-57-16	145		
MCCARTHY JOHN	558-55-7216	179		
MCEVILLY BRIAN	547-71-4137	177		

SUBSCORE 1: NO SUBSCORES AVAILABLE

SUBSCORE 2:

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## ETS MAJOR FIELD TESTS

## DEPARTMENTAL ROSTER

TEST: BUSINESS  
INSTITUTION: SAN DIEGO UNIVERSITY

PAGE: 5

REPORT DATE: 05/15/91

STUDENT NAME	STUDENT ID	TOTAL SCORE	SUBSCORE 1 SCORE	SUBSCORE 2 SCORE
MCKEON KATHERINE	569-85-0898	158		
MCPEEK TIFFANY	187-61-71	163		
MIKHAIL KARIM	453-79-2546	155		
MORGAN JODY	555-27-9065	190		
MORRISON JAMES	- -	153		
MUNH MARTY	551-57-6505	155		
NARIO CATALINA	187-59-88	172		
NELSON STEPHANIE	188-60-01	159		
NOSEL MARYELLEN	187-62-11	170		
O MAHONEY BRENDAN	120-62-7831	120		
OHANIAN JOHN	187-57-06	163		
OREILLY MARK	- -	153		
PAINTER HELEN	018-48-7803	157		
PELLICER BARBARA	187-53-14	156		
PETERSEN RONALD	490-82-8016	164		
PIPER DOUGLAS	188-57-72	146		
PRAKELT LISA	570-51-6730	154		
PASICH MARC	524-31-5570	175		
REDLEW CHRISTOPH	557-57-0108	134		
RESSEGUIE WILLIAM	187-57-34	165		
REYBURNE DAVE	182-77-7636	151		
RHOADS MITCH	187-57-36	164		
RHYNE LAURA	187-53-17	167		
RIEKE RHETT	516-78-1638	171		
ROJAS RAUL	549-13-4229	153		

SUBSCORE 1: NO SUBSCORES AVAILABLE

SUBSCORE 2:

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## ETS MAJOR FIELD TESTS

## DEPARTMENTAL ROSTER

TEST: BUSINESS

PAGE: 6

INSTITUTION: SAN DIEGO UNIVERSITY

REPORT DATE: 05/15/91

STUDENT NAME		STUDENT ID	TOTAL SCORE	SUBSCORE 1 SCORE	SUBSCORE 2 SCORE
ROMERO	WILLIA	5 3-39-4555	157		
ROSE*BLUM	KERRI	187-57-43	145		
SAMAH	DEVIN	187-63-14	128		
SAY	CATHERINE	561-67-6343	154		
SCHMIDT	VALERIE	183-00-50	151		
SCOTT	JOHN	553-88-1411	155		
SEIDLINGER	MATTHEW	- -	155		
SHEAN	KIMBERLY	566-87-1309	166		
SIMONSEN	THOMAS	187-63-21	160		
SLOMAN	JULIE	558-35-8446	143		
SMITH	STACEY	572-59-1438	152		
SOMMA	MICHELLE	115-64-3196	163		
SPENCER	THERESA	600-03-9597	151		
STUMPFL	STEPHEN	187-52-35	174		
SUNGA	LEILANI	188-60-43	154		
SWEETMAN	KIRSTFN	187-51-45	146		
TAKENISHI	JODI	576-82-5854	156		
TAN	SWAN	1-90-0048	174		
TANAKA	LORRIANNE	576-92-9685	127		
THEBERGE	JAMES	563-27-7673	169		
TIVADAR	DAVID	368-84-6655	177		
TRAFTON	ALA*	187-54-87	162		
VADHAIS	HELEN	551-98-2631	170		
VEDOVATO	MARCO	089-01-68	190		
WAGNER	SHEILA	187-51-48	159		

SUBSCORE 1: NO SUBSCORES AVAILABLE

SUBSCORE 2:

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## ETS MAJOR FIELD TESTS

## DEPARTMENTAL ROSTER

TEST: BUSINESS  
INSTITUTION: SAN DIEGO UNIVERSITY

PAGE: 7

REPORT DATE: 05/15/91

STUDENT NAME	STUDENT ID	TOTAL SCORE	SUBSCORE 1 SCORE	SUBSCORE 2 SCORE
WAIBEL	MICHAEL - -	137		
WALLISCH	MICHAEL 524-31-0074	158		
WESLEY	JOHN 187-57-97	150		
WILSON	MARY 187-54-97	156		
WU	HUAI YIN 176-66-8466	146		
XITCO	JOHN - -	138		
YATSKO	ANTHONY 559-23-9549	157		
YOUEL	JEFF 187-51-55	180		
ZETINA	LORENZO 187-60-09	155		
ZINMAN	MARK 546-91-5250	147		

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NUMBER OF STUDENTS TESTED: 160

SUBSCORE 1: NO SUBSCORES AVAILABLE

SUBSCORE 2:

NOTE: TOTAL SCORE AND SUBSCORES ARE REPORTED AS SCALE SCORES. THE SCALE RANGE FOR THE TOTAL SCORE IS 120-200 AND FOR THE SUBSCORES IS 20-100. THE STANDARD ERROR OF MEASUREMENT, AN INDEX OF THE VARIATION IN ALL TEST SCORES DUE TO THE IMPERFECT PRECISION OF THE MEASUREMENT PROCESS, SHOULD BE CONSIDERED WHEN INTERPRETING INDIVIDUAL TEST RESULTS. SEE THE COMPARITIVE DATA GUIDE FOR AN EXPLANATION AND LISTING OF THE STANDARD ERRORS OF MEASUREMENT.





## University of San Diego

School of Education

Office of the Dean

### MEMORANDUM

DATE: May 28, 1992  
TO: Sr. M Cronin  
FROM: Edward DeRoche, Ph.D.  
Dean, School of Education  
RE: Part-time Faculty, WASC

-----  
The use of part-time faculty both for teaching and supervision varies by program. There are some generalizations that I can make that cut across all programs.

First, part-time teachers/supervisors are used to replace faculty who are on reassigned time because they received a faculty research grant.

Secondly, "part-timers" bring to the students the experiences of professionals who work in the world in which our students are being prepared, i.e. classrooms, schools, counseling centers, community agencies.

Thirdly, we use part-time faculty because we have found it to be one way to bring professionals of ethnic diversity to interact both with the faculty and students.

Fourthly, part-time faculty often help us in our efforts to network with our constituents.

Fifthly, part-time faculty and supervisors bring to students skills, talents, and experiences that add to the richness of our teaching and curriculum.

Sixthly, the use of part-time faculty is cost effective.





## University of San Diego

School of Law

Records Office

### M E M O R A N D U M

DATE: 11 May 92  
TO: Roanne Shamsky  
FROM: Marjorie Zhou *MZ*  
RE: Retention and Graduation Rates

For the graduating class of 1987, 76 of the 86 students who entered the evening division in Fall 1983 and 195 of the 224 students who entered the day division in Fall 1984 graduated, resulting in a total of 271 out of 310, an 87.4% graduation rate.

For the graduating class of 1988, 62 of the 84 students who entered the evening division in Fall 1984 and 225 of the 257 students who entered the day division in Fall 1985 graduated, resulting in a total of 287 out of 341, an 84.2% graduation rate.

For the graduating class of 1989, 60 of the 81 students who entered the evening division in Fall 1985 and 222 of the 259 students who entered the day division in Fall 1986 graduated, resulting in a total of 282 out of 340, an 83.0% graduation rate.

For the graduating class of 1990, 60 of the 83 students who entered the evening division in Fall 1986 and 281 of the 320 students who entered the day division in Fall 1987 graduated, resulting in a total of 341 out of 403, an 84.7% graduation rate.

For the graduating class of 1991, 62 of the 82 students who entered the evening division in Fall 1987 and 224\* of the 256 students who entered the day division in Fall 1988 graduated, resulting in a total of 286\* out of 338, an 84.7% graduation rate.

\*7 of these students are scheduled to graduate with the class of 1992, resulting in a total of 293 out of 338, an 86.7% graduation rate.



**POSITION DESCRIPTIONS  
SCHOOL OF NURSING**

**Dean**

The dean is the chief administrative officer of the School of Nursing and reports to the academic Vice President and Provost. The Dean provides academic and administrative leadership for the Baccalaureate, Master's and Doctor of Nursing Science programs.

The academic responsibilities of the Dean include guiding the development and evaluation of curriculum and programs; the recruitment, appointment and evaluation of faculty; and the fostering of faculty development.

The administrative responsibilities of the Dean include the creation of a positive environment for teaching and research; the general supervision of faculty and staff; the fiscal management of the School including the preparation and administration of the budget; and the promotion of the School through fund raising and the fostering of positive community relations.

**Associate Dean**

The Associate Dean reports to the Dean of the School of Nursing and assumes the authority and responsibilities of the Dean in the absence of that person.

The Associate Dean assists the Dean in overseeing and coordinating the academic programs by serving as a member of the Curriculum Committee and the Student Affairs Committees. The Associate Dean serves as the Director of the Academic Programs and is a member of the University's Graduate Council.

The Associate Dean is responsible for the development of class schedules, the assignment of teaching schedules and the faculty load in consultation with the Dean, the evaluation and approval of all graduation petitions, the review of student admission applications, interviewing of and developing tentative program planning for student applicants, the maintenance of student records, editing University bulletins, and the distribution of that financial aid lodged within the School of Nursing.

**Coordinator of Nurse Practitioner and Credential Programs**

The Coordinator has administrative responsibility for coordination and implementation of the Family/School Health Nurse Practitioner, and Health Services Credential Programs in consultation with the Associate Dean.



Administrative responsibilities of the Coordinator include academic advising of students enrolled in the specialist and credential programs, identifying clinical placement sites, providing for faculty supervision of students, maintaining computerized files on student caseloads and handling the official correspondence related to the programs with appropriate credentialing and review boards.

#### Admissions Advisor

The Admissions Advisor reports to the Dean of the School of Nursing and is charged with the overall responsibility of expanding the pool of qualified applicants for all programs in the School of Nursing. The Admissions Advisor serves as liaison between the offices of graduate and undergraduate admissions and the School of Nursing.

Specific responsibilities involve all aspects of student recruitment, including but not limited to, promoting the visibility of the school of Nursing through outreach contacts with local community and senior colleges, employers of nurses, and nurse specialty organizations, as well as coordinating special events to bring potential students to the University campus.

#### Media Technician

The Media Technician reports to the Dean of the School of Nursing and is responsible for operating the Learning Resource Center in the School of Nursing.

Specific responsibilities include maintaining equipment in working order; acquiring authorized new and replacement audiovisual materials and equipment; arranging for rental and preview of software; assisting faculty and students in preparing software such as videotapes, audiotapes, photographs, slides and overhead transparencies; assisting students in use of the Independent Learning Center; setting-up, delivering and retrieving equipment used in classrooms; and maintaining inventory of all hardware, software and current audiovisual catalogs.



Sample Program of Study for the Full-Time Student

RN to Bachelor of Science in Nursing

<u>Fall 1</u>	<u>Spring 1</u>	<u>Fall 2</u>	<u>Spring 2</u>
NU 133 (3) M	NU 140 (6) W	NU 145 (6) W	NU 147 (5) M
NU 134 (5) W	NU 163 (3) W	NU 146 (3) W	NU 148 (3) W
			NU 150 (3) W

The upper division elective (3), the general education requirements in Religious Studies (6) and Philosophy (3), and any other general education or prerequisite course(s) not completed prior to enrollment can be fitted in to attain full-time study of 12-15 units/semester.



SAMPLE PROGRAM OF STUDY FOR THE FULL-TIME STUDENT  
R.N. TO MASTER OF SCIENCE IN NURSING  
M.S.N. TRACK IN NURSING ADMINISTRATION

<u>Fall 1</u>	<u>Spr. 1</u>	<u>Summer 1</u>	<u>Fall 2</u>	<u>Spr. 2</u>	<u>Summer 2</u>
NU 133 (3) M NU 134 (5) W	NU 140 (6) W NU 163 (3) W	GBA 301 (3)	NU 145 (6) W NU 249 (3) W NU 250 (3) T	NU 147 (5) M NU 251 (3) NU 270 (3) M	GBA 311 (3)

<u>Fall 1</u>	<u>Spr. 1</u>
NU 202 (3) T NU 248 (3) TH NU 253 (3) M	NU 252 (3) M NU 291 (3) TH NU 298 (3) T

The required electives (6), the general education requirements in Religious Studies (6) and Philosophy (3), and any other general education or prerequisite course(s) not completed prior to enrollment can be fitted in to attain full-time study of 9-12 units/semester.

M.S.N. TRACK: FAMILY HEALTH NURSING SPECIALIST

<u>Fall 1</u>	<u>Spr. 1</u>	<u>Fall 2</u>	<u>Spr. 2</u>	<u>Fall 3</u>
NU 133 (3) M NU 134 (5) W	NU 140 (6) W NU 163 (3) W	NU 145 (6) W NU 202 (3) T NU 249 (3) W	NU 147 (5) M NU 148 (3) W NU 203 (3) M	NU 205 (3) W NU 205A (1) NU 270 (3) TH
<u>Spr. 3</u>	<u>Fall 4</u>			
NU 206 (3) TH NU 206A (1) NU 232 (3) W	NU 209 (3) M NU 209A (1) NU 292 (3) Th NU 298 (3) T			

The student choosing nursing administration as a functional area, enrolls in NU 250 and NU 291 in place of NU 232 and NU 292. NU 250 in a Fall offering; NU 291 can be taken in Fall or Spring semester.

The required electives (6), the general education requirements in Religious Studies (6) and Philosophy (3), and any other general education or prerequisite course(s) not completed prior to enrollment can be fitted in to attain full-time study of 9-12 units/semester.

M.S.N. TRACK: FAMILY HEALTH CLINICAL NURSE SPECIALIST

<u>Fall 1</u>	<u>Spr. 1</u>	<u>Fall 2</u>	<u>Spr. 2</u>	<u>Fall 3</u>
NU 133 (3) M NU 134 (5) W	NU 147 (5) M NU 148 (3) W NU 163 (3) W	NU 145 (6) W NU 202 (3) T NU 220 (3) W	NU 203 (3) M NU 221 (3) TH NU 249 (3) T	NU 225A (3) M NU 226 (2) NU 270 (3) TH
<u>Spr. 3</u>	<u>Summer 3</u>	<u>Fall 4</u>		
NU 206 (3) Th NU 225B (3) T NU 226 (2)	NU 226 (3)	NU 225C (3) T NU 226 (2) NU 297 (3) W		

The student may choose to take NU 205 or NU 209 (Fall offerings, W & M respectively) rather than NU 206 (Spring offering).

The required electives (6), the general education requirements in Religious Studies (6) and Philosophy (3), and any other general education or prerequisite course(s) not completed prior to enrollment can be fitted in to attain full-time study of 9-12 units/semester.



## M.S.N. TRACK: SCHOOL HEALTH CLINICAL NURSE SPECIALIST

<u>Fall 1</u>	<u>Spr. 1</u>	<u>Fall 2</u>	<u>Spr. 2</u>	<u>Fall 3</u>
NU 133 (3) M	NU 147 (5) M	NU 145 (6) W	NU 203 (3) M	NU 225A (3) M
NU 134 (5) W	NU 148 (3) W	NU 202 (3) T	NU 221 (3) TH	NU 226 (2)
	NU 163 (3) W	NU 220 (3) W	NU 249 (3) T	NU 270 (3) TH
<u>Spr. 3</u>	<u>Summer 3</u>	<u>Fall 4</u>		
NU 206 (3) TH	NU 226 (3)	NU 227 (1) T (offered alternate Falls)		
NU 225B (3) T		NU 226 (2)		
NU 226 (2)		NU 297 (3) W		

The student may choose to take NU 205 (Fall offering, W) rather than NU 206 (Spring offering).

The required electives (6), the general education requirements in Religious Studies (6) and Philosophy (3), and any other general education or prerequisite course(s) not completed prior to enrollment can be fitted in to attain full-time study of 9-12 units/semester.



# SCHOOL OF NURSING MASTER PLAN FOR EVALUATION

<u>TIME</u>	<u>TASK</u>	<u>RESPONSIBLE PARTY</u>	<u>ACTION BY</u>
<u>Ongoing</u>	Policy review	Faculty organization & Faculty committees	Appropriate faculty committees
	Review progression & retention policies	Student affairs	Faculty organization
	Review of learning resources	Faculty organization, Individual faculty, appropriate University & SON committees	Faculty organization, Individual faculty, Appropriate University & SON committees
	Review of fiscal resources	Faculty organization & appropriate faculty committees	Dean & University administration
<u>Each Semester</u>	Faculty and course evaluations	Enrolled students	Faculty member & Dean
<u>Annually</u>	Review of student progress	Faculty advisor	Faculty advisor
	Review of nontenured administrators with faculty appointments	Peer review committee, Dean & ENARRT	President (for tenure, report to Board of Trustees)
	Review of nontenured faculty	Faculty peer, Peer review committee, Dean & ENARRT	President (for tenure, report to Board of Trustees)
	Faculty merit review	Dean	Provost & President
	Review of faculty achievement	Faculty update vitae	Dean



<u>TIME</u>	<u>TASK</u>	<u>RESPONSIBLE PARTY</u>	<u>ACTION BY</u>
<u>Annually</u>	Review of diversity	Dean	Dean, faculty organization & appropriate committees
	Review of admission policies	Student affairs	Faculty organization
<u>Bi-Annually</u>	Review of Dean	Faculty & administrative colleagues	Provost
<u>q. 4 yrs.</u>			
(1992-93)	ETS evaluation of BSN	Curriculum Committee	Faculty organization & appropriate committees
(1991-92)	ETS evaluation of MSN	"	"
(1993-94)	ETS evaluation of DNSC	"	"
(1994-95)	Evaluation of graduate competencies	SON administration	Faculty organization & appropriate committees
<u>q. 5 yrs.</u>			
(1994-95)	By-laws review	Faculty committees & Ad hoc by-laws committee	Faculty organization
(1991-92)	Review SON philosophy	Faculty organization	Faculty organization
(1991-92)	Review of conceptual framework	Curriculum committee	Curriculum committee
<u>As needed</u>	Review potential faculty candidates	Faculty, SON & University administration	Dean & Provost
	Review of new courses	Curriculum committee	Faculty organization





# University of San Diego

Dean of Academic Services

Long Range Plan -- Goals: 3. To build upon a constantly improving student body, USD will:

- expand enrollment consistent with meeting the goal of increased academic quality, and to the extent that added students will not create a detriment to the quality of life on campus.  
note: entering class capped beginning in 1987.
- increase the number and ratio of students who are academically highly qualified.
- strive to enroll a student population more racially and ethnically diverse.
- continue to enroll full-time traditional-age students (18-23 years of age) to form the majority of undergraduates.
- continue to recruit and enroll Catholic students.

YEAR	1984	1985	1986	1987	1988	1989	1990	1991	as of 6/24/92 1992
<b>a.</b>									
<b>ENROLLED</b>									projected
Freshmen	749	768	813	852	858	877	880	880	890
Transfers & Readmits	389	323	289	339	335	275	281	334	250
Total	1138	1091	1102	1191	1193	1152	1161	1214	1140
<b>b.</b>									
<b>PROFILE</b>									estimated
GPA-College Prep	3.03	3.16	3.16	3.20	3.27	3.31	3.36	3.30	from deposits 3.31
SAT - V	472	478	483	482	492	499	492	482	485
SAT - M	500	512	516	519	534	538	540	536	540
	972	990	999	1001	1026	1037	1032	1018	1025
<b>SCHOLARS</b>									
Presidential	6	18	23	30	39	49	37	30	44
Trustee	10	19	16	24	28	37	30	33	33
Provost							5	6	8
Total Merit	16	37	39	54	67	86	72	69	85

## c. DIVERSITY

Over the past three years a heavy emphasis has been placed on the recruitment, admission, and enrollment of culturally diverse students. Long term activities have included campus visits by over 50 AVID, EOP, and Middle School groups, while more immediate results have been sought with off-campus recruitment. Special efforts have been made to attend college fairs and visit schools with significant ethnically diverse populations. The number of events or schools so visited has been increased from 70 in 1988 to 105 in 1991. The number of EOP referrals has been significantly increased, and special contacts have been cultivated with SOAP, AVID, Young Black Scholars, etc. A two page article was placed in the minority edition of "Private Colleges" magazine.

Underrepresented **	15.0%	13.0%	10.7%	11.3%	13.4%	14.7%	22.6%	25.7%	29.5%
**note: from 1986 these statistics have been derived in a uniform manner which excludes international students from the minority count, but includes them in the base.									
EOP Enrolled	8	12	11	12	21	18	37	47	60

## d.

Formal recruitment activities focus on high school and community college students. Nearly all of the new student population is derived from these sources or from four year colleges. The average age of freshmen is just above 19 years, with the transfer mean at 22.5 years. All but a few new students begin as full-time enrollees.

## e.

### CATHOLICITY

Of our 91-92 off-campus visits, 132 were made at Catholic high schools, an increase from 110 in 1989. USD participates in the activities of the Catholic Colleges Admissions Association. Sixty four percent of the '91 class declared themselves "Catholic."



# MEMORANDUM

## Athletics, Intramurals and Recreation

TO: Tom Iannacone  
FROM: Dan Yourg  
RE: Intercollegiate Summary of Expenses 1990-91  
DATE: July 15, 1991

Women's Sports (7): Basketball, Volleyball, Softball,  
Tennis, Cross-Country, Crew &  
Swimming  
Men's Sports (8): Football, Basketball, Baseball,  
Tennis, Golf, Cross-Country, Crew &  
Soccer

### I. Expenses Including Scholarships (w/o Salaries)

Women: \$598,322 @ 124 participants = \$4,825.18 p/participant  
Men: \$765,750 @ 243 participants = \$3,151.23 p/participant

### II. Expenses Excluding Scholarships (w/o Salaries)

Women: \$135,286 @ 124 participants = \$1,091.02 p/participant  
\*Men: \$245,032 @ 243 participants = \$1,008.36 p/participant

\*Includes basketball game guarantees/football protective/equipment gear.

### III. Scholarships Only

Women: \$463,036 @ 124 participants = \$3,734.16 p/participant  
Men: \$520,718 @ 243 participants = \$2,142.87 p/participant

### IV. NCAA Scholarship Maximum vs. USD Grants (Athletic)

Women's Sports (6): CAN give athletic scholarships in  
Basketball (15), Cross-Country (8), Tennis (8),  
Volleyball (12), Swimming (14), Softball (11).

Total \$ amount allowed . . . . . \$1,117,580.00  
USD grants & amount of . . . . . 463,036.00  
P/participant in scholarship sports (82) . . . . . 5,384.14

Men's Sports (6): CAN give athletic scholarships in  
Basketball (15), Golf (5), Baseball (13),  
Tennis (5), Cross-Country (7), Soccer (11).

Total \$ amount allowed . . . . . \$ 920,360.00  
USD grants \$ amount of . . . . . 520,718.00  
P/participant in scholarship sports (100) . . . . . 4,777.23

DY:jr



# USD NEEDS ASSESSMENT GRADUATE AND LAW STUDENTS 1991

We would like to find out more about graduate and law student needs here at USD. We know that all of you are juggling many responsibilities and how precious your time is. We want to make sure that the resources of USD are meeting your academic and non-academic needs.

## I. Rating and Evaluation of Current USD Services, Programs and Facilities

Instructions: Please circle the appropriate response.

Please indicate if you are aware of the following services, programs, and facilities, if you have used these services, programs and facilities and your level of personal satisfaction on a scale of 1 to 5 with 1 being very dissatisfied and 5 being very satisfied.

Programs/Activities	Percentage Aware of Program or Activity		Percentage Used Program or Activity		Percentage Satisfied				
	Y	N	Y	N	1	2	3	4	5
Alcohol and Drug Education	43	57	6	94	6	9	35	19	29
Academic Counseling	81	19	35	65	7	16	27	17	31
Academic Computing	53	47	36	64	4	13	30	26	25
Alumni Relations Office	50	50	6	94	14	37	25	22	0
Athletic Programs	76	24	19	81	11	19	33	35	0
Bookstore	98	2	98	2	2	7	23	40	27
Campus Ministry Programs	86	14	16	84	4	24	20	52	0
Cashier	77	23	79	21	4	7	23	36	28
Career Counseling & Placement	34	66	32	68	15	14	26	30	13
Child Development Center	96	4	7	93	6	35	29	29	0
Computer Center	88	12	39	61	5	13	26	31	23
Cultural Diversity Programs	83	17	13	87	12	6	28	31	21
Copley Library	76	24	85	15	5	12	24	36	21
Dining Facilities									
- The Deli	88	12	81	19	3	3	24	40	27
- The Market/Bakery/Fountain	83	17	75	25	0.07	5	22	40	33
- The Courtyard Grille	76	24	63	37	3	5	33	38	19
- The Main Dining Room	78	88	47	53	2	7	29	35	29
- Food Vending Machines	88	12	76	24	6	14	29	34	14
Financial Aid	88	12	48	52	11	14	18	30	24
Gameroom	37	63	11	89	3	7	35	28	29
Gender Awareness Program (formerly Women's Program)	19	81	10	90	12	0	29	29	29
Graduate Admissions Office	89	11	80	20	1	6	19	38	33
Graduate Assistantships	50	50	18	82	6	11	23	18	39
Graduate & Law Student Associations	69	31	33	67	1	8	38	33	17
Graduate Newsletter	61	39	54	46	5	8	36	38	11
Health Center	58	42	25	75	8	10	38	30	14
Intramural Sports	60	40	19	81	2	5	35	32	24
International Students Office	38	62	14	86	7	11	11	25	44
Legal Research Center	60	40	38	62	6	4	10	29	49
Media Center	72	28	55	45	5	1	27	41	22
Mail Center	57	43	49	51	3	4	32	36	21
Outdoor Adventures	48	52	9	91	23	50	0	26	0
Personal Counseling	50	50	12	88	6	13	36	23	20
Print Shop	50	50	28	72	9	25	31	33	0
Public Safety/University Police	89	11	53	47	11	9	24	36	25
Registrar's Office	94	6	81	19	2	5	29	36	25
Residence Life & Housing	68	32	20	80	5	10	34	21	28
Sports Center	72	28	42	58	2	7	30	39	19
Student Accounts Office	83	17	71	29	1	9	33	31	24
Student Lounges	84	16	75	25	5	8	29	34	20
Ticket Booth	58	42	27	73	5	3	35	37	17
Tram Service	68	32	21	79	6	13	23	25	30
Tutoring	42	58	9	91	4	14	47	9	23
Volunteer Resources	35	65	11	89	12	0	33	33	20



## II. Hours of Use

Instructions: Please indicate with a check mark all of the days and hours you are most likely to use the above services, programs and facilities.

Hours	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
8 a.m. - 12 noon	48	45	45	44	42	51	39
12 noon - 1 p.m.	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1 p.m. - 5 p.m.	66	72	69	65	59	67	60
5 p.m. - 6 p.m.	60	66	68	68	48	35	31
After 6 p.m.	82	84	96	90	61	34	35

(Raw numbers)

## III. Looking to the Future

Please circle below the services, programs and facilities that you may anticipate a need for or would use in the future at USD.

Program/Service/Facility	Percentage of Anticipated Need		Would Use	
	Y	N	Y	N
Affirmative Action Programs	35	64	27	73
Disabled Student Services	45	55	12	88
Graduate Student Lounge	80	20	87	13
- With Dining Service				
- Without Dining Service				
Legal Counseling	64	36	67	32
List of Graduate Clubs and Organizations	78	22	82	18
Mentor Program	71	29	69	31
Office of Graduate Alumni Relations	64	36	63	37
Office of Multi-Cultural Affairs	43	57	37	63
On-Campus Mail Box	60	40	58	42
Peer Counseling Groups	51	49	43	57
Re-entry Student Programs	49	51	30	70
Support Groups	57	43	51	49

## IV. Demographic Information

Instructions: Please check all of the appropriate blanks below.

- School: (Raw Scores)
  - 16 Arts and Sciences
  - 41 Business Administration
  - 95 Education
  - 32 Law
  - 12 Nursing
- Status:
  - 27 New Student
  - 4 Transfer Student
  - 73 Returning Student
  - 9 Re-entry
  - 70 Part-time
  - 85 Full-time
- Age:
  - 0 Under 21
  - 56 22 - 25
  - 40 26 - 30
  - 53 31 - 40
  - 37 Over 40
- Sex
  - 50 Male
  - 139 Female



5. Marital Status    113    Unmarried  
                              75    Married
6. Ethnic Identity    4    African-American/Black  
                              3    American Indian, Eskimo  
                                      Aleut  
                              9    Asian-American  
                                  National Origin \_\_\_\_\_  
                              160    Caucasian  
                              16    Please Specify

Total Distribution: 2,121  
 Total Responses: 200  
 Percentage: 9%

#### V. Questions

1. What other kinds of services, programs, facilities and social activities or events would you like to see offered at USD?
  
  
  
  
  
  
  
  
  
  
2. How might we better communicate to you the services, programs and facilities that are available at USD?
  
  
  
  
  
  
  
  
  
  
3. Are there services, programs or facilities that you have felt excluded from participating in, due to scheduling or some other reason?
  
  
  
  
  
  
  
  
  
  
4. Do you have other needs or interests that we have forgotten to ask about?
  
  
  
  
  
  
  
  
  
  
5. We welcome any comments you would like to make.

Thank you very much.



# BUDGET COMMITTEE SURVEY

Question	All the time 1	Most of the time 2	Some of the time 3	None of the time 4
1. Are USD's budget policies and procedures followed?	13	7	1	0
2. Do USD's capital budgets reflect our educational objectives?	8	6	6	1
3. Do budget requests parallel USD's long range plan?	15	5	1	0
4. Do budget requests meet academic priorities?	4	9	7	0
5. Is USD's budgeting process fair and equitable?	8	11	2	0
6. Do faculty members have an opportunity to participate in the development of budgets and financial plans?	5	14	2	0





# University of San Diego

Office of Special Projects

## MEMORANDUM

TO: Sister Maureen Cronin, Associate Provost

FROM: Jack A. Adams, Director of Special Projects

SUBJECT: WASC Report

DATE: April 10, 1992

In compliance with your request, I have enclosed a list of major grants and gifts (annual and capital) from corporations, foundations and individuals. Grants and gifts of between \$1,000 and \$24,999 are not identified but have been totaled and added to make up grand totals for each constituency.

There should not be any duplication with the report submitted by the Office of Grants and Contracts. It is interesting to note that this report reflects 2115 gifts for a total of \$22,804,514.

Should you require any additional information or clarification, please call.



**WASC REPORT, OFFICE OF SPECIAL PROJECTS - 9/87 - PRESENT**  
**FOUNDATIONS AND CORPORATIONS - MAJOR GIFTS (\$25,000+)**

<u>DONOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
The James Irvine Foundation	2/88	30,000	Amnesty Appeals Project
	12/88	750,000	Law Library Building
Weingart Foundation	6/88	50,000	Amnesty Appeals Project
	2/89	198,500	Child Advocacy
	2/90	211,000	"
	6/90	120,000	"
	1/91	480,917	"
	6/92	498,917	"
	10/89	160,000	Student Loan Match
	7/90	622,700	"
	2/92	529,975	"
	2/91	455,700	"
Nat. Collegiate Athletic	7/91	25,000	NCAA-ACAD Enhancement
Price Charitable Remainder	9/91	28,000	Child Advocacy
	9/90	375,000	Public Interest Law Chair
	9/91	375,000	"
	12/91	750,000	"
Point Loma Nazarene College	2/92	33,569	Deans Disc. Fund (A&S)
Allied Signal, Inc.	10/87	50,000	Unrestricted Gift
Independent Colleges of So. Ca.	1/88	61,351	"
	6/88	101,748	"
	12/88	53,459	"
	7/89	97,195	"
	1/90	44,948	"
	7/90	99,152	"
	1/91	40,652	"
	6/91	73,729	"
	1/92	36,067	"
	9/89	30,000	"
	9/90	50,000	"
	9/91	50,000	"

Carrie Estelle Doheny Foundation



DONOR	DATE	AMOUNT	PURPOSE
Confidence Foundation	6/88	50,000	University Center Bldg.
Price Waterhouse	2/89	25,000	Weingart Student Loan
HomeFed Bank	6/89	40,000	University Center Bldg.
	11/89	40,000	"
	6/90	40,000	"
	11/90	40,000	"
	12/91	80,000	Faculty End. Hold Acct.
Carthy Foundation	7/89	50,000	Weingart Student Loan
	6/90	50,000	"
	6/91	50,000	"
Gray, Cary, Ames & Frye	1/89	27,250	Law Library
Philip Y. Hahn Foundation	12/90	187,500	Weingart Student Loan
	12/90	50,000	Child Development Center
La Jolla Bank	2/91	100,000	Warren Law Stu. Aid
	2/92	100,000	"
E.W. and J.E. Hahn Foundation	6/88	80,000	Weingart Student Loan
	7/89	80,000	"
	6/90	80,000	"
	4/90	100,000	Lawrence Fam. Sch. End.
Conrad Hilton Foundation	9/91	50,000	Hilton Fdn. Sch. End.
Society of the Sacred Heart	11/90	25,000	Student Volunteer Serv.
Jenny Craig, International Inc.	1/91	50,000	Weingart Student Loan
Kresge Foundation	4/91	650,000	Law Library Building
Hewlett-Packard, S.D. Division	8/91	32,400	Faculty End. Hold. Acct.
MAJOR GIFT TOTAL	55	8,531,729	
ADDITIONAL GIFTS (\$1,000 - 24,999)	NR	AMOUNT	
Annual Restricted	299	1,173,451	
Annual Unrestricted	398	733,016	
Capital	63	329,797	
Grand Total			
Corporations & Foundations	815	10,767,993	



WASC REPORT, OFFICE OF SPECIAL PROJECTS - 9/87 TO PRESENT  
INDIVIDUAL DONORS - MAJOR GIFTS (\$25,000+)

DONOR	DATE	AMOUNT	PURPOSE
Zable, Walter	9/87	129,163	Zable Basketball End.
	2/92	25,959	"
Manchester, Douglas	12/87	50,000	Child Development Center
	12/88	50,000	"
	12/89	50,000	"
	12/90	50,000	"
	12/91	50,000	"
Copley, Helen	12/87	200,000	University Center Bldg.
	1/89	200,000	"
	1/90	200,000	"
	1/88	40,000	"
Khoury, Tawfiq	4/88	100,000	Weingart Student Loan
Brown, C. Terry	10/88	100,000	"
	11/89	100,000	"
	4/89	125,000	"
	6/89	125,000	"
Bunn, Helen Anne	10/87	30,000	University Center Bldg.
Warren, Frank R.	12/87	75,000	Law Student Aid
	1/88	25,000	"
	8/88	100,000	"
	11/88	75,000	"
	1/89	75,000	"
	9/90	50,000	"
	7/91	100,000	"
Davis, Kenneth C.	12/87	25,000	Dean's Discr. Fund (SOL)
	9/88	25,000	"
	9/89	25,000	"
	10/90	25,000	"
	9/91	29,750	"
Arminio, Fiorenza Courtright	2/88	100,000	Law School Restricted
Fox, Michael E., Sr.	8/89	25,000	Unrestricted



<u>DONOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
Weber, Mary Noyes	2/88	25,000	Unrestricted
Aboukhater, Toufic	9/90	25,000	Unrestricted
Kaplan, Rose	12/87	25,000	Law Library
	12/88	25,000	"
	12/89	25,000	"
	12/90	25,000	"
	12/91	25,000	"
Colachis, Kathryn	12/88	100,000	Special Projects
	4/90	100,000	"
Coggeshall, Ariel W. Trust	12/87	131,727	Quasi Endowment
	2/88	145,833	"
	4/88	54,167	"
	8/88	66,667	"
Gilligan, J. Philip	12/88	26,988	University Center Bldg.
Price Sol	12/88	26,600	Law Library
	12/89	26,600	"
	12/90	26,600	"
Hazard, Bruce	4/89	125,000	Weingart Student Loan
	2/89	40,000	"
Benstead, Vincent	12/89	30,000	"
Fitch, Walter III	2/89	25,000	"
Keeney, Edmund L.	10/89	400,000	Endowed Chair Spec. Ed.
Nepper, Josiah L.	9/91	400,000	"
Drown, Jack	10/89	25,000	Student Endowment
	12/89	27,250	Law Library
	1/90	87,000	Weingart Student Loan
	7/90	88,000	"
Appleby, Carlton R.	5/90	25,000	Diversity Scholarship
	9/90	25,000	"
Pardee, George M., Jr.	12/90	900,000	Law Library
	12/91	400,000	"
Shiley, Donald P.	12/91	100,000	Student Endowment
	2/89	25,000	Shiley Scholarship
McNally, Louise H.	2/91	50,000	McNally Scholarship Fund
	2/92	142,063	"
Fletcher, Kim	12/91	80,000	Faculty Endowment



<u>DONOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
Carter, Mrs. Armistead B.	12/87	31,928	Mary D. Carter End.
	12/88	31,725	"
	12/90	28,444	"
Learnard, John N.	12/87	25,000	Lou Kerig Scholarship
Crippen, Agnes A.	12/88	904,500	Endowment
	12/88	95,500	"
Krylow, John P.	2/89	25,000	Faculty Endowment
Harpst, Frances G.	8/89	100,000	Choral Scholars
	11/91	50,000	"
Horsch, Ethel M.	12/89	53,492	Nursing Scholarship
Donahue, Alice V.	11/90	100,000	Faculty Endowment
Craig, Jenny G.	1/91	50,000	Weingart Student Loan
Ferrall, David W. Trust	2/92	78,921	Weingart Student Loan
Spain, James E., Jr.	7/91	400,000	Law Student Aid
 MAJOR GIFT TOTAL	 81	 7,989,127	
 ADDITIONAL GIFTS INDIVIDUALS (\$1,000 - 24,999)	 NR	 AMOUNT	
Annual Restricted	329	1,224,099	
Annual Unrestricted	666	1,610,591	
Capital	224	1,212,704	
 Grand Total Individuals	 1300	 \$12,036,521	
 Grand Total, This Report All Constituencies	 2115	 \$22,804,514	

PREPARED BY THE OFFICE OF SPECIAL PROJECTS  
April, 1992







